

**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS  
REGULAR MEETING  
COURTHOUSE ANNEX – COMMISSION MEETING ROOM  
SEPTEMBER 3, 2019  
9:00 AM  
AGENDA**

*The Board of County Commissioners asks that all cell phones are turned off or placed on silent (vibrate) mode. Any handouts (information) for distribution to the Commission must be submitted to the Board Secretary (Clerk's Office) or to the County Coordinator on or before the Thursday prior to that Tuesday's meeting. Failure to do so will result in your removal from the agenda or a delay of any action relating to your request until a future meeting.*

- 9:00 AM**      **Call to Order**  
**Prayer and Pledge**  
**Approval of Minutes**  
**Payment of County Bills**
- 9:10 AM**      **Public Comments** – *(This is an opportunity for the public to comment on agenda or non-agenda items. When you are recognized to be heard by the Chairman, please sign the speaker's log and adhere to the time limit. An individual will be allowed to speak for three minutes whereas a designated representative of a group or faction will be allowed to speak for five minutes.)*
- 9:20 AM**      **A. J. Smith – Sheriff**
- Proclamation Presentation
  - USDA Grant for New Vehicles
- 9:30 AM**      **Mr. Rick Watson – Tax Collector – County Owned Tax Certificates Discussion**
- 9:40 AM**      **Mrs. Heather Riley – Supervisor of Elections – Cyber Security Proposal Discussion**
- 9:50 AM**      **Department Directors Report**  
Howard Nabors – Superintendent of Public Works  
Fonda Davis – Solid Waste Director  
Pam Brownell – Emergency Management Director  
Erik Lovestrand – Extension Office Director
- 10:00 AM**      **Amy Ham-Kelly – Public Hearing – Simmons – Re-zone a 22.77 Acres Parcel from R-1 Single Family Residential and R-2 Single Family Mobile Home to R-1A Single Family Subdivision**
- 10:15 AM**      **Amy Ham-Kelly – Public Hearing – Reeder – Re-Zone a .29 Acre Parcel from C-1 Commercial Fishing to C-3 Commercial Recreation**
- 10:30 AM**      **Open Sealed Bids/Request for Qualifications**
- Alligator Drive Hurricane Damage Repairs
- 10:45 AM**      **Marcia M. Johnson – Clerk of Court – Report**
- 11:00 AM**      **Alan Pierce – RESTORE Coordinator – Report**
- 11:15 AM**      **Michael Morón – County Coordinator – Report**
- 11:45 AM**      **Michael Shuler – County Attorney – Report**
- 12:00 PM**      **Commissioners' Comments**
- 12:15 PM**      **Adjourn**

# Richard Watson

Franklin County Tax Collector  
rwatson@franklincountytaxcollector.com

Apalachicola Office  
33 Market Street, Suite 202  
Post Office Drawer 188  
Apalachicola, Florida, 32329  
850.653.9323  
Fax 653.2529

Carrabelle Office  
1647 Highway 98 E  
Carrabell, Florida 32322  
850.697.3263  
Fax 653.2457



## MEMORANDUM

TO: FRANKLIN COUNTY COMMISSIONERS  
FROM: FRANKLIN COUNTY TAX COLLECTOR *(RW)*  
DATE: AUGUST 30, 2019  
RE: TAX DEED APPLICATIONS FOR COUNTY-OWNED TAX CERTIFICATES

---

To follow up on my memo to you dated August 1, 2019, the county has 24 tax certificates on property owned by two separate corporate owners. SGI Land Company LLC owns 124 lots and Forgotten Coast Land Company LLC owns 121 lots. Both LLCs have the same address which is PO Box 6885 in San Rafael, CA 95903. Both LLCs became inactive in 2017. Proof of the inactive status of each LLC from the FL Division of Corporations is attached.

Franklin County owns 103 tax certificates on the lots for the last seven years. Private investors own 48 tax certificates on the lots. Taxes due on the county certificates as of August 31, 2019 are \$223,176.39. An Excel spreadsheet is attached.

From discussions with the property appraiser's office, Carrabelle officials and others, my best guess is that of the 245 lots, 103 lots are high and dry. The remaining lots are wet, although some are possibly buildable with retention ponds.

The cost to the county for filing the Tax Deed Application (TDA) is \$675 per certificate. I explored the possibility of only filing two TDAs since there are only two owners, but I am unable to do so since each certificate requires a separate TDA. The total cost of these 24 certificates is \$16,200.

## Detail by Entity Name

DIVISION OF CORPORATIONS

[Florida Department of State](#)

[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Detail By Document Number](#) /

**Detail by Entity Name**

Florida Limited Liability Company  
FORGOTTEN COAST LAND COMPANY LLC

Filing Information

<b>Document Number</b>	L05000088519
<b>FEI/EIN Number</b>	20-4650486
<b>Date Filed</b>	09/06/2005
<b>Effective Date</b>	09/06/2005
<b>State</b>	FL
<b>Status</b>	INACTIVE
<b>Last Event</b>	LC VOLUNTARY DISSOLUTION
<b>Event Date Filed</b>	01/18/2011
<b>Event Effective Date</b>	NONE

Principal Address

454 LAS GALLINAS AVE #171  
SAN RAFAEL, CA 94903

Mailing Address

PO BOX 6885  
SAN RAFAEL, CA 94903

Registered Agent Name & Address

MILLER, JUDITH ATTY  
902 NE 5TH ST  
CARRABELLE, FL 32322

Name Changed: 01/20/2009

Address Changed: 01/20/2009

Authorized Person(s) Detail**Name & Address**

Title MGR

MILLER, JUDY  
PO BOX 6885  
SAN RAFAEL, CA 94903

Title MEMB

GOOD WORKS, INC.



[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Detail By Document Number](#) /

## Detail by Entity Name

Florida Limited Liability Company  
SGI LAND COMPANY LLC

### Filing Information

<b>Document Number</b>	L05000051945
<b>FEI/EIN Number</b>	84-1681066
<b>Date Filed</b>	05/19/2005
<b>Effective Date</b>	05/21/2005
<b>State</b>	FL
<b>Status</b>	INACTIVE
<b>Last Event</b>	ADMIN DISSOLUTION FOR ANNUAL REPORT
<b>Event Date Filed</b>	09/22/2017
<b>Event Effective Date</b>	NONE

