



# **BOARD OF COUNTY COMMISSIONERS - REGULAR MEETING**

**Tuesday, July 6, 2021 at 9:00 am**

**COURTHOUSE ANNEX, COMMISSION MEETING ROOM**

***The Board of County Commissioners asks that all cell phones are turned off or placed on silent (vibrate) mode. Any handouts (information) for distribution to the Commission must be submitted to the Board Secretary (Clerk's Office) or to the County Coordinator on or before the Thursday prior to that Tuesday's meeting. Failure to do so will result in your removal from the agenda or a delay of any action relating to your request until a future meeting.***

## ***Meeting Information***

*Effective May 4, 2021, the general public will be allowed in the commission meeting room for regular meetings. The Board of County Commissioners encourages the public to continue the use of the livestream link or Zoom. Those wanting to view the meeting can use the livestream link <https://facebook.com/forgottencoasttv/> or go to Forgotten Coast TV's Facebook Page. You do not need a Facebook account to view Facebook live. The livestream feed will promptly start 5 minutes before the meeting commences. Those wanting to participate virtually during the meeting should use the Zoom log-in/call-in information provided below. There is a link to a list of videos and Getting Started Resources on the main "Agenda and Minutes" webpage for those unfamiliar with Zoom. If you are experiencing any issues with the livestream or Zoom, call (850) 653-9783 option 3 or 2 for assistance.*

*To join Zoom via computer, use the link <https://zoom.us/j/98427926711> on the meeting date and time. If you do not have speakers or a microphone on your computer or prefer to call, you can dial in for audio. Call (301) 715-8592 or (312) 626- 6799 or (929) 205-6099 and enter ID number (984 2792 6711#). All attendees are muted by default.*

***If you would like to speak during the meeting in-person or via Zoom, you are required to complete the virtual speaker card***

***(<https://www.franklincountyflorida.com/virtual-speaker-card/>). This card must be submitted to the County Commission Administrative Office prior to the***

***start of the meeting in order for you to speak during the meeting.***

*During "Public Comments" you may comment on a non-agenda item or a non-action item for up to 3-minutes when recognized by the Chairman.*

*You may also address the Commission on an agenda action item for one minute (which may change based on the number of speakers waiting to comment) during the meeting after a motion has been seconded and you are recognized by the Chairman.*

*Once recognized by the Chairman, if you are on Zoom with a computer or smart device select the 'raise hand' icon. If you have dialed in to the meeting by phone press \*9 to raise your hand, then \*6 to unmute.*

*Public engagement is important to us and use of Zoom for public participation is still a new process. We appreciate your understanding.*

- 1. Call to Order**
- 2. Prayer and Pledge**
- 3. Approval of Minutes**
- 4. Payment of County Bills**
- 5. Public Comments**

\*This is an opportunity for the public to comment on a non-agenda or non-action agenda item. When you are recognized to be heard by the Chairman, please adhere to the 3-minute time limit. \*

## **Constitutional Officers**

- 6. Clerk of Courts - Michele Maxwell - Report**

## **Department Directors Reports**

- 7. Superintendent of Roads and Bridges - Howard Nabors**

**Informational Items:**

1. Detail of Work Performed and Material Hauled by District (see attached documents)
2. Ribbon cutting at new facility will be held on Thursday, June 17, 2021, at 12:30 pm, location

- 8. Solid Waste Director - Fonda Davis**

**Action Item:**

1. Due to the resignation of Kyle Smith on June 21, 2021, as an equipment operator in the Solid Waste Department a position is now available as an equipment operator.

***Motion to advertise for a Solid Waste Equipment Operator.***

**Informational Items:**

2. The Franklin County Dixie Softball & Baseball will be advancing to State. The girl's Darlings team tournament will be held in Belleview, Florida on July 1-4, 2021. The boy's AA team will be held in Marianna, Florida on July 9-11, 2021. A manual check had to be cut before the board meeting for girls' team due to the fact of early travel.
3. Right-Of-Way Debris Pickup & Recycle Material Hauled (Agenda Packet)

## **9. Emergency Management Director -- Pam Brownell**

### **Action Items:**

1. Requests the Boards approval and signing of the Emergency Preparedness and Assistance Grant (EMPA Grant #A0197) in the amount of \$105,806.00.
2. Requests the Boards approval and signing of the Emergency Management Performance Grant (EMPG Grant #G0230) in the amount of \$53,504.00.
3. Requests the Boards approval and signing of the Emergency Management Performance Grant – American Rescue Plan Act (EMPG-ARPA Grant # G0248) in the amount of \$13,926.00.
4. Requests the Boards approval and signing the Statewide Mutual Aid Agreement.

### **Informational Items:**

1. HURRICANE SEASON BEGAN June 1st. MAKE SURE YOU HAVE A PLAN!
2. EOC Staff continues to monitor the stages of the HLMP (Hurricane Loss Mitigation Program) Grant. The HLMP grant has allowed us to mitigate numerous homes throughout Franklin County over the past 5 years.
3. 06/24/21 EOC staff completed the IPAWS Monthly Test.
4. 07/01/21 EOC staff began participating in daily conference calls with NHC and FDEM regarding Tropical Storm Elsa.
5. EOC staff are in the process of updating our Logistics Plan, Notification Directory, Fuel Strategy Plan.
6. EOC Staff continue to update our Kiosk and Message Boards around the county encouraging Hurricane Preparedness & Signing up for programs such as Alert Franklin, Special Needs, Transportation Disadvantaged, CERT, etc.

## **10. Extension Office Director - Erik Lovstrand**

### **Informational Items:**

#### General Extension Activities:

1. During this period, the Extension office assisted citizens on the topics of injured wildlife, soils, acquisition of the SPL, pest identification in a bagworm issue, and more.
2. Extension Director submitted a proposal to District Extension team that would provide funds for an AmeriCorps volunteer to assist with developing a youth naturalist program. Will know by November if District-wide proposal is funded.
3. Extension staff hosted visitors for an Open House/Ribbon Cutting event at the new Franklin County Extension facility in Apalachicola.

#### Sea Grant Extension:

4. Extension Director assisted Bay County colleagues to provide live scallops and predator exclusion cages for St. Andrews Bay. This was part of a regional effort to enhance natural populations in Franklin Bay and Gulf Counties. Scallops are maintained in cages until the fall spawning season to increase number of new “recruits”.
5. Extension Director is out today to teach a class at Camp Timpooshee on shark anatomy. This is part of a “Florida Sea Grant Day” at the camp.

#### 4-H Youth Development:

6. Extension Director taught a marine-life class with a 4-H club from Wakulla County.

7. Extension Director taught an Animal-Science program on Florida snakes during a 4-H summer camp program in Wakulla County.

Family and Consumer Sciences:

8. Several NW District Extension offices (Franklin included) will be receiving a “telemedicine” station that will allow local UF Health patients to access their doctors in Gainesville without having to make the trip for routine appointments. This is part of a pilot program to assess effectiveness of making this service available in the smaller, rural counties where patients have challenges travelling to Gainesville.

9. Family Nutrition Program assistant continues providing nutrition programming in local schools.

Agriculture/Home Horticulture:

10. Two Master Gardener classes took place at the local Extension office during this period. A cohort of 12 students have finished the 13-week course to become Franklin County Master Gardeners. Students will soon begin hosting weekly plant clinics at the Extension office to answer questions for walk-in visitors on gardening and home horticulture issues.

## **11. Library Director -- Whitney Roundtree**

### **Action Item:**

1) Permission to close the libraries on Monday, August 23rd, for Staff Development Day at the Jefferson Library. This is an annual event where staff from all three libraries, Franklin, Jefferson, and Wakulla, will have the opportunity to share common library concerns, issues and resolutions. The speaker of the day is Dr. Josh Goodman from the Florida Memory Project.

### **Informational Items:**

2) The posting for the Permanent Part- Time Library Assistant position for the Carrabelle Branch closed on June 30th. Friends of the Library President, Pam Tullous, will be assisting me with conducting interviews over the next week.

3) Attended WILD library directors meeting June 30th in Crawfordville.

### **Eastpoint Branch**

July 6th - Diabetes Awareness at 10:00 AM. Have all your questions and concerns regarding diabetes answered from a trained professional. This program meets once a month, no appointment necessary.

July 6th- Kids Sea Turtle Event (ages 4+) at 2:30 PM. Pam Tullous, a St. George Island volunteer “turtle”, will be reading “Do You Know Where Sea Turtles Go?” by Paul Lowery. Story time will be followed by a fun craft.

July 8th- No-Sew Pet Bed Craft Program at 2:30 PM. Have fun while making your favorite furry friend a new comfortable bed. Registration is required as supplies are limited.

July 12th- Movie Matinee at 1:30 PM. FCPL will be hosting a movie matinee in the program room with free popcorn, featuring “Doolittle (2020)”.

July 13th and 27th- Meditative Coloring at 10:30 AM. Come create, relax and let your mind relax and take you away to your own world of imagination. Supplies will be provided as well as light refreshments.



July 13th - Adult Sea Turtle Talk at 2:30 PM. Pam Tullous will be back again to discuss general sea turtle facts, as well as taking attendees on a simulated Turtle Patrol.

July 21st - Writer's Forum at 1:00 PM. Interested in becoming a writer? This group meets once a month to discuss new ideas and learn useful tips from local author, Dawn Radford.

July 21st- Stuffed Animal Sleepover at 3:00 PM. Join us for story time and bring along your favorite stuffed animal. Kids may leave, but the stuffed animals are invited to stay overnight, with fun activities and mischief planned. Stuffed animals can pick up the next day and everyone will go home with a prize bag and photo of their fuzzy friend's overnight adventure.

July 22nd- DoDad's Lab at 11:00 AM. Professor DoDad is back in the lab ready to share about Fur, Feathers and Fins. The Professor will take his lab assistants to see animals found all over the world and even one you may have never seen before. It's a non-stop active learning time with experiments, songs and even a new friend will tag along... Little Foot!

July 27th- Story Time and Pine Cone Birdfeeders (ages 4+) at 3:00 PM. Join us for a story time all about the wonderful world of birds and make a pinecone birdfeeder to take home.

July 29th - Animal Tales at 11:00 AM. Have you ever wondered what animals use their tails for? Mammals, birds, reptiles, amphibians all have tails, what is the story behind them? During this program you will learn about different exotic animal tails and how they use them.

### **Carrabelle Branch**

July 6th and 20th - Meditative Coloring at 10:30 AM. Come create, relax and let your mind relax and take you away to your own world of imagination. Supplies will be provided as well as light refreshments.

July 9th- Book Chat at 1:30 PM. This group meets monthly to discuss current books and interesting reads. There is no required reading for this group; you choose what you'd like to read and discuss.

July 10th- Herpetology Program at 11:00 AM. Peter Kleinhenz, a herpetologist who now works as the Aucilla Watershed Coalition Coordinator for Fall Timbers, will be bringing some examples of reptiles and amphibians to discuss how these amazing animals are adapted for survival and what these creatures might teach us about our native ecosystems.

July 15th- No- Sew Pet Beds at 2:30 PM. Have fun while making your favorite furry friend a new comfortable bed. Registration is required as supplies are limited.

July 16th- Movie Matinee at 1:30 PM. FCPL will be hosting a movie matinee in the program room with free popcorn, featuring "Doolittle (2020)".

July 21st- Stuffed Animal Sleepover at 11:00 AM. Join us for story time and bring along your favorite stuffed animal. Kids may leave, but the stuffed animals are invited to stay overnight, with fun activities and mischief planned. Stuffed animals can pick up the next day and everyone will go home with a prize bag and photo of their fuzzy friend's overnight adventure.

July 22nd- DoDad's Lab at 1:30 PM. Professor DoDad is back in the lab ready to share about Fur, Feathers and Fins. The Professor will take his lab assistants to see animals found all over the world and even one you may have never seen before. It's a non-stop active learning time with experiments, songs and even a new friend will tag along... Little Foot!

July 28th- Story Time and Pine Cone Birdfeeders (ages 4+) at 3:00 PM. Join us for a story time all about the wonderful world of birds and make a pinecone birdfeeder to take home.

July 29th - Animal Tales at 1:30 PM. Have you ever wondered what animals use their tails for? Mammals, birds, reptiles, amphibians all have tails, what is the story behind them? During this program you will learn about different exotic animal tails and how they use them.

## Other Reports

### 12. TDC Administrator -- John Solomon

#### Informational Items:

1. Mayor Brenda Ash will be filling the TDC Committee seat for the City of Apalachicola.
2. The March collections were \$149,485.24 which is an Increase of \$77,538.40 or a 107.8% increase over March 2020 and a 17% increase over March 2019. This is the highest collections for the month of March by \$21,510.04.
3. The April collections were \$181,177.73 Which is an increase of \$161,111.13 over 2020 or a 803% increase and a 120% increase over April 2019. This is the highest Collections for the month of April by \$77,755.29.
4. The Florida's Forgotten Coast Mobile App now has 3,102 users.

### 13. Interim Airport Manager - Ted Mosteller

- As reported last meeting, after being out of the loop--I'm continuing to work feverishly to get up to speed on current events, projects and needs at the airport —contacting and meeting with those concerned.—FDOT, FAA, engineers, FBO etc.
- I attended the quarterly meeting of the FDOT CFASPP (CONTINUING FLORIDA AVIATION SYSTEM PLANNING PROCESS) on June 24th—which this quarter was held at the Tallahassee airport.
- Funding of grants was a major topic. It was reiterated--most of what I knew from previous experience. Lock down funding agreements early—because you may loose the funding. It was reveled that KAAF (Apalachicola Regional Airport) had lost an entire year of funding for lack of action. In a nutshell—spend it or loose it.
- We need to update our 5-year JACIP. (Joint Automated Capital Improvement Program).
- Need to update Airport Security Plan.
- The Runway 6/24 lighting project is still well underway and I'm glad to report the PAPI change order is a go with John (AVCON) reporting there are sufficient funds remaining in the grant, project.
- Note: This past Wednesday; I was at the airport performing an airport equipment inventory when a ferocious thunderstorm erupted. The power went out and was out for what seemed like several hours. With the standby generator out of service, the airport was shut down—ramp lights, beacon, RW lights, maintenance shop, FBO, fuel farm, radio, electric gate and all.

- From the previous meeting, I have contacted Ring Power concerning a quote to repair the Runway/ramp lights standby generator—also requested a quote for a replacement. I have just received the repair quote phone call, It's based on the last quote of an after market retrofit control unit cost and availability—approximately \$5,000--installed, which is less than reported last meeting. The injector pump issue is still to be addressed. They quote two options for replacement—(1)-\$50,000 using the old fuel tank (the generator is mounted on top of the tank) and (2)-\$68,000-complete with new tank. Both quotes include installation. I'm in the process of cleaning out the fuel tank for fresh fuel. As instructed, I have quotes for materials for the fuel clean-up and battery replacement—from Carquest:

- 1 ea. BEP 27HM battery \$123.49
- 1 ea. CFI 84750S FILTER \$023.36
- 1 ea. CFI 86546 FILTER \$031.10
- 1 ea. Fuel additive to help dissolve residue from the tank \$014.99
- Need P.O. for fuel from the Road Department—or local vender.
- The West Ramp storm sewer system sink hole mentioned last meeting has been filled in by the lighting contractor and FBO.
- As requested I have made contacts concerning a future Airport Manager—but the committee is not in a position at this time to report on this issue.
- In order to resolve the problems revealed in the latest Airport Licensing Inspection-- From research, I am informed; we currently have a substantial grant available July (now) for infrastructure including storm water repair—I spoke with Mr. Quinton Williams—our FDOT Grant Manager concerning funding from this grant for vegetation eradication that we were giggered for in the recent Airport Licensing Inspection and FAA requirements (example—KAAF is an uncontrolled airport—thus two aircraft departing on intersecting runways must be able to see each other). This vegetation is mostly large brush with a few trees—as the area was cut in 1999; but stumps and downed trees were burned and left to rot—with the expectation of later bush hogging—as was done at many other similar airports —however growth, has sooner than expected; now overtaken and exceeding bush hogging capability. I have contacted Spanish Trail Lumber Company, LLC of Marianna, FL, for a possible quote. I toured the affected area with Representative Charles Brazington who gave a general estimate—which is open for negotiation for actual acres cleared, etc. Basically the area to be clear cut is North and East of RW 18/36 to the ditch and between RW 18 and 14; and between RW 06 and 14 as required by the FAA. Also; most all of the RPZ's have some degree of clearing to be done. The clear cut would be such that the entire area can be kept cleared with the Bush Hog mower. They would salvage the chipped product which would be hauled to Cottondale to produce fuel pellets to fuel a Power Plant. I suggested a trade-out but was informed that considering mileage and expenses, etc.—a trade out is not economically feasible. Our cost would be \$6/ton—for a minimum of 100 to 150 acres. Based on Charles's estimate:

- 500 to 600 acres to be clear cut (my estimate from aerial map)
- 25 to 50 tons/acre
- 12,500 to 30,000 tons
- @ \$6/ton
- \$75,000 to \$180,000 cost
- I have also met with local Representative Brook Vonier of JBV "Landwork and Construction LLC" and am awaiting an estimate to clear cut the area in question. The vegetation would be mulched and left in place.

**Action Item:**

1. Hurricane Housing Recovery Funds (HHRP)

At the May 4th meeting you approved a mobile home replacement bid for 522 Oyster Road with a total not to exceed \$81,324.05.

Mobile Home \$72,399.05

Possible Engineered Foundation \$ 8,500.00 (not required)

Pump out & Inspection (paid) \$ 425.00

Total not to exceed \$81,324.05

Due to a miscommunication with the building department, it turns out that this home is required to be a Wind Zone 3, Exposure D home. Ironwood Mobile homes has cancelled the previous ordered home and the new price for this applicant's home is now \$85,027.21 plus septic inspection \$425.00 (already paid) for a total of \$85,452.21.

**I am requesting a motion to accept this change in the price for 522 Oyster Road from \$81,324.05 to \$85,452.21.**

**Public Hearings**

**15. 10:35 a.m. (ET) or as soon thereafter as is possible - Rezoning 0.129 acres 336 Patton Road**

AN ORDINANCE REZONING 0.129 ACRES OF LAND IN SECTION 31, TOWNSHIP 8 SOUTH, RANGE 6 WEST, FROM C-1 COMMERCIAL FISHING DISTRICT TO C-3 COMMERCIAL RECREATION DISTRICT.

**16. 11:00 a.m. (ET) or as soon thereafter as is possible - Leave No Trace**

Notice is given that on the 6th day of July, 2021 at 11:00 a.m. (ET), or as soon thereafter as is possible, in the courtroom at the Courthouse Annex, located at 34 Forbes Street, Apalachicola, Florida, the Franklin County Board of County Commissioners shall conduct a public hearing to consider adopting a county ordinance entitled: An Ordinance of Franklin County, Florida, Amending Ordinance 2014-1, the Leave No Trace Ordinance, for the purpose of amending the definition of "Public Beach" to include all public beaches at Carrabelle Beach, Alligator Point and Bald Point, Franklin County, Florida; To Include the City of Carrabelle, Florida; Substituting the County Coordinator for the Director of Administrative Services; Providing for a Penalty for unattended holes on the Public Beach and a Penalty for holes on the Public Beach which are not filled prior to leaving the Public Beach; Providing for Severability and Providing for an Effective Date.

**17. 11:05 a.m. (ET) or as soon thereafter as is possible - Flood**

Notice is given that on the 6th day of July, 2021 at 11:05 a.m. (ET), or as soon thereafter as is possible, in the courtroom at the Courthouse Annex, located at 34 Forbes Street, Apalachicola, Florida, the Franklin County Board of County Commissioners shall conduct a public hearing to consider adopting a county ordinance entitled: ORDINANCE NO 2021 AN ORDINANCE BY THE FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS, AMENDING THE FRANKLIN COUNTY CODE OF ORDINANCE TO AMEND

## **RFP/RFQ/Bid Opening**

### **18. C30A Washout Repair - Sealed Bids**

Pursuant to the regulations found at 2 Code of Federal Regulations (CFR), Part 200 at seq., in addition to the statutory authority requirements and programmatic guidance governing the Federal Emergency Management Agency (FEMA) Disaster Recovery Programs the Franklin County Board of County Commissioners will receive sealed bids from any qualified person, company or corporation interested in constructing:  
C30A WASHOUT REPAIR

Project is located at two different sections of C30A in Franklin County, Florida and consists of regrading embankment, patching asphalt roadway due to storm damage, installing articulating concrete block, remove and replace rip-rap rubble.

## **County Staff & County Attorney Reports**

### **19. Fiscal Manager/Grants Coordinator - Erin Griffith**

#### **Action Items:**

1. BOARD ACTION: Approval to advertise for construction bids Alligator Drive Multi-Use Path

The planning department is requesting board approval to advertise for construction for the Alligator Drive Multi-Use Path Project. The project is federally-funded through the Local Agency Program with the Florida Department of Transportation. The path will be approximately 2.2 miles long beginning at the east end of Harbor Circle to the Alligator Point Marina.

**Board action to authorize the Planning Department to advertise for construction bids for the Alligator Drive Multi-Use Path Project.**

2. BOARD ACTION: Award RESTORE County-Wide Dune Restoration Project

At the May 18th meeting, the Board authorized staff to begin negotiations with the highest ranked firm for the County-Wide Dune Restoration Study. MRD & Associates was the highest ranked firm and they have submitted a formal proposal and scope of work within the grant budget of \$100,000. Langton and Associates has also reviewed and approved the attached proposal.

**Board action to award the project to MRD and Associates and authorization for the Chairman to sign the attached proposal.**

3. BOARD ACTION: Award RESTORE St. George Island Storm Water Improvements Project

Also at the May 18th meeting, staff were authorized to begin negotiations with the highest ranked firm for the St. George Island Storm Water Improvements Project. Dewberry and Associates was the highest ranked firm and they have submitted a

formal proposal and scope of work within the grant budget of \$100,000. Langton and Associates has also reviewed and approved the attached proposal. The county would like to reassure the public with this project that every effort will be made to minimize disruptions to the flow of traffic and to schedule construction during the off season. This award is for the design and permitting phase of the project which is anticipated to take between six to eight months. Once design is complete and the grant funds are approved for construction, it will take approximately three months for advertising, review, and final award before construction could begin. Construction is likely still over one year away at this time.

**Board action to award the project to Dewberry and Associates and authorization for the Chairman to sign the attached proposal.**

4. BOARD ACTION: Award Construction Contract Eastpoint Fishing Pier FEMA Repairs  
At the June st meeting, construction bids were opened for the FEMA funded repairs to the Eastpoint Fishing Pier. Dewberry has confirmed that North Florida Construction is the lowest responsive bidder for the Project with their bid of \$313,549.14 and alternate bid of \$5,165.00. To do the necessary repairs as authorized in the PW - the lowest construction bid was \$102,173.48 over the amount previously authorized by FEMA. FEMA historically will fund the actual costs of repairs even when the amount exceeds the estimates so long as all expenditures are documented, the project was not categorized as 'fixed cost' and the bid policy was followed. The base bid that was specified by the engineer is for the additional lime rock base, striping, parking stops, and handicapped striping work that will be needed for the parking area. These items were missed by FEMA during the damage assessment and were at the park previously. A project amendment will be sent to FEMA to include the overlooked materials and scope. Should FEMA disallow the project amendment, the Fishing Pier Maintenance Fund would provide the funding needed to make the repairs.

**Board action to award the project including the alternate bid scope to North Florida Construction and authorize the Chairman to sign the attached notice to proceed.**

5. BOARD ACTION: Proposal to Update County EEOP Plan  
An Equal Employment Opportunity Plan (EEOP) is a required workforce report that is provided to the U.S. Department of Justice, Office of Justice Programs and Office of Civil Rights when an employer receives federal funding. Franklin County last updated the Plan in 2019 and is due for the 2021 update. I contacted Deborah Belcher of Roumelis Planning and Development who assisted the county in the 2019 update and requested a proposal for the 2021 report. Roumelis Planning submitted the attached cost proposal not to exceed \$1,000 to update the EEOP Pay Plan and Report.

**Board action to approve the proposal from Roumelis Planning and Development to update the County's EEOP Plan Report.**

6. BOARD ACTION: Proposal to Update the County Grants Implementation Manual  
In 2019, the Board adopted a County Grants Implementation Manual which was developed by Roumelis Planning and Development. Since the original adoption of the manual, there have been changes made to CFR200 compliance requirements, changes

in procedures and staffing, and compliance changes regarding several large Federal grant programs. To remain current with the new requirements from granting agencies, I reached out to Deborah Belcher for a cost proposal to update this manual. Roumelis Planning submitted the attached cost proposal not to exceed \$2,000 to complete the necessary policy updates to comply with Federal awards.

**Board action to approve the proposal from Roumelis Planning and Development to update the County's Grants Implementation Manual.**

7. BOARD ACTION: Change Order #1 Runway 6-24 and Taxiway B and D Lighting Rehabilitation

Franklin County received an \$800,000 grant from the Florida Department of Transportation for the complete replacement of the Runway 6-24 and associated taxiway lighting systems. The original construction contract did not include the replacement of the PAPI (precision approach path indicator) lights on either end of the runway. The PAPI lights are powered by the same circuit yet have been non-operational and no longer supported by the manufacturer. Airport Engineers AVCON are suggesting the lights be replaced with new LED PAPI lights. The attached change order with TCA Electrical Contractors for \$56,000 will replace the PAPI lights as part of the existing grant. FDOT has agreed to pay for the additional work so long as the project is completed prior to the grant expiration date of October 29, 2021.

**Board action to approve change order number one for the Runway 6-24 and Taxiway B and D Lighting Rehabilitation project to include the replacement of the PAPI lights.**

8. BOARD ACTION: Budget Workshop Dates

Budget preparations are under way and two days have been set aside for the budget workshops - Thursday, July 29th and Friday, July 30th. All constitutionals, departments and governmental agencies will be required to attend. Does the Board want to keep the funding for non-governmental, non-profit agencies tentatively set at the same level as last year as requested and not require the non-profits to attend? The budget workshop schedule will be posted online, and the public is welcome to attend.

**Board action to approve the budget workshop dates and notification of agencies who are to attend.**

**Informational Item:**

9. Board Information: Evergreen Pay and Compensation Plan Update

Evergreen solutions is performing the final data checks and review on the pay and compensation plan for Franklin County. The DRAFT report will be released on July 9th and Evergreen is scheduled to present the plan to the Board at your next meeting on July 20th.

**20. County Coordinator - Michael Morón**

**Action Items:**

1. Special Check Disbursement: In addition to the Bill List that you approved this morning, I am asking the Board to authorize a June 23rd special check disbursement that covered travel and expenses for the FAC conference and a final payment to a

contractor for his work on a HHRP rehab project. **Board action to approve the June 23rd special check disbursement.**

2. Road Paving Update & Change Order: Staff received the Ryan Drive engineer's report from the City of Carrabelle, which has been sent to Roberts and Roberts, and Attorney Shuler has the Interlocal agreement, signed by the City, ready for the Chairman's signature. With that said, we are ready to proceed with the repairs to Ryan Drive. In addition, staff received the change orders to stripe the Chapman Building and Buddy Ward Heritage Museum and Boat Ramp parking lots. Staff is waiting for additional change orders to pave roads in District 2 (Commissioner Boldt). **Board action to approve change orders to stripe the Chapman Building and Buddy Ward Heritage Museum and Boat Ramp parking lots.**

3. HLMP Change Order: Mrs. Traci Buzbee submitted a change order, for the Chairman signature, that extends the HLMP contract date from June 30, 2021 to December 31, 2021. This extension was approved by the Florida Department of Emergency Management. Due to the pending deadline, the Chairman signed the change order on June 22, 2021. **Board action to ratify the Chairman's signature on the HLMP change order.**

4. American Rescue Plan Task Order: As the Board is aware Mrs. Traci Buzbee has been working on the County's behalf on the American Rescue Act funds in the same manner that she worked on the CARES Act funds, however she is doing this without an approved task order. **Board action to authorize the Chairman's signature on the task order allowing Mrs. Buzbee to continue her role as the County's consultant for the American Recue Plan funds.**

5. Fort Coombs Armory Architect: Last week Mr. Warren Emo informed Mr. Mark Curenton that he has retired and is no longer available to be the architect of record for the Fort Coombs Armory rehabilitation project, including the installation of the fire sprinkler system therefore, staff needs to advertise for architectural services as a Request for Qualifications. **Board action to authorize staff to advertise for architect services for the Armory's fire sprinkler system.**

6. No Wake Zones: Staff has received requests to repost No Wake Zone Signs at 2-mile and Ochlocknee areas and are working with the appropriate State agencies on this request. Chairman Jones would like a new authorized Wake Zone designation in the area referred to as The Cut. Mr. Curenton explained that an ordinance was required at one time, but is unsure of the current procedure. Would the Board consider authorizing Attorney Shuler to assist with this matter and schedule a public hearing if an ordinance is required. **Board discussion and direction.**

7. Temporary Part-Time Position: As the court system has ended its COVID-19 restrictions and the court system begins working through the backlog of court proceedings, staff is in need of some temporary maintenance and custodial assistance for both buildings. I asked Mrs. Griffith and she verified that there is enough funding in the courthouse maintenance budget to fund a temporary part-time position at \$12 per hour for 29 hours per week. As the position is temporary and part-time, there are not any requirements to advertise for this position. If approved, I will ask Mr. Fonda Davis if



there are any candidates from the Hurricane Michael program he would recommend for this temporary position. **Board action to authorize the temporary part-time maintenance/custodial position.**

8. Opportunity Florida Airport Drone Project: Opportunity Florida is offering to create an overhead drone video of the airport, at no cost to the County, that will be used to promote our Airport for possible economic opportunities. If the Board interested in the creation of this video I will meet with Opportunity Florida to discuss this project further.

