

**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS  
JOB ANNOUNCEMENT**

**Position Title:** NON-DC Inmate Supervisor /Equipment Operator/Laborer

**Closing Date:** August 1, 2024

**Annual Salary:** \$31,200 - \$42,120 starting salary annually

(SALARY WILL BE DETERMINED IN ACCORDANCE WITH CURRENT AGENCY PAY POLICY)

**Contact Person:**       **Howard Nabors**  
Road Department  
376 State Road 65  
Eastpoint, FL 32328  
Phone: (850) 670-8640

The Franklin County Board of Commissioners is an Equal Opportunity Employer/Affirmative Action Employer and does not tolerate discrimination or violence in the workplace. The Franklin County Board of Commissioners supports a Drug-Free workplace. All employees are subject to reasonable suspicion drug testing in accordance with Section 112.0455, F.S., Drug-Free Workplace Act.

**JOB SUMMARY**

The purpose of this position is to direct prison inmates engaged in the maintenance of road, ditches, right of ways, culverts and bridge construction, repair, and litter control in the County. At times, may be required to perform Equipment Operator Duties or laborer duties engaged in road, ditches, right of ways, culverts and bridge construction/repair/maintenance, litter control and flagging.

**ESSENTIAL JOB FUNCTIONS**

- Receives instructions daily from the Public Works Superintendent, Assistant Public Works Superintendent, and/or the Road Maintenance Supervisor regarding the day's work assignment, assigned prison inmate work crew, and equipment/ materials requirements.
- Directs an assigned prison inmate work crew engaged in right of way maintenance; mowing grass, picking up trash, removing debris, cleaning out culverts, driveway repair, culvert maintenance and performing other functions necessary to maintain road right of ways in the County; and utilizes tractor mowers, track loaders and other road right of way maintenance equipment.
- Operates road construction and maintenance equipment at job sites or perform other related job duties as assigned when prison inmates are not available.
- Maintains a daily log of activities including materials, labor hours and equipment used on each project.
- Performs other related job duties as assigned.
- Operates various small engine equipment such as chainsaws, blowers, weed eaters, push mowers, zero turns, etc.
- Flagging

**QUALIFICATIONS**

**Education and Experience:**

Must have the ability to meet the Department of Corrections criteria for certification as a NON-DC Supervisor of State Inmates. (Passing state background check)

**Special Qualifications required within first 6 months of hire:**

Certified by the Florida Department of Corrections