### Principal Address

902 NE 5TH STREET  
CARRABELLE, FL 32322

Changed: 01/05/2011

### Mailing Address

201 CYPRESS LAKES CIRCLE  
CLEVELAND, TX 77327

Changed: 01/06/2012

### Registered Agent Name & Address

MILLER, JUDITH  
902 NE 5TH STREET  
CARRABELLE, FL 32322

Address Changed: 01/05/2011

### Authorized Person(s) Detail

#### **Name & Address**

Title MEMB

GOOD WORKS, INC.  
201 CYPRESS LAKES CIRCLE  
CLEVELAND, TX 77327

### Annual Reports

Report Year	Filed Date
2014	01/11/2014
2015	02/05/2015
2016	02/22/2016

**Document Images**

<a href="#">12/02/2016 -- CORLCDSMEM</a>	View image in PDF format
<a href="#">02/22/2016 -- ANNUAL REPORT</a>	View image in PDF format
<a href="#">02/05/2015 -- ANNUAL REPORT</a>	View image in PDF format
<a href="#">01/11/2014 -- ANNUAL REPORT</a>	View image in PDF format
<a href="#">03/28/2013 -- ANNUAL REPORT</a>	View image in PDF format
<a href="#">01/06/2012 -- ANNUAL REPORT</a>	View image in PDF format
<a href="#">01/05/2011 -- ANNUAL REPORT</a>	View image in PDF format
<a href="#">03/12/2010 -- ANNUAL REPORT</a>	View image in PDF format
<a href="#">01/20/2009 -- ANNUAL REPORT</a>	View image in PDF format
<a href="#">12/12/2008 -- CORLCMMRES</a>	View image in PDF format
<a href="#">01/21/2008 -- ANNUAL REPORT</a>	View image in PDF format
<a href="#">12/12/2007 -- ANNUAL REPORT</a>	View image in PDF format
<a href="#">04/24/2007 -- ANNUAL REPORT</a>	View image in PDF format
<a href="#">04/27/2006 -- ANNUAL REPORT</a>	View image in PDF format
<a href="#">03/03/2006 -- ANNUAL REPORT</a>	View image in PDF format
<a href="#">01/23/2006 -- ANNUAL REPORT</a>	View image in PDF format
<a href="#">05/19/2005 -- Florida Limited Liabilities</a>	View image in PDF format

<u>Parcel Number</u>	<u>Legal Description</u>	<u>County</u>	<u>Individual</u>	<u>Individual Certificate Holders Names</u>	<u>County</u>
20-07s-04w-4212-0023-0010	BL 23 168 Lots 1 thru 16	3	4	Caz Creek FL V, LLC 2018, Bouchard 2017, Gherardi 2015, Hall 2012	9464.01
20-07s-04w-4212-0027-0050	BL 27 188 Lots 5 Keoughs Second Ac	2	5	Hartness 2018, Hartness 2017, Vara 2016, Woodward 2015, IRA Resoures 2012	771.71
20-07s-04w-4212-0027-0060	BL 27 188 Lot 6 Keough Second Add	2	5	Caz Creek FL V, LLC 2018, Neshat 2017, Vara 2016, Atzberger Jr 2015, Woodward 2012	771.71
20-07s-04w-4212-0027-0070	BL 27 188 Lot 7 Keoughs Second Adr	3	4	Caz Creek FL V 2018, Laimon 2017, Atzberger 2015, Sweet 2012	1129.17
20-07s-04w-4212-0027-0080	BL 27 188 Lot 8 Keoughs Second Adr	3	4	Caz Creek FL V 2018. Atzberger 2017, Woodward 2015, Atzberger 2012	1129.17
20-07s-04w-4212-0027-0100	BL 27 188 Lot 10 Keoughs Second Ac	3	4	Caz Creek FL V 2018, Neshat 2017, Atzberger Jr 2015, Hall 2012	1129.17
20-07s-04w-4212-0027-0110	BL 27 188 Lot 11 Keoughs Second Ac	3	4	Caz Creek FL V 2018, Laimon 2017, Atzberger 2015, IRA Resources Inc 2012	1129.17
20-07s-04w-4212-0027-0120	BL 27 188 Lot 12 Keoughs Second Ac	3	4	Caz Creek FL V 2018, Atzberger 2017, Paul Atzberger 2015, Hall 2012	1129.17
20-07s-04w-4212-0027-0130	BL 27 188 Lot 13 Keoughs Second Ac	5	2	Neshat 2017, Atzberger Jr, 2012	1792.8
20-07s-04w-4212-0027-0150	BL 27 188 Lot 15 Keoughs Second Ac	4	3	Caz Creek FL V 2018, Neshat 2017, Sweet 2012	1509.4
20-07s-04w-4212-0030-0010	BL 30 185 Lots 1 thru 16	5	2	Neshat 2017, Hall 2012	14397.75
20-07s-04w-4212-0031-0010	BL 31 184 Lots 1 thru 16	5	2	Neshat 2017, South AZ One , LLC 2012	14397.75
20-07s-04w-4212-0033-0010	BL 33 182 Lots 1 thru 16	5	2	Neshat 2017, Selected Equities 2012	14397.75
20-07s-04w-4212-0034-0010	BL 34 181 Lots 1 thru 16	5	2	Jeanne Laimon 2017, Robert Haas 2012	14397.75
20-07s-04w-4212-0035-0010	BL 35 180 Lots 1 thru 16	5	2	Hartness 2017, Hall 2012	14397.75
20-07s-04w-4212-0037-0010	BL 37 200 Lots 1 thru 16	6	1	W.E. Salmon Inc, 2012	14397.75
20-07s-04w-4212-0038-0010	BL 38 201 Lots 1 thru 16	5	2	Hartness 2017, South AZ One, LLC 2012	14397.75
20-07s-04w-4212-0039-0010	BL 39 202 Lots 1 thru 16	5	2	Hartenss 2017, Bouchard 2012	14397.75
20-07s-04w-4212-0040-0010	BL 40 203 Lots 1 thru 16	6	1	Leaton Hall 2012	16616.86
20-07s-04w-4212-0041-0010	BL 41 204 Lots 1 thru 16	6	1	Woodward 2012	16616.86
20-07s-04w-4212-0042-0010	BL 42 205 Lots 1 thru 16	5	2	Hartness 2017, Leaton Hall 2012	14397.75
20-07s-04w-4212-0043-0010	BL 43 206 Lots 1 thru 16	5	2	Hartness 2017, South AZ One, LLC 2012	14397.75
20-07s-04w-4212-0044-0010	BL 44 207 Lots 1 thru 16	5	2	Caz Creek FL V, LLC 2018, W. E Salmon 2012	14559.93
20-07s-04w-4212-0022-0010	BL 22 167 Lots 1 thru 16	4	3	Neshat 2017, Bouchard 2015, W.E. Salmon 2012	11449.76

**TOTAL COUNTY CERTIFICATES**

**223,176.39**

To Whom It May Concern,

As we all know, the data security and emphasis on information technology support for our offices is now more mission critical than ever. The task and responsibility for maintaining cyber security and the day to day support of our technology needs has become overwhelming. This coupled with the media attention and public perception as it pertains to the technological support of our office will undoubtedly be at the fore front of discussion as we move closer to the 2020 elections.

Because of this, the amount of time and resources spent on the technological support needs of our offices will increase, and as such, so will the costs of maintaining our environments.

Our office is asking for approval and financial support in perpetuity to develop cloud solutions and cyber security measures that will enhance the security and support of our office, while mitigating risk and allowing for the core functions of our office to remain focused on our mission to serve the constituents of our county. We anticipate the total yearly allotment of funds to be used for all-inclusive on-site and remote support for daily operations and election day I.T. support, fiber/copper and redundant internet (satellite and/or cellular), multi-factor authentication, hosting of data and applications, physical/virtual firewalls, and security applications. All of this will depend on a successful test, assessment and analysis of current and future needs.