**Board discussion and direction.**

## **21. County Attorney - Michael Shuler**

### **Commissioners' Comments & Adjournment**

#### **22. Commissioners' Comments**

#### **23. Adjournment**

*In accordance with Section 286.0105, Florida Statutes, any person who wishes to appeal a decision made by the Franklin County Board of County Commissioners, with respect to any matter considered at the meeting, must have a record of the proceedings. He or she may need to ensure that a verbatim record of the proceedings is made.*

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Contact: Michael Moron, County Coordinator (michael@franklincountyflorida.com (850) 653-9783 x 155) | Agenda published on 07/02/2021 at 3:46 PM

July 6, 2021  
 Franklin County Road Department  
 Detail of Work Performed and Material Hauled by District  
 Detail from 6/10/2021 - 6/30/2021

**District 1**

**Work Performed:**

<u>Work Performed:</u>	<u>Date</u>	<u>Road</u>
Weed Eat & Cut Grass around signs & Culverts	6/10/2021	Lewis Road
Weed Eat & Cut Grass around signs & Culverts	6/10/2021	Lewis Road
Cut grass along shoulders of road on county right of way	6/15/2021	W Bay Shore Drive
Cut grass along shoulders of road on county right of way	6/15/2021	Palmer Street
Cut grass along shoulders of road on county right of way	6/15/2021	Gibson Street
Cut grass along shoulders of road on county right of way	6/15/2021	Land Street
Cut grass along shoulders of road on county right of way	6/15/2021	Howell Street
Cut grass along shoulders of road on county right of way	6/15/2021	Patton Drive Parking Lot (Eastpoint)
Cut grass along shoulders of road on county right of way	6/15/2021	Bruce Street
Cut grass along shoulders of road on county right of way	6/15/2021	Bledsoe Street
Cut grass along shoulders of road on county right of way	6/15/2021	Quinn Street
Cut grass along shoulders of road on county right of way	6/15/2021	McCloud Street
Cut grass along shoulders of road on county right of way	6/15/2021	Gander Street
Cut grass along shoulders of road on county right of way	6/15/2021	E Bay Shore Drive
Cut grass along shoulders of road on county right of way	6/15/2021	Baine Street
Cut grass along shoulders of road on county right of way	6/15/2021	E 3rd Street
Cut grass along shoulders of road on county right of way	6/15/2021	Wing Street
Cut grass along shoulders of road on county right of way	6/15/2021	E Gulf Beach Drive
Cut grass along shoulders of road on county right of way	6/15/2021	Bell Street
Cut grass along shoulders of road on county right of way	6/15/2021	E 4th Street
Cut grass along shoulders of road on county right of way	6/15/2021	E 5th Street
Cut grass along shoulders of road on county right of way	6/15/2021	E Pine Avenue
Cut grass along shoulders of road on county right of way	6/15/2021	E 7th Street
Cut grass along shoulders of road on county right of way	6/15/2021	E 8th Street
Cut grass along shoulders of road on county right of way	6/15/2021	E 9th Street
Cut grass along shoulders of road on county right of way	6/15/2021	E 10th Street
Cut grass along shoulders of road on county right of way	6/15/2021	E 6th Street
Sign Maintenance	6/15/2021	Gibson Street
Cut grass along shoulders of road on county right of way	6/16/2021	W 12th Street
Cut grass along shoulders of road on county right of way	6/16/2021	W 9th Street
Cut grass along shoulders of road on county right of way	6/16/2021	E Sawyer Street
Cut grass along shoulders of road on county right of way	6/16/2021	Porter Street
Cut grass along shoulders of road on county right of way	6/16/2021	Cook Street
Cut grass along shoulders of road on county right of way	6/16/2021	W Sawyer Street
Cut grass along shoulders of road on county right of way	6/16/2021	Nedley Street
Cut grass along shoulders of road on county right of way	6/16/2021	Brown Street
Cut grass along shoulders of road on county right of way	6/16/2021	Marks Street
Cut grass along shoulders of road on county right of way	6/16/2021	W Bay Shore Drive
Cut grass along shoulders of road on county right of way	6/16/2021	Bradford Street
Cut grass along shoulders of road on county right of way	6/16/2021	W 3rd Street
Cut grass along shoulders of road on county right of way	6/16/2021	W 10th Street
Culvert installation	6/16/2021	Lily Circle
Cut grass along shoulders of road on county right of way	6/16/2021	W Pine Avenue
Cut grass along shoulders of road on county right of way	6/16/2021	W 4th Street

**District 1****Work Performed:**

<b><u>Work Performed:</u></b>	<b><u>Date</u></b>	<b><u>Road</u></b>
Cut grass along shoulders of road on county right of way	6/16/2021	W 5th Street
Cut grass along shoulders of road on county right of way	6/16/2021	W 6th Street
Cut grass along shoulders of road on county right of way	6/16/2021	W 7th Street
Cut grass along shoulders of road on county right of way	6/16/2021	W 8th Street
Cut grass along shoulders of road on county right of way	6/16/2021	Akel Street
Culvert installation	6/16/2021	Moore Street
Box drag	6/17/2021	E 4th Street
Box drag	6/17/2021	E 10th Street
Graded Road(s)	6/17/2021	Nedley Street
Graded Road(s)	6/17/2021	W Sawyer Street
Graded Road(s)	6/17/2021	E Sawyer Street
Pot hole Repair (Fill)	6/17/2021	W Bay Shore Drive
Cut grass along shoulders of road on county right of way	6/17/2021	W Gulf Beach Drive
Box drag	6/17/2021	E 9th Street
Box drag	6/17/2021	E 8th Street
Box drag	6/17/2021	E 7th Street
Graded Road(s)	6/17/2021	Brown Street
Box drag	6/17/2021	E 5th Street
Graded Road(s)	6/17/2021	Bruce Street
Box drag	6/17/2021	E 3rd Street
Box drag	6/17/2021	E 6th Street
Graded Road(s)	6/17/2021	W 10th Street
Box drag	6/17/2021	Gunn Street
Graded Road(s)	6/17/2021	E 11th Street
Graded Road(s)	6/17/2021	Bell Street
Graded Road(s)	6/17/2021	E Bay Shore Drive
Graded Road(s)	6/17/2021	Baine Street
Graded Road(s)	6/17/2021	Buck Street, St. George Island
Graded Road(s)	6/17/2021	W 5th Street
Graded Road(s)	6/17/2021	Porter Street
Graded Road(s)	6/17/2021	W Pine Avenue
Rocked ends of culvert pipes	6/17/2021	Lily Circle
Graded Road(s)	6/17/2021	Patton Drive Parking Lot (Eastpoint)
Graded Road(s)	6/17/2021	Land Street
Graded Road(s)	6/17/2021	Randolph Street
Graded Road(s)	6/17/2021	W Bay Shore Drive
Graded Road(s)	6/17/2021	E Pine Avenue
Graded Road(s)	6/17/2021	E 8th Street
Litter Pickup, Cut grass along shoulders of road on county right of way, Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts	6/17/2021	Palm Street
Box drag	6/17/2021	W 8th Street
Box drag	6/17/2021	W 6th Street
Box drag	6/17/2021	W 5th Street
Box drag	6/17/2021	W 4th Street
Box drag	6/17/2021	Marks Street
Rocked ends of culvert pipes	6/17/2021	Lily Circle
Box drag	6/17/2021	Bradford Street

**District 1****Work Performed:**

<b><u>Work Performed:</u></b>	<b><u>Date</u></b>	<b><u>Road</u></b>
Litter Pickup, Cut grass along shoulders of road on county right of way, Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts	6/17/2021	Live Oak Street
Graded Road(s)	6/17/2021	Gilbert Street
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts	6/17/2021	Palm Street
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts	6/17/2021	Live Oak Street
Pot hole Repair (Fill)	6/17/2021	W 7th Street
Pot hole Repair (Fill)	6/17/2021	W Bay Shore Drive
Box drag	6/17/2021	W 3rd Street
Box drag	6/17/2021	Bradford Street
Box drag	6/17/2021	Bledsoe Street
Box drag	6/17/2021	Quinn Street
Box drag	6/17/2021	McCloud Street
Box drag	6/17/2021	Wing Street
Box drag	6/17/2021	Howell Street
Box drag	6/17/2021	Akel Street
Box drag	6/17/2021	W 12th Street
Box drag	6/17/2021	E 1st Street
Box drag	6/17/2021	Akel Street
Box drag	6/17/2021	W 8th Street
Box drag	6/17/2021	W 6th Street
Box drag	6/17/2021	W 5th Street
Box drag	6/17/2021	W 4th Street
Box drag	6/17/2021	W 3rd Street
Box drag	6/17/2021	Palmer Street
Graded Road(s)	6/17/2021	Cook Street
Sign Maintenance	6/21/2021	Creamer Street
Glass (Removed, Swept Up, Picked up)	6/21/2021	Lily Circle
Sign Maintenance	6/21/2021	Creamer Street
Litter Pickup, Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts	6/21/2021	Pine St
Litter Pickup, Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts	6/21/2021	Cedar Street
Sign Maintenance	6/21/2021	Creamer Street
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	6/21/2021	Pine St
Cut grass along shoulders of road on county right of way	6/21/2021	Jefferson Street
Cut grass along shoulders of road on county right of way	6/21/2021	Barber St
Litter Pickup	6/21/2021	Hickory Dip Road
Sign Maintenance	6/21/2021	W Pine Avenue
Sign Maintenance	6/21/2021	W 5th Street
Sign Maintenance	6/21/2021	St. George Island Lighthosue
Cut grass along shoulders of road on county right of way	6/21/2021	N Franklin Street
Cut grass along shoulders of road on county right of way	6/21/2021	Adams Street
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	6/21/2021	Cedar Street
Cut grass along shoulders of road on county right of way	6/21/2021	Old Ferry Dock Road
Cut grass along shoulders of road on county right of way	6/21/2021	Washington Street
Cut grass along shoulders of road on county right of way	6/21/2021	Daisey Street
Cut grass along shoulders of road on county right of way	6/21/2021	Hickory Dip Road

**District 1****Work Performed:**

<b><u>Work Performed:</u></b>	<b><u>Date</u></b>	<b><u>Road</u></b>
Cut grass along shoulders of road on county right of way	6/21/2021	Tallahassee Street
Cut grass along shoulders of road on county right of way	6/21/2021	Dunlap Road
Litter Pickup	6/21/2021	Old Ferry Dock Road
Cut grass in ditches, Cut bushes back	6/21/2021	Live Oak Street
Cleaned ditches, Dig out ditches	6/21/2021	Live Oak Street
Cut grass along shoulders of road on county right of way	6/21/2021	Gilbert Street
Cut grass along shoulders of road on county right of way	6/22/2021	Varnes Street
Cut grass along shoulders of road on county right of way	6/22/2021	Power Drive
Cut grass along shoulders of road on county right of way	6/22/2021	South Franklin Street
Cut grass along shoulders of road on county right of way	6/22/2021	Avenue D
Shoulder Work, Repaired Drop off from shoulder of road or sidewalk	6/22/2021	Creamer Street
Cut grass along shoulders of road on county right of way	6/22/2021	Begonia Street
Cut grass along shoulders of road on county right of way	6/22/2021	Creamer Street
Cut grass along shoulders of road on county right of way	6/22/2021	Twin Lakes Road
Cut grass along shoulders of road on county right of way	6/22/2021	Moore Street
Cut grass along shoulders of road on county right of way	6/22/2021	Apple Way Street
Shoulder Work, Repaired Drop off from shoulder of road or sidewalk	6/22/2021	Creamer Street
Cut grass along shoulders of road on county right of way	6/22/2021	Carroll Street
Cut grass along shoulders of road on county right of way	6/22/2021	Smith Street
Picked up roots, Remove Trees	6/22/2021	Live Oak Street
Remove Trees, Picked up roots	6/22/2021	Live Oak Street
Cut bushes back, Cut grass in ditches	6/23/2021	Gilbert Street
Weed Eat & Cut Grass around signs & Culverts, Cut grass in ditches	6/23/2021	Gilbert Street
Cut grass along shoulders of road on county right of way	6/23/2021	Patton Drive
Litter Pickup	6/23/2021	Creamer Street
Litter Pickup	6/23/2021	Begonia Street
Bulk Heads (Filled Cement Sand Bags)	6/23/2021	Creamer Street
Cleaned up Brush, Swept	6/23/2021	Bull Street
Litter Pickup	6/23/2021	Creamer Street
Cleaned up Brush, Swept	6/23/2021	Bull Street
Litter Pickup	6/23/2021	Begonia Street
Bulk Heads (Filled Cement Sand Bags)	6/23/2021	Creamer Street
Weed Eat & Cut Grass around signs & Culverts, Cut grass in ditches	6/23/2021	Gilbert Street
Cut bushes back, Cut grass in ditches	6/23/2021	Barber St
Flagged	6/23/2021	Barber St
Sign Maintenance	6/23/2021	Creamer Street
Flagged	6/23/2021	Bull Street
Flagged	6/23/2021	Gilbert Street
Cut bushes back, Cut grass in ditches	6/23/2021	Bull Street
Pot hole Repair (Fill)	6/24/2021	E Pine Avenue
Pot hole Repair (Fill)	6/24/2021	W Pine Avenue
Pot hole Repair (Fill)	6/24/2021	W 3rd Street
Pot hole Repair (Fill)	6/24/2021	E 3rd Street
Pot hole Repair (Fill)	6/24/2021	W Gorrie Drive
Pot hole Repair (Fill)	6/24/2021	E 5th Street
Pot hole Repair (Fill)	6/24/2021	E 5th Street
Pot hole Repair (Fill)	6/24/2021	E 3rd Street
Pot hole Repair (Fill)	6/24/2021	E 1st Street
Pot hole Repair (Fill)	6/24/2021	W Pine Avenue

**District 1****Work Performed:**

<b><u>Work Performed:</u></b>	<b><u>Date</u></b>	<b><u>Road</u></b>
Cleaned up Brush, Litter Pickup	6/24/2021	Barber Drive
Pot hole Repair (Fill)	6/24/2021	W 3rd Street
Pot hole Repair (Fill)	6/24/2021	E Pine Avenue
Cut grass in ditches, Cut bushes back	6/24/2021	Barber St
Cut grass in ditches, Cut bushes back	6/24/2021	Creamer Street
Pot hole Repair (Fill)	6/24/2021	W Gorrie Drive
Pot hole Repair (Fill)	6/24/2021	E 1st Street
Cut grass along shoulders of road on county right of way	6/28/2021	Lily Circle
Cut grass along shoulders of road on county right of way	6/28/2021	Ridgecrest Parkway
Cut grass along shoulders of road on county right of way	6/28/2021	Shadow Bay Drive
Cut grass along shoulders of road on county right of way	6/28/2021	Pond Away Court
Cut grass along shoulders of road on county right of way	6/28/2021	Sago Drive
Cut grass along shoulders of road on county right of way	6/28/2021	Blue Heron Drive
Cut grass along shoulders of road on county right of way	6/28/2021	Gardenia Trail
Graded Road(s)	6/28/2021	W 12th Street
Cut grass along shoulders of road on county right of way	6/28/2021	Gladiola Way
Cut grass along shoulders of road on county right of way	6/28/2021	Daisy Drive
Graded Road(s)	6/28/2021	E Pine Avenue
Graded Road(s)	6/28/2021	W Pine Avenue
Graded Road(s)	6/28/2021	W 6th Street
Graded Road(s)	6/28/2021	Bradford Street
Cut grass along shoulders of road on county right of way	6/28/2021	Magnolia Court
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts, Bike Path (Edged, cut grass off of concrete)	6/29/2021	Bike Path (St. George Island)
Box drag	6/29/2021	W 5th Street
Graded Road(s)	6/29/2021	Land Street
Box drag	6/29/2021	E 10th Street
Box drag	6/29/2021	Pruett Road
Graded Road(s)	6/29/2021	E Sawyer Street
Graded Road(s)	6/29/2021	W Sawyer Street
Graded Road(s)	6/29/2021	Brown Street
Graded Road(s)	6/29/2021	Nedley Street
Graded Road(s)	6/29/2021	Porter Street
Graded Road(s)	6/29/2021	W Bay Shore Drive
Graded Road(s)	6/29/2021	Gilbert Street
Box drag	6/29/2021	W 3rd Street
Graded Road(s)	6/29/2021	Buck Street, St. George Island
Box drag	6/29/2021	E 4th Street
Graded Road(s)	6/29/2021	Patton Street
Graded Road(s)	6/29/2021	Bruce Street
Graded Road(s)	6/29/2021	Howell Street
Graded Road(s)	6/29/2021	Baine Street
Graded Road(s)	6/29/2021	E Bay Shore Drive
Graded Road(s)	6/29/2021	Bell Street
Graded Road(s)	6/29/2021	E 6th Street
Graded Road(s)	6/29/2021	E 7th Street
Graded Road(s)	6/29/2021	E 8th Street
Graded Road(s)	6/29/2021	E 9th Street

**District 1****Work Performed:**

<u>Work Performed:</u>	<u>Date</u>	<u>Road</u>
Graded Road(s)	6/29/2021	Randolph Street
Box drag	6/29/2021	Akel Street
Weed Eat & Cut Grass around signs & Culverts	6/29/2021	E Gulf Beach Drive
Bike Path (Edged, cut grass off of concrete)	6/29/2021	W Gulf Beach Drive
Bike Path (Edged, cut grass off of concrete)	6/29/2021	Bike Path (St. George Island)
Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	6/29/2021	W Gulf Beach Drive
Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	6/29/2021	E Gulf Beach Drive
Pot hole Repair (Fill)	6/29/2021	E 9th Street
Bike Path (Edged, cut grass off of concrete)	6/29/2021	Bike Path (St. George Island)
Box drag	6/29/2021	W 4th Street
Box drag	6/29/2021	Gunn Street
Box drag	6/29/2021	W 6th Street
Box drag	6/29/2021	E 8th Street
Box drag	6/29/2021	Marks Street
Box drag	6/29/2021	E 7th Street
Box drag	6/29/2021	W 9th Street
Box drag	6/29/2021	W 10th Street
Box drag	6/29/2021	Palmer Street
Box drag	6/29/2021	Wing Street
Box drag	6/29/2021	McCloud Street
Box drag	6/29/2021	Quinn Street
Box drag	6/29/2021	Bledsoe Street
Box drag	6/29/2021	E 1st Street
Box drag	6/29/2021	E 2nd Street
Weed Eat & Cut Grass around signs & Culverts	6/29/2021	W Gulf Beach Drive
Box drag	6/29/2021	W 8th Street
Pot hole Repair (Fill)	6/30/2021	E 6th Street
Bike Path (Edged, cut grass off of concrete)	6/30/2021	Bike Path (St. George Island)
Bike Path (Edged, cut grass off of concrete)	6/30/2021	W Gulf Beach Drive
Pot hole Repair (Fill)	6/30/2021	State Street
Pot hole Repair (Fill)	6/30/2021	Shuler Avenue
Pot hole Repair (Fill)	6/30/2021	E 3rd Street
Bike Path (Edged, cut grass off of concrete)	6/30/2021	Bike Path (St. George Island)
Bike Path (Edged, cut grass off of concrete)	6/30/2021	E Gulf Beach Drive
Bike Path (Edged, cut grass off of concrete)	6/30/2021	Bike Path (St. George Island)
Bike Path (Edged, cut grass off of concrete)	6/30/2021	E Gulf Beach Drive
Weed Eat & Cut Grass around signs & Culverts, Cut grass along shoulders of road on county right of way	6/30/2021	E Gorrie Drive
Pot hole Repair (Fill)	6/30/2021	2nd Street

0

**Material HAUL From:**

<u>Material HAUL From:</u>	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Ditch Dirt	6/16/2021	Moore Street	18	0
<b>Ditch Dirt</b>		<b>TOTAL</b>	<b>18</b>	<b>0</b>
Glass (Broken)	6/21/2021	Lily Circle	1	0
<b>Glass (Broken)</b>		<b>TOTAL</b>	<b>1</b>	<b>0</b>
Litter	6/21/2021	Pine St	0.5	0
Litter	6/21/2021	Old Ferry Dock Road	4	0
Litter	6/21/2021	Cedar Street	0.25	0

**District 1****Material HAUL From:**

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Litter	6/21/2021	Hickory Dip Road	4	0
Litter	6/23/2021	Begonia Street	1	0
Litter	6/23/2021	Creamer Street	1	0
Litter	6/24/2021	Barber Drive	0.5	0
Litter	6/29/2021	E Gulf Beach Drive	1	0
Litter	6/29/2021	W Gulf Beach Drive	2	0
Litter	6/30/2021	E Gulf Beach Drive	1	0

<b>Litter</b>		<b>TOTAL</b>	<b>15.25</b>	<b>0</b>
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**Material HAUL To:**

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
50# Bagged Asphalt	6/17/2021	W Bay Shore Drive	4	0
50# Bagged Asphalt	6/17/2021	W 7th Street	4	0

<b>50# Bagged Asphalt</b>		<b>TOTAL</b>	<b>8</b>	<b>0</b>
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Black Dirt	6/16/2021	Lily Circle	18	0
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<b>Black Dirt</b>		<b>TOTAL</b>	<b>18</b>	<b>0</b>
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Cold Mix, Asphalt	6/24/2021	E 3rd Street	0.5	0
Cold Mix, Asphalt	6/24/2021	W Gorrie Drive	0.5	0
Cold Mix, Asphalt	6/24/2021	E 1st Street	0.5	0
Cold Mix, Asphalt	6/24/2021	E Pine Avenue	0.5	0
Cold Mix, Asphalt	6/24/2021	W 3rd Street	0.5	0
Cold Mix, Asphalt	6/24/2021	W Pine Avenue	0.5	0
Cold Mix, Asphalt	6/30/2021	Shuler Avenue	1	0
Cold Mix, Asphalt	6/30/2021	2nd Street	1	0
Cold Mix, Asphalt	6/30/2021	State Street	1	0

<b>Cold Mix, Asphalt</b>		<b>TOTAL</b>	<b>6</b>	<b>0</b>
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Dirty 89 Lime Rock	6/16/2021	Moore Street	18	0
Dirty 89 Lime Rock	6/16/2021	Lily Circle	18	0
Dirty 89 Lime Rock	6/17/2021	W 5th Street	18	0
Dirty 89 Lime Rock	6/17/2021	E 8th Street	18	0
Dirty 89 Lime Rock	6/17/2021	W Pine Avenue	18	0
Dirty 89 Lime Rock	6/17/2021	W 10th Street	9	0
Dirty 89 Lime Rock	6/17/2021	Baine Street	9	0
Dirty 89 Lime Rock	6/17/2021	W 10th Street	18	0
Dirty 89 Lime Rock	6/23/2021	Creamer Street	3	0
Dirty 89 Lime Rock	6/24/2021	E 5th Street	0.5	0
Dirty 89 Lime Rock	6/28/2021	W Pine Avenue	36	0
Dirty 89 Lime Rock	6/28/2021	W Pine Avenue	18	0
Dirty 89 Lime Rock	6/28/2021	E Pine Avenue	36	0
Dirty 89 Lime Rock	6/28/2021	Bradford Street	18	0
Dirty 89 Lime Rock	6/28/2021	W 6th Street	18	0
Dirty 89 Lime Rock	6/29/2021	W 9th Street	9	0
Dirty 89 Lime Rock	6/29/2021	W 5th Street	18	0
Dirty 89 Lime Rock	6/29/2021	W 9th Street	18	0
Dirty 89 Lime Rock	6/29/2021	W Bay Shore Drive	18	0
Dirty 89 Lime Rock	6/29/2021	W 6th Street	9	0
Dirty 89 Lime Rock	6/30/2021	Tallahassee Street	9	0

<b>Dirty 89 Lime Rock</b>		<b>TOTAL</b>	<b>336.5</b>	<b>0</b>
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**District 1****Material HAUL To:**

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Milled Asphalt	6/22/2021	Creamer Street	3	0
Milled Asphalt	6/28/2021	E 5th Street	18	0
Milled Asphalt	6/28/2021	W Pine Avenue	18	0
Milled Asphalt	6/29/2021	E 8th Street	18	0
Milled Asphalt	6/29/2021	E 9th Street	4	0
Milled Asphalt	6/30/2021	E 3rd Street	1	0
Milled Asphalt	6/30/2021	E 6th Street	1	0

<b>Milled Asphalt</b>		<b>TOTAL</b>	<b>63</b>	<b>0</b>
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Rip Rap	6/17/2021	Lily Circle	3	0
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<b>Rip Rap</b>		<b>TOTAL</b>	<b>3</b>	<b>0</b>
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Sand	6/16/2021	Moore Street	18	0
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<b>Sand</b>		<b>TOTAL</b>	<b>18</b>	<b>0</b>
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**District 2****Work Performed:**

	<u>Date</u>	<u>Road</u>
Cut grass along shoulders of road on county right of way	6/10/2021	McIntyre Road
Sign Maintenance	6/14/2021	Alligator Drive
Cut Trees down and removed, Trim Trees, Remove Trees	6/14/2021	Enabob Street
Shoulder Work	6/14/2021	Indiana Street
Weed Eat & Cut Grass around signs & Culverts	6/14/2021	Carolina Street
Trim Trees, Cut bushes back, Remove Trees	6/14/2021	Florida Avenue (East)
Cut Trees down and removed, Trim Trees, Remove Trees	6/14/2021	Oak Street (Louisiana Ave/Pinewood Ave)
Shoulder Work	6/14/2021	Indiana Street
Cut Trees down and removed, Trim Trees, Remove Trees	6/14/2021	Florida Avenue (East)
Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts	6/14/2021	Carolina Street
Litter Pickup	6/14/2021	CR67
Trim Trees, Cut bushes back, Remove Trees	6/14/2021	Enabob Street
Trim Trees, Cut bushes back, Remove Trees	6/14/2021	Oak Street (Louisiana Ave/Pinewood Ave)
Culvert installation	6/15/2021	Florida Avenue (East)
Shoulder Work	6/15/2021	Illinois Street
Shovel Dirt off of road	6/15/2021	Illinois Street
Sign Maintenance	6/15/2021	Gulf Shore BLVD
Culvert installation	6/15/2021	Florida Avenue (East)
Road Repair, Shoulder Work	6/15/2021	12th Street SE (City of Carrabelle)
Culvert installation	6/15/2021	Florida Avenue (East)
Box drag	6/16/2021	McIntyre Road
Box drag	6/16/2021	Jeff Sanders Road
Box drag	6/16/2021	I Avenue NE (City of Carrabelle)
Box drag	6/16/2021	9th Street E (City of Carrabelle)
Litter Pickup	6/21/2021	Apalachee Street
Sign Maintenance	6/21/2021	Oak Street (Louisiana Ave/Pinewood Ave)
Sign Maintenance	6/21/2021	Carlton Avenue
Sign Maintenance	6/21/2021	East Pine Street (Lanark)
Checked county roads for safety of traveling for public	6/22/2021	County Roads, Lanark
Checked county roads for safety of traveling for public	6/22/2021	County Roads, Alligator Point
Checked county roads for safety of traveling for public	6/22/2021	County Roads, Carrabelle, Bert B. Boldt II
Checked county roads for safety of traveling for public	6/22/2021	County Roads, Lanark
Checked county roads for safety of traveling for public	6/22/2021	County Roads, Alligator Point

**District 2****Work Performed:**

<u>Work Performed:</u>	<u>Date</u>	<u>Road</u>
Shoulder Work, Repaired Drop off from shoulder of road or sidewalk	6/22/2021	Indiana Street
Checked county roads for safety of traveling for public	6/22/2021	County Roads, Carrabelle, Bert B. Boldt II
Shoulder Work, Repaired Drop off from shoulder of road or sidewalk	6/22/2021	Indiana Street
Sign Maintenance	6/24/2021	Lake Morality Road
Build/ Rebuild Burms	6/29/2021	Newman Drive
Box drag	6/30/2021	St Teresa Ave
Graded Road(s)	6/30/2021	Jeff Sanders Road

0

**Material HAUL From:**

<u>Material HAUL From:</u>	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Litter	6/14/2021	CR67	1.5	0
Litter	6/21/2021	Apalachee Street	1	0

**Litter****TOTAL**

2.5 0

Trees	6/14/2021	Oak Street (Louisiana Ave/Pinewood Ave)	2	0
Trees	6/14/2021	Enabob Street	2	0
Trees	6/14/2021	Florida Avenue (East)	2	0

**Trees****TOTAL**

6 0

**Material HAUL To:**

<u>Material HAUL To:</u>	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Cold Mix, Asphalt	6/29/2021	Newman Drive	4	0

**Cold Mix, Asphalt****TOTAL**

4 0

Dirty 89 Lime Rock	6/14/2021	Indiana Street	9	0
Dirty 89 Lime Rock	6/15/2021	Illinois Street	0	17.2299995422
Dirty 89 Lime Rock	6/15/2021	Florida Avenue (East)	18	0
Dirty 89 Lime Rock	6/30/2021	Jeff Sanders Road	54	0
Dirty 89 Lime Rock	6/30/2021	Jeff Sanders Road	72	0
Dirty 89 Lime Rock	6/30/2021	Jeff Sanders Road	18	0

**Dirty 89 Lime Rock****TOTAL**

171 17.2299995422

Milled Asphalt	6/15/2021	12th Street SE (City of Carrabelle)	18	0
Milled Asphalt	6/22/2021	Indiana Street	3	0
Milled Asphalt	6/24/2021	Carrabelle City Hall (City of Carrabelle)	18	0

**Milled Asphalt****TOTAL**

39 0

Sand	6/15/2021	Florida Avenue (East)	18	0
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**Sand****TOTAL**

18 0

**District 3****Work Performed:**

<u>Work Performed:</u>	<u>Date</u>	<u>Road</u>
Shoulder Work	6/17/2021	10th Street (City of Apalachicola)

0

**Material HAUL To:**

<u>Material HAUL To:</u>	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Dirty 89 Lime Rock	6/17/2021	10th Street (City of Apalachicola)	4	0

**Dirty 89 Lime Rock****TOTAL**

4 0

**District 4****Work Performed:**

<u>Work Performed:</u>	<u>Date</u>	<u>Road</u>
Litter Pickup, Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts	6/10/2021	Linden Road
Litter Pickup, Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts	6/10/2021	Hathcock Road

## District 4

### Work Performed:

<u>Work Performed:</u>	<u>Date</u>	<u>Road</u>
Litter Pickup, Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts	6/10/2021	Johnson Lane
Mill Asphalted Road	6/10/2021	Long Road
Culvert installation	6/10/2021	Peachtree Road
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts, Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts	6/10/2021	Linden Road
Culvert installation	6/10/2021	Peachtree Road
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts, Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts	6/10/2021	Hathcock Road
Culvert installation	6/10/2021	Peachtree Road
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts, Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts	6/10/2021	Johnson Lane
Travel	6/15/2021	Emergency Management (Apalachicola)
Pot hole Repair (Fill)	6/16/2021	Bluff Road
Litter Pickup	6/16/2021	Pal Rivers Road
Litter Pickup	6/16/2021	Bluff Road
Cut grass along shoulders of road on county right of way	6/16/2021	Pal Rivers Road
Sign Maintenance	6/17/2021	Pine Log Road
Rocked ends of culvert pipes	6/17/2021	Bayshore Drive
Weed Eat & Cut Grass around signs & Culverts	6/17/2021	Pal Rivers Road
Box drag	6/17/2021	Marks Street
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts	6/17/2021	Roundabout between Pal Rivers Rd & Brow
Weed Eat & Cut Grass around signs & Culverts	6/17/2021	Pal Rivers Road
Rocked ends of culvert pipes	6/17/2021	Bayshore Drive
Weed Eat & Cut Grass around signs & Culverts	6/17/2021	Roundabout between Pal Rivers Rd & Brow
Cut grass along shoulders of road on county right of way	6/17/2021	Brownsville Road
Litter Pickup	6/21/2021	Thomas Drive
Litter Pickup	6/21/2021	Chapman Road
Litter Pickup	6/21/2021	Brownsville Road
Litter Pickup	6/21/2021	Marks Street
Cut grass along shoulders of road on county right of way	6/21/2021	Melanie Lane
Cut grass along shoulders of road on county right of way	6/21/2021	Magnolia Circle
Cut grass along shoulders of road on county right of way	6/21/2021	Marks Street
Cut grass along shoulders of road on county right of way	6/21/2021	Bluff Road
Litter Pickup	6/21/2021	Bayshore Drive
Cut grass along shoulders of road on county right of way	6/21/2021	Waddell Road
Cut grass along shoulders of road on county right of way	6/21/2021	Alan Drive
Cut grass along shoulders of road on county right of way	6/21/2021	Deason Street
Cut grass along shoulders of road on county right of way	6/21/2021	Bayshore Drive
Cut grass along shoulders of road on county right of way	6/21/2021	Thomas Drive
Cut grass along shoulders of road on county right of way	6/21/2021	Chapman Road
Cut grass along shoulders of road on county right of way	6/23/2021	Connector Road
Cut grass along shoulders of road on county right of way	6/23/2021	Bluff Road
Cut grass along shoulders of road on county right of way	6/23/2021	Magnolia Lane
Cut grass along shoulders of road on county right of way	6/23/2021	Pine Log Road
Cut grass along shoulders of road on county right of way	6/23/2021	Paradise Lane
Cut grass along shoulders of road on county right of way	6/23/2021	Sas Road
Cut grass along shoulders of road on county right of way	6/23/2021	Highland Park Road

**District 4****Work Performed:**

<u>Work Performed:</u>	<u>Date</u>	<u>Road</u>
Cut grass along shoulders of road on county right of way	6/23/2021	Rosemont Street
Cut grass along shoulders of road on county right of way	6/23/2021	Cypress Street
VMS Work, Cut Grass, Blowed Sidewalks, Cleaned ditches, Litter pickup	6/24/2021	US HWY 98 (Apalachicola, Smokey)
Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	6/24/2021	Bluff Road
Weed Eat & Cut Grass around signs & Culverts, Cut grass in ditches	6/24/2021	Bluff Road
Litter Pickup	6/24/2021	US HWY 98 (Apalachicola, Smokey)
Litter Pickup	6/24/2021	Bluff Road
Litter Pickup	6/24/2021	Pal Rivers Road
Cut grass along shoulders of road on county right of way	6/24/2021	Gibson Road
Cut grass along shoulders of road on county right of way	6/28/2021	Bay City Work Camp
Cut grass along shoulders of road on county right of way	6/29/2021	Bay City Work Camp
Cut grass along shoulders of road on county right of way	6/29/2021	Tilton Road
Cut grass along shoulders of road on county right of way	6/29/2021	Moses Road
Cut grass along shoulders of road on county right of way	6/29/2021	Teat Road
Cut grass along shoulders of road on county right of way	6/29/2021	CR30A
Cut grass along shoulders of road on county right of way	6/29/2021	8 Mile
Cut grass along shoulders of road on county right of way	6/30/2021	10 Mile
Cut grass along shoulders of road on county right of way	6/30/2021	CR30A
Cut grass along shoulders of road on county right of way	6/30/2021	8 Mile
Cut grass along shoulders of road on county right of way	6/30/2021	13 Mile

0

**Material HAUL From:**

<u>Material HAUL From:</u>	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Broken Asphalt	6/10/2021	Peachtree Road	1	0
<b>Broken Asphalt</b>		<b>TOTAL</b>	<b>1</b>	<b>0</b>
Culvert (Old, throw out, Bad)	6/10/2021	Peachtree Road	1	0
<b>Culvert (Old, throw out, Bad)</b>		<b>TOTAL</b>	<b>1</b>	<b>0</b>
Ditch Dirt	6/10/2021	Peachtree Road	18	0
<b>Ditch Dirt</b>		<b>TOTAL</b>	<b>18</b>	<b>0</b>
Litter	6/10/2021	Hathcock Road	1	0
Litter	6/10/2021	Linden Road	2	0
Litter	6/10/2021	Johnson Lane	1	0
Litter	6/16/2021	Bluff Road	1	0
Litter	6/16/2021	Pal Rivers Road	1	0
Litter	6/21/2021	Chapman Road	1	0
Litter	6/21/2021	Bayshore Drive	1	0
Litter	6/21/2021	Thomas Drive	1	0
Litter	6/21/2021	Marks Street	1	0
Litter	6/21/2021	Brownsville Road	1	0
Litter	6/24/2021	Bluff Road	1	0
Litter	6/24/2021	US HWY 98 (Apalachicola, Smokey)	3	0
Litter	6/24/2021	Bluff Road	0.5	0
Litter	6/24/2021	Pal Rivers Road	0.5	0
<b>Litter</b>		<b>TOTAL</b>	<b>16</b>	<b>0</b>

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**Material HAUL To:**

<u>Material HAUL To:</u>	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
18" X 20' Culvert BP	6/10/2021	Peachtree Road	2	0

**District 4****Material HAUL To:**

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
<b>18" X 20' Culvert BP</b>		<b>TOTAL</b>	<b>2</b>	<b>0</b>
50# Bagged Asphalt	6/16/2021	Bluff Road	3	0
<b>50# Bagged Asphalt</b>		<b>TOTAL</b>	<b>3</b>	<b>0</b>
Dirty 89 Lime Rock	6/17/2021	Bus Garage (City of Apalachicola)	18	0
<b>Dirty 89 Lime Rock</b>		<b>TOTAL</b>	<b>18</b>	<b>0</b>
Milled Asphalt	6/10/2021	Long Road	36	0
Milled Asphalt	6/10/2021	Peachtree Road	18	0
<b>Milled Asphalt</b>		<b>TOTAL</b>	<b>54</b>	<b>0</b>
Rip Rap	6/17/2021	Bayshore Drive	3	0
<b>Rip Rap</b>		<b>TOTAL</b>	<b>3</b>	<b>0</b>
Sand	6/10/2021	Peachtree Road	18	0
<b>Sand</b>		<b>TOTAL</b>	<b>18</b>	<b>0</b>

**District 5****Work Performed:**

	<u>Date</u>	<u>Road</u>
Litter Pickup	6/10/2021	6th Street
Weed Eat & Cut Grass around signs & Culverts	6/10/2021	6th Street
Litter Pickup	6/10/2021	6th Street
Litter Pickup	6/10/2021	4th Street
Litter Pickup	6/10/2021	Otterslide Road
Weed Eat & Cut Grass around signs & Culverts	6/10/2021	6th Street
Litter Pickup	6/10/2021	4th Street
Litter Pickup	6/10/2021	Otterslide Road
Litter Pickup, Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts, Cut grass in ditches	6/14/2021	Otterslide Road
Litter Pickup, Cut grass along shoulders of road on county right of way, Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts	6/14/2021	Otterslide Road
Weed Eat & Cut Grass around signs & Culverts, Cut grass in ditches, Cut grass along shoulders of road on county right of way, Litter Pickup	6/15/2021	Otterslide Road
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts, Cut grass in ditches	6/15/2021	Wilderness Road
Weed Eat & Cut Grass around signs & Culverts, Cut grass in ditches, Cut grass along shoulders of road on county right of way, Litter Pickup	6/15/2021	Wilderness Road
Litter Pickup, Weed Eat & Cut Grass around signs & Culverts, Cut grass in ditches, Cut grass in ditches	6/15/2021	Wilderness Road
Litter Pickup, Weed Eat & Cut Grass around signs & Culverts, Cut grass in ditches, Cut grass in ditches	6/15/2021	Otterslide Road
Cut grass along shoulders of road on county right of way, Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	6/15/2021	Wilderness Road
Litter Pickup, Weed Eat & Cut Grass around signs & Culverts	6/21/2021	Ridge Road
Sign Maintenance	6/21/2021	Messer Road
Litter Pickup, Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts	6/21/2021	Wilderness Road
Sign Maintenance	6/21/2021	Lagoon Street
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	6/21/2021	Wilderness Road
Checked county roads for safety of traveling for public	6/22/2021	County Roads, Carrabelle, Jessica Ward

**District 5****Work Performed:**

<b><u>Work Performed:</u></b>	<b><u>Date</u></b>	<b><u>Road</u></b>
Cut grass along shoulders of road on county right of way	6/22/2021	Plum Street
Checked county roads for safety of traveling for public	6/22/2021	County Roads, Carrabelle, Jessica Ward
Weed Eat & Cut Grass around signs & Culverts, Cut grass in ditches	6/22/2021	Wilderness Road
Weed Eat & Cut Grass around signs & Culverts, Cut grass in ditches	6/22/2021	Ridge Road
Weed Eat & Cut Grass around signs & Culverts, Cut grass in ditches	6/22/2021	Wilderness Road
Cut grass along shoulders of road on county right of way	6/23/2021	Michael Way
Weed Eat & Cut Grass around signs & Culverts, Cut grass in ditches	6/23/2021	Wilderness Road
Litter Pickup	6/23/2021	Otterslide Road
Weed Eat & Cut Grass around signs & Culverts, Cut grass in ditches	6/23/2021	Ridge Road
Weed Eat & Cut Grass around signs & Culverts, Cut grass in ditches	6/23/2021	Ridge Road
Weed Eat & Cut Grass around signs & Culverts, Cut grass in ditches	6/23/2021	Ridge Road
Weed Eat & Cut Grass around signs & Culverts, Cut grass in ditches	6/23/2021	Wilderness Road
Weed Eat & Cut Grass around signs & Culverts, Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts	6/23/2021	Ridge Road
Cut grass along shoulders of road on county right of way	6/23/2021	Wylonda Avenue
Litter Pickup	6/23/2021	Otterslide Road
Cut grass along shoulders of road on county right of way	6/23/2021	CC Land
Weed Eat & Cut Grass around signs & Culverts, Cut grass in ditches	6/23/2021	Wilderness Road
Cut grass along shoulders of road on county right of way	6/23/2021	Teresa Avenue
Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts	6/24/2021	Bear Creek Rd
Cut grass along shoulders of road on county right of way	6/24/2021	Sheriff's Office ( Jail )
Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts	6/24/2021	Ridge Road
Litter Pickup	6/24/2021	Wilderness Road
Litter Pickup	6/24/2021	Ridge Road
Litter Pickup, Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts	6/24/2021	Wilderness Road
Litter Pickup	6/24/2021	Wilderness Road
Weed Eat & Cut Grass around signs & Culverts, Cut grass in ditches	6/24/2021	Ridge Road
Litter Pickup, Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts	6/24/2021	Ridge Road
Cemetery, Cut, Raked & Cleaned	6/28/2021	Eastpoint Cemetery
Cemetery, Cut, Raked & Cleaned	6/28/2021	Eastpoint Cemetery
Cemetery, Cut, Raked & Cleaned	6/28/2021	Eastpoint Cemetery
Cemetery, Cut, Raked & Cleaned	6/28/2021	Eastpoint Cemetery
Cemetery, Cut, Raked & Cleaned	6/28/2021	Eastpoint Cemetery
Cut grass along shoulders of road on county right of way	6/28/2021	Hibiscus Lane
Cemetery, Cut, Raked & Cleaned	6/28/2021	Eastpoint Cemetery
Cemetery, Cut, Raked & Cleaned	6/28/2021	Eastpoint Cemetery
Beaver Dam - Take Out	6/29/2021	Lighthouse Road (Paved Portion)
Beaver Dam - Take Out	6/29/2021	Lighthouse Road (Paved Portion)
Weed Eat & Cut Grass around signs & Culverts	6/29/2021	Eastpoint Cemetery
Graded Road(s)	6/29/2021	Cook Street
Weed Eat & Cut Grass around signs & Culverts	6/29/2021	Eastpoint Cemetery
Box drag	6/30/2021	Brick Yard Road (Forestry Road #129)

0

**Material HAUL From:**

<b><u>Material HAUL From:</u></b>	<b><u>Date</u></b>	<b><u>Road</u></b>	<b><u>Cubic Yards</u></b>	<b><u>Tons</u></b>
Litter	6/10/2021	Otterslide Road	1	0
Litter	6/10/2021	4th Street	1	0
Litter	6/10/2021	6th Street	1	0

**District 5****Material HAUL From:**

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Litter	6/14/2021	Otterslide Road	1	0
Litter	6/15/2021	Wilderness Road	2	0
Litter	6/15/2021	Otterslide Road	1	0
Litter	6/21/2021	Ridge Road	1	0
Litter	6/21/2021	Wilderness Road	0.25	0
Litter	6/23/2021	Ridge Road	2	0
Litter	6/23/2021	Otterslide Road	1	0
Litter	6/24/2021	Ridge Road	0.5	0
Litter	6/24/2021	Wilderness Road	0.5	0
Litter	6/24/2021	Wilderness Road	2	0

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<b>Litter</b>		<b>TOTAL</b>	<b>14.25</b>	<b>0</b>
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Milled Asphalt	6/15/2021	Wilderness Road	1	0
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<b>Milled Asphalt</b>		<b>TOTAL</b>	<b>1</b>	<b>0</b>
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**Material HAUL To:**

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Dirty 89 Lime Rock	6/30/2021	Brick Yard Road (Forestry Road #129)	18	0

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<b>Dirty 89 Lime Rock</b>		<b>TOTAL</b>	<b>18</b>	<b>0</b>
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# FRANKLIN COUNTY DEPARTMENT OF

Solid Waste & Recycling ❖ Animal Control ❖ Parks & Recreation  
 210 State Road 65  
 Eastpoint, Florida 32328  
 Tel.: 850-670-8167  
 Fax: 850-670-5716  
 Email: [FranklinCounty.net](mailto:FranklinCounty.net)

## DIRECTOR'S REPORT

**FOR:** The Franklin County Board of County Commissioners

**DATE:** July 6, 2021

**TIME:** 9:00 A.M.

### FOR BOARD INFORMATION:

**June 9th – June 28th**

#### RIGHT-OF-WAY DEBRIS PICKUP

Apalachicola	Eastpoint	St George Island	Carrabelle	Lanark	Alligator Point
123.13 TONS	143.91 TONS	109.97 TONS	8.4 TONS	-0- TONS	5.45 TONS

#### RECYCLE MATERIAL HAULED

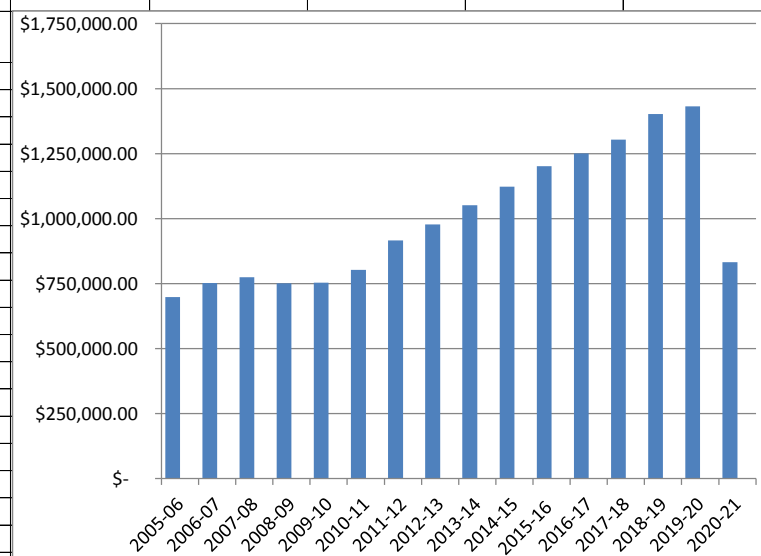
	Apalachicola	Eastpoint	St George Island	Carrabelle	Lanark	Alligator Point	St James
Cardboard	3.5 TONS	12.36 TONS	5.93 TONS	.39 TONS	-0- TONS	-0- TONS	.89 TONS
Plastic, Paper, Glass, Aluminum	-0-TONS	.64 TONS	-0-TONS	-0-TONS	-0-TONS	-0-TONS	-0-TONS

**REQUESTED ACTION: None**



**FCTDC Collections Report for  
2020-21 Year-to-Date Report  
Through April 2021**

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	<b>Month</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2008-09</b>	<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2012-13</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2015-16</b>	<b>2016-17</b>
2	October	\$ 35,408.91	\$ 32,809.57	\$ 39,697.19	\$ 38,597.69	\$ 39,568.32	\$ 36,996.34	\$ 48,383.10	\$ 53,543.22	\$ 57,651.88	\$ 58,875.87	\$ 75,084.59	\$ 95,107.96
3	November	\$ 24,824.38	\$ 24,717.35	\$ 27,182.76	\$ 25,888.92	\$ 25,863.47	\$ 26,438.49	\$ 34,441.98	\$ 40,334.08	\$ 34,740.65	\$ 40,065.78	\$ 44,449.24	\$ 46,043.65
4	December	\$ 20,421.74	\$ 16,055.89	\$ 22,986.95	\$ 23,167.33	\$ 16,530.96	\$ 19,936.19	\$ 21,597.00	\$ 21,510.93	\$ 29,747.90	\$ 30,978.80	\$ 24,692.82	\$ 41,580.49
5	January	\$ 19,681.48	\$ 26,489.68	\$ 22,911.37	\$ 22,960.20	\$ 26,170.57	\$ 23,359.12	\$ 30,392.62	\$ 33,657.09	\$ 34,707.03	\$ 38,805.36	\$ 47,001.63	\$ 41,668.57
6	February	\$ 29,294.47	\$ 44,900.59	\$ 40,835.29	\$ 39,452.32	\$ 33,678.97	\$ 34,980.88	\$ 52,045.79	\$ 49,365.87	\$ 52,883.10	\$ 42,754.53	\$ 64,493.95	\$ 60,422.61
7	March	\$ 51,243.40	\$ 45,643.22	\$ 61,090.70	\$ 49,778.57	\$ 53,116.79	\$ 61,989.52	\$ 66,597.90	\$ 80,880.36	\$ 78,180.12	\$ 83,626.43	\$ 80,017.67	\$ 84,583.19
8	April	\$ 69,608.73	\$ 70,430.06	\$ 66,135.24	\$ 73,880.65	\$ 53,934.68	\$ 70,610.82	\$ 81,641.55	\$ 90,242.68	\$ 81,115.14	\$ 101,310.37	\$ 103,120.37	\$ 89,949.68
9	May	\$ 100,486.16	\$ 114,100.71	\$ 123,221.80	\$ 104,769.28	\$ 120,470.95	\$ 90,634.75	\$ 140,203.97	\$ 115,589.54	\$ 135,897.45	\$ 143,700.44	\$ 131,348.44	\$ 110,484.59
10	June	\$ 107,484.39	\$ 166,403.90	\$ 138,839.79	\$ 143,507.76	\$ 151,640.61	\$ 172,029.99	\$ 143,805.29	\$ 195,838.11	\$ 210,505.76	\$ 195,093.30	\$ 213,948.96	\$ 226,795.48
11	July	\$ 149,857.23	\$ 95,128.02	\$ 128,027.35	\$ 131,276.62	\$ 114,121.18	\$ 147,874.24	\$ 140,000.40	\$ 153,197.77	\$ 164,199.99	\$ 182,235.52	\$ 253,603.30	\$ 242,036.51
12	August	\$ 51,353.14	\$ 69,863.99	\$ 57,497.82	\$ 56,312.21	\$ 71,377.70	\$ 60,698.01	\$ 93,912.12	\$ 86,742.96	\$ 107,783.56	\$ 129,879.50	\$ 82,664.07	\$ 121,808.90
13	September	\$ 38,597.72	\$ 46,282.27	\$ 45,739.57	\$ 41,298.87	\$ 47,760.09	\$ 57,592.93	\$ 63,037.18	\$ 57,170.58	\$ 64,199.48	\$ 75,778.00	\$ 81,869.35	\$ 90,214.19
14	<b>Totals</b>	<b>\$ 698,261.75</b>	<b>\$ 752,825.25</b>	<b>\$ 774,165.83</b>	<b>\$ 750,890.42</b>	<b>\$ 754,234.29</b>	<b>\$ 803,141.28</b>	<b>\$ 916,058.90</b>	<b>\$ 978,073.19</b>	<b>\$ 1,051,612.06</b>	<b>\$ 1,123,103.90</b>	<b>\$ 1,202,294.39</b>	<b>\$ 1,250,695.82</b>
15													
16	<b>YOY %</b>		<b>\$ 54,563.50</b>	<b>\$ 21,340.58</b>	<b>\$ (23,275.41)</b>	<b>\$ 3,343.87</b>	<b>\$ 48,906.99</b>	<b>\$ 112,917.62</b>	<b>\$ 62,014.29</b>	<b>\$ 73,538.87</b>	<b>\$ 71,491.84</b>	<b>\$ 79,190.49</b>	<b>\$ 48,401.43</b>
17			<b>7.8%</b>	<b>2.8%</b>	<b>-3.0%</b>	<b>0.4%</b>	<b>6.5%</b>	<b>14.1%</b>	<b>6.8%</b>	<b>7.5%</b>	<b>6.8%</b>	<b>7.1%</b>	<b>4.0%</b>
18													
19	<b>Month</b>	<b>2017-18</b>	<b>2018-19</b>	<b>2019-20</b>	<b>2020-21</b>	<b>Increase / Decrease</b>	<b>% of Change</b>	<b>To Date % of Change</b>					
20	October	\$ 85,823.35	\$ 38,416.89	\$ 89,660.28	\$ 147,542.08	\$ 57,881.80	65%	64.56%	\$1,750,000.00				
21	November	\$ 49,440.74	\$ 87,784.31	\$ 57,067.01	\$ 86,469.54	\$ 29,402.53	52%	116.08%	\$1,500,000.00				
22	December	\$ 37,182.43	\$ 46,715.00	\$ 52,526.91	\$ 67,724.30	\$ 15,197.39	29%	80.46%	\$1,250,000.00				
23	January	\$ 51,388.51	\$ 52,063.46	\$ 54,422.25	\$ 115,730.11	\$ 61,307.86	113%	141.58%	\$1,000,000.00				
24	February	\$ 58,337.94	\$ 66,632.44	\$ 95,017.02	\$ 84,508.31	\$ (10,508.71)	-11%	101.59%	\$750,000.00				
25	March	\$ 111,947.32	\$ 127,975.20	\$ 71,946.84	\$ 149,485.24	\$ 77,538.40	108%	96.71%	\$500,000.00				
26	April	\$ 103,422.44	\$ 82,258.08	\$ 20,066.60	\$ 181,177.73	\$ 161,111.13	803%	910.65%	\$250,000.00				
27	May	\$ 140,130.14	\$ 166,129.65	\$ 123,839.27					\$-				
28	June	\$ 269,049.32	\$ 300,092.38	\$ 283,734.76									
29	July	\$ 215,933.34	\$ 209,374.07	\$ 253,488.28									
30	<b>August</b>	<b>\$ 111,322.92</b>	<b>\$ 134,238.67</b>	<b>\$ 190,136.02</b>									
31	September	\$ 70,419.47	\$ 90,051.57	\$ 140,186.24									
32	<b>Totals</b>	<b>\$ 1,304,397.92</b>	<b>\$ 1,401,731.72</b>	<b>\$ 1,432,091.48</b>	<b>\$ 832,637.31</b>	<b>\$ 391,930.40</b>	<b>165%</b>						
33													
34	<b>YOY %</b>	<b>\$ 53,702.10</b>	<b>\$ 97,333.80</b>	<b>\$ 30,359.76</b>									
35		<b>4.29%</b>	<b>7.46%</b>	<b>2.17%</b>									
36													
37	<b>* October and November 2018 due to Hurricane Michael statistically are outliers.</b>												
38	<b>October and November 2019 compared with 2017-18 amounts are more representative,</b>												
39	<b>thus, these months show increases of 10% and 9% respectively, or YTD increase of 31%.</b>												
40	<b>* Coronavirus-19 March 1 - May 18 2020</b>												
41													
42													