I ask that you allow Inspired Technologies Inc., VR Systems, and Microsoft to move forward with beta testing to move on premise data and applications into Microsoft Azure and Office365. Our office will be developing a Comprehensive Information Security Policy in coordination with these vendors. This policy will include a Continuity of Operations Plan, a Disaster Recovery Plan, and a Role/Responsibilities Matrix that will clearly define responsibilities of our vendors and our staff.

As always, thank you for your support.



3058 Highland Oaks Terrace  
Tallahassee, FL 32301  
(PH) 850-402-3700

# **MANAGED IT SUPPORT AND CLOUD SERVICES AGREEMENT**

## **FRANKLIN COUNTY SUPERVISOR OF ELECTIONS**

June - 2019



## TABLE OF CONTENTS

MANAGED IT SUPPORT AND CLOUD SERVICES OVERVIEW	PAGE 3
INSPIRED TECHNOLOGIES OVERVIEW	PAGE 4
SUPPORT SERVICES IMPLEMENTATION PLAN	PAGE 5
1. PHASE OVERVIEW	PAGE 5
a. PHASE 1 INITIATION	PAGE 5
b. PHASE 2 SUPPORT PLAN, OFFICE 365 LICENSING, AZURE CLOUD INFRASTRUCTURE & PROJECT DEVELOPMENT	PAGE 6
c. PHASE 3 RESOURCE & PROCESS ALLOCATION	PAGE 6
d. PHASE 4 POLICY & PROCEDURE IMPLEMENTATION	PAGE 7
e. PHASE 5 PHASE 5 – ON-GOING MAINTENANCE AND SUPPORT	PAGE 7
POSITION AND SERVICE OFFERINGS	PAGE 8
1. CIO/STRATEGIC IT CONSULTANT	PAGE 8
2. DIRECTOR, IT RISK AND COMPLIANCE	PAGE 8
3. CHIEF INFORMATION SECURITY MANAGER	PAGE 9
4. PROJECT MANAGER	PAGE 9
5. NETWORK ENGINEER AND SENIOR NETWORK CONSULTANT	PAGE 9
6. CLOUD ADMINISTRATOR	PAGE 9
7. CLOUD ENGINEER	PAGE 10
8. CLOUD ARCHITECT	PAGE 10
9. FIELD ENGINEER	PAGE 10
10. HELP DESK	PAGE 11
TERMS AND CONDITIONS	PAGE 12
COST AND SERVICES	PAGE 15
ACCEPTANCE OF PROPOSAL	PAGE 16

## **MANAGED IT SUPPORT AND CLOUD SERVICES OVERVIEW**

Inspired Technologies is offering a program allowing Supervisors to take advantage of a Managed IT Services and Cloud Services offering tailored specifically for Elections Offices. Inspired Technologies is uniquely positioned to strategically assist Supervisors with an “All-Inclusive” approach to IT Services that include normal day to day IT Services coupled with the ability to provide many of the non-traditional services. From support of day to day operations, on-site support, licensing, Election Day support, and 24/7 monitoring, Inspired Technologies is offering a unique support division exclusively focused on Elections IT Support.

## INSPIRED TECHNOLOGIES OVERVIEW

Inspired Technologies was created by combining the experience of two complementary technology practices; comprehensive networking and strategic consulting. The best of both worlds exists in Inspired Technologies, providing business customers with complete technology solutions. As the public increasingly demands an integrated solution to business technology, Inspired Technologies is positioned to excel. As noted in Information Week, managers are accepting of IT problems as “the norm and a necessary evil.” And those problems include, “missed deadlines (62%), cost overruns (49%), and higher-than-expected maintenance costs (47%)”. What is the dilemma? Managing the expectations, not the project.

Inspired Technologies’ approach, purpose and values system provide the foundation to solve today’s technology challenges to enable business customers to be successful in the technology arena. We communicate with the business customers and with each other directly, concisely, and effectively. We are a “team”. “It’s not my job” is not in our vocabulary. Inspired Technologies’ commitment began with a simple purpose that has been instilled throughout the company: provide professional service with agility and consideration for creating a comprehensive technology business solution that exceeds customers’ expectations.

## SUPPORT SERVICES IMPLEMENTATION PLAN

### 1. PHASE OVERVIEW

The following outlines the areas that Inspired Technologies proposes for review and will provide a written assessment report with recommendations. The proposed schedule is divided into five phases: Initiation, Support Plan & Systems Development, Resource & Process Allocation, Policy & Procedure Implementation, and On-going Maintenance & Support.

The estimated timeline is approximately 90 days from contract execution to complete implementation, however this remains flexible due to the schedule availability of key stakeholders and delays to the critical path that are outside of the control of the parties.

Phase/Description	Phase 1	Phase 2	Phase 3	Phase 4	Phase 5
1. Initiation	>>>>				
2. Support Plan, Office365 Licensing, Azure Cloud Infrastructure & Project Development	>>>>	>>>>			
3. Resource & Process Allocation		>>>>	>>>>	>>>>	
4. Policy & Procedure Implementation				>>>>	>>>>
5. On-going Maintenance & Support					>>>>

A more detailed description of each phase is provided below. Weekly status reports are provided by Inspired Technologies to keep FCSOE informed of project progress. A dedicated Project Manager will be assigned to handle all coordination between the team and FCSOE.

### PHASE 1 – INITIATION

Step	Target Date	Description
1. Proposal Approval	TBD*	FCSOE and Inspired Technologies agree on description of overall needs and defines high level scope for IT support.
2. Staff Meeting	TBD*	Inspired Technologies coordinates and advises staff on project outlines.

3. Expectation and Deliverables	TBD*	FCSOE and Inspired Technologies schedule a project kickoff to formalize strategy, effort and define cutover date for services.
---------------------------------	------	--

**PHASE 2 – SUPPORT PLAN, OFFICE365 LICENSING, AZURE CLOUD INFRASTRUCTURE & PROJECT DEVELOPMENT**

Step	Target Date	Description
4. Product Requirement (Project Plan)	TBD*	Inspired Technologies submits written plan to FCSOE. Includes general project overview and goals, resource/staffing plan, milestones, and other tactical details. Forms basis for Project Definition Meeting.
5. Project Definition Meeting	TBD*	Meeting between key players from FCSOE and Inspired Technologies. Group agrees on major objectives and deliverables. Project Specification begins after this meeting.
6. Project Specification	TBD*	Inspired Technologies completes specific written description of project as defined in Project Definition Meeting. FCSOE approves Project Specification.

**PHASE 3 – RESOURCE & PROCESS ALLOCATION**

Step	Target Date	Description
7. Resource & Process Review (Current State)	TBD*	Assign IT resources and begin to define Scope of Services, Service Level Agreement and Statement of Work.
8. Procurement and Contract Management	TBD*	Review procurement process, existing contracts, and vendor management
9. Resource & Process Review (Desired Future State)	TBD*	Collaborate with FCSOE Staff and Leadership to define “Desired Future State”
10. SWOT	TBD*	Provide Strengths, Weaknesses, Opportunities, and Threats Analysis
11. Network Restructure and Cloud Implementation	TBD*	Implementation includes Network Infrastructure, Network Hardware Infrastructure, Network & Hardware Patch Management, Cloud resources and infrastructure,

		and Cloud Computing Software.
12. Migration	TBD*	This process would include the migration of all current onsite data into the FCSOE Azure Cloud tenant
13. Decommission	TBD*	Decommissioning specific hardware no longer required
14. Training	TBD*	Inspired Technologies would coordinate with FCSOE Staff a detailed on-boarding training for new business process and workflow

#### PHASE 4 – POLICY & PROCEDURE IMPLEMENTATION

Step	Target Date	Description
15. Policy Implementation and Awareness Training	TBD*	This phase includes ratification and implementation of a Comprehensive Information Security Policy and awareness training for FCSOE staff.