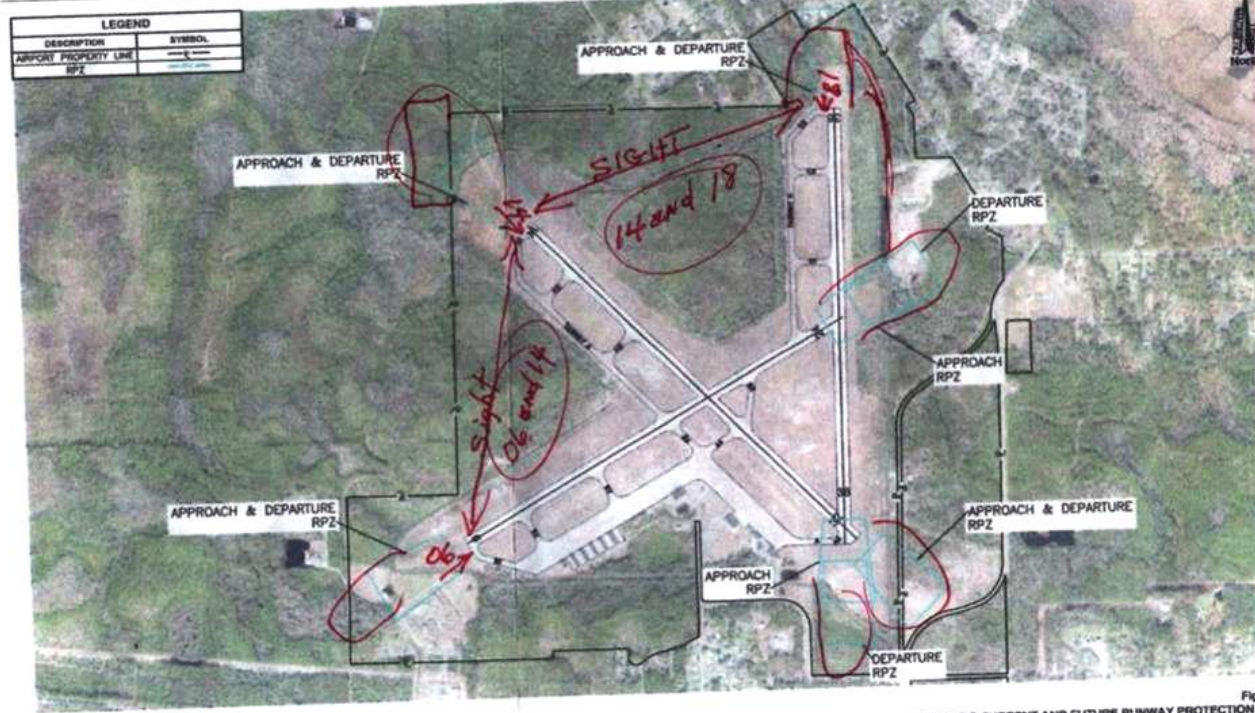


FIG. 1-1 AIRPORT'S CURRENT AND FUTURE RUNWAY PROTECTION ZONES





**APPLICATION FOR RE-ZONING & LAND USE CHANGE**

**FRANKLIN COUNTY BUILDING DEPARTMENT**

34 Forbes Street, Suite 1, Apalachicola, Florida 32320

Phone: 850-653-9783 Fax: 850-653-9799

[http://www.franklincountyflorida.com/planning\\_building.aspx](http://www.franklincountyflorida.com/planning_building.aspx)

PROPERTY OWNER'S NAME: MMSW HOLDINGS, LLC  
MAILING ADDRESS: 3453 MAHONEY DR City/State/Zip: Tallahassee FL 32309  
PHONE #: 850-524-1872 CELL #: SAME EMAIL: MW294EVA@gmail.com

AGENT'S NAME: MARSHA WATSON  
MAILING ADDRESS: 3453 MAHONEY DR City/State/Zip: Tallahassee FL 32309  
PHONE #: 850-524-1872 CELL #: SAME EMAIL: MW294EVA@gmail.com

PROPERTY DESCRIPTION: 911 Address: 336 PATTON DRIVE, EASTPOINT, FL 32320

Lot/s: \_\_\_\_\_ Block: \_\_\_\_\_ Subdivision: \_\_\_\_\_ Unit: \_\_\_\_\_

Parcel Identification #: 31-085-06W-000-2350-0000

JURISDICTION:  Franklin County

Apalachicola  Eastpoint  St. George Island  Carrabelle  Dog Island  Lanark/ St. James  St. Teresa  Alligator Point

ACREAGE: 1/3

CURRENT ZONING: COMMERCIAL C1 CURRENT LAND USE: COMMERCIAL

REQUESTED ZONING: C3 REQUESTED LAND USE: COMMERCIAL

LEGAL DESCRIPTION OF THE PROPERTY: (Must Attach Legal Description)

PLANNING & ZONING DATE: \_\_\_\_\_

RECOMMENDED APPROVAL: \_\_\_\_\_ RECOMMENDED DENIAL: \_\_\_\_\_ RECOMMENDED TO TABLE: \_\_\_\_\_  
CONDITIONS: \_\_\_\_\_

BOARD OF COUNTY DATE: \_\_\_\_\_

RECOMMENDED APPROVAL: \_\_\_\_\_ RECOMMENDED DENIAL: \_\_\_\_\_ RECOMMENDED TO TABLE: \_\_\_\_\_  
CONDITIONS: \_\_\_\_\_

PUBLIC HEARING DATE: \_\_\_\_\_

APPROVED  DENIED  TABLED

CONDITIONS: \_\_\_\_\_

Instructions: Complete application, including proof of ownership in the form of deed, detailed description of request including any necessary information supporting request (site plan/survey) and application fee of \$250.00 for Re-Zoning and \$250.00 for Land Use Change. Return to the following address:

Franklin County  
34 Forbes Street, Suite 1  
Apalachicola, FL 32320



Will provide 2 RV  
spaces & they would  
be expected to  
drop in county

**FRANKLIN COUNTY, FLORIDA**  
**REQUIRED ANALYSIS FOR LAND USE OR ZONING CHANGE**

**Economic Development** – How will this change promote economic development in Franklin County?

**Water and Sewer** – Will the development be served by central water and sewer or will it be on individual water wells and septic tanks?

Yes -  
Eastpointe  
Water + Sewer

3/30/21



FRANKLIN COUNTY, FLORIDA  
REQUIRED ANALYSIS FOR LAND USE OR ZONING CHANGE

Yes • **Eastpoint Urban Service Area** –Is the property located in the Eastpoint Urban Service Area ?

Yes • **Coastal High Hazard Area** –Is the property located in the Coastal High Hazard Area ?

Yes • **Critical Shoreline Zone** –Is the property located in the Critical Shoreline Zone ?

1 • **Soil Conditions** –Copies of the 1994 Soil Survey of Franklin County are available from the Franklin County Planning Office.

SLIGHTLY ON  
SLOPE OF  
PATTON  
TO BAY  
NO  
• **Topography** –What is the topography of the property ?

NO  
• **Drainage** –Are there any natural drainage features located on the property ?

NO  
• **Wetlands** –The only way to definitively know if there are wetlands on the property is to have a qualified individual survey the site for wetlands, but the U. S. Fish and Wildlife Service's National Wetlands Inventory can give a general overview of what potential wetlands might be located on the property. The website can be accessed at :<https://www.fws.gov/wetlands/data/mapper.html>

• **Floodplains** –What flood zone is this property located in ? The flood maps for Franklin County can be found at [portal.nwfwmdfloodmaps.com](http://portal.nwfwmdfloodmaps.com).

NO  
• **Potential Wildfire Areas** –Is the property susceptible to wildfires ?

NO  
• **Historic or Cultural Sites** –Are there any historic or cultural sites located on the property ? The Florida Master Site File keeps a list of recorded historic and cultural sites in Florida. They can be reached at 850-245-6440 or – called [sitefile@dos.myflorida.com](mailto:sitefile@dos.myflorida.com).

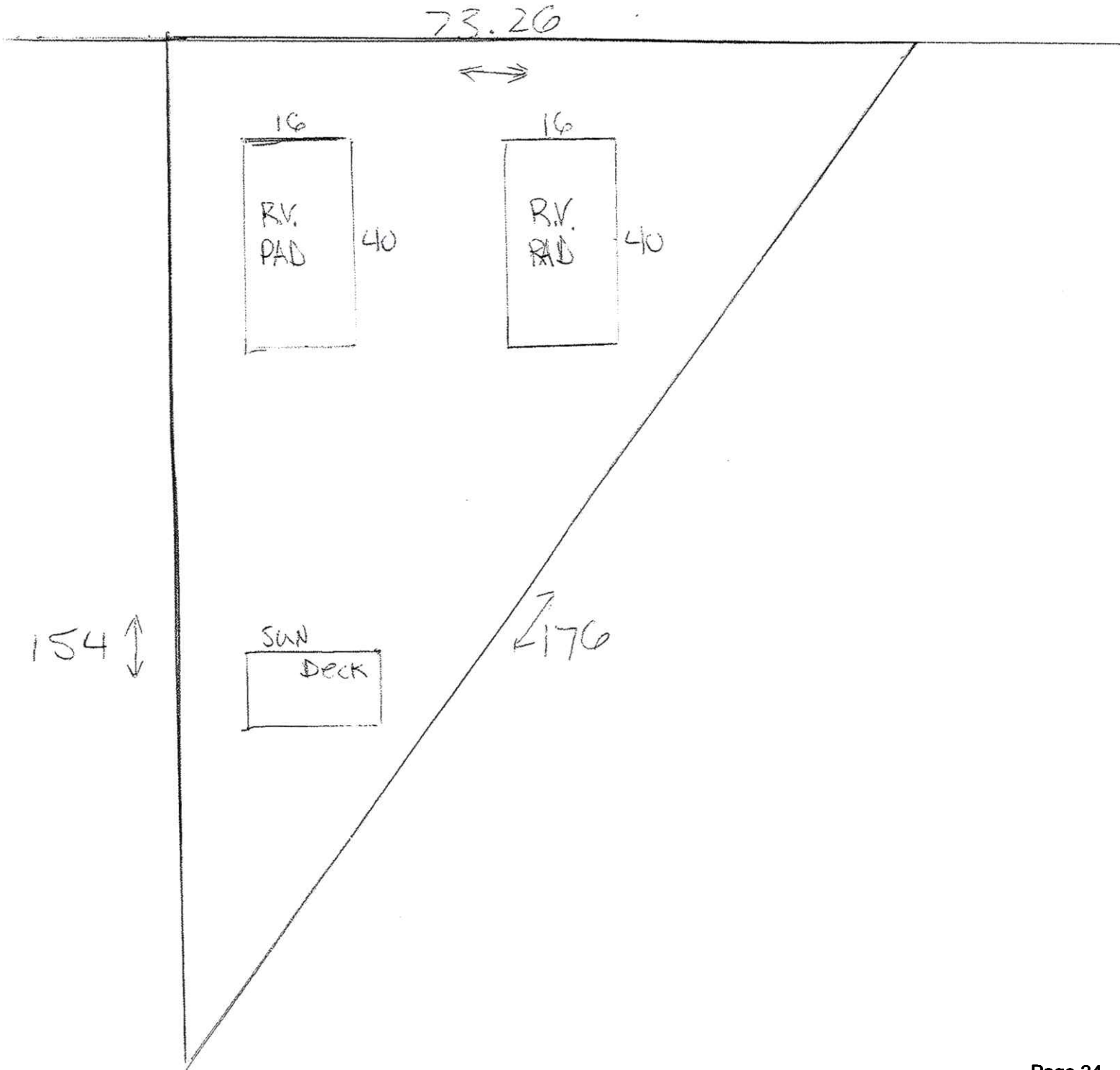
NO  
• **Endangered Species** –Are there any endangered species located on this property ? The Florida Fish and Wildlife Conservation Commission's website showing the location of Bald Eagle nests in the state can be found at :  
<http://myfwc.maps.arcgis.com/apps/webappviewer/index.html?id=253604118279431984e8bc3ebf1cc8e9>

NO SIGNIFICANT  
IMPACT  
W/ JUST 2  
SPACES  
• **Traffic Circulation** –How will this development affect traffic on the roads that serve the development ? The Florida Department of Transportation traffic counts can be found at <https://tdaappsprod.dot.state.fl.us/fto/>

NO  
• **Affordable Housing** –Will this change increase the supply of affordable housing in Franklin County ?



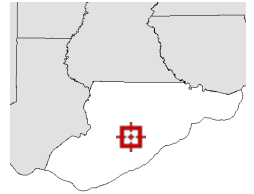
PATTON DC - 336



3/29/21



**Overview**



**Legend**

-  Parcels
-  Roads
-  City Labels

<b>Parcel ID</b>	31-08S-06W-0000-2350-0000	<b>Alternate ID</b>	06W08S31000023500000	<b>Owner Address</b>	MMSW HOLDINGS, LLC
<b>Sec/Twp/Rng</b>	31-8S-6W	<b>Class</b>	STORES, 1		3453 MAHONEY DRIVE
<b>Property Address</b>	336 PATTON DR	<b>Acreage</b>	n/a		TALLAHASSEE, FL 32309
	EASTPOINT				
<b>District</b>	5				
<b>Brief Tax Description</b>	A TRIANGULAR PARCEL WITH				
	<i>(Note: Not to be used on legal documents)</i>				

Date created: 4/8/2021  
 Last Data Uploaded: 4/8/2021 7:46:41 AM

Developed by 

Franklin County Ordinance 2021-\_\_\_\_\_

An Ordinance of Franklin County, Florida, Amending Ordinance 2014- 1, the Leave No Trace Ordinance, for the purpose of amending the definition of "Public Beach" to include all public beaches at Carrabelle Beach, Alligator Point, and Bald Point, Franklin County, Florida; To Include the City of Carrabelle, Florida; Substituting the County Coordinator for the Director of Administrative Services; Providing for a Penalty for unattended holes on the Public Beach and a Penalty for holes on the Public Beach which are not filled prior to leaving the Public Beach; Providing for Severability and Providing for an Effective Date.

WHEREAS, Franklin County has determined that it is in the best interests of the public's health, safety and welfare to expand the geographic area regulated by Ordinance 2014-1 to include both the City of Carrabelle, Florida and the area commonly referred to as the Carrabelle Beach, Franklin County, Florida; and,

WHEREAS, Franklin County has determined that the office of the Director of Administrative Services has been replaced with the office of the County Coordinator; and,

WHEREAS, Franklin County has determined that in order to effectively and fully communicate to tourists and persons renting property of the restrictions of Ordinance 2014-1 and this ordinance, that the City of Carrabelle, Florida, must be included within the area regulated and governed by Ordinance 2014-1 and this ordinance; and,

WHEREAS, Franklin County has determine that the provisions of Ordinance 2014-1 regulating the digging of holes on the Public Beach requires a penalty for the effective enforcement of the prohibition against leaving holes on the Public Beach unattended; and,

WHEREAS, Franklin County has determine that the provisions of Ordinance 2014- 1 regulating the digging of holes on the Public Beach requires a penalty for the effective enforcement of the prohibition against failing to fill the hole back to natural grade before leaving the Public Beach,

NOW THEREFORE BE IT ORDAINED THAT:

1. The definition of "Public Beach" is expanded to include:
  - A. That area of unconsolidated material on St. George Sound, Franklin County, Florida, in fractional section 30, Township 7 South, Range 4 West, commonly referred to as Carrabelle Beach, that extends landward from the mean low-water line of the St. George Sound, to the frontal dune or, where there is no frontal dune, to the line of permanent vegetation or construction, whichever is more seaward, as that Public Beach area is generally described and shown on the map attached hereto as Exhibit "A."
  - B. The definition of "Public Beach" is also expanded to include that area of unconsolidated material that extends landward from the mean low-water line shown on the following plats to the frontal dune, or where there is no frontal dune to the line of permanent vegetation or construction, whichever is more seaward:
    - Peninsular Point Unit 1, Plat Book 1, Page 20
    - Peninsular Point Unit 2, Plat Book 3, Page 35
    - Peninsular Point Unit 4, Plat Book 3, Page 36
    - Peninsular Point Unit 6, Plat Book 4, Page 1



- Southern Dunes Unit 1, Plat Book 2, Page 22A

The definition of "Public Beach" excludes private property.

2. The City of Carrabelle, Florida, is hereby made subject to Ordinance 2014-1 and this ordinance.
3. All references to the "Director of Administrative Services" in Ordinance 2014-1 are hereby replaced with "County Coordinator."
4. The Penalty for leaving holes on the Public Beach unattended or failing to fill the hole back to natural grade prior to leaving the Public Beach is a Second-Degree Criminal Misdemeanor, as provided by Florida law.
5. Filling holes on the Public Beach means filling the hole back to natural grade.
6. Except as modified herein, Ordinance 2014-1 is hereby ratified and confirmed as remaining in force and effect.
7. If any word, sentence, phrase, paragraph or any other provision of this ordinance is finally determined to be unenforceable by a court of competent jurisdiction, then the unenforceable part shall be stricken and the remainder of the ordinance shall remain in full force and effect.
8. This ordinance shall take effect according to law.

Done and Ordered on this the 6th day of July, 2021.

Franklin County, Florida, a political  
subdivision of the State of Florida

By: \_\_\_\_\_  
Ricky D. Jones, Its Chairman

Attest:

By: \_\_\_\_\_  
Michele M. Maxwell, Clerk of Courts

Approved as to legal form and sufficiency:

By: \_\_\_\_\_  
Thomas M. Shuler, County Attorney









# NOTICE OF INTENT TO CONSIDER ADOPTION OF A COUNTY ORDINANCE

Notice is given that on the 6th day of July, 2021 at 11:00 a.m. (ET), or as soon thereafter as is possible, in the courtroom at the Courthouse Annex, located at 34 Forbes Street, Apalachicola, Florida, the Franklin County Board of County Commissioners shall conduct a public hearing to consider adopting a county ordinance entitled:

An Ordinance of Franklin County, Florida, Amending Ordinance 2014-1, the Leave No Trace Ordinance, for the purpose of amending the definition of "Public Beach" to include all public beaches at Carrabelle Beach, Alligator Point and Bald Point, Franklin County, Florida; To Include the City of Carrabelle, Florida; Substituting the County Coordinator for the Director of Administrative Services; Providing for a Penalty for unattended holes on the Public Beach and a Penalty for holes on the

Public Beach which are not filled prior to leaving the Public Beach; Providing for Severability and Providing for an Effective Date.

The public is invited to attend the public hearing.

Those persons who desire to speak regarding the adoption of the ordinance may appear at the hearing and shall be heard.

The proposed ordinance is on file with, and may be viewed at, the office of the Clerk of Court at the Franklin County Courthouse, which is located at 33 Market Street, Apalachicola, Florida. The meeting room is handicap accessible; however, those persons who may require special assistance to attend the public meeting must make arrangements in advance by calling deputy clerk Jessica Gay at 850-653-8861, x100 at least two business days in advance of the meeting.

Any person who may desire to challenge the outcome of the meeting is responsible for recording a verbatim transcript of the meeting.

Publish Date: June 24, 2021

**ORDINANCE NO 2021-**

**AN ORDINANCE BY THE FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS, AMENDING THE FRANKLIN COUNTY CODE OF ORDINANCE TO AMEND CHAPTER 5.5 BUILDINGS AND BUILDING REGULATIONS; TO AMEND CHAPTER 6.5 FLOOD DAMAGE PREVENTION; PROVIDING FOR APPLICABILITY; REPEALER; SEVERABILITY; AND AN EFFECTIVE DATE.**

**WHEREAS**, the Legislature of the State of Florida has, in Florida Statutes, conferred upon local governments the authority to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry; and

**WHEREAS**, the Federal Emergency Management Agency released FEMA Policy #104-008-03 Floodplain Management Requirements for Agricultural Structures and Accessory Structures and the Board of County Commissioners body has determined it appropriate to adopt regulations that are consistent with the FEMA Policy to allow issuance of permits for wet floodproofed accessory structures that are not larger than the sizes specified in the FEMA Policy and to allow consideration of variances for certain agricultural structures and larger accessory structures to be wet floodproofed; and

**WHEREAS**, Franklin County participates in the National Flood Insurance Program and participates in the NFIP's Community Rating System, a voluntary incentive program that recognizes and encourages community floodplain management activities that exceed the minimum program requirements, achieving a CRS rating of Class 7; 2020 the NFIP Community Rating System established certain minimum prerequisites for communities to qualify for or maintain class ratings of Class 8 or better and to satisfy the prerequisite and for community to maintain the current CRS rating, all manufactured homes installed or replaced in special flood hazard areas must be elevated such that the lowest floors are at or above at least the base flood elevation plus 1 foot, which necessitates modification of the existing requirements; and

**WHEREAS**, the governing body determined that it is in the public interest to amend the floodplain management regulations to better protect owners and occupants of manufactured homes and to continue participating in the Community Rating System at the current class rating; and

**WHEREAS**, Chapter 553, Florida Statutes, was adopted by the Florida Legislature to provide a mechanism for the uniform adoption, updating, amendment, interpretation and enforcement of a state building code, called the Florida Building Code; and

**WHEREAS**, section 553.73(5), Florida Statutes, allows adoption of local administrative amendments to the Florida Building Code to implement the National Flood Insurance Program; and

**WHEREAS**, the Franklin County Board of County Commissioners previously adopted a requirement to require the accumulation of costs of improvements and repairs of buildings, based on issued building permits, and is changing the period of accumulation to one years, and for the purpose of participating in the National Flood Insurance Program's Community Rating System and, pursuant to section 553.73(5), is formatting that requirement to coordinate with the Florida Building Code; and

**WHEREAS**, the Franklin County Board of County Commissioners, has determined that it is in the public interest to adopt the proposed floodplain management regulations that are coordinated with the Florida Building Code.

**NOW, THEREFORE, BE IT ORDAINED** by the Board of County Commissioners of Franklin County, that the following floodplain management regulations, and the following local administrative amendments to the Florida Building Code, are hereby adopted.

**SECTION 1.** This ordinance amends Chapter 5.5 Buildings and Building Regulations as follows.

**Sec. 5.5-13. Amendments to the building code.**

The following sections of the ~~2010~~ Florida Building Code are amended by the Franklin County Board of County Commissioners:

~~Sec. 104.10.1, Florida Building Code, Building:~~

Add a new Sec. 104.10.1, as follows:

~~104.10.1 Modifications of the strict application of the requirements of the Florida Building Code. The Building Official shall coordinate with the Floodplain Administrator to review requests submitted to the Building Official that seek approval to modify the strict application of the flood resistant construction requirements of the Florida Building Code to determine whether such requests require the granting of a variance pursuant to Section 117.~~

~~Sec. 107.6.1 Florida Building Code, Building:~~

Add a new Sec. 107.6.1 as follows:

~~107.6.1 Building permits issued on the basis of an affidavit. Pursuant to the requirements of federal regulations for participation in the National Flood Insurance Program (44 C.F.R. Sections 59 and 60), the authority granted to the Building Official to issue permits, to rely on inspections, and to accept plans and construction documents on the basis of affidavits and plans submitted pursuant to Section 105.14 and Section 107.6, shall not extend to the flood load and flood resistance construction requirements of the Florida Building Code.~~

~~Sec. 117, Florida Building Code, Building:~~

Add a new Sec. 117 as follows:

~~117 VARIANCES IN FLOOD HAZARD AREAS~~

~~117.1 Flood Hazard areas. Pursuant to F.S. § 553.73(5), the variance procedures adopted in the local floodplain management ordinance shall apply to requests submitted to the Building Official for variances to the provisions of Section 1612.4 of the Florida Building Code, Building or, as applicable, the provisions of R322 of the Florida Building Code, Residential. This section shall not apply to Section 3109 of the Florida Building Code, Building.~~

The Florida Building Code is hereby amended by the following technical amendment:

Modify a definition in Section ~~202 1612.2~~ as follows:

*SUBSTANTIAL IMPROVEMENT.* Any combination of repair, reconstruction, rehabilitation, ~~alteration~~, addition, or other improvement of a building or structure taking place during a ~~one-year ten-year~~ period, the cumulative cost of which equals or exceeds fifty (50) percent of the market value of the building or structure before the improvement or repair is started. For each building or structure, the ~~one-year ten-year~~ period begins on the date of the first improvement or repair of that building or structure subsequent to 1993. If the structure has sustained substantial damage, any repairs are considered substantial improvement regardless of the actual repair work performed. The term does not, however, include either:

1. Any project for improvement of a building required to correct existing health, sanitary or safety code violations identified by the building official and that are the minimum necessary to assure safe living conditions.
2. Any alteration of a historic structure provided that the alteration will not preclude the structures continued designation as a historic structure.

The Florida Building Code, Existing Building is hereby amended by the following technical amendment:

Modify a definition in Section 202 as follows:

*SUBSTANTIAL IMPROVEMENT.* Any combination or repair, reconstruction, rehabilitation, ~~alteration~~, addition, or other improvement of a building or structure taking place during a ~~one-year ten-year~~ period, the cumulative cost of which equals or exceeds fifty (50) percent of the market value of the building or structure before the improvement or repair is started. For each building or structure, the ~~one-year ten-year~~ period begins on the date of the first improvement or repair of that building or structure subsequent to 1993. If the structure has sustained substantial damage, any repairs are considered substantial improvement regardless of the actual repair work performed. The term does not, however, include either:

1. Any project for improvement of a building required to correct existing health, sanitary or safety code violations identified by the building official and that are the minimum necessary to assure safe living conditions.
2. Any alteration of a historic structure provided that the alteration will not preclude the structures continued designation as a historic structure.

The Florida Building Code, Residential is hereby amended by the following technical amendment:

~~R322.3.5 Enclosed areas below design flood elevation. Enclosed areas below the design flood elevation:~~

- ~~1. Shall except for areas enclosed by insect screening or open lattice, be limited to a total enclosed area of 299 square feet or less; and~~
- ~~2. Shall be used solely for parking of vehicles, building access or storage.~~

~~Section 2309.3.1 roof sheathing, is amended such that all rafters and roof joists shall be covered with one (1) of the following sheathing materials:~~

- ~~(1) Lumber, solid sheathing of wood boards five eighths of an inch (15.9 mm) (net) minimum thick, or spaced sheathing of wood board three quarters of an inch (19.1 mm) (net) minimum thick.~~
- ~~(2) Wood structural panels applied in accordance with the provisions of Table 2307.6B, Table 2309.3A, and nailed in accordance with Table 2306.1.~~

~~Section 2308.2.3.2 Framing, is amended such that:~~

- ~~(1) A minimum of ½ inch x 4' x 8' plywood or ½ inch x 4' x 8' OSB board sheathing shall be applied vertically or horizontally to wood studs not less than 2-inch nominal thick spaced 16 inches (406 mm) on center on vertical walls with nonstructural siding (i.e., vinyl, aluminum, etc.).~~
- ~~(2) Reserved.~~

(Ord. No. 96-20, 9-17-96; Ord. No. 2012-02, 6-5-12; Ord. No. 2013-04, §§ 3—6, 7-2-13)

**SECTION 2.** This ordinance amends Chapter 6.5 Flood Damage Prevention as follows.

### **ARTICLE I. ADMINISTRATION**

#### **DIVISION 1. GENERAL**

##### **Sec. 6.5-1. Title.**

These regulations shall be known as the Floodplain Management Ordinance of Franklin County, hereinafter referred to as "this chapter."

(Ord. No. 2013-04, § 2, 7-2-13)

##### **Sec. 6.5-2. Scope.**

The provisions of this chapter shall apply to all development that is wholly within or partially within any flood hazard area, including but not limited to, the subdivision of land; filling, grading, and other site improvements and utility installations; construction, alteration,



remodeling, enlargement, improvement, replacement, repair, relocation or demolition of buildings, structures, and facilities that are exempt from the Florida Building Code; placement, installation, or replacement of manufactured homes and manufactured buildings; installation or replacement of tanks; placement of recreational vehicles; installation of swimming pools; and any other development.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-3. Intent.**

The purposes of this chapter and the flood load and flood-resistant construction requirements of the Florida Building Code are to establish minimum requirements to safeguard the public health, safety, and general welfare and to minimize public and private losses due to flooding through regulation of development in flood hazard areas to:

- (1) Minimize unnecessary disruption of commerce, access and public service during times of flooding;
- (2) Require the use of appropriate construction practices in order to prevent or minimize future flood damage;
- (3) Manage filling, grading, dredging, mining, paving, excavation, drilling operations, storage of equipment or materials, and other development which may increase flood damage or erosion potential;
- (4) Manage the alteration of flood hazard areas, watercourses, and shorelines to minimize the impact of development on the natural and beneficial functions of the floodplain;
- (5) Minimize damage to public and private facilities and utilities;
- (6) Help maintain a stable tax base by providing for the sound use and development of flood hazard areas;
- (7) Minimize the need for future expenditure of public funds for flood control projects and response to and recovery from flood events; and
- (8) Meet the requirements of the National Flood Insurance Program for community participation as set forth in the Title 44 Code of Federal Regulations, Section 59.22.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-4. Coordination with the Florida Building Code.**

This chapter is intended to be administered and enforced in conjunction with the Florida Building Code. Where cited, ASCE 24 refers to the edition of the standard that is referenced by the Florida Building Code.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-5. Warning.**

The degree of flood protection required by this chapter and the Florida Building Code, as amended by this community, is considered the minimum reasonable for regulatory purposes and is based on scientific and engineering considerations. Larger floods can and will occur. Flood heights may be increased by manmade or natural causes. This chapter does not imply that land outside of mapped special flood hazard areas, or that uses permitted within such flood hazard areas, will be free from flooding or flood damage. The flood hazard areas and base flood elevations contained in the Flood Insurance Study and shown on Flood Insurance Rate Maps and the requirements of the Title 44 Code of Federal Regulations, Sections 59 and 60 may be revised by the Federal Emergency Management Agency, requiring this community to revise these regulations to remain eligible for participation in the National Flood Insurance Program. No guaranty of vested use, existing use, or future use is implied or expressed by compliance with this chapter.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-6. Disclaimer of liability.**

This chapter shall not create liability on the part of the Board of County Commissioners of Franklin County or by any officer or employee thereof for any flood damage that results from reliance on this chapter or any administrative decision lawfully made thereunder.

(Ord. No. 2013-04, § 2, 7-2-13)

**Secs. 6.5-7—6.5-20. Reserved.**

*DIVISION 2. APPLICABILITY*

**Sec. 6.5-21. General.**

Where there is a conflict between a general requirement and a specific requirement, the specific requirement shall be applicable.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-22. Areas to which this chapter applies.**

This chapter shall apply to all flood hazard areas within Franklin County as established in section 6.5-23 of this chapter.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-23. Basis for establishing flood hazard areas.**

The Flood Insurance Study for Franklin County, Florida and Incorporated Areas, dated February 5, 2014 ~~June 17, 2002~~, and all subsequent amendments and revisions, and the accompanying Flood Insurance Rate Maps (FIRM), and all subsequent amendments and revisions to such maps, are adopted by reference as a part of this chapter and shall serve as the

minimum basis for establishing flood hazard areas. Studies and maps that establish flood hazard areas are on file at the Franklin County Planning and Building Department.

- (1) Submission of additional data to establish flood hazard areas. To establish flood hazard areas and base flood elevations, pursuant to article I, division 5 of this chapter the floodplain administrator may require submission of additional data. Where field surveyed topography prepared by a Florida licensed professional surveyor or digital topography accepted by the community indicates that ground elevations:
  - a. Are below the closest applicable base flood elevation, even in areas not delineated as a special flood hazard area on a FIRM, the area shall be considered as flood hazard area and subject to the requirements of this chapter and, as applicable, the requirements of the Florida Building Code.
  - b. Are above the closest applicable base flood elevation, the area shall be regulated as special flood hazard area unless the applicant obtains a letter of map change that removes the area from a special flood hazard area.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-24. Other laws.**

The provisions of this chapter shall not be deemed to nullify any provisions of local, state or federal law.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-25. Abrogation and greater restrictions.**

The ordinance from which this chapter derives supersedes any ordinance in effect for management of development in flood hazard areas. However, it is not intended to repeal or abrogate any existing ordinances, including but not limited to, land development regulations, zoning ordinance, or stormwater management regulations, or the Florida Building Code. In the event of a conflict between this chapter and any other ordinance, the more restrictive shall govern. This chapter shall not impair any deed restriction, covenant or easement, but any land that is subject to such interests shall also be governed by this chapter.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-26. Interpretation.**

In the interpretation and application of this chapter, all provisions shall be:

- (1) Considered as minimum requirements;
- (2) Liberally construed in favor of the governing body; and
- (3) Deemed neither to limit nor repeal any other powers granted under state statutes.

(Ord. No. 2013-04, § 2, 7-2-13)

**Secs. 6.5-27—6.5-50. Reserved.**

*DIVISION 3. DUTIES AND POWERS OF THE FLOODPLAIN ADMINISTRATOR*

**Sec. 6.5-51. Designation.**

The zoning administrator is designated as the floodplain administrator. The floodplain administrator may delegate performance of certain duties to other employees.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-52. General.**

The floodplain administrator is authorized and directed to administer and enforce the provisions of this chapter. The floodplain administrator shall have the authority to render interpretations of this chapter consistent with the intent and purpose of this chapter and may establish policies and procedures in order to clarify the application of its provisions. Such interpretations, policies, and procedures shall not have the effect of waiving requirements specifically provided in this chapter without the granting of a variance pursuant to article I, division 7 of this chapter.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-53. Applications and permits.**

The floodplain administrator, in coordination with other pertinent offices of the community, shall:

- (1) Review applications and plans to determine whether proposed new development will be located in flood hazard areas;
- (2) Review applications for modification of any existing development in flood hazard areas for compliance with the requirements of this chapter;
- (3) Interpret flood hazard area boundaries where such interpretation is necessary to determine the exact location of boundaries; a person contesting the determination shall have the opportunity to appeal the interpretation;
- (4) Provide available flood elevation and flood hazard information;
- (5) Determine whether additional flood hazard data shall be obtained from other sources or shall be developed by an applicant;
- (6) Review applications to determine whether proposed development will be reasonably safe from flooding;
- (7) Issue floodplain development permits or approvals for development other than buildings and structures that are subject to the Florida Building Code, including buildings, structures and facilities exempt from the Florida Building Code, when compliance with this chapter is demonstrated, or disapprove the same in the event of noncompliance; and

- (8) Coordinate with and provide comments to the building official to assure that applications, plan reviews, and inspections for buildings and structures in flood hazard areas comply with the applicable provisions of this chapter.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-54. Substantial improvement and substantial damage determinations.**

For applications for building permits to improve buildings and structures, including alterations, movement, enlargement, replacement, repair, change of occupancy, additions, rehabilitations, renovations, substantial improvements, repairs of substantial damage, and any other improvement of or work on such buildings and structures, the floodplain administrator, in coordination with the building official, shall:

- (1) Estimate the market value, or require the applicant to obtain an appraisal of the market value prepared by a qualified independent appraiser, of the building or structure before the start of construction of the proposed work; in the case of repair, the market value of the building or structure shall be the market value before the damage occurred and before any repairs are made;
- (2) Compare the cost to perform the improvement, the cost to repair a damaged building to its pre-damaged condition, or the combined costs of improvements and repairs, if applicable, to the market value of the building or structure;
- (3) Determine and document whether the proposed work constitutes substantial improvement or repair of substantial damage; the determination requires evaluation of previous permits issued for improvements and repairs as specified in the definition of "substantial improvement"; and
- (4) Notify the applicant if it is determined that the work constitutes substantial improvement or repair of substantial damage and that compliance with the flood-resistant construction requirements of the Florida Building Code and this chapter is required.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-55. Modifications of the strict application of the requirements of the Florida Building Code.**

The floodplain administrator shall review requests submitted to the building official that seek approval to modify the strict application of the flood load and flood-resistant construction requirements of the Florida Building Code to determine whether such requests require the granting of a variance pursuant to article I, division 7 of this chapter.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-56. Notices and orders.**

The floodplain administrator shall coordinate with appropriate local agencies for the issuance of all necessary notices or orders to ensure compliance with this chapter.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-57. Inspections.**

The floodplain administrator shall make the required inspection as specified in art. I, division 6 of this chapter for development that is not subject to the Florida Building Code, including buildings, structures and facilities exempt from the Florida Building Code. The floodplain administrator shall inspect flood hazard areas to determine if development is undertaken without issuance of a permit.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-58. Other duties of the floodplain administrator.**

The floodplain administrator shall have other duties, including but not limited to:

- (1) Establish, in coordination with the building official, procedures for administering and documenting determinations of substantial improvement and substantial damage made pursuant to section 6.5-54 of this chapter;
- (2) Require that applicants proposing alteration of a watercourse notify adjacent communities and the Florida Division of Emergency Management, State Floodplain Management Office, and submit copies of such notifications to the Federal Emergency Management Agency (FEMA);
- (3) Require applicants who submit hydrologic and hydraulic engineering analyses to support permit applications to submit to FEMA the data and information necessary to maintain the Flood Insurance Rate Maps if the analyses propose to change base flood elevations, flood hazard area boundaries, or floodway designations; such submissions shall be made within six (6) months of such data becoming available;
- (4) Review required design certifications and documentation of elevations specified by this chapter and the Florida Building Code and this chapter to determine that such certifications and documentations are complete;
- (5) Notify the Federal Emergency Management Agency when the corporate boundaries of Franklin County are modified; and
- (6) Advise applicants for new buildings and structures, including substantial improvements, that are located in any unit of the Coastal Barrier Resources System established by the Coastal Barrier Resources Act (Pub. L. 97-348) and the Coastal Barrier Improvement Act of 1990 (Pub. L. 101-591) that federal flood insurance is not available on such construction; areas subject to this limitation are identified on Flood Insurance Rate Maps as "Coastal Barrier Resources System Areas" and "Otherwise Protected Areas."

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-59. Floodplain management records.**

Regardless of any limitation on the period required for retention of public records, the floodplain administrator shall maintain and permanently keep and make available for public inspection all records that are necessary for the administration of this chapter and the flood-resistant construction requirements of the Florida Building Code, including Flood Insurance Rate Maps; letters of **map** change; records of issuance of permits and denial of permits; determinations of whether proposed work constitutes substantial improvement or repair of substantial damage; required design certifications and documentation of elevations specified by the Florida Building Code and this chapter; notifications to adjacent communities, FEMA, and the state related to alterations of watercourses; assurances that the flood-carrying capacity of altered watercourses will be maintained; documentation related to appeals and variances, including justification for issuance or denial; and records of enforcement actions taken pursuant to this chapter and the flood-resistant construction requirements of the Florida Building Code. These records shall be available for public inspection at the Franklin County Planning and Building Department, 34 Forbes Street, Suite 1, Apalachicola, Florida.

(Ord. No. 2013-04, § 2, 7-2-13)

**Secs. 6.5-60—6.5-80. Reserved.**

*DIVISION 4. PERMITS*

**Sec. 6.5-81. Permits required.**

Any owner or owner's authorized agent (hereinafter "applicant") who intends to undertake any development activity within the scope of this chapter, including buildings, structures and facilities exempt from the Florida Building Code, which is wholly within or partially within any flood hazard area shall first make application to the floodplain administrator, and the building official if applicable, and shall obtain the required permit(s) and approval(s). No such permit or approval shall be issued until compliance with the requirements of this chapter and all other applicable codes and regulations has been satisfied.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-82. Floodplain development permits or approvals.**

- (a) Floodplain development permits or approvals shall be issued pursuant to this chapter for any development activities not subject to the requirements of the Florida Building Code, including buildings, structures and facilities exempt from the Florida Building Code. Depending on the nature and extent of proposed development that includes a building or structure, the floodplain administrator may determine that a floodplain development permit or approval is required in addition to a building permit.
- (b) Buildings, structures and facilities exempt from the Florida Building Code. Pursuant to the requirements of federal regulation for participation in the National Flood Insurance Program (44 C.F.R. Sections 59 and 60), floodplain development permits or approvals shall be required for the following buildings, structures and facilities that are exempt from the

Florida Building Code and any further exemptions provided by law, which are subject to the requirements of this chapter:

- (1) Railroads and ancillary facilities associated with the railroad.
- (2) Nonresidential farm buildings on farms, as provided in F.S. § 604.50.
- (3) Temporary buildings or sheds used exclusively for construction purposes.
- (4) Mobile or modular structures used as temporary offices.
- (5) Those structures or facilities of electric utilities, as defined in F.S. § 366.02, which are directly involved in the generation, transmission, or distribution of electricity.
- (6) Chickees constructed by the Miccosukee Tribe of Indians of Florida or the Seminole Tribe of Florida. As used in this subsection, the term "chickee" means an open-sided wooden hut that has a thatched roof of palm or palmetto or other traditional materials, and that does not incorporate any electrical, plumbing, or other non-wood features.
- (7) Family mausoleums not exceeding two hundred fifty (250) square feet in area which are prefabricated and assembled on-site or preassembled and delivered on-site and have walls, roofs, and a floor constructed of granite, marble, or reinforced concrete.
- (8) Temporary housing provided by the department of corrections to any prisoner in the state correctional system.
- (9) Structures identified in F.S. § 553.73(10)(k), are not exempt from the Florida Building Code if such structures are located in flood hazard areas established on Flood Insurance Rate Maps.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-83. Application for a permit or approval.**

To obtain a floodplain development permit or approval the applicant shall first file an application in writing on a form furnished by the community. The information provided shall:

- (1) Identify and describe the development to be covered by the permit or approval.
- (2) Describe the land on which the proposed development is to be conducted by legal description, street address or similar description that will readily identify and definitively locate the site.
- (3) Indicate the use and occupancy for which the proposed development is intended.
- (4) Be accompanied by a site plan or construction documents as specified in **article I**, division 5 of this **chapter article**.
- (5) State the valuation of the proposed work.
- (6) Be signed by the applicant or the applicant's authorized agent.
- (7) Give such other data and information as required by the floodplain administrator.



(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-84. Validity of permit or approval.**

The issuance of a floodplain development permit or approval pursuant to this chapter shall not be construed to be a permit for, or approval of, any violation of this chapter, the Florida Building Codes, or any other ordinance of this community. The issuance of permits based on submitted applications, construction documents, and information shall not prevent the floodplain administrator from requiring the correction of errors and omissions.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-85. Expiration.**

A floodplain development permit or approval shall become invalid unless the work authorized by such permit is commenced within one hundred eighty (180) days after its issuance, or if the work authorized is suspended or abandoned for a period of one hundred eighty (180) days after the work commences. Extensions for periods of not more than one hundred eighty (180) days each shall be requested in writing and justifiable cause shall be demonstrated.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-86. Suspension or revocation.**

The floodplain administrator is authorized to suspend or revoke a floodplain development permit or approval if the permit was issued in error, on the basis of incorrect, inaccurate or incomplete information, or in violation of this chapter or any other ordinance, regulation or requirement of this community.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-87. Other permits required.**

Floodplain development permits and building permits shall include a condition that all other applicable state or federal permits be obtained before commencement of the permitted development, including but not limited to the following:

- (1) The Northwest Florida Water Management District; F.S. § 373.036.
- (2) Florida Department of Health for on-site sewage treatment and disposal systems; F.S. § 381.0065, and Chapter 64E-6, F.A.C.
- (3) Florida Department of Environmental Protection for construction, reconstruction, changes, or physical activities for shore protection or other activities seaward of the coastal construction control line; F.S. § 161.141.
- (4) Florida Department of Environmental Protection for activities subject to the joint coastal permit; F.S. § 161.055.

(5) Florida Department of Environmental Protection for activities that affect wetlands and alter surface water flows, in conjunction with the U.S. Army Corps of Engineers; Section 404 of the Clean Water Act.

(6) Federal permits and approvals.

(Ord. No. 2013-04, § 2, 7-2-13)

**Secs. 6.5-88—6.5-100. Reserved.**

*DIVISION 5. SITE PLANS AND CONSTRUCTION DOCUMENTS*

**Sec. 6.5-101. Information for development in flood hazard areas.**

The site plan or construction documents for any development subject to the requirements of this chapter shall be drawn to scale and shall include, as applicable to the proposed development:

- (1) Delineation of flood hazard areas, floodway boundaries and flood zone(s), base flood elevation(s), and ground elevations if necessary for review of the proposed development.
- (2) Where base flood elevations, or floodway data are not included on the FIRM or in the Flood Insurance Study, they shall be established in accordance with subsections 6.5-102(2) or (3) of this chapter.
- (3) Where the parcel on which the proposed development will take place will have more than fifty (50) lots or is larger than five (5) acres and the base flood elevations are not included on the FIRM or in the Flood Insurance Study, such elevations shall be established in accordance with subsection 6.5-102(1) of this chapter.
- (4) Location of the proposed activity and proposed structures, and locations of existing buildings and structures; in coastal high hazard areas, new buildings shall be located landward of the reach of mean high tide.
- (5) Location, extent, amount, and proposed final grades of any filling, grading, or excavation.
- (6) Where the placement of fill is proposed, the amount, type, and source of fill material; compaction specifications; a description of the intended purpose of the fill areas; and evidence that the proposed fill areas are the minimum necessary to achieve the intended purpose.
- (7) Delineation of the coastal construction control line or notation that the site is seaward of the coastal construction control line, if applicable.
- (8) Extent of any proposed alteration of sand dunes or mangrove stands, provided such alteration is approved by the Florida Department of Environmental Protection.
- (9) Existing and proposed alignment of any proposed alteration of a watercourse.

The floodplain administrator is authorized to waive the submission of site plans, construction documents, and other data that are required by this chapter but that are not required to be prepared by a registered design professional if it is found that the nature of the proposed development is such that the review of such submissions is not necessary to ascertain compliance with this chapter.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-102. Information in flood hazard areas without base flood elevations (approximate Zone A).**

Where flood hazard areas are delineated on the FIRM and base flood elevation data have not been provided, the floodplain administrator shall:

- (1) Require the applicant to include base flood elevation data prepared in accordance with currently accepted engineering practices.
- (2) Obtain, review and provide to applicants base flood elevation and floodway data available from a federal or state agency or other source or require the applicant to obtain and use base flood elevation and floodway data available from a federal or state agency or other source.
- (3) Where base flood elevation data are not available from another source, where the available data are deemed by the floodplain administrator to not reasonably reflect flooding conditions, or where the available data are known to be scientifically or technically incorrect or otherwise inadequate:
  - a. Require the applicant to include base flood elevation data prepared in accordance with currently accepted engineering practices; or
  - b. Specify that the base flood elevation is two (2) feet above the highest adjacent grade at the location of the development, provided there is no evidence indicating flood depths have been or may be greater than two (2) feet.
- (4) Where the base flood elevation data are to be used to support a letter of map change from FEMA, advise the applicant that the analyses shall be prepared by a Florida licensed engineer in a format required by FEMA, and that it shall be the responsibility of the applicant to satisfy the submittal requirements and pay the processing fees.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-103. Additional analyses and certifications.**

As applicable to the location and nature of the proposed development activity, and in addition to the requirements of this section, the applicant shall have the following analyses signed and sealed by a Florida licensed engineer for submission with the site plan and construction documents:

- (1) For development activities proposed to be located in a regulatory floodway, a floodway encroachment analysis that demonstrates that the encroachment of the

proposed development will not cause any increase in base flood elevations; where the applicant proposes to undertake development activities that do increase base flood elevations, the applicant shall submit such analysis to FEMA as specified in section 6.5-104 of this chapter and shall submit the conditional letter of map revision, if issued by FEMA, with the site plan and construction documents.

- (2) For development activities proposed to be located in a riverine flood hazard area for which base flood elevations are included in the Flood Insurance Study or on the FIRM and floodways have not been designated, hydrologic and hydraulic analyses that demonstrates that the cumulative effect of the proposed development, when combined with all other existing and anticipated flood hazard area encroachments, will not increase the base flood elevation more than one (1) foot any point within the community. This requirement does not apply in isolated flood hazard areas not connected to a riverine flood hazard area or in flood hazard areas identified as Zone AO or Zone AH.
- (3) For alteration of a watercourse, an engineering analysis prepared in accordance with standard engineering practices which demonstrates that the flood-carrying capacity of the altered or relocated portion of the watercourse will not be decreased, and certification that the altered watercourse shall be maintained in a manner which preserves the channel's flood-carrying capacity; the applicant shall submit the analysis to FEMA as specified in section 6.5-104 of this chapter.
- (4) For activities that propose to alter sand dunes or mangrove stands in coastal high hazard areas (Zone V), an engineering analysis that demonstrates that the proposed alteration will not increase the potential for flood damage.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-104. Submission of additional data.**

When additional hydrologic, hydraulic or other engineering data, studies, and additional analyses are submitted to support an application, the applicant has the right to seek a letter of map change from FEMA to change the base flood elevations, change floodway boundaries, or change boundaries of flood hazard areas shown on FIRMs, and to submit such data to FEMA for such purposes. The analyses shall be prepared by a Florida licensed engineer in a format require by FEMA. Submittal requirements and processing fees shall be the responsibility of the applicant.

(Ord. No. 2013-04, § 2, 7-2-13)

**Secs. 6.5-105—6.5-120. Reserved.**

*DIVISION 6. INSPECTIONS*

**Sec. 6.5-121. General.**

Development for which a floodplain development permit or approval is required shall be subject to inspection.

- (1) *Development other than buildings and structures.* The floodplain administrator shall inspect all development to determine compliance with the requirements of this chapter and the conditions of issued floodplain development permits or approvals.
- (2) *Buildings, structures and facilities exempt from the Florida Building Code.* The floodplain administrator shall inspect building, structures and facilities exempt from the Florida Building Code to determine compliance with the requirements of this chapter and the conditions of issued floodplain development permits or approvals.
  - a. *Buildings, structures and facilities exempt from the Florida Building Code, lowest floor inspection.* Upon placement of the lowest floor, including basement, and prior to further vertical construction, the owner of a building, structure or facility exempt from the Florida Building Code, or the owner's authorized agent, shall submit to the floodplain administrator:
    1. If a design flood elevation was used to determine the required elevation of the lowest floor, the certification of elevation of the lowest floor prepared and sealed by a Florida licensed professional surveyor; or
    2. If the elevation used to determine the required elevation of the lowest floor was determined in accordance with subsection 6.5-102(3)b. of this chapter, the documentation of height of the lowest floor above highest adjacent grade, prepared by the owner or the owner's authorized agent.
  - b. *Buildings, structures and facilities exempt from the Florida Building Code, final inspection.* As part of the final inspection, the owner or owner's authorized agent shall submit to the floodplain administrator a final certification of elevation of the lowest floor or final documentation of the height of the lowest floor above the highest adjacent grade; such certifications and documentations shall be prepared as specified in subsection (2)a. of this section.
- (3) *Manufactured homes.* The building official or zoning administrator shall inspect manufactured homes that are installed or replaced in flood hazard areas to determine compliance with the requirements of this chapter and the conditions of the issued permit. Upon placement of a manufactured home, certification of the elevation of the lowest floor shall be submitted to the building official or zoning administrator.

(Ord. No. 2013-04, § 2, 7-2-13)

**Secs. 6.5-122—6.5-140. Reserved.**

#### *DIVISION 7. VARIANCES AND APPEALS*

**Sec. 6.5-141. General.**

The Franklin County Board of County Commissioners shall hear and decide on requests for appeals and requests for variances from the strict application of this chapter. Pursuant to F.S. § 553.73(5), the Franklin County Board of County Commissioners shall hear and decide on requests for appeals and requests for variances from the strict application of the flood-resistant

construction requirements of the Florida Building Code. This section does not apply to Section 3109 of the Florida Building Code, Building.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-142. Appeals.**

The Franklin County Board of County Commissioners shall hear and decide appeals when it is alleged there is an error in any requirement, decision, or determination made by the floodplain administrator in the administration and enforcement of this chapter. Any person aggrieved by the decision of the Franklin County Board of County Commissioners may appeal such decision to the circuit court, as provided by Florida Statutes.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-143. Limitations on authority to grant variances.**

- (a) The Franklin County Board of County Commissioners shall base its decisions on variances on technical justifications submitted by applicants, the considerations for issuance in section 6.5-146 of this division, the conditions of issuance set forth in section 6.5-147 of this division, and the comments and recommendations of the floodplain administrator and the building official. The Franklin County Board of County Commissioners has the right to attach such conditions as it deems necessary to further the purposes and objectives of this chapter.
- (b) Restrictions in floodways. A variance shall not be issued for any proposed development in a floodway if any increase in base flood elevations would result, as evidenced by the applicable analyses and certifications required in section 6.5-103 of this chapter.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-144. Historic buildings.**

A variance is authorized to be issued for the repair, improvement, or rehabilitation of a historic building that is determined eligible for the exception to the flood-resistant construction requirements of the Florida Building Code, Existing Building, Chapter ~~12 11~~ Historic Buildings, upon a determination that the proposed repair, improvement, or rehabilitation will not preclude the building's continued designation as a historic building and the variance is the minimum necessary to preserve the historic character and design of the building. If the proposed work precludes the building's continued designation as a historic building, a variance shall not be granted and the building and any repair, improvement and rehabilitation shall be subject to the requirements of the Florida Building Code.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-145. Functionally dependent uses.**

A variance is authorized to be issued for the construction or substantial improvement necessary for the conduct of a functionally dependent use, as defined in this chapter, provided

the variance meets the requirements of subsection 6.5-143(b), is the minimum necessary considering the flood hazard, and all due consideration has been given to use of methods and materials that minimize flood damage during occurrence of the base flood.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-146. Considerations for issuance of variances.**

In reviewing requests for variances, the Franklin County Board of County Commissioners shall consider all technical evaluations, all relevant factors, all other applicable provisions of the Florida Building Code, this chapter, and the following:

- (1) The danger that materials and debris may be swept onto other lands resulting in further injury or damage;
- (2) The danger to life and property due to flooding or erosion damage;
- (3) The susceptibility of the proposed development, including contents, to flood damage and the effect of such damage on current and future owners;
- (4) The importance of the services provided by the proposed development to the community;
- (5) The availability of alternate locations for the proposed development that are subject to lower risk of flooding or erosion;
- (6) The compatibility of the proposed development with existing and anticipated development;
- (7) The relationship of the proposed development to the comprehensive plan and floodplain management program for the area;
- (8) The safety of access to the property in times of flooding for ordinary and emergency vehicles;
- (9) The expected heights, velocity, duration, rate of rise and debris and sediment transport of the floodwaters and the effects of wave action, if applicable, expected at the site; and
- (10) The costs of providing governmental services during and after flood conditions including maintenance and repair of public utilities and facilities such as sewer, gas, electrical and water systems, streets and bridges.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-147. Conditions for issuance of variances.**

Variances shall be issued only upon:

- (1) Submission by the applicant, of a showing of good and sufficient cause that the unique characteristics of the size, configuration, or topography of the site limit compliance with any provisions of this chapter or the required elevation standards;

- (2) Determination by the Franklin County Board of County Commissioners that:
  - a. Failure to grant the variance would result in exceptional hardship due to the physical characteristics of the land that render the lot undevelopable; increased costs to satisfy the requirements or inconvenience do not constitute hardship;
  - b. The granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, nor create nuisances, cause fraud on or victimization of the public or conflict with existing local laws and ordinances; and
  - c. The variance is the minimum necessary, considering the flood hazard, to afford relief.
- (3) Receipt of a signed statement by the applicant that the variance, if granted, shall be recorded in the office of the clerk of the court in such a manner that it appears in the chain of title of the affected parcel of land; and
- (4) If the request is for a variance to allow construction of the lowest floor of a new building, or substantial improvement of a building, below the required elevation, a copy in the record of a written notice from the floodplain administrator to the applicant for the variance, specifying the difference between the base flood elevation and the proposed elevation of the lowest floor, stating that the cost of federal flood insurance will be commensurate with the increased risk resulting from the reduced floor elevation (up to amounts as high as twenty-five dollars (\$25.00) for one hundred dollars (\$100.00) of insurance coverage), and stating that construction below the base flood elevation increases risks to life and property.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-148. – Agricultural structures.**

A variance is authorized to be issued for the construction or substantial improvement of agricultural structures provided the requirements of this section are satisfied and:

- (1) A determination has been made that the proposed agricultural structure:
  - (a) Is used exclusively in connection with the production, harvesting, storage, raising, or drying of agricultural commodities and livestock, or storage of tools or equipment used in connection with these purposes or uses, and will be restricted to such exclusive uses.
  - (b) Has low damage potential (amount of physical damage, contents damage, and loss of function).
  - (c) Does not increase risks and pose a danger to public health, safety, and welfare if flooded and contents are released, including but not limited to the effects of flooding on manure storage, livestock confinement operations, liquified natural gas terminals, and production and storage of highly volatile, toxic, or water-reactive materials.



(d) Is not located in a coastal high hazard area (Zone V/VE), except for aquaculture structures dependent on close proximity to water.

(e) Complies with the wet floodproofing construction requirements of paragraph (2), below.

**(2) Wet floodproofing construction requirements.**

(a) Anchored to resist flotation, collapse, and lateral movement.

(b) When enclosed by walls, walls have flood openings that comply with the flood opening requirements of ASCE 24, Chapter 2.

(c) Flood damage-resistant materials are used below the base flood elevation plus one (1) foot.

(d) Mechanical, electrical, and utility equipment, including plumbing fixtures, are elevated above the base flood elevation plus one (1) foot.

**Sec. 6.5-149. Accessory structures.**

A request for a variance is authorized to be heard and decided by [insert position] for the construction or substantial improvement of accessory structures located in special flood hazard areas (zone A/AE) other than coastal high hazard areas that are larger than the size limits specified in section 6.5-223 of this chapter, provided the requirements of this section are satisfied, the accessory structures are used only for parking or storage, and the accessory structures:

(1) Represent minimal investment and has low damage potential.

(2) Are one story and not larger than 1,200 square feet in size, and have flood openings in accordance with Section R322.2 of the Florida Building Code, Residential.

(3) Are anchored to resist flotation, collapse or lateral movement resulting from flood loads.

(4) Have flood damage-resistant materials used below the base flood elevation plus one (1) foot.

(5) Have mechanical, plumbing and electrical systems, including plumbing fixtures, elevated to or above the base flood elevation plus one (1) foot.