#### PHASE 5 – ON-GOING MAINTENANCE AND SUPPORT

Step	Target Date	Description
16. Support Structure	Ongoing	Inspired Technologies will brief FCSOE staff on support and services to ensure all staff are aware of how to engage Inspired Technologies resources
17. Escalations	Ongoing	Inspired Technologies and FCSOE will work together with other third parties as necessary and provide escalated support services to resolve support issues in a timely and effective manner as deemed by FCSOE.
18. Continuous monitoring and Support	Ongoing	Inspired Technologies will provide uninterrupted and continuous 24/7 support and monitoring for FCSOE

## POSITION AND SERVICE OFFERINGS

Job Title - Resource	Services Provided
CIO/Strategic IT Consultant	<p>Leads the creation and/or evolution of the enterprise architecture function/program including coordination of an appropriately balanced pursuit of enterprise business, information, technical and solution architectures. Leads the identification and analysis of enterprise business drivers to develop enterprise architecture requirements.</p> <p>Analyzes technology industry and market trends and determines potential impact upon the enterprise. Leads the development of enterprise architecture governance structure based on business and IT strategies.</p> <p>Oversees enterprise architecture implementation and ongoing refinement activities. Directs the development and execution of a communication (including education) plan for enterprise architecture standards. Acts as a sounding board or consultant to IT and business leaders in the development of IT solutions for business needs</p>
Director, IT Risk and Compliance	<p>Leads, develops and maintains the IT risk and compliance management strategy. Develops and maintains policy, standards, processes and procedures to assess, monitor, report, escalate and remediate IT risk and compliance related issues. Works collaboratively with corporate compliance, internal auditing and corporate risk management and various technical teams in the design and implementation of audit, risk assessment and regulatory compliance practices for IT. Leads cross-functional teams in performing reviews and tests of IT internal controls to ensure that existing IT systems are operating as designed and that they contain adequate controls. Facilitates risk assessments and identifies risk themes. Proactively promotes enhancement of technology-related internal controls awareness and training across IT and business units.</p> <p>Monitors and analyzes technology risk trends, recommends appropriate IT policies, procedures and practices to strengthen internal operations. Directs IT functional teams in the development, implementation, monitoring and reporting of control processes, documentation and compliance routines. Advises IT and business executives on the status of technology risk and compliance issues based on assessment results and information from various monitoring and control systems. Educates IT and business executives on appropriate mitigation strategies and approaches. Provides oversight regarding audit, regulatory and risk management activities across IT functional areas, such as the development and maintenance of regulatory documentation (e.g., Sarbanes-Oxley Act compliance). Coordinates the IT component of both internal and external</p>

	audits, federal and state examinations.
Chief Information Security Manager	Manages the development and delivery of IT security standards, best practices, architecture and systems to ensure information system security across the enterprise. Implements processes and methods for auditing and addressing non-compliance to information security standards; facilitates migration of non-compliant environments to compliant environments. Conducts studies within and outside the organization to ensure compliance with standards and currency with industry security norms. Manages and participates in the planning and implementation of security administration for all IT projects. Responsible for evaluation and selection of security applications and systems. Makes recommendations and assists in the implementation of changes to work methods and procedures to make them more effective or to strengthen security measures. In organizations where customers or vendors access databases/applications, security takes on a higher level of criticality for the protection of corporate intellectual capital.
Project Manager	Responsible for overall coordination, status reporting and stability of project-oriented work efforts. Establishes and implements project management processes and methodologies ensure projects are delivered on time, within budget, adhere to high quality standards and meet customer expectations. Gathers requested documentation and facilitates stakeholder engagement for each milestone. Drafts and finalizes complete report with recommendations.
Network Engineer and Senior Network Consultant	Responsible for designing, installing and troubleshooting network systems (including wireless) to meet the functional objectives of the business. Involved with the configuration and maintenance of physical and logical network components. Assists in the design of the network architecture, designs the network infrastructure, and plans and designs LAN/WAN/wireless solutions. Performs capacity and resource planning, assessing network risks and contingency planning. Responsible for the implementation and maintenance of network management software; researching, analyzing and implementing software patches or hardware changes to fix any network deficiencies. Provides Tier 2 and Tier 3 support (Depending on escalation). Involved in the evaluation of new products and services, may manage vendor service level agreements.
Cloud Administrator	Deploys the release of new cloud technologies as well as designs, installs, configures, maintains and performs system integration testing of cloud based operating systems, related utilities and hardware. Responsible for trouble shooting problems as reported by users. Researches, evaluates and recommends software products. Supports cloud access and electronic



	<p>messaging services and maintains a secure systems environment. Provides new specifications to users based on application needs and anticipated growth, installs new virtual servers and maintains the cloud infrastructure.</p>
Cloud Engineer	<p>Assists in the planning, forecasting, implementation, and identification of resource requirements for cloud systems/solutions of moderate complexity. Participates in planning, architecture design and engineering. Integrates and schematically depicts communication architectures, topologies, virtual servers, software, transmission and signaling links and protocols into complete configurations.</p> <p>Evaluates new products, performs problem resolution and assists in the development and documentation of technical standards and interface applications. Monitors protocol compatibility, performs system tuning and makes recommendations for improvement.</p>
Cloud Architect	<p>Responsible for enterprise-wide data design, balancing optimization of data access with batch loading and resource utilization factors. Knowledgeable in most aspects of designing and constructing cloud data architectures, operational data stores, and data marts. Focuses on enterprise-wide cloud data modeling and cloud database design.</p> <p>Defines cloud data architecture standards, policies and procedures for the organization, structure, attributes and nomenclature of cloud data elements, and applies accepted cloud data content standards to technology projects.</p> <p>Responsible for business analysis, data acquisition and access analysis and design, recovery strategy and load strategy design and implementation</p>
Field Technician (By Region)	<p>Provides daily operations support and maintenance for network systems (including wireless) and onsite support of network environment to include end user support. Proactively responds to provide stable, dependable network services across multiple platforms. Configures and troubleshoots computer networks. Maintains LAN/WAN/wireless operations by working with network facility and hardware/software vendors to ensure timely problem resolution. Maintains and utilizes network management applications to identify network faults, to ensure the provision of data or other telecommunications access to customers, and the movement of information from one location to the other. The duties of this position can be broad and may include such tasks as installing new workstations and other devices, adding and removing individuals from the list of authorized users, archiving files, overseeing password protection and other security</p>

	measures, monitoring usage of shared resources, and handling malfunctioning equipment. Selects, develops, integrates and implements network management applications for Internet components.
Help Desk	<p>Monitors, troubleshoots and maintains network (LAN, WAN and wireless) multiplexers, hubs and routers, and uses remote monitoring tools. individuals from the list of authorized users, archiving files, overseeing password protection and other security measures, monitoring usage of shared resources, and handling malfunctioning equipment. Selects, develops, integrates and implements network management applications for Internet components. This support includes fielding all Help-Desk calls, everyday PC / monitor / printer / etc. issues.</p> <p>This contract would also provide Phone / E-mail / Remote Access / Support to resolve emergency issues.</p>

Note\* All staff listed positions have detailed experience in Elections specific workflow and business processes. All staff listed will have special designation and escalation process to be used solely for the purpose of support for the FCSOE.

## TERMS AND CONDITIONS

This agreement by and between Inspired Technologies and Franklin County Supervisor of Elections sets forth the terms and conditions under which Inspired Technologies shall provide certain professional services.

1. Scope of Services - All services to be provided hereunder shall be as authorized and defined in the attached Statement of Work, which shall be executed by the parties and which shall constitute a part of these Terms and

Conditions. The Statement of Work and this appendix shall be construed as being consistent; however, in the event such construction is unreasonable, the provisions of the Statement of Work shall control.

2. Payment - The applicable rates, charges, and invoicing information for each task authorized shall be as specified in the attached Statement of Work. Any and all travel charges and out-of-pocket expenses incurred by Inspired Technologies or Franklin County Supervisor of Elections and any taxes applicable to this agreement shall be borne by Franklin County Supervisor of Elections.

3. Confidentiality of Data - Both parties acknowledge that in connection with the performance of its duties hereunder it may be provided with or have access to written information and data which is proprietary to the other and which is so marked as proprietary. Both parties agree to keep confidential all such information and data and shall not disclose same either in whole or in part to any third party without the others written consent.

Both parties agree that without the other's prior written consent, it will not copy or reproduce any information or data or sell, assign, disclose, disseminate, give or transfer any such information or data or any portion thereof to any third party, at any time whether before or after termination of this agreement. Both parties further agree that upon termination of this agreement or completion of any task assigned hereunder, it will return all applicable information, data, related notes, and work papers belonging to the other.

4. Inspired Technologies Representations

- A. Inspired Technologies represents that it shall at times exert its best efforts to diligently perform its assigned duties under this agreement.
- B. Inspired Technologies warrants that all services under this Agreement shall be performed in a professional and workmanlike manner.
- C. Inspired Technologies further represents that all programs, documentation, reports, design or other items prepared by Inspired Technologies (termed "Developed Items") under this agreement shall be the property of Inspired Technologies and the original work product of Inspired Technologies, and Inspired Technologies shall defend and hold Franklin County Supervisor of Elections harmless from and against any claim brought against Franklin County Supervisor of Elections, that any Developed Items infringe a United States patent or Copyright, or the trade secret or other proprietary right of a third parties. The parties agree that Developed Items do not constitute "work made for hire" as that term is defined under Section 101 of the Copyright Act.
- D. Except as provided above, Inspired Technologies MAKES NO WARRANTIES OR REPRESENTATIONS, EXPRESS OR IMPLIED, IN FACT OR IN LAW, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

5. Terms and Termination - This agreement may be terminated in the following manner:

- A. The term for this agreement shall be three (3) years starting from the date of execution of a Services Agreement between Inspired Technologies and FCSOE.

- B. Each phase of this agreement as outlined shall terminate upon completion and signed acknowledgment of Acceptance of each phase.
- C. Each party may terminate this agreement prior to the commencement of any work outlined.
- D. By either party upon the default of the other party to perform its responsibilities hereunder, providing that written notice of such default has been given, and providing that such default has not been corrected within the thirty (30) days following receipt of such notice.
- E. By mutual consent of both parties.

6. Limitation of Liability - Inspired Technologies liability under this agreement for and all damages, whether direct or indirect, including consequential, shall be limited to the charges paid or to be paid to Inspired Technologies under this agreement by Franklin County Supervisor of Elections for the services which gave rise to such damages. Additionally, all software, hardware and associated licensing is the sole responsibility of Franklin County Supervisor of Elections. Inspired Technologies will periodically provide status of software and hardware licensing, but Franklin County Supervisor of Elections bears all responsibility for meeting the legal obligations per specific vendor requirements.

7. Independent Contractor - It is specifically agreed by the parties that the relationship of Inspired Technologies to Franklin County Supervisor of Elections is that of an Independent Contractor, and Inspired Technologies shall not be entitled to any of the employee benefits provided by Franklin County Supervisor of Elections to its employees.

8. Non-solicitation of Employees - During the period this agreement is in effect, and for a period of three (3) years after, each party agrees it will not, without the prior written consent of the other party, solicit the employees of the other party for the purpose of offering them employment.

9. Notices - Any notice required or permitted given hereunder shall be either 1) delivered personally or 2) sent by prepaid certified mail, return receipt requested, and shall not be deemed to have been given until received by the other party. Each party shall specify the address and addressee for receipt of such notices prior to the commencement of this agreement.

10. Force Majeure - Neither party shall be responsible for delays nor failure in performance resulting from acts beyond its control. Such acts shall include but not limited to Acts of God, strikes, lockouts, riots, acts of war, epidemics, governmental regulations, fire, earthquakes or other disasters.

11. Customer Responsibilities

- A. Franklin County Supervisor of Elections must provide appropriate access to the work areas and facilities, consistent with their security procedures, required to effect completion of work tasks.

Franklin County Supervisor of Elections is responsible for removing obstacles and impediments, such as furniture, machinery, or other items, which impede access to the work area.

- B. Franklin County Supervisor of Elections must reasonably ensure that Inspired Technologies employees are provided with a safe and secure work environment free of hazards, with adequate heat, lighting, and air conditioning unless otherwise specified in the Statement of Work.
- C. If necessary, for the completion of Inspired Technologies responsibilities under this agreement, Franklin County Supervisor of Elections must supply adequate space for the receipt, storage and/or configuration of equipment.
- D. Unless otherwise noted in the Statement of Work, Franklin County Supervisor of Elections must supply the labor required to move new or existing equipment included in this agreement.
- E. Franklin County Supervisor of Elections must provide prompt access to duly authorized Franklin County Supervisor of Elections personnel for the purpose of obtaining approvals and additional information required to effect completion of work.
- F. Franklin County Supervisor of Elections is responsible for securing any appropriate authorization permits associated with the performance of work.
- G. Franklin County Supervisor of Elections must provide all necessary architectural and wiring diagrams, specifications, and other information required for completion of the work tasks. In the event that additional information is required, Franklin County Supervisor of Elections must supply such information in a timely manner.

12. Standard Work Hours - Unless otherwise noted in the Statement of Work, the standard work hours for Inspired Technologies personnel are 8:00am to 5:00pm EST/CST.