**Secs. 6.5-148—6.5-170. Reserved.**

*DIVISION 8. VIOLATIONS*

**Sec. 6.5-171. Violations.**

Any development that is not within the scope of the Florida Building Code but that is regulated by this chapter that is performed without an issued permit, that is in conflict with an

issued permit, or that does not fully comply with this chapter shall be deemed a violation of this chapter. A building or structure without the documentation of elevation of the lowest floor, other required design certifications, or other evidence of compliance required by this chapter or the Florida Building Code is presumed to be a violation until such time as that documentation is provided.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-172. Authority.**

For development that is not within the scope of the Florida Building Code but that is regulated by this chapter and that is determined to be a violation, the floodplain administrator is authorized to serve notices of violation or stop work orders to owners of the property involved, to the owner's agent, or to the person or persons performing the work.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-173. Unlawful continuance.**

Any person who shall continue any work after having been served with a notice of violation or a stop work order, except such work as that person is directed to perform to remove or remedy a violation or unsafe condition, shall be subject to penalties as prescribed by law.

(Ord. No. 2013-04, § 2, 7-2-13)

**Secs. 6.5-174—6.5-200. Reserved.**

**ARTICLE II. DEFINITIONS**

**Sec. 6.5-201. General.**

- (a) *Scope.* Unless otherwise expressly stated, the following words and terms shall, for the purposes of this chapter, have the meanings shown in this article.
- (b) *Terms defined in the Florida Building Code.* Where terms are not defined in this chapter and are defined in the Florida Building Code, such terms shall have the meanings ascribed to them in that code.
- (c) *Terms not defined.* Where terms are not defined in this chapter or the Florida Building Code, such terms shall have ordinarily accepted meanings such as the context implies.

(Ord. No. 2013-04, § 2, 7-2-13)

## Sec. 6.5-202. Definitions.

**Accessory structure.** A structure on the same parcel of property as a principal structure and the use of which is incidental to the use of the principal structure. For floodplain management purposes, the term includes only accessory structures used for parking and storage.

**Agricultural structure.** For floodplain management purposes, a walled and roofed structure used exclusively for agricultural purposes or uses in connection with the production, harvesting, storage, raising, or drying of agricultural commodities and livestock, including aquatic organisms. Structures that house tools or equipment used in connection with these purposes or uses are also considered to have agricultural purposes or uses.

**Alteration of a watercourse.** A dam, impoundment, channel relocation, change in channel alignment, channelization, or change in cross-sectional area of the channel or the channel capacity, or any other form of modification which may alter, impede, retard or change the direction and/or velocity of the riverine flow of water during conditions of the base flood.

**Appeal.** A request for a review of the floodplain administrator's interpretation of any provision of this chapter ~~or a request for a variance.~~

**ASCE 24.** A standard titled "Flood-Resistant Design and Construction" that is referenced by the Florida Building Code. ASCE 24 is developed and published by the American Society of Civil Engineers, Reston, VA.

**Base flood.** A flood having a one (1) percent chance of being equaled or exceeded in any given year. (Also defined in FBC, B Section 1612.2.) The base flood is commonly referred to as the "100-year flood" or the "one (1) percent annual chance flood."

**Base flood elevation.** The elevation of the base flood, including wave height, relative to the National Geodetic Vertical Datum (NGVD), North American Vertical Datum (NAVD) or other datum specified on the Flood Insurance Rate Map (FIRM). (Also defined in FBC, B Section 1612.2.)

**Basement.** The portion of a building having its floor subgrade (below ground level) on all sides (Also defined in FBC, B, Section 1612.2.)

**Coastal construction control line.** The line established by the State of Florida pursuant to F.S. § 161.053, and recorded in the official records of the community, which defines that portion of the beach-dune system subject to severe fluctuations based on a 100-year storm surge, storm waves or other predictable weather conditions.

**Coastal high hazard area.** A special flood hazard area extending from offshore to the inland limit of a primary frontal dune along an open coast and any other area subject to high velocity wave action from storms or seismic sources. Coastal high hazard areas are also referred to as "high hazard areas subject to high velocity wave action", or "V-Zones" and are designated on Flood Insurance Rate Maps (FIRM) as Zone V1-V30, VE, or V. (Note: The FBC, B defines and uses the term "flood hazard areas subject to high velocity wave action" and the FBC, R uses the term "coastal high hazard areas.")

*Design flood.* The flood associated with the greater of the following two (2) areas: (Also defined in FBC, B Section 1612.2.)

- (1) Area with a floodplain subject to a one (1) percent or greater chance of flooding in any year; or
- (2) Area designated as a flood hazard area on the community's flood hazard map, or otherwise legally designated.

*Design flood elevation.* The elevation of the "design flood," including wave height, relative to the datum specified on the community's legally designated flood hazard map. In areas designated as Zone AO, the design flood elevation shall be the elevation of the highest existing grade of the building's perimeter plus the depth number (in feet) specified on the flood hazard map. In areas designated as Zone AO where the depth number is not specified on the map, the depth number shall be taken as being equal to two (2) feet. (Also defined in FBC, B, Section 1612.2.)

*Development.* Any manmade change to improved or unimproved real estate, including but not limited to, buildings or other structures, tanks, temporary structures, temporary or permanent storage of equipment or materials, mining, dredging, filling, grading, paving, excavations, drilling operations or any other land disturbing activities.

*Encroachment.* The placement of fill, excavation, buildings, permanent structures or other development into a flood hazard area which may impede or alter the flow capacity of riverine flood hazard areas.

*Existing building and existing structure.* Any buildings and structures for which the "start of construction" commenced before July 18, 1983. (Also defined in FBC, B, Section 1612.2.)

~~*Existing manufactured home park or subdivision.* A manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed before July 18, 1983.~~

~~*Expansion to an existing manufactured home park or subdivision.* The preparation of additional sites by the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads).~~

*Federal Emergency Management Agency (FEMA).* The federal agency that, in addition to carrying out other functions, administers the National Flood Insurance Program.

*Flood or flooding.* A general and temporary condition of partial or complete inundation of normally dry land from: (Also defined in FBC, B, Section 1612.2.)

- (1) The overflow of inland or tidal waters.
- (2) The unusual and rapid accumulation or runoff of surface waters from any source.

*Flood damage-resistant materials.* Any construction material capable of withstanding direct and prolonged contact with floodwaters without sustaining any damage that requires more than cosmetic repair. (Also defined in FBC, B, Section 1612.2.)

*Flood hazard area.* The greater of the following two (2) areas: (Also defined in FBC, B, Section 1612.2.)

- (1) The area within a floodplain subject to a one (1) percent or greater chance of flooding in any year.
- (2) The area designated as a flood hazard area on the community's flood hazard map, or otherwise legally designated.

*Flood Insurance Rate Map (FIRM).* The official map of the community on which the Federal Emergency Management Agency has delineated both special flood hazard areas and the risk premium zones applicable to the community. (Also defined in FBC, B, Section 1612.2.)

*Flood Insurance Study (FIS).* The official report provided by the Federal Emergency Management Agency that contains the Flood Insurance Rate Map, the Flood Boundary and Floodway Map (if applicable), the water surface elevations of the base flood, and supporting technical data. (Also defined in FBC, B Section 1612.2.)

*Floodplain administrator.* The office or position designated and charged with the administration and enforcement of this chapter (may be referred to as the floodplain manager).

*Floodplain development permit or approval.* An official document or certificate issued by the community, or other evidence of approval or concurrence, which authorizes performance of specific development activities that are located in flood hazard areas and that are determined to be compliant with this chapter.

*Floodway.* The channel of a river or other riverine watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than one (1) foot. (Also defined in FBC, B, Section 1612.2.)

*Floodway encroachment analysis.* An engineering analysis of the impact that a proposed encroachment into a floodway is expected to have on the floodway boundaries and base flood elevations; the evaluation shall be prepared by a qualified Florida licensed engineer using standard engineering methods and models.

*Florida Building Code.* The family of codes adopted by the Florida Building Commission, including: Florida Building Code, Building; Florida Building Code, Residential; Florida Building Code, Existing Building; Florida Building Code, Mechanical; Florida Building Code, Plumbing; Florida Building Code, Fuel Gas.

*Functionally dependent use.* A use which cannot perform unless it is located or carried out in close proximity to water, including only docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and ship building and ship repair facilities; the term does not include long-term storage or related manufacturing facilities.

*Highest adjacent grade.* The highest natural elevation of the ground surface prior to construction next to the proposed walls or foundation of a structure.

*Historic structure.* Any structure that is determined eligible for the exception to the flood hazard area requirements of the Florida Building Code, Existing Building, Chapter **12-11** Historic Buildings.

*Letter of map change (LOMC).* An official determination issued by FEMA that amends or revises an effective Flood Insurance Rate Map or Flood Insurance Study. Letters of map change include:

*Letter of map amendment (LOMA):* An amendment based on technical data showing that a property was incorrectly included in a designated special flood hazard area. A LOMA amends the current effective Flood Insurance Rate Map and establishes that a specific property, portion of a property, or structure is not located in a special flood hazard area.

*Letter of map revision (LOMR):* A revision based on technical data that may show changes to flood zones, flood elevations, special flood hazard area boundaries and floodway delineations, and other planimetric features.

*Letter of map revision based on fill (LOMR-F):* A determination that a structure or parcel of land has been elevated by fill above the base flood elevation and is, therefore, no longer located within the special flood hazard area. In order to qualify for this determination, the fill must have been permitted and placed in accordance with the community's floodplain management regulations.

*Conditional letter of map revision (CLOMR):* A formal review and comment as to whether a proposed flood protection project or other project complies with the minimum NFIP requirements for such projects with respect to delineation of special flood hazard areas. A CLOMR does not revise the effective Flood Insurance Rate Map or Flood Insurance Study; upon submission and approval of certified as-built documentation, a letter of map revision may be issued by FEMA to revise the effective FIRM.

*Light-duty truck.* As defined in 40 C.F.R. 86.082-2, any motor vehicle rated at eight thousand five hundred (8,500) pounds gross vehicular weight rating or less which has a vehicular curb weight of six thousand (6,000) pounds or less and which has a basic vehicle frontal area of forty-five (45) square feet or less, which is:

- (1) Designed primarily for purposes of transportation of property or is a derivation of such a vehicle; or
- (2) Designed primarily for transportation of persons and has a capacity of more than twelve (12) persons; or
- (3) Available with special features enabling off-street or off-highway operation and use.

*Lowest floor.* The **lowest** floor of the lowest enclosed area of a building or structure, including basement, but excluding any unfinished or flood-resistant enclosure, other than a basement usable solely for vehicle parking, building access or limited storage; provided that, such enclosure is not built so as to render the structure in violation of the non-elevation requirements of the Florida Building Code or ASCE 24. (Also defined in FBC, B, Section 1612.2.)

*Manufactured home.* A structure, transportable in one (1) or more sections, which is eight (8) feet or more in width and greater than four hundred (400) square feet, and which is built on a permanent, integral chassis and is designed for use with or without a permanent foundation when attached to the required utilities. The term "manufactured home" does not include a "recreational vehicle" or "park trailer." (Also defined in 15C-1.0101, F.A.C.)

*Manufactured home park or subdivision.* A parcel (or contiguous parcels) of land divided into two (2) or more manufactured home lots for rent or sale.

*Market value.* The price at which a property will change hands between a willing buyer and a willing seller, neither party being under compulsion to buy or sell and both having reasonable knowledge of relevant facts. As used in this chapter, the term refers to the market value of buildings and structures, excluding the land and other improvements on the parcel. Market value may be established by a qualified independent appraiser, actual cash value (replacement cost depreciated for age and quality of construction), or tax assessment value adjusted to approximate market value by a factor provided by the property appraiser.

*New construction.* For the purposes of administration of this chapter and the flood-resistant construction requirements of the Florida Building Code, structures for which the "start of construction" commenced on or after July 18, 1983, and includes any subsequent improvements to such structures.

~~*New manufactured home park or subdivision.* A manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed on or after July 18, 1983.~~

*Park trailer.* A transportable unit which has a body width not exceeding fourteen (14) feet and which is built on a single chassis and is designed to provide seasonal or temporary living quarters when connected to utilities necessary for operation of installed fixtures and appliances. (Defined in F.S. § 320.01.)

*Recreational vehicle.* A vehicle, including a park trailer, which is: (See F.S. § 320.01.)

- (1) Built on a single chassis;
- (2) Four hundred (400) square feet or less when measured at the largest horizontal projection;
- (3) Designed to be self-propelled or permanently towable by a light-duty truck; and
- (4) Designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

*Sand dunes.* Naturally occurring accumulations of sand in ridges or mounds landward of the beach.

*Special flood hazard area.* An area in the floodplain subject to a one (1) percent or greater chance of flooding in any given year. Special flood hazard areas are shown on FIRMs as Zone A, AO, A1-A30, AE, A99, AH, V1-V30, VE or V. (Also defined in FBC, B Section 1612.2.)

*Start of construction.* The date of issuance of permits for new construction and substantial improvements to existing structures, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement, or other improvement is within one hundred eighty (180) days of the date of the issuance. The actual start of construction means either the first placement of permanent construction of a building (including a manufactured home) on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns.

Permanent construction does not include land preparation (such as clearing, grading, or filling), the installation of streets or walkways, excavation for a basement, footings, piers, or foundations, the erection of temporary forms or the installation of accessory buildings such as garages or sheds not occupied as dwelling units or not part of the main buildings. For a substantial improvement, the actual "start of construction" means the first alteration of any wall, ceiling, floor or other structural part of a building, whether or not that alteration affects the external dimensions of the building. (Also defined in FBC, B Section 1612.2.)

*Substantial damage.* Damage of any origin sustained by a building or structure whereby the cost of restoring the building or structure to its before-damaged condition would equal or exceed fifty (50) percent of the market value of the building or structure before the damage occurred. (Also defined in FBC, B Section 1612.2.)

*Substantial improvement.* Any combination of repair, reconstruction, rehabilitation, alteration, addition, or other improvement of a building or structure taking place during a one-year ~~ten-year~~ period, the cumulative cost of which equals or exceeds fifty (50) percent of the market value of the building or structure before the improvement or repair is started. For each building or structure, the one-year ~~ten-year~~ period begins on the date of the first improvement or repair of that building or structure subsequent to 1993. If the structure has incurred "substantial damage," any repairs are considered substantial improvement regardless of the actual repair work performed. The term does not, however; included either: (Also defined in FBC, B, Section 1612.2.)

- (1) Any project for improvement of a building required to correct existing health, sanitary, or safety code violations identified by the building official and that are the minimum necessary to assure safe living conditions.

*Variance.* A grant of relief from the requirements of this chapter, or the flood-resistant construction requirements of the Florida Building Code, which permits construction in a manner that would not otherwise be permitted by this chapter or the Florida Building Code.

*Watercourse.* A river, creek, stream, channel or other topographic feature in, on, through, or over which water flows at least periodically.

(Ord. No. 2013-04, § 2, 7-2-13)



Secs. 6.5-203—6.5-220. Reserved.

### **ARTICLE III. FLOOD-RESISTANT DEVELOPMENT**

#### **DIVISION 1. BUILDINGS AND STRUCTURES**

##### **Sec. 6.5-221. Design and construction of buildings, structures and facilities exempt from the Florida Building Code.**

Pursuant to subsection 6.5-82(b) of this chapter, buildings, structures, and facilities that are exempt from the Florida Building Code, including substantial improvement or repair of substantial damage of such buildings, structures and facilities, shall be designed and constructed in accordance with the flood load and flood-resistant construction requirements of ASCE 24. Structures exempt from the Florida Building Code that are not walled and roofed buildings shall comply with the requirements of division 7 of this article.

(Ord. No. 2013-04, § 2, 7-2-13)

##### **Sec. 6.5-222. Buildings and structures seaward of the coastal construction control line.**

If extending, in whole or in part, seaward of the coastal construction control line and also located, in whole or in part, in a flood hazard area:

- (1) Buildings and structures shall be designed and constructed to comply with the more restrictive applicable requirements of the Florida Building Code, Building Section 3109 and Section 1612, or Florida Building Code, Residential Section R322.
- (2) Minor structures and nonhabitable major structures as defined in F.S. § 161.54, shall be designed and constructed to comply with the intent and applicable provisions of this chapter and ASCE 24.

(Ord. No. 2013-04, § 2, 7-2-13)

##### **Sec. 6.5-223. – Accessory structures.**

**Accessory structures are permitted below the base flood elevation provided the accessory structures are used only for parking or storage and:**

- (1) If located in special flood hazard areas (Zone A/AE) other than coastal high hazard areas, are one-story and not larger than 600 sq. ft. and have flood openings in accordance with Section R322.2 of the Florida Building Code, Residential.**
- (2) If located in coastal high hazard areas (Zone V/VE), are not located below elevated buildings and are not larger than 100 sq. ft.**
- (3) Are anchored to resist flotation, collapse or lateral movement resulting from flood loads.**
- (4) Have flood damage-resistant materials used below the base flood elevation plus one (1)**

foot.

(5) Have mechanical, plumbing and electrical systems, including plumbing fixtures, elevated to or above the base flood elevation plus one (1) foot.

**Secs. 6.5-223—6.5-240. Reserved.**

*DIVISION 2. SUBDIVISIONS*

**Sec. 6.5-241. Minimum requirements.**

Subdivision proposals, including proposals for manufactured home parks and subdivisions, shall be reviewed to determine that:

- (1) Such proposals are consistent with the need to minimize flood damage and will be reasonably safe from flooding;
- (2) All public utilities and facilities such as sewer, gas, electric, communications, and water systems are located and constructed to minimize or eliminate flood damage; and
- (3) Adequate drainage is provided to reduce exposure to flood hazards; in Zones AH and AO, adequate drainage paths shall be provided to guide floodwaters around and away from proposed structures.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-242. Subdivision plats.**

Where any portion of proposed subdivisions, including manufactured home parks and subdivisions, lies within a flood hazard area, the following shall be required:

- (1) Delineation of flood hazard areas, floodway boundaries and flood zones, and design flood elevations, as appropriate, shall be shown on preliminary plats and final plats;
- (2) Where the subdivision has more than fifty (50) lots or is larger than five (5) acres and base flood elevations are not included on the FIRM, the base flood elevations determined in accordance with subsection 6.5-102(1) of this chapter; and
- (3) Compliance with the site improvement and utilities requirements of article III, division 3 of this chapter.

(Ord. No. 2013-04, § 2, 7-2-13)

**Secs. 6.5-243—6.5-260. Reserved.**

*DIVISION 3. SITE IMPROVEMENTS, UTILITIES AND LIMITATIONS*

**Sec. 6.5-261. Minimum requirements.**

All proposed new development shall be reviewed to determine that:

- (1) Such proposals are consistent with the need to minimize flood damage and will be reasonably safe from flooding;
- (2) All public utilities and facilities such as sewer, gas, electric, communications, and water systems are located and constructed to minimize or eliminate flood damage; and
- (3) Adequate drainage is provided to reduce exposure to flood hazards; in Zones AH and AO, adequate drainage paths shall be provided to guide floodwaters around and away from proposed structures.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-262. Sanitary sewage facilities.**

All new and replacement sanitary sewage facilities, private sewage treatment plants (including all pumping stations and collector systems), and on-site waste disposal systems shall be designed in accordance with the standard for on-site sewage treatment and disposal systems in Chapter 64E-6, F.A.C and ASCE 24 Chapter 7 to minimize or eliminate infiltration of floodwaters into the facilities and discharge from the facilities into floodwaters, and impairment of the facilities and systems.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-263. Water supply facilities.**

All new and replacement water supply facilities shall be designed in accordance with the water well construction standards in Chapter 62-532.500, F.A.C. and ASCE 24 Chapter 7 to minimize or eliminate infiltration of floodwaters into the systems.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-264. Limitations on sites in regulatory floodways.**

No development, including but not limited to, site improvements, and land disturbing activity involving fill or regrading, shall be authorized in the regulatory floodway unless the floodway encroachment analysis required in subsection 6.5-103(1) of this chapter demonstrates that the proposed development or land disturbing activity will not result in any increase in the base flood elevation.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-265. Limitations on placement of fill.**

Subject to the limitations of this chapter, fill shall be designed to be stable under conditions of flooding including rapid rise and rapid drawdown of floodwaters, prolonged inundation, and protection against flood-related erosion and scour. In addition to these requirements, if intended to support buildings and structures (Zone A only), fill shall comply with the requirements of the Florida Building Code.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-266. Limitations on sites in coastal high hazard areas (Zone V).**

In coastal high hazard areas, alteration of sand dunes and mangrove stands shall be permitted only if such alteration is approved by the Florida Department of Environmental Protection and only if the engineering analysis required by subsection 6.5-103(4) of this chapter demonstrates that the proposed alteration will not increase the potential for flood damage. Construction or restoration of dunes under or around elevated buildings and structures shall comply with subsection 6.5-368(3) of this chapter.

(Ord. No. 2013-04, § 2, 7-2-13)

**Secs. 6.5-267—6.5-290. Reserved.**

*DIVISION 4. MANUFACTURED HOMES*

**Sec. 6.5-291. General.**

All manufactured homes installed in flood hazard areas shall be installed by an installer that is licensed pursuant to F.S. § 320.8249, and shall comply with the requirements of Chapter 15C-1, F.A.C. and the requirements of this chapter. If located seaward of the coastal construction control line, all manufactured homes shall comply with the more restrictive of the applicable requirements. In accordance with the Franklin County Zoning Ordinance, manufactured (mobile) homes are not permitted on the barrier islands and in coastal high hazard areas (Zone V).

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-292. Foundations.**

All new manufactured homes and replacement manufactured homes installed in flood hazard areas shall be installed on permanent, reinforced foundations that are designed in accordance with the foundation requirements of the Florida Building Code and this chapter.

~~(1) In flood hazard areas (Zone A) other than coastal high hazard areas, are designed in accordance with the foundation requirements of the Florida Building Code, Residential Section R322.2 and this chapter.~~

~~(2) In coastal high hazard areas (Zone V), are designed in accordance with the foundation requirements of the Florida Building Code, Residential Section R322.3 and this chapter.~~

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-293. Anchoring.**

All new manufactured homes and replacement manufactured homes shall be installed using methods and practices which minimize flood damage and shall be securely anchored to an adequately anchored foundation system to resist flotation, collapse or lateral movement.

Methods of anchoring include, but are not limited to, use of over-the-top or frame ties to ground anchors. This anchoring requirement is in addition to applicable state and local anchoring requirements for wind resistance.

(Ord. No. 2013-04, § 2, 7-2-13)

#### **Sec. 6.5-294. Elevation.**

All manufactured homes that are placed, replaced, or substantially improved in flood hazard areas shall be elevated such that the lowest floor shall be elevated to or above the base flood elevation plus one foot.

Manufactured homes that are placed, replaced, or substantially improved shall comply with subsections (1) or (2) of this section, as applicable.

~~(1) General elevation requirement. Unless subject to the requirements of subsection (2) of this section, all manufactured homes that are placed, replaced, or substantially improved on sites located: (a) outside of a manufactured home park or subdivision; (b) in a new manufactured home park or subdivision; (c) in an expansion to an existing manufactured home park or subdivision; or (d) in an existing manufactured home park or subdivision upon which a manufactured home has incurred "substantial damage" as the result of a flood, shall be elevated such that the bottom of the frame is at or above the elevation required, as applicable to the flood hazard area, in the Florida Building Code, Residential Section R322.2 (Zone A) or Section R322.3 (Zone V).~~

~~(2) Elevation requirement for certain existing manufactured home parks and subdivisions. Manufactured homes that are not subject to subsection (1) of this section, including manufactured homes that are placed, replaced, or substantially improved on sites located in an existing manufactured home park or subdivision, unless on a site where substantial damage as result of flooding has occurred, shall be elevated such that either the:~~

~~a. Bottom of the frame of the manufactured home is at or above elevation required, as applicable to the flood hazard area, in the Florida Building Code, Residential Section R322.2 (Zone A) or Section R322.3 (Zone V); or~~

~~b. Bottom of the frame is supported by reinforced piers or other foundation elements of at least equivalent strength that are not less than thirty-six (36) inches in height above grade.~~

(Ord. No. 2013-04, § 2, 7-2-13)

#### **Sec. 6.5-295. Enclosures.**

Fully enclosed Enclosed areas below elevated manufactured homes shall comply with the requirements of the Florida Building Code, Residential Section R322 for such enclosed areas, as applicable to the flood hazard area.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-296. Utility equipment.**

Utility equipment that serves manufactured homes, including electric, heating, ventilation, plumbing, and air conditioning equipment and other service facilities, shall comply with the requirements of the Florida Building Code, Residential Section R322, as applicable to the flood hazard area.

(Ord. No. 2013-04, § 2, 7-2-13)

**Secs. 6.5-297—6.5-320. Reserved.**

*DIVISION 5. RECREATIONAL VEHICLES AND PARK TRAILERS*

**Sec. 6.5-321. Temporary placement.**

Recreational vehicles and park trailers placed temporarily in flood hazard areas shall:

- (1) Be on the site for fewer than one hundred eighty (180) consecutive days; or
- (2) Be fully licensed and ready for highway use, which means the recreational vehicle or park model is on wheels or jacking system, is attached to the site only by quick-disconnect type utilities and security devices, and has no permanent attachments such as additions, rooms, stairs, decks and porches.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-322. Permanent placement.**

Recreational vehicles and park trailers that do not meet the limitations in section 6.5-321 of this chapter for temporary placement shall meet the requirements of article III, division 4 of this chapter for manufactured homes.

(Ord. No. 2013-04, § 2, 7-2-13)

**Secs. 6.5-323—6.5-340. Reserved.**

*DIVISION 6. TANKS*

**Sec. 6.5-341. Underground tanks.**

Underground tanks in flood hazard areas shall be anchored to prevent flotation, collapse or lateral movement resulting from hydrodynamic and hydrostatic loads during conditions of the design flood, including the effects of buoyancy the tank is empty.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-342. Above ground tanks, not elevated.**

Above ground tanks that do not meet the elevation requirements of section 6.5-343 of this chapter shall:

- (1) Be permitted in flood hazard areas (Zone A) other than coastal high hazard areas, provided the tanks are anchored or otherwise designed and constructed to prevent flotation, collapse or lateral movement resulting from hydrodynamic and hydrostatic loads during conditions of the design flood, including the effects of buoyancy assuming the tank is empty and the effects of flood-borne debris.
- (2) Not be permitted in coastal high hazard areas (Zone V).

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-343. Above ground tanks, elevated.**

Above ground tanks in flood hazard areas shall be ~~attached to and~~ elevated to or above the design flood elevation ~~and attached to on~~ a supporting structure that is designed to prevent flotation, collapse or lateral movement during conditions of the design flood. Tank-supporting structures shall meet the foundation requirements of the applicable flood hazard area.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-344. Tank inlets and vents.**

Tank inlets, fill openings, outlets and vents shall be:

- (1) At or above the design flood elevation or fitted with covers designed to prevent the inflow of floodwater or outflow of the contents of the tanks during conditions of the design flood; and
- (2) Anchored to prevent lateral movement resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy, during conditions of the design flood.

(Ord. No. 2013-04, § 2, 7-2-13)

**Secs. 6.5-345—6.5-360. Reserved.**

*DIVISION 7. OTHER DEVELOPMENT*

**Sec. 6.5-361. General requirements for other development.**

All development, including manmade changes to improved or unimproved real estate for which specific provisions are not specified in this chapter or the Florida Building Code, shall:

- (1) Be located and constructed to minimize flood damage.
- (2) Meet the limitation of section 6.5-264 of this chapter if located in a regulated floodway;
- (3) Be anchored to prevent flotation, collapse or lateral movement resulting from hydrostatic loads, including the effects of buoyancy, during conditions of the design flood;
- (4) Be constructed of flood damage-resistant materials; and

- (5) Have mechanical, plumbing, and electrical systems above the design flood elevation **or meet the requirements of ASCE 24**, except that minimum electric service required to address life safety and electric code requirements is permitted below the design flood elevation, provided it conforms to the provisions of the electrical part of building code for wet locations.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-362. Fences in regulated floodways.**

Fences in regulated floodways that have the potential to block the passage of floodwaters, such as stockade fences and wire mesh fences, shall meet the limitations of section 6.5-264 of this chapter.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-363. Retaining walls, sidewalks and driveways in regulated floodways.**

Retaining walls and sidewalks and driveways that involve the placement of fill in regulated floodways shall meet the limitations of section 6.5-264 of this chapter.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-364. Roads and watercourse crossings in regulated floodways.**

Roads and watercourse crossings, including roads, bridges, culverts, low-water crossings and similar means for vehicles or pedestrians to travel from one side of a watercourse to the other side, that encroach into regulated floodways shall meet the limitations of section 6.5-264 of this chapter. Alteration of a watercourse that is part of a road or watercourse crossing shall meet the requirements of subsection 6.5-103(3) of this chapter.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-365. Concrete slabs used as parking pads, enclosure floors, landings, decks, walkways, patios and similar nonstructural uses in coastal high hazard areas (Zone V).**

In coastal high hazard areas, concrete slabs used as parking pads, enclosure floors, landings, decks, walkways, patios and similar nonstructural uses are permitted beneath or adjacent to buildings and structures provided the concrete slabs are designed and constructed to be:

- (1) Structurally independent of the foundation system of the building or structure;
- (2) Frangible and not reinforced, so as to minimize debris during flooding that is capable of causing significant damage to any structure; and
- (3) Have a maximum slab thickness of not more than four (4) inches.