## **COST AND SERVICES**

Monthly Recurring Price: \$5,500.00 (flat rate, fixed fee for term of Service Agreement)

Pricing includes:

- Office 365 Migration, Implementation and Licensing Costs
- Office 365 Ongoing Support
- FIPS Compliant Solutions Integration
- Azure Cloud Migration, Implementation and Licensing Costs
- Azure Cloud Support
- Azure Cloud Security Tools
- Project Management
- Anti-Virus
- Patch Management
- Create and Implement Information Security Policy and Disaster Recovery Plan (NIST)
- 24/7 Monitoring
- Multi-factor Authentication Tools and Licensing
- Management of Redundant Internet Connectivity and Network Infrastructure
- Chief Information Officer assigned to FCSOE
- Director, IT Risk and Compliance assigned to FCSOE
- Chief Information Security Manager assigned to FCSOE
- Cloud Architects, Engineers, and Administrators assigned to FCSOE
- Network Engineer and Senior Network Consultant assigned to FCSOE
- Field Technicians assigned to FCSOE
- Help Desk Support

#### **COST NOTES**

- This proposal is provided for your budgetary purposes and to assist with your evaluation of the proposed services and products. Until such time as a Services Agreement is signed, quoted prices do not represent a commitment to provide services at the costs shown and are subject to change. Any changes are negotiated between Inspired Technologies and FCSOE before the scope of work is finalized or changed.
- Any costs for additional software, hardware, or any out of pocket expenses for services performed as part of services for FCSOE will be approved in writing by FCSOE.

#### **ACCEPTANCE OF PROPOSAL**

Acceptance of this proposal is indicated by signing the Inspired Technologies Services Agreement.

We look forward to working with FCSOE. If you have any questions, please do not hesitate to contact me: 850-402-3727, zdunlap@inspired-tech.net (email).

Best regards,

Zack Dunlap  
Director of Business Development

APPROVED BY FCSOE:

---

Name	Title	Signature	Date
------	-------	-----------	------



# AZURE SOLUTION FOR SUPERVISOR OF ELECTIONS

PROVIDED BY INSPIRED TECHNOLOGIES



# ISSUES FACING SUPERVISORS

IT Support

Cyber Security

Rapidly  
Evolving  
Technology  
Landscape

Compliance and  
Operational  
Policy

Training and  
Dissemination  
of Information

Budgets for  
Technology

# SOLUTION

Inspired Technologies is offering a statewide program allowing Supervisors to take advantage of a Managed IT Services and Cloud Services offering tailored specifically for Elections Offices. Inspired Technologies is uniquely positioned to strategically assist Supervisors with an “All-Inclusive” approach to IT Services that include normal day to day IT Services coupled with the ability to provide many of the non-traditional services. From support of day to day operations, on site support, Election Day support, and 24/7 monitoring Inspired Technologies is offering a unique support division exclusively focused on Elections IT Support.

# BENEFITS

- Access to IT Resources already familiar with SOE IT Ecosystem. (*No Ramp Needed*)
- Fixed Cost Support Agreements\*
- Access to CIO Level Support and Proactive Strategic Planning
- Reduction of Finger Pointing through Consolidation of Responsibility and Vendor Management

# A PARTNERSHIP WITH A TURN KEY CLOUD SOLUTION

• Streamlining the process

- Enhancing Security
- Implementing Policy and Procedure
- Having the support you need when you need it
- Creating efficiency and improving operations



# Microsoft

# IMPLEMENTATION

VR Systems, Inspired Technologies and Microsoft are partnering to deliver Managed IT Services and Cloud Services to organizations that elect to utilize our services. Ultimately Inspired Technologies will provide a comprehensive plan for management review and an execution strategy will be formed for implementation based on the level of service required in cooperation with VR Systems and Microsoft.

# SERVICE OFFERING

- Virtual Chief Information Officer
- Chief Information Security Officer by Region
- Cloud Architects, Developers, and Administrators by Region
- Network, Security, and System Engineers by Region
- Field Technicians by Region
- Remote Help Desk Support with Statewide Coverage

# SAMPLE SOW AND SERVICES APPLICABLE TO MOST SOE OFFICES

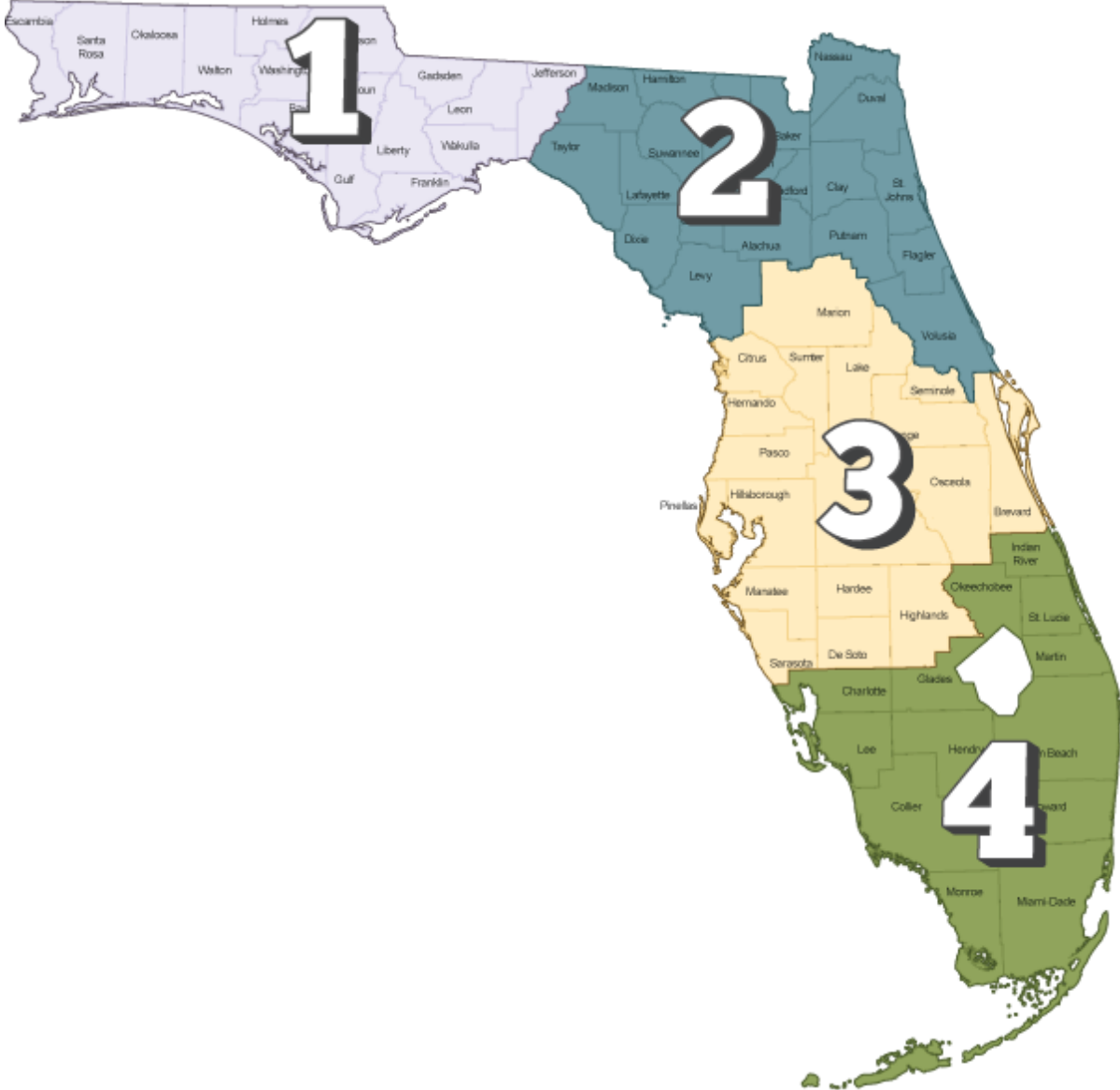


# MICROSOFT AS A SERVICE

- Office 365 migration and implementation
- Office 365 Ongoing Support
- FIPS Compliant Solutions Integration
- Azure Cloud Implementation and Migration
- Azure Cloud Support
- Azure Cloud Data Storage Solutions and Support

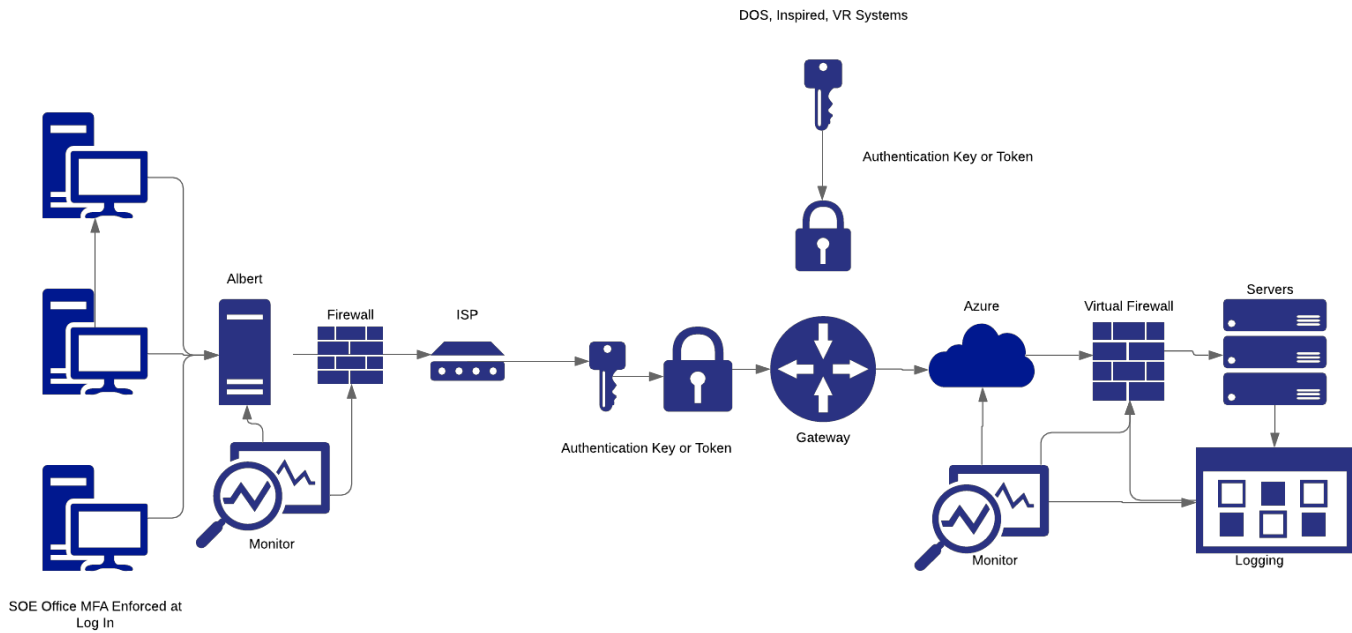


STATEWIDE  
COVERAGE AND  
ZONED RESOURCES



# EXAMPLE ENVIRONMENT DIAGRAM

## Proposed SOE Environment



# INSPIRED TECHNOLOGIES EXPERIENCE & BACKGROUND

- Currently under contract with 9 Supervisor of Elections Offices for I.T. services.
- Currently provides Managed IT Services to over 200 organizations Statewide.
- Company celebrated 18 Year Anniversary in 2019
- Total Employee Account of 135 as of year ending 2019
- Geographical Service Area Comprised of the entire State of Florida
- Diversified IT Skillsets (Tier 1, 2, & Support, Account Mgmt, Project Management, CIO Level Support)
- Specialty Support Services (Wireless, Fiber, Structured Cabling, Electrical)
- More than 100+ years of combined Supervisor of Elections IT Support Experience
- CJIS Certified Technical Staff, Level 2 background and drug screened
- State Term Contractor for IT Services (80101507-SA-15-01)

September 3, 2019  
Franklin County Road Department  
Detail of Work Performed and Material Hauled by District  
Detail from 8/15/2019 - 8/28/2019

**District 1**

**Work Performed:**

<b><u>Work Performed:</u></b>	<b><u>Date</u></b>	<b><u>Road</u></b>
Cut grass along shoulders of road on county right of way	8/15/2019	W Bay Shore Drive
Cut grass along shoulders of road on county right of way	8/15/2019	E 1st Street
Cut grass along shoulders of road on county right of way	8/15/2019	E 2nd Street
Cut grass along shoulders of road on county right of way	8/15/2019	E 3rd Street
Cut grass along shoulders of road on county right of way	8/15/2019	E 4th Street
Cut grass along shoulders of road on county right of way	8/15/2019	W 1st Street
Cut grass along shoulders of road on county right of way	8/15/2019	W 2nd Street
Cut grass along shoulders of road on county right of way	8/15/2019	W 3rd Street
Cut grass along shoulders of road on county right of way	8/15/2019	W Gorrie Drive
Cut grass along shoulders of road on county right of way	8/15/2019	E Gorrie Drive
Cut grass along shoulders of road on county right of way	8/15/2019	W Pine Avenue
Cut grass along shoulders of road on county right of way	8/15/2019	E Pine Avenue
Cut grass along shoulders of road on county right of way	8/15/2019	Franklin Blvd
Sign Maintenance	8/19/2019	W Gulf Beach Drive
Cut grass along shoulders of road on county right of way	8/20/2019	Land Street
Cut bushes back	8/20/2019	2nd Street
Cut grass along shoulders of road on county right of way	8/20/2019	Howell Street
Cut grass along shoulders of road on county right of way	8/20/2019	Bruce Street
Cut grass along shoulders of road on county right of way	8/20/2019	Wing Street
Cut grass along shoulders of road on county right of way	8/20/2019	Quinn Street
Cut grass along shoulders of road on county right of way	8/20/2019	Bledsoe Street
Cut grass along shoulders of road on county right of way	8/20/2019	Palmer Street
Cut grass along shoulders of road on county right of way	8/20/2019	McCloud Street
Cut grass along shoulders of road on county right of way	8/20/2019	Gander Street
Cut grass along shoulders of road on county right of way	8/20/2019	W Bay Shore Drive
Cut grass along shoulders of road on county right of way	8/20/2019	Randolph Street
Cut grass along shoulders of road on county right of way	8/20/2019	E 5th Street
Cut grass along shoulders of road on county right of way	8/20/2019	E Pine Avenue
Cut grass along shoulders of road on county right of way	8/20/2019	Patton Street
Pot hole Repair (Fill)	8/20/2019	W 2nd Street
Cut grass along shoulders of road on county right of way	8/20/2019	Gibson Street
Cut grass along shoulders of road on county right of way	8/20/2019	E Bay Shore Drive
Weed Eat & Cut Grass around signs & Culverts	8/20/2019	E Pine Avenue
Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	8/20/2019	W Gulf Beach Drive
Pot hole Repair (Fill)	8/20/2019	W Bay Shore Drive
Cut grass along shoulders of road on county right of way	8/20/2019	E Gulf Beach Drive
Cut grass along shoulders of road on county right of way	8/20/2019	E 6th Street
Cut grass along shoulders of road on county right of way	8/20/2019	Bell Street
Cut grass along shoulders of road on county right of way	8/20/2019	E 8th Street
Cut grass along shoulders of road on county right of way	8/20/2019	E 9th Street
Cut grass along shoulders of road on county right of way	8/20/2019	E 10th Street
Cut grass along shoulders of road on county right of way	8/20/2019	E 11th Street
Cut grass along shoulders of road on county right of way	8/20/2019	E 7th Street
Weed Eat & Cut Grass around signs & Culverts	8/20/2019	Franklin Blvd