(Ord. No. 2013-04, § 2, 7-2-13)



**Sec. 6.5-366. Decks and patios in coastal high hazard areas (Zone V).**

In addition to the requirements of the Florida Building Code, in coastal high hazard areas decks and patios shall be located, designed, and constructed in compliance with the following:

- (1) A deck that is structurally attached to a building or structure shall have the bottom of the lowest horizontal structural member at or above the design flood elevation and any supporting members that extend below the design flood elevation shall comply with the foundation requirements that apply to the building or structure, which shall be designed to accommodate any increased loads resulting from the attached deck.
- (2) A deck or patio that is located below the design flood elevation shall be structurally independent from buildings or structures and their foundation systems, and shall be designed and constructed either to remain intact and in place during design flood conditions or to break apart into small pieces to minimize debris during flooding that is capable of causing structural damage to the building or structure or to adjacent buildings and structures.
- (3) A deck or patio that has a vertical thickness of more than twelve (12) inches or that is constructed with more than the minimum amount of fill necessary for site drainage shall not be approved unless an analysis prepared by a qualified registered design professional demonstrates no harmful diversion of floodwaters or wave runup and wave reflection that would increase damage to the building or structure or to adjacent elevated buildings and structures.
- (4) A deck or patio that has a vertical thickness of twelve (12) inches or less and that is at natural grade or on nonstructural fill material that is similar to and compatible with local soils and is the minimum amount necessary for site drainage may be approved without requiring analysis of the impact on diversion of floodwaters or wave runup and wave reflection.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-367. Other development in coastal high hazard areas (Zone V).**

In coastal high hazard areas, development activities other than buildings and structures shall be permitted only: if also authorized by the appropriate federal, state or local authority; if located outside the footprint of, and not structurally attached to, buildings and structure; and if analyses prepared by qualified registered design professionals demonstrate no harmful diversion of floodwaters or wave runup and wave reflection that would increase damage to adjacent buildings and structures. Such other development activities include but are not limited to:

- (1) Bulkheads, seawalls, retaining walls, revetments, and similar erosion control structures;
- (2) Solid fences and privacy walls, and fences prone to trapping debris, unless designed and constructed to fail under flood conditions less than the design flood or otherwise function to avoid obstruction of floodwaters; and

- (3) On-site sewage treatment and disposal systems defined in 64E-6.002, F.A.C., as filled systems or mound systems.

(Ord. No. 2013-04, § 2, 7-2-13)

**Sec. 6.5-368. Nonstructural fill in coastal high hazard areas (Zone V).**

In coastal high hazard areas:

- (1) Minor grading and the placement of minor quantities of nonstructural fill shall be permitted for landscaping and for drainage purposes under and around buildings.
- (2) Nonstructural fill with finished slopes that are steeper than one (1) unit vertical to five (5) units horizontal shall be permitted only if an analysis prepared by a qualified registered design professional demonstrates no harmful diversion of floodwaters or wave runup and wave reflection that would increase damage to adjacent elevated buildings and structures.
- (3) Where authorized by the Florida Department of Environmental Protection or applicable local approval, said dune construction and restoration of sand dunes under or around elevated buildings are permitted without additional engineering analysis or certification of the diversion of floodwater or wave runup and wave reflection if the scale and location of the dune work is consistent with local beach-dune morphology and the vertical clearance is maintained between the top of the sand dune and the lowest horizontal structural member of the building.

(Ord. No. 2013-04, § 2, 7-2-13)

**Secs. 6.5-369—6.5-390. Reserved.**

**SECTION 3. FISCAL IMPACT STATEMENT**

In terms of design, plan application review, construction and inspection of buildings and structures, the cost impact as an overall average is negligible in regard to the local technical amendments to the Florida Building Code because all development has been subject to the requirements of the local floodplain management ordinance adopted for participation in the National Flood Insurance Program. In terms of lower potential for flood damage, there will be continued savings and benefits to consumers.

HERE DOWN USE YOUR STANDARD

# NOTICE OF INTENT TO CONSIDER ADOPTION OF A COUNTY ORDINANCE

Notice is given that on the 6th day of July, 2021 at 11:05 a.m. (ET), or as soon thereafter as is possible, in the courtroom at the Courthouse Annex, located at 34 Forbes Street, Apalachicola, Florida, the Franklin County Board of County Commissioners shall conduct a public hearing to consider adopting a county ordinance entitled:

## ORDINANCE NO 2021-

AN ORDINANCE BY THE FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS, AMENDING THE FRANKLIN COUNTY CODE OF ORDINANCE TO AMEND CHAPTER 5.5 BUILDINGS AND BUILDING REGULATIONS; TO AMEND CHAPTER 6.5 FLOOD DAMAGE PREVENTION; PROVIDING FOR APPLICABILITY; REPEALER; SEVERABILITY; AND AN EFFECTIVE DATE

The public is invited to attend the public hearing. Those persons who desire to speak regarding the adoption of the ordinance may appear at the hearing and shall be heard. The proposed ordinance is on file with, and may be viewed at, the office of the Clerk of Court at the Franklin County Courthouse, which is located at 33 Market Street, Apalachicola, Florida.

The meeting room is handicap accessible; however, those persons who may require special assistance to attend the public meeting must make arrangements in advance by calling deputy clerk Jessica Gay at 850-653-8861, x100 at least two business days in advance of the meeting.

Any person who may desire to challenge the outcome of the meeting is responsible for recording a verbatim transcript of the meeting.

Publish Date: June 24, 2021

**Professional Consultant Services  
County-Wide Dune Restoration Study  
Franklin County, Florida**

**Task Order No. 001**  
Coastal Engineering Services  
June 26, 2021

**SCOPE OF WORK**

This SCOPE OF WORK is for coastal engineering services for the development of a dune restoration study covering approximately sixteen (16) miles of shoreline including the St. George Island residential area (Florida Department of Environmental Protection (DEP) Monuments R-52 to R-105), the Carrabelle Beach area (1,500 foot Carrabelle State Park), Alligator Point (R-195.5 to R-222), and Bald Point (R-229 to R-235) (Figure 1). These planning areas do not include Dog Island or any State lands, including St. George Island State Park and St. Vincent Island, which is a national wildlife preserve. The purpose of the dune restoration study is to identify the needs, research, survey, and suggest solutions with estimated costs for the rebuilding and stabilization of dunes throughout the identified 16-miles of Franklin County shoreline.

In addition, MRD will survey, design and permit two (2) separate dune projects:

St. George Island – up to 2,750-foot shoreline between 3rd Street W (R-83) and 3rd Street East (R-85) which includes the 500-foot wide County park at the southern end of the causeway (Figure 2). Parcel ID 29-09S-06W-7311-0000-OCOM.

Carrabelle Beach – up to 1,500-foot shoreline including the 985-foot wide Carrabelle State Park maintained by the County (Figure 3). Parcel ID 25-07S-05W-0000-0090-0000.

MRD ASSOCIATES, INC. (MRD) will provide the following service for the FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS (COUNTY).

**Task 1.0 Topographic Surveys**

Dewberry Engineers, Inc. will conduct an upland topographic survey of the St. George Island (Figure 2) and Carrabelle Beach (Figure 3) dune project limits. The survey will include the information outlined in Chapter 62B-33.0081, Florida Administrative Code (FAC) as required to be submitted to DEP for the review and issuance of a DEP Coastal Construction Control Line (CCCL) permit. Vertical and horizontal data will be collected and presented in feet based upon the North American Vertical Datum of 1988 (NAVD 88) and Florida State Plane Coordinate System, North American Datum of 1983/1990 (NAD 83/90), respectively. The signed and sealed survey will be provided in both hard copy and PDF format and in ACAD digital format.

**Task 2.0 Engineering, Design and Permitting**

This task includes the services to assess, design and permit the proposed dune projects and assess potential borrow areas for the dune restoration study.

**2.1. Sand Source Assessment**

The borrow pit samples will be evaluated for visual attributes (Munsell color, carbonate and shell content). Sediment quality data will be obtained from the borrow pit operator,

if available. A compatibility analysis from existing information will be performed whereby "beach-quality sediment" in the potential borrow pit will be compared with native beach samples with respect to the textural and compositional parameters (grain size), color (Munsell), carbonate and silt and shell content, and occurrence of rubble or debris consistent with the requirements of 62B-41.007(2)(j), FAC. The potential volume of beach quality sand will be estimated.

## 2.2. Permit Sketches and Application

MRD will act as the COUNTY's Agent responsible for requesting a DEP CCCL permit for the St. George Island dune project. A U.S. Army Corps of Engineers (USACE) permit should not be required provided the sand is placed above the seasonal high water line (SHWL). A DEP CCCL, Environmental Resources Permit (ERP) or USACE permits should not be required for the Carrabelle Beach dune project provided the sand is placed above the SHWL and not within any jurisdictional wetlands. However, a conceptual design of the Carrabelle Beach dune will be prepared for cost estimating. MRD will prepare and submit one (1) CCCL permit application for all the properties and support information for the construction of the St. George Island dune project. This task also includes coordination with the U.S. Fish and Wildlife Service, if necessary. The permit application package will include:

- a) Signed and sealed 8-1/2" by 11" permit sketches superimposed on the most-recently available scale-rectified aerials and survey conducted in Task 1.0.
- b) CCCL permit application Form 73-100, supplemental information, permit sketches, vegetation plan, support documentation; sand source information (Task 2.1) and Sediment QA/QC Plan.

The application and support information will be compiled in a single package and files pursuant to the Electronic Submission Instructions outlined in <http://www.dep.state.fl.us/beaches/publications/pdf/JCP-EDocSubmitInstructions.pdf>. The COUNTY will pay the reduced permit application fee of \$100.00 to DEP as the Franklin County has been designated as a Rural Area of Opportunity.

## 2.3. Permit Processing

MRD will initiate coordination with regulatory and commenting agencies to address questions regarding the application and represent the project before the regulatory staff to negotiate acceptable permit(s) and conditions for the project. Additionally, we will compile, clarify, and provide existing information as may be requested by the regulatory agencies. MRD will also attend meetings with the agencies (via video conferencing) to discuss and resolve issues, clarify RAI requirements, discuss submitted information and coordinate efforts, if necessary. We make no claim to the timing to obtain the necessary permits and authorizations, only that we will work toward obtaining permits in a timely and expeditiously manner.

### **Task 3.0 Dune Restoration Study**

#### **3.1. Coastal Analysis**

MRD will conduct a coastal analysis to develop an understanding of the erosion and accretion trends along the proposed dune projects and the dune restoration study limits. This will assist in the preparation of the conceptual designs and assessing the performance of alternative designs.

##### **a. Shoreline Position Change Assessment**

A shoreline position change assessment of the beach will be based on existing data and conducted to identify shoreline segments that are accreting, stable or eroding. The survey data will provide an estimate of the available area to construct a dune or other improvements, and also determine any limitations or opportunities. The 1981 historic beach profiles will provide the historic location and configuration of the primary dune – if any. This information is a critical component to estimating the location, width, height and volume of any proposed dune feature.

##### **b. Site Visit**

MRD will conduct a site visit to the beach segments to document and photograph the on-ground conditions. This will allow the team to get a better idea on the conditions of the beach and dune, identify opportunities and limitations, identify potential construction access, and staging, and sand transfer areas that will be used during construction. Existing native coastal vegetation will be identified including densities, types and species which will assist in developing the post-sand placement planting plan. In addition, a drone will be flown to obtain a geo-referenced aerial and map the approximate location of the mean high water (MHW) line and to estimate usable beach width. Coverage may be limited.

##### **c. Cross-shore Modeling**

The numerical model “SBEACH” will be applied to assess cross-shore sediment transport and the general level of storm protection provided by the existing beach and dune system as well as assessing the performance of the proposed dune. This will provide a quantitative assessment to base the design of the dune feature and estimate the dune dimensions and fill volumes. Offshore wave time-series records will be obtained from NOAA databases, processed, and applied in the model. The historical beach profile data and information from DEP will be used. The assessment will be based on 20-, 30- and 50-year storm events.

#### **3.2. Conceptual Design and Assessment**

Conceptual design alternatives will be developed that meet the County’s goals and objectives for the shoreline. The design options typically evaluated for similar Northwest Florida beaches include the following:

- Dune restoration with native dune vegetation.
- Native dune vegetation without dune construction.
- Sand fencing with and without native dune vegetation.
- Other potential materials and methods – if appropriate.

This task will address the items listed in the Scope of Work contained in the RFQ including:

1. *Identify the needs for the amount of sand needed to rebuild the dunes.*
2. *Identify the need for vegetation to stabilize and protect the dunes and animal habitats.*
3. *Provide research on the area as documentable evidence of the needs.*
4. *Survey the project area and provide maps as documentable evidence for the study.*
5. *Provide suggestions on the materials needed to rebuild and stabilize the dunes.*
6. *Provide itemized costs estimates for the construction necessary to rebuild and stabilize the dunes.*

In addition, the following will be included in a draft report:

- 7) Project description and drawings including plan views and fill design and details, cross-sectional construction templates and fill volumes.
- 8) Vegetation planting plan.
- 9) An assessment of existing upland sand sources to supply the initial restoration project and future nourishment – from Task 2.1.
- 10) Characterization of 20-, 30-, and 50-year storm events.
- 11) Potential environmental effects the alternatives.
- 12) A characterization of permit feasibility.
- 13) Construction phasing plan.
- 14) Outline the necessary steps and schedule to implement the project.

The MRD team will meet with the County to present the preliminary findings of the study and the DRAFT Franklin County Dune Restoration Study Report. Based on the review and comments by the County, MRD will complete the Report (Task 3.1).

### 3.3. Dune Restoration Study Report

MRD will summarize the findings and results of Tasks 2.1., 3.1. and 3.2. and prepare a written Franklin County Dune Restoration Study Report.

## **EXCLUSIONS**

Please note that this AGREEMENT does not include the following, but these services can be provided under separate authorization: inlet stability and processes, surveying services outside of St. George Island and Carrabelle Beach dune projects, geotechnical investigations (sampling and testing), final design within the dune restoration study area except for the St. George Island and Carrabelle Beach dune projects, environmental, ecological, land use planning, upland construction easements, multiple permit applications or local and Federal regulatory permitting, contract documents, bidding and construction phase services.

**PROJECT SCHEDULE**

It is estimated that the design and permitting of the St. George Island and Carrabelle Beach dune project, and the Dune Restoration Study may take 8-months to complete.

Task Description	Months from Notice to Proceed							
	1	2	3	4	5	6	7	8
1.0. Topographic Surveys								
2.1. Sand Source Assessment								
2.2. Permit Sketches and Application								
2.3. Permit Processing								
3.1. Coastal Analysis								
3.2. Conceptual Design and Assessment								
3.3. Dune Restoration Study Report								

**COMPENSATION**

The fees and expenses are incurred on a “fixed-price” (lump sum) basis. The COUNTY shall pay MRD for this work a maximum of \$100,000 and performed and invoiced monthly based on the percentage complete of the indicated lump sum fees below.

Task Description	Estimated Task Fees/Expenses
1.0. Topographic Surveys	\$7,500.00
2.1. Sand Source Assessment	\$4,500.00
2.2. Permit Sketches and Application	\$5,000.00
2.3. Permit Processing	\$5,000.00
3.1. Coastal Analysis	\$28,000.00
3.2. Conceptual Design and Assessment	\$27,500.00
3.3. Dune Restoration Study Report	\$22,500.00
<b>Total Lump Sum:</b>	<b>\$100,000.00</b>



Michael R. Dombrowski, President  
MRD Associates, Inc.

Ricky Jones, Chair  
Franklin County Board of County Commissioners

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Figure 1. Study sites.

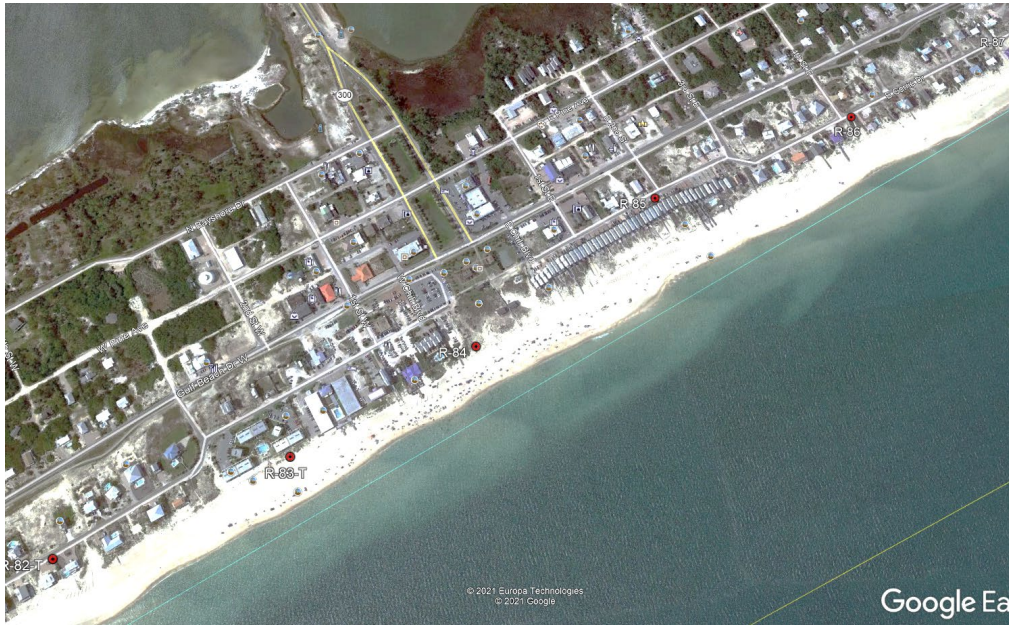


Figure 2. St. George Island.



Figure 3. Carrabelle Beach.



June 25, 2021

Mr. Ricky Jones  
Chairman  
Franklin County Board of County Commissioners  
34 Forbes Street, Suite 1  
Apalachicola, Florida 32320

**RE: St. George Island Stormwater Drainage Improvements  
Professional Services Proposal**

Dear Mr. Jones,

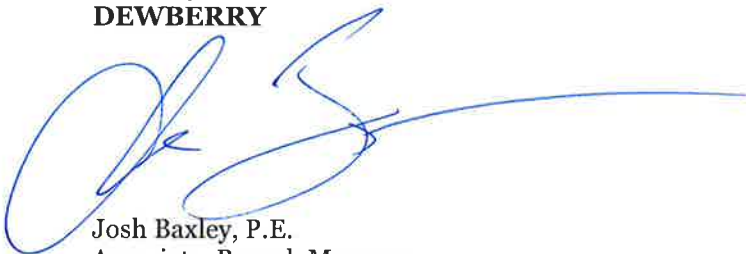
Dewberry (DEI) is pleased to provide you with this proposal for professional engineering services for the **ST. GEORGE ISLAND STORMWATER DRAINAGE IMPROVEMENTS** in Franklin County, Florida. It is our understanding that the commercial district of St. George Island has experienced issues with ponding of stormwater due to lack of conveyance and storage. The proposed project will research the areas of concern, provide viable options for improving both storage and conveyance and finally produce a construction ready design for implementation of the proposed improvements.

**Attachment A** details our scope of services and associated fees along with the Terms and Conditions provided in **Attachment B**.

DEI proposes to provide the services described in the attached Scope of Work (**Attachment A**) for a lump sum fee of **\$100,000.00**.

If you have any questions or need additional information, please contact me at (850) 693-2181 or by e-mail at [jbaxley@dewberry.com](mailto:jbaxley@dewberry.com).

Sincerely,  
**DEWBERRY**



Josh Baxley, P.E.  
Associate, Branch Manager

Attachment A  
Scope of Work/Agreement

This Agreement is entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2021, between **Franklin County** known hereinafter as CLIENT, and Dewberry Engineers Inc. (DEI).

This Agreement defines the terms under which Dewberry shall provide professional services to CLIENT.

**SCOPE OF PROFESSIONAL SERVICES**

**Task A. PRELIMINARY ENGINEERING SERVICES**

1. DEI will obtain and review available existing information including but not limited to:
  - a. Meetings with County staff to identify nuisance areas
  - b. Site visits and documentation of nuisance areas
  - c. National Wetlands Inventory Maps
  - d. Lidar Maps
  - e. National Resource Conservation (NRCS) Soil Data
2. Based on information collected, DEI will conduct a pre-application meeting with the permitting agencies.
3. DEI will conduct a client meeting to discuss preliminary findings and establish the overall goals and expectations for the project.

Task A Total = \$ 9,475.00

**Task B. PRELIMINARY DESIGN SERVICES**

1. DEI will prepare a conceptual drainage evaluation with options for improvements. Deliverables will include:
  - a. Drainage maps delineating the nuisance areas
  - b. Evaluation of the condition of existing grades, ponds, swales, culverts, cross drains, and side drains for extension/replacement/correction.
2. Prepare conceptual plans of the improvements with associated cost estimates.
3. Conduct client meeting to discuss preliminary findings and determine approved concept for design.
4. Prepare a design report based on the approved concept from the client. Design will be coordinated with the client to determine the level of effort for the improvements. Design report will include the following:
  - a. Drainage maps showing delineated areas for the improvements.
  - b. Evaluate the condition of existing stormwater facilities and conveyance systems along with recommended improvements.

Task B Total = \$ 18,275.00

### **Task C. SURVEYING SERVICES**

1. Establish horizontal and vertical control at intervals not to exceed 500’.
2. Use recorded document to establish Right of Way as needed.
3. Locate all visible improvements within the right of way including but not limited to fences, driveways, side streets, signs, drainage structures, guardrails, wood lines, above ground utilities, etc.
4. Survey section lines that intersect alignment or depict ties to alignment on existing right of way maps.

Task C Total = \$ 22,250.00

### **Task D. ENGINEERING SERVICES**

1. Prepare Construction documents for the project. This will include 30%, 60%, 90% and 100% plans for improvements.
  - a. Perform a geotechnical investigation of the identified areas as necessary for design purposes.
  - b. Prepare Key Sheet, Summary of Pay Items, Typical Section sheets including necessary details, General Notes/Pay Item Notes Sheet, Summary of Quantities, Project Layout, Drainage Area Sheets, Erosion Control Sheet, Profile Sheets, Driveway details/profiles, and Cross Section Sheets.
  - c. Prepare stormwater management system calculations and design to meet NFWFMD and Franklin County standards for treatment and attenuation. Attenuation design will be up to the 25 year storm event.
  - d. Identify all utility companies in the project corridor by calling Sunshine 811 and coordinating with the companies during the design process. Coordination will include assessment for relocation options of above ground utility installations that have been struck three times within the latest 5 year period, preparation of a Utility Conflict Matrix for all utilities which may be impacted by construction activities, provide plan sets to the Utility Companies for their review, and add identified utility locations into the plans
2. Provide electronic and two sets of 100% signed and sealed Construction Plans, Specifications, and probable cost of construction.

Task D Total = \$ 43,515.00

### **Task E. ENVIRONMENTAL and PERMITTING SERVICES**

1. Research existing National Wetland Inventory maps and perform detailed site delineation to determine extents of wetland and other surface waters
2. Prepare and submit NFWFMD permit application as necessary
3. Prepare and submit ACOE permit application including 8.5” x 11” Dredge and Fill Sketches (If Required)
4. FDOT drainage and utility construction permitting (If Required)
5. FDEP Beaches and Shores CCCL Permitting (If Required)
6. Attend pre application meeting with NFWFMD and ACOE.
7. Respond to requests for additional information from all reviewing agencies.

Task E Total = \$ 6,485.00

**TOTAL PROPOSED FEE: \$100,000.00**

Services not included in this proposal are as follows:

1. Flood Plain Mapping
2. FEMA Permitting or Coordination
3. Bidding and Contract Administration
4. Construction Engineering Inspection
5. Permit application fees
6. Preparation of NEPA documentation
7. Structural Engineering
8. Cultural Resource Assessment Survey
9. As built survey
10. Construction stakeout
11. Coordination of mitigation request due to wetlands impacts

We sincerely appreciate you giving Dewberry the opportunity to be of service. If you have any questions or need additional information, please contact Josh Baxley at 850.693.2181 or by email at [jbaxley@dewberry.com](mailto:jbaxley@dewberry.com).

**DEWBERRY**

324 Marina Drive  
Port St. Joe, Florida 32456

By: \_\_\_\_\_

Name and Title: Joshua Baxley, P.E., Associate, Branch Manager

Date: Friday, June 25, 2021

**FRANKLIN COUNTY**

33 Market Street, Suite 203  
Apalachicola, FL 32320

By: \_\_\_\_\_

Name and Title: Ricky Jones, Chairman

Date: \_\_\_\_\_

**ARTICLE 1 – BID RECIPIENT**

- 1.01 This Bid is submitted to: **Franklin County Board of County Commissioners  
Franklin County Clerk’s Office, Franklin County Courthouse  
33 Market Street, Suite 203, Apalachicola, FL 32320-2317**
- 1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

**ARTICLE 2 – BIDDER’S ACKNOWLEDGEMENTS**

- 2.01 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

**ARTICLE 3 – BIDDER’S REPRESENTATIONS**

- 3.01 In submitting this Bid, Bidder represents that:
  - A. Bidder has examined and carefully studied the Bidding Documents, and any data and reference items identified in the Bidding Documents, and hereby acknowledges receipt of the following Addenda:

<u>Addendum No.</u>	<u>Addendum, Date</u>
_____	_____
_____	_____
_____	_____
_____	_____

- B. Bidder has visited the Site, conducted a thorough, alert visual examination of the Site and adjacent areas, and become familiar with and satisfied itself as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
- C. Bidder is familiar with and has satisfied itself as to all Laws and Regulations that may affect cost, progress, and performance of the Work.
- D. Bidder has carefully studied all reports of explorations and tests of subsurface conditions at or adjacent to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site.
- E. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and any Site-related reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder; and (3) Bidder’s safety precautions and programs.



- F. Bidder agrees, based on the information and observations referred to in the preceding paragraph, that no further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price bid and within the times required, and in accordance with the other terms and conditions of the Bidding Documents.
- G. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
- H. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and confirms that the written resolution thereof by Engineer is acceptable to Bidder.
- I. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance and furnishing of the Work.
- J. The submission of this Bid constitutes an incontrovertible representation by Bidder that Bidder has complied with every requirement of this Article, and that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.

#### **ARTICLE 4 – BIDDER’S CERTIFICATION**

##### 4.01 Bidder certifies that:

- A. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation;
- B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;
- C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and
- D. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 4.01.D:
  - 1. “corrupt practice” means the offering, giving, receiving, or soliciting of any thing of value likely to influence the action of a public official in the bidding process;
  - 2. “fraudulent practice” means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
  - 3. “collusive practice” means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels; and
  - 4. “coercive practice” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

**ARTICLE 5 – BASIS OF BID**

5.01 Bidder will complete the Work in accordance with the Contract Documents for the following price(s):

ITEM	DESCRIPTION	ESTIMATED QUANTITY	UNIT	BID UNIT PRICE	BID PRICE
<b>GENERAL</b>					
1	MOBILIZATION (5% OF BID MAX.)	1	LS	5,000. <sup>00</sup>	5,000. <sup>00</sup>
2	BONDS AND INSURANCE (2% OF BID MAX.)	1	LS	5,000. <sup>00</sup>	5,000. <sup>00</sup>
3	CONSTRUCTION LAYOUT	1	LS	3,000. <sup>00</sup>	3,000. <sup>00</sup>
5	RECORD DRAWINGS (IN AUTOCAD)	1	LS	3,000. <sup>00</sup>	3,000. <sup>00</sup>
6	NPDES PERMIT	1	LS	1,000. <sup>00</sup>	1,000. <sup>00</sup>
<b>SUBTOTAL</b>					17,000. <sup>00</sup>
<b>247310 EASTPOINT FISHING PIER</b>					
7	REMOVE AND REPLACE ASPHALT (Items A and B)	12.4	TN	1,000. <sup>00</sup>	12,400. <sup>00</sup>
8	REMOVE AND REPLACE UNCLASSIFIED FILL (Items C and D) (SEE NOTE 3 BELOW)	122.96	CY	23. <sup>00</sup>	2,828. <sup>08</sup>
9	REMOVE AND REPLACE GUARDRAIL (INCLUDES 3' MISC. ASPHALT) (Item E)	84	LF	89. <sup>00</sup>	7,476. <sup>00</sup>
<b>SUBTOTAL</b>					22,704. <sup>08</sup>
<b>247310 - 406 EASTPOINT FISHING PIER</b>					
10	ARTICULATED CONCRETE BLOCK (INCLUDES BLOCK, CONCRETE GROUT, BEDDING STONE, AND FILTER FABRIC. (Item A)	213.5	SY	522. <sup>00</sup>	111,447. <sup>00</sup>
11	SLOPE STABILIZATION (Item B)	213.5	SY	20. <sup>00</sup>	4,270. <sup>00</sup>
<b>SUBTOTAL</b>					115,717. <sup>00</sup>
<b>255322 EASTPOINT FISHING PIER RESTROOM</b>					
12	REMOVE AND REPLACE 5'x12' WOODEN WALKWAY (INCLUDES CONCRETE FOOTER, PILES, HANDRAILS, AND ALL APPURTENANCES. (Item C)	60	SF	70. <sup>00</sup>	4,200. <sup>00</sup>
13	REMOVE AND REPLACE UNCLASSIFIED FILL (Item D) (SEE NOTE 3 BELOW)	233.33	CY	20. <sup>00</sup>	4,666. <sup>60</sup>
14	REMOVE AND REPLACE RIP-RAP (Item E)	30	CY	150. <sup>00</sup>	4,500. <sup>00</sup>

15	REMOVE AND REPLACE FILTER FABRIC (Item F)	270	SF	2. <sup>00</sup>	540. <sup>00</sup>
<b>SUBTOTAL</b>					13,906. <sup>60</sup>
<b>255322 - 406 EASTPOINT FISHING PIER RESTROOM</b>					
16	ARTICULATED CONCRETE BLOCK (INCLUDES BLOCK, CONCRETE GROUT, BEDDING STONE, AND FILTER FABRIC. (Item A)	213.5	SY	522. <sup>00</sup>	111,447. <sup>00</sup>
17	SLOPE STABILIZATION (Item B)	213.5	SY	20. <sup>00</sup>	4,270. <sup>11</sup>
<b>SUBTOTAL</b>					115,717. <sup>00</sup>
<b>TOTAL</b>					285,044. <sup>60</sup>
<b>CONTINGENCY (10%)</b>					28,504. <sup>46</sup>
<b>TOTAL BASE BID</b>					313,549. <sup>06</sup>
<b>BID ALTERNATE</b>					
18	6" LIMEROCK BASE	111	SY	15. <sup>00</sup>	1,665. <sup>00</sup>
19	PARKING STRIPING – WHITE (PER PLANS)	1	LS	600. <sup>00</sup>	600. <sup>00</sup>
20	HANDICAP STRIPING – BLUE (PER PLANS)	1	LS	2,000. <sup>00</sup>	2,000. <sup>00</sup>
21	CONCRETE WHEEL STOPS	2	EA	150. <sup>00</sup>	300. <sup>00</sup>
22	HANDICAP SIGNS	2	EA	300. <sup>00</sup>	600. <sup>00</sup>
<b>TOTAL BID ALTERNATE</b>					5,165. <sup>00</sup>

Bidder acknowledges that (1) each Bid Unit Price includes an amount considered by Bidder to be adequate to cover Contractor's overhead and profit for each separately identified item, and (2) estimated quantities are not guaranteed as multiple repair attempts to ensure the road remained passable may have altered existing conditions since the initial survey, and are solely for the purpose of comparison of Bids, and final payment for all unit price Bid items will be based on actual quantities, determined as provided in the Contract Documents, and (3) All borrow, fill and/or aggregate materials must come from an FDEP certified pit that was permitted prior to August 2016. If the pit was permitted after August 2016, FDEP certification will need to be obtained and provided to FEMA for approval prior to use. The successful bidder shall supply the county documentation of borrow/aggregate sources to be used for verification. Documentation of actual borrow/aggregate sources used shall be supplied to the county for their closeout with FEMA. Non-compliance with this requirement may jeopardize receipt of federal funding, thus reimbursement to the contractor.

**ARTICLE 6 – TIME OF COMPLETION**

- 6.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.
- 6.02 Bidder accepts the provisions of the Agreement as to liquidated damages.

**ARTICLE 7 – ATTACHMENTS TO THIS BID**

- 7.01 The following documents are submitted with and made a condition of this Bid:
  - A. Required Bid security;
  - B. List of Proposed Subcontractors;
  - C. Evidence of authority to do business in the state of the Project;
  - D. Contractor’s License No.: CG-C056658; CU-C056716
  - E. Qualifications under Rule Chapter 14-22, Florida Administrative Code.
  - F. Copies of Addenda
  - G. Appendix C – Florida Public Entity Crimes Statement
  - H. Appendix D – Byrd Anti-Lobbying Amendment Certification Form
  - I. Appendix E – Copeland Anti-Kickback Act (40 U.S.C. 3145) Certification Form
  - J. Appendix F – Drug Free Workplace Statement
  - K. Appendix G – Federal Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion

**ARTICLE 8 – DEFINED TERMS**

- 8.01 The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

**ARTICLE 9 – BID SUBMITTAL**

BIDDER: *[Indicate correct name of bidding entity]*

North Florida Construction, Inc.

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By:  
*[Signature]*



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[Printed name] Clifford Newsome

*(If Bidder is a corporation, a limited liability company, a partnership, or a joint venture, attach evidence of authority to sign.)*

Attest:  
[Signature]



[Printed name] Stacy Newsome Miller

Title: Vice-President, Secretary

Submittal Date: 5/28/2021

Address for giving notices:

PO Box 129 Clarksville, FL 32430

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Telephone Number: 850-674-5730

Fax Number: 850-674-4712

Contact Name and e-mail  
address:

Jamie Miller

jamie@northfloridaconst.com

Bidder's License No.: CG-C056658; CU-C056716  
*(where applicable)*

**APPENDIX C - SWORN STATEMENT UNDER SECTION 287.133(3)(a), FLORIDA  
STATUTES, ON PUBLIC ENTITY CRIMES**

**(This form must be signed and sworn to in the presence of a notary public or other official authorized to administer oaths.)**

1. This sworn statement is submitted to  
Franklin County BCC

By Clifford Newsome  
[print individual's name and title]

For North Florida Construction, Inc.  
[print name of entity submitting sworn statement]

whose business address is PO Box 129 Clarksville, FL 32430

(if applicable) its Federal Employer Identification Number (FEIN) is 59-2664214

(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement) : \_\_\_\_\_.

2. I understand that a "public entity crime" as defined in Paragraph 287.133 (1)(g), Florida Statutes (2017), means a violation of any public entity or with an agency or political subdivision of any other State or of the United States, including, but not limited to, any Proposal or Contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that "*convicted*" or "*conviction*" as defined in Paragraph 287.133 (1)(b), Florida Statutes (2017), means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an "*affiliate*" as defined in Paragraph 287.133 (1)(a), Florida Statutes (2017), means:
  - a) A predecessor or successor of a person convicted of a public entity crime; or
  - b) An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "*affiliate*" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has

been convicted of a public entity crime in Florida during the preceding thirty-six (36) months shall be considered an affiliate.

5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes (2017), means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding Contract and which Proposals or applies to Proposal on Contracts for the provisions of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement: [indicate which statement applies]

Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list [attach a copy of the final order].

**I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31, OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT.**



Clifford Newsome — 5/28/21  
[signature] [date]

STATE OF FLORIDA  
COUNTY OF Calhoun

PERSONALLY APPEARED BEFORE ME, the undersigned authority Clifford Newsome  
[Name of individual signing]  
who, after first being sworn by me, affixed his signature in the space provided above on this

28th day of May, 20 21.

NOTARY PUBLIC Patricia A Conley

My commission expires: 4/21/24



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**Appendix D**  
**Byrd Anti-Lobbying Amendment Certification**  
**Form**

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**APPENDIX D - Byrd Anti-Lobbying Amendment  
Contractor Certification Form**

North Florida Construction, Inc., as a proposed contractor for \_\_\_\_\_, certify  
(Name of Contractor) (RFQ/RFP/Bid NO.)

that any Contractor employee or Subcontractor performing work on this project must comply with regulations described in the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352), which requires that each Contractor or Subcontractor employee certifies that he or she has not used any Federal appropriated funds to pay any person or organization for influencing or attempting to an officer or employee of any agency or Congress in connection with obtaining any Federal contract, grant or any other award.

By my signature, as the Authorized Official for the Respondent, I affirm that all Contractor and Subcontractor employees understand and agree with the Byrd Anti-Lobbying Amendment requirements described above.

**CONTRACTOR:**

North Florida Construction, Inc.

By:   
Signature

Clifford Newsome  
Authorized Official Name

President  
Authorized Official Title

10367 NW Newsome Road  
Street Address

Clarksville, FL 32430  
City, State, Zip

5/28/2021  
Date

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**Appendix E**  
**Copeland Anti-Kickback Act (40 U.S.C. 3145)**  
**Certification Form**

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**APPENDIX E - Copeland Anti-Kickback Act (40 U.S.C. 3145)  
Contractor Certification Form**

North Florida Construction, Inc., as a proposed contractor for \_\_\_\_\_, certify  
(Name of Contractor) (RFQ/RFP/Bid NO.)

that any Contractor employee or Subcontractor performing work on this project must comply with regulations described in the Copeland "Anti-Kickback Act" (40 U.S.C. 3145), which provides that each Contractor or Subcontractor must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled.

By my signature, as the Authorized Official for the Respondent, I affirm that all Contractor and Subcontractor employees understand and agree with the Copeland "Anti-Kickback Act" requirements described above.

**CONTRACTOR:**

North Florida Construction, Inc.

By:   
Signature

Clifford Newsome  
Authorized Official Name

President  
Authorized Official Title

10367 NW Newsome Road  
Street Address

Clarksville, FL 32430  
City, State, Zip

5/28/2021  
Date

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**Appendix F**  
**Drug Free Workplace Statement**

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## APPENDIX F - DRUG FREE WORKPLACE FORM


The undersigned in accordance with Florida Statute 287.087, hereby certifies that

North Florida Construction, Inc. does:  
(Name of Business/Company/Consultant Firm)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities, professional or contractual services that are obligated under this solicitation/contractual arrangement a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 1893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this Individual/Business/Consultant complies fully with the above requirements.

North Florida Construction, Inc.  
Company Name  
10367 NW Newsome Road  
Street Address  
Clarksville, FL 32430  
City, State, Zip Code  
850-674-5730  
Phone

Clifford Newsome  
Authorized Official Name  
  
Signature  
President  
Authorized Official Title  
5/28/2021  
Date

---

**Appendix G**  
**Federal Certification Regarding Debarment,**  
**Suspension, Ineligibility and Voluntary**  
**Exclusion**

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**EXHIBIT G - Federal Certification Regarding  
Debarment, Suspension, Ineligibility  
And Voluntary Exclusion**

**Contractor Covered Transactions**

- (1) The prospective contractor of the Recipient, Franklin County BCC, certifies, by submission of this document, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the Recipient's contractor is unable to certify to the above statement, the prospective contractor shall attach an explanation to this form.

**CONTRACTOR:**

North Florida Construction, Inc.

By:   
Signature

Clifford Newsome, President  
Name and Title

10367 NW Newsome Road  
Street Address

Clarksville, FL 32430  
City, State, Zip

5/28/2021  
Date

STATE OF FLORIDA  
COUNTY OF CALHOUN

**RESOLUTION**

Stacy Newsome Miller, the duly elected secretary of North Florida Construction, Inc., a corporation organized and existing under the laws of the State of Florida, do hereby certify that the following resolution was unanimously adopted and/or passed by a quorum of the board of directors of the said corporation at a meeting held in accordance with the law and the by-laws of the said corporation on the 4th day of January, 2021:

“It is hereby resolved that Clifford A. Newsome, the duly elected President of North Florida Construction, Inc., is hereby authorized to execute and submit proposals, bids, contracts and such other instruments in writing as may be necessary in behalf of the said corporation, and that the proposal, bid bond, and other such instruments signed by him shall be binding upon the said corporation as its own acts and deeds.”

I further certify that the above resolution is in force and effect and has not been revised, revoked, or rescinded.

Given under my hand and the seal of the said corporation this 4th day of January, 2021.

NORTH FLORIDA CONSTRUCTION, INC.

  
\_\_\_\_\_  
By: Stacy Newsome Miller  
Its: Secretary



Ron DeSantis, Governor

Halsey Beshears, Secretary



**STATE OF FLORIDA**  
**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

**CONSTRUCTION INDUSTRY LICENSING BOARD**

THE GENERAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE  
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

**NEWSOME, CLIFFORD ALVIE**

NORTH FLORIDA CONSTRUCTION INC  
ROUTE 1 BOX 47-A  
ALTHA FL 32421

**LICENSE NUMBER: CGC056658**

**EXPIRATION DATE: AUGUST 31, 2022**

Always verify licenses online at [MyFloridaLicense.com](http://MyFloridaLicense.com)



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.



Ron DeSantis, Governor

Halsey Beshears, Secretary



**STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

**CONSTRUCTION INDUSTRY LICENSING BOARD**

THE UNDERGROUND UTILITY & EXCAVATION CO HEREIN IS CERTIFIED UNDER THE  
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

**NEWSOME, CLIFFORD ALVIE**

NORTH FLORIDA CONST INC  
ROUTE 1 BOX 47-A  
ALTHA FL 32421

**LICENSE NUMBER: CUC056716**

**EXPIRATION DATE: AUGUST 31, 2022**

Always verify licenses online at [MyFloridaLicense.com](http://MyFloridaLicense.com)



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

# *State of Florida*

## *Department of State*

I certify from the records of this office that NORTH FLORIDA CONSTRUCTION, INC. is a corporation organized under the laws of the State of Florida, filed on September 13, 1985.

The document number of this corporation is H75879.

I further certify that said corporation has paid all fees due this office through December 31, 2021, that its most recent annual report/uniform business report was filed on January 11, 2021, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the  
Great Seal of the State of Florida  
at Tallahassee, the Capital, this  
the Eleventh day of January, 2021*



*Randy R. Lee*  
**Secretary of State**

Tracking Number: 5186258731CC

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

**LIST OF SUBCONTRACTORS**

JASON WHITE CONSTRUCTION, LLC

### Bid Bond

Any singular reference to Bidder, Surety, Owner or other party shall be considered plural where applicable.

**BIDDER (Name and Address):**

North Florida Construction, Inc.  
P.O. Box 129  
Clarksville, FL 32430

**SURETY (Name, and Address of Principal Place of Business):**

Fidelity and Deposit Company of Maryland  
1299 Zurich Way  
Schaumburg, IL 60196

**OWNER (Name and Address):**

**Franklin County Board of County Commissioners  
33 Market Street, Suite 203  
Apalachicola, FL 32320**

**BID**

Bid Due Date: 5/28/2021  
Description: **Eastpoint Fishing Pier Washout Repair**

**BOND**

Bond Number: N/A

Date: 5/28/2021

Penal sum 5% of Total Bid § \_\_\_\_\_  
(Words) (Figures)

Surety and Bidder, intending to be legally bound hereby, subject to the terms set forth below, do each cause this Bid Bond to be duly executed by an authorized officer, agent, or representative.

**BIDDER**

North Florida Construction, Inc. (Seal)  
Bidder's Name and Corporate Seal

**SURETY**

Fidelity and Deposit Company of Maryland (Seal)  
Surety's Name and Corporate Seal

By: [Signature]  
Signature

Clifford Newsome  
Print Name

President  
Title

Attest: [Signature]  
Signature

Title v. p. Sec.

By: [Signature]  
Signature (Attach Power of Attorney)

Michael W Brown  
Print Name

Attorney-in-Fact  
Title

Attest: [Signature]  
Signature

Title Agent

Note: Addresses are to be used for giving any required notice.  
Provide execution by any additional parties, such as joint venturers, if necessary.

1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to pay to Owner upon default of Bidder the penal sum set forth on the face of this Bond. Payment of the penal sum is the extent of Bidder's and Surety's liability. Recovery of such penal sum under the terms of this Bond shall be Owner's sole and exclusive remedy upon default of Bidder.
2. Default of Bidder shall occur upon the failure of Bidder to deliver within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents.
3. This obligation shall be null and void if:
  - 3.1 Owner accepts Bidder's Bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents, or
  - 3.2 All Bids are rejected by Owner, or
  - 3.3 Owner fails to issue a Notice of Award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by Paragraph 5 hereof).
4. Payment under this Bond will be due and payable upon default of Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from Owner, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.
5. Surety waives notice of any and all defenses based on or arising out of any time extension to issue Notice of Award agreed to in writing by Owner and Bidder, provided that the total time for issuing Notice of Award including extensions shall not in the aggregate exceed 120 days from the Bid due date without Surety's written consent.
6. No suit or action shall be commenced under this Bond prior to 30 calendar days after the notice of default required in Paragraph 4 above is received by Bidder and Surety and in no case later than one year after the Bid due date.
7. Any suit or action under this Bond shall be commenced only in a court of competent jurisdiction located in the state in which the Project is located.
8. Notices required hereunder shall be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier, or by United States Registered or Certified Mail, return receipt requested, postage pre-paid, and shall be deemed to be effective upon receipt by the party concerned.
9. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent, or representative who executed this Bond on behalf of Surety to execute, seal, and deliver such Bond and bind the Surety thereby.
10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond shall be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute shall govern and the remainder of this Bond that is not in conflict therewith shall continue in full force and effect.
11. The term "Bid" as used herein includes a Bid, offer, or proposal as applicable.



**EXTRACT FROM BY-LAWS OF THE COMPANIES**

"Article V, Section 8, Attorneys-in-Fact. The Chief Executive Officer, the President, or any Executive Vice President or Vice President may, by written instrument under the attested corporate seal, appoint attorneys-in-fact with authority to execute bonds, policies, recognizances, stipulations, undertakings, or other like instruments on behalf of the Company, and may authorize any officer or any such attorney-in-fact to affix the corporate seal thereto; and may with or without cause modify or revoke any such appointment or authority at any time."

**CERTIFICATE**

I, the undersigned, Secretary of the ZURICH AMERICAN INSURANCE COMPANY, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, do hereby certify that the foregoing Power of Attorney is still in full force and effect on the date of this certificate; and I do further certify that Article V, Section 8, of the By-Laws of the Companies is still in force.

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the ZURICH AMERICAN INSURANCE COMPANY at a meeting duly called and held on the 15th day of December 1998.

RESOLVED: "That the signature of the President or a Vice President and the attesting signature of a Secretary or an Assistant Secretary and the Seal of the Company may be affixed by facsimile on any Power of Attorney...Any such Power or any certificate thereof bearing such facsimile signature and seal shall be valid and binding on the Company."

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at a meeting duly called and held on the 5th day of May, 1994, and the following resolution of the Board of Directors of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at a meeting duly called and held on the 10th day of May, 1990.

RESOLVED: "That the facsimile or mechanically reproduced seal of the company and facsimile or mechanically reproduced signature of any Vice-President, Secretary, or Assistant Secretary of the Company, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power of attorney issued by the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seals of the said Companies,  
this 28th day of May, 2021.



*Brian M. Hodges*

By: Brian M. Hodges  
Vice President

**TO REPORT A CLAIM WITH REGARD TO A SURETY BOND, PLEASE SUBMIT A COMPLETE DESCRIPTION OF THE CLAIM INCLUDING THE PRINCIPAL ON THE BOND, THE BOND NUMBER, AND YOUR CONTACT INFORMATION TO:**

Zurich Surety Claims  
1299 Zurich Way  
Schaumburg, IL 60196-1056  
[www.reportsfclaims@zurichna.com](mailto:www.reportsfclaims@zurichna.com)  
800-626-4577

**ZURICH AMERICAN INSURANCE COMPANY  
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY  
FIDELITY AND DEPOSIT COMPANY OF MARYLAND  
POWER OF ATTORNEY**

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Illinois, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Illinois (herein collectively called the "Companies"), by **Robert D. Murray, Vice President**, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint **Michael W. BROWN and Jo M. CHONKO, both of Panama City, Florida**, its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: **any and all bonds and undertakings**, and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York., the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland., and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland., in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies, and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said **ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND**, this 23rd day of January, A.D. 2020.



**ATTEST:  
ZURICH AMERICAN INSURANCE COMPANY  
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY  
FIDELITY AND DEPOSIT COMPANY OF MARYLAND**

By: *Robert D. Murray*  
Vice President

By: *Dawn E. Brown*  
Secretary

**State of Maryland  
County of Baltimore**

On this 23rd day of January, A.D. 2020, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, **Robert D. Murray, Vice President and Dawn E. Brown, Secretary** of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, depose and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.



Constance A. Dunn, Notary Public  
My Commission Expires: July 9, 2023

## NOTICE OF AWARD

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Date of Issuance:

Owner: **Franklin County Board of County Commissioners** Owner's Contract No.:

Engineer: **Dewberry Engineers Inc.** Engineer's Project No.: **50112848**

Project: **Eastpoint Fishing Pier Washout Repair** Contract Name:

Bidder: **North Florida Construction, Inc.**

Bidder's Address: **10367 NW Newsome Road, Clarksville, Fl. 32430**

### TO BIDDER:

You are notified that Owner has accepted your Bid dated May 28, 2021 for the above Contract, and that you are the Successful Bidder and are awarded a Contract for:

Eastpoint Fishing Pier Washout Repair.

The Contract Price of the awarded Contract is: \$

3 unexecuted counterparts of the Agreement accompany this Notice of Award.

a set of the Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner [3] counterparts of the Agreement, fully executed by Bidder.
2. Deliver with the executed Agreement(s) the Contract security [*e.g., performance and payment bonds*] and insurance documentation as specified in the Instructions to Bidders and General Conditions, Articles 2 and 6.
3. Other conditions precedent (if any):

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

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Owner: **Franklin County Board of County Commissioners**

\_\_\_\_\_  
Authorized Signature

By: \_\_\_\_\_

Title: **Chairman, Franklin County Board of County Commissioners**

Copy: Engineer

**ROUMELIS PLANNING AND DEVELOPMENT SERVICES, INC.**  
**5378 Carisbrooke Lane, Tallahassee, FL 32309**  
**Telephone 850/893-0694 Email debroumelis@hotmail.com**

**PROPOSAL FOR SERVICES**

Client: Franklin County Board of County Commissioners  
Project: Board EEOP Update  
Date: 6/30/2021

**SERVICE PROPOSED:**

Update the County's Equal Employment Opportunity Plan and Utilization Report for Board approval.  
Work will be performed in coordination with Board and Clerk staff, and completed for Board approval 8/202021.  
Submit to FDLE/USDOJ after Board approval.

Hourly rate	\$	90
Estimated hours		10
Estimated fee	\$	900
<b>Not to exceed</b>	<b>\$</b>	<b>1,000</b>

*Deborah Belcher*, President, RPDS

**ROUMELIS PLANNING AND DEVELOPMENT SERVICES, INC.**  
**5378 Carisbrooke Lane, Tallahassee, FL 32309**  
**Telephone 850/893-0694 Email debroumelis@hotmail.com**

**PROPOSAL FOR SERVICES**

Client: Franklin County Board of County Commissioners  
Project: Grant implementation Manual Update  
Date: 6/30/2021

**SERVICE PROPOSED:**

Update the County's Grants Implementation Manual.

This shall incorporate changes to the Clerk and Board staffing and duties.

If appropriate, develop recommendations for improved internal controls, code of ethics, whistleblower protection & fraud reporting, real property status reporting, etc.

Update the County's CDBG Procurement Policy (which can be utilized for other grants), to align with the current edition of 2 CFR 200.317 to 200.326.

Assemble all applicable current policies and procedures documents and update the Grants Manual to include them.

Work will be performed in coordination with Board and Clerk staff, and completed for Board approval 8/202021.

Hourly rate	\$	90
Estimated hours		20
Estimated fee	\$	1,800
<b>Not to exceed</b>	<b>\$</b>	<b>2,000</b>

Submitted by:

*Deborah Belcher*, President, RPDS



**CHANGE ORDER NO. 1**  
**Runway 6-24 and Taxiway B and D Lighting Rehabilitation**  
**Apalachicola Regional Airport**

CHANGE ORDER NO: **One (1)**  
 CONTRACTOR: **TCA Electrical Contractors, Inc.**  
 CONTRACT DESCRIPTION: **Runway 6-24 and Taxiway B and D Lighting Rehabilitation**  
 CONTRACT DATE: **October 20, 2020**  
 C.O. ISSUE DATE: **July 1, 2021**

NO WORK COVERED BY THIS CHANGE ORDER MAY PROCEED UNTIL CONTRACTOR IS IN RECEIPT OF A COPY FULLY EXECUTED BY THE CONTRACTOR, THE OWNER AND THE ENGINEER. IF CONTRACTOR IS IN AGREEMENT WITH THIS CHANGE, HE SHOULD EXECUTE ALL COPIES AND RETURN ALL COPIES TO THE ENGINEER WITHIN SEVEN (7) CALENDAR DAYS. THIS CHANGE WILL INCREASE OR DECREASE THE CONTRACT AMOUNT AND TIME TO COMPLETE BY THE AMOUNT SHOWN BELOW. THE GENERAL, SUPPLEMENTARY AND OTHER CONDITIONS OF THE CONTRACT SHALL APPLY TO THIS CHANGE ORDER UNLESS EXPRESSLY MODIFIED BY THIS CHANGE ORDER.

DESCRIPTION OF CHANGES:	ADJUSTED CALENDAR DAYS-CONTRACT TIME
1. It was identified during construction that the existing PAPIs for the Runway 6 and 24 ends are no longer supported by the manufacturer and are in need of replacement. This change order adds the work required to replace the existing PAPIs (2 lights on each runway end) with new single channel PAPIs on both Runway 6 and 24 ends. This will include complete replacement of the electrical conduit and cables, concrete foundation, PAPI supports, and LED PAPI fixtures. The contractor shall furnish and install FAA compliant PAPI fixtures and all installation shall be in accordance with FAA specifications.	ORIGINAL: 225 Days from NTP (10/20/20) TO DATE: 0 Days THIS C.O.: 135 Days  TOTAL: 360 Days  ORIG. COMPL. DATE June 2, 2021  REVISED DATE/COMPL. October 15, 2021
2. The COVID pandemic delayed the contractor from starting work due to travel restrictions and delays in procuring materials. Due to this delay out of the control of the contractor, an additional 135 days is being added to the contract time.	

SOURCE OF FUNDS: FLORIDA DEPT. OF TRANSPORTATION

AMOUNT OF THIS CHANGE ORDER .....	ADD	<input checked="" type="checkbox"/>	DELETE	<input type="checkbox"/>	
ORIGINAL TOTAL CONTRACT PRICE.....					\$ 56,000.00
APPROVED ADDITIONS TO CONTRACT TO DATE .....					\$ 0.00
APPROVED DELETIONS TO CONTRACT TO DATE .....					\$ 0.00
REVISED TOTAL CONTRACT PRICE .....					\$ 520,385.00

CONTRACTOR ACKNOWLEDGES, BY ITS EXECUTION AND ACCEPTANCE OF THIS CHANGE ORDER, THAT THE ADJUSTMENTS IN CONTRACT PRICE AND TIME SHOWN HEREON CONSTITUTE FULL AND COMPLETE COMPENSATION AND SATISFACTION FOR ALL COSTS AND MODIFICATIONS OF PERFORMANCE TIME INCURRED BY THE CONTRACTOR AS A RESULT OF THIS CHANGE ORDER. NO OTHER CLAIM FOR INCREASED COSTS OF PERFORMANCE OR MODIFICATIONS OF TIME WILL BE GRANTED BY THE OWNER FOR THE WORK COVERED BY THIS CHANGE ORDER. THE CONTRACTOR HEREBY WAIVES AND RELEASES ANY FURTHER CLAIMS FOR COST OR TIME AGAINST THE OWNER ARISING FROM OR RELATING TO THE MATTERS OR WORK SET FORTH OR CONTEMPLATED BY THIS CHANGE ORDER. CONTRACTOR ALSO ACKNOWLEDGES THAT THERE HAS BEEN NO CHANGE IN ITS OPERATIONS WHICH WOULD REQUIRE A MODIFICATION OF ITS SWORN STATEMENT ON PUBLIC ENTITY CRIMES SUBMITTED WITH ITS BID.

CONTRACTOR'S ACCEPTANCE:  
**For: TCA Electrical Contractors, Inc.**

SIGNATURE	DATE
NAME	TITLE

RECOMMENDED FOR APPROVAL:	
	7-1-2021
PROJECT MANAGER: AVCON, INC.—John Collins, P.E.	DATE
AIRPORT MANAGER: Ted Mosteller	DATE
FLORIDA DEPARTMENT OF TRANSPORTATION, DISTRICT 3	DATE
OWNER: FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS	DATE