**District 1****Work Performed:**

<b><u>Work Performed:</u></b>	<b><u>Date</u></b>	<b><u>Road</u></b>
Cut grass along shoulders of road on county right of way	8/20/2019	Baine Street
Graded Road(s)	8/21/2019	E Pine Avenue
Box drag	8/21/2019	W 3rd Street
Box drag	8/21/2019	W 4th Street
Box drag	8/21/2019	W 5th Street
Box drag	8/21/2019	W 6th Street
Box drag	8/21/2019	W 9th Street
Box drag	8/21/2019	W 12th Street
Graded Road(s)	8/21/2019	W Pine Avenue
Cut grass along shoulders of road on county right of way	8/21/2019	Bradford Street
Box drag	8/21/2019	Nedley Street
Box drag	8/21/2019	W 10th Street
Graded Road(s)	8/21/2019	Akel Street
Graded Road(s)	8/21/2019	Marks Street
Graded Road(s)	8/21/2019	W 8th Street
Graded Road(s)	8/21/2019	W Bay Shore Drive
Graded Road(s)	8/21/2019	Cook Street
Graded Road(s)	8/21/2019	E Sawyer Street
Graded Road(s)	8/21/2019	W Sawyer Street
Cut grass along shoulders of road on county right of way	8/21/2019	Brown Street
Cut grass along shoulders of road on county right of way	8/21/2019	Nedley Street
Cut grass along shoulders of road on county right of way	8/21/2019	W Pine Avenue
Box drag	8/21/2019	Brown Street
Cut grass along shoulders of road on county right of way	8/21/2019	W 11th Street
Box drag	8/21/2019	E 2nd Street
Pot hole Repair (Fill)	8/21/2019	E 3rd Street
Box drag	8/21/2019	Baine Street
Cut grass along shoulders of road on county right of way	8/21/2019	Porter Street
Box drag	8/21/2019	Bell Street
Box drag	8/21/2019	E 10th Street
Box drag	8/21/2019	E 9th Street
Box drag	8/21/2019	E 8th Street
Box drag	8/21/2019	E 7th Street
Box drag	8/21/2019	E 6th Street
Box drag	8/21/2019	Brinkley Street
Box drag	8/21/2019	Gunn Street
Box drag	8/21/2019	Gibson Street
Box drag	8/21/2019	Patton Street
Box drag	8/21/2019	Howell Street
Box drag	8/21/2019	Land Street
Box drag	8/21/2019	Buck Street, St. George Island
Box drag	8/21/2019	Bledsoe Street
Box drag	8/21/2019	Quinn Street
Box drag	8/21/2019	McCloud Street
Box drag	8/21/2019	Wing Street
Box drag	8/21/2019	Randolph Street
Box drag	8/21/2019	Palmer Street
Box drag	8/21/2019	E 4th Street
Trim Trees, Cut bushes back	8/21/2019	Quinn Street

**District 1****Work Performed:**

<b><u>Date</u></b>	<b><u>Road</u></b>
Rake, Driveway repair	8/21/2019 E Pine Avenue
Pot hole Repair (Fill)	8/21/2019 Chili Blvd
Pot hole Repair (Fill)	8/21/2019 W Bay Shore Drive
Cleaned ditches	8/21/2019 US HWY 98 (Eastpoint, Ricky Jones)
Cleaned ditches	8/21/2019 Patton Drive
Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts	8/21/2019 W 4th Street
Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts	8/21/2019 W 1st Street
Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts	8/21/2019 W Bay Shore Drive
Trim Trees, Cut bushes back	8/21/2019 W Pine Avenue
Pot hole Repair (Fill)	8/21/2019 E 2nd Street
Trim Trees, Cut bushes back	8/21/2019 W Bay Shore Drive
Box drag	8/21/2019 Porter Street
Weed Eat & Cut Grass around signs & Culverts	8/21/2019 Howell Street
Weed Eat & Cut Grass around signs & Culverts	8/21/2019 Wing Street
Weed Eat & Cut Grass around signs & Culverts	8/21/2019 Bledsoe Street
Weed Eat & Cut Grass around signs & Culverts	8/21/2019 McCloud Street
Weed Eat & Cut Grass around signs & Culverts	8/21/2019 W 8th Street
Weed Eat & Cut Grass around signs & Culverts	8/21/2019 W 5th Street
Weed Eat & Cut Grass around signs & Culverts	8/21/2019 W 4th Street
Weed Eat & Cut Grass around signs & Culverts	8/21/2019 W 3rd Street
Weed Eat & Cut Grass around signs & Culverts	8/21/2019 W 1st Street
Weed Eat & Cut Grass around signs & Culverts	8/21/2019 W 2nd Street
Trim Trees, Cut bushes back	8/21/2019 W Sawyer Street
Cut grass along shoulders of road on county right of way	8/21/2019 W 7th Street
Cut grass along shoulders of road on county right of way	8/21/2019 W Bay Shore Drive
Cut grass along shoulders of road on county right of way	8/21/2019 E Sawyer Street
Cut grass along shoulders of road on county right of way	8/21/2019 W 10th Street
Cut grass along shoulders of road on county right of way	8/21/2019 W 9th Street
Cut grass along shoulders of road on county right of way	8/21/2019 Akel Street
Cut grass along shoulders of road on county right of way	8/21/2019 Marks Street
Cut grass along shoulders of road on county right of way	8/21/2019 W 8th Street
Cut grass along shoulders of road on county right of way	8/21/2019 W 3rd Street
Cut grass along shoulders of road on county right of way	8/21/2019 W 4th Street
Pot hole Repair (Fill)	8/21/2019 W 1st Street
Cut grass along shoulders of road on county right of way	8/21/2019 W 6th Street
Cut grass along shoulders of road on county right of way	8/21/2019 Cook Street
Cut grass along shoulders of road on county right of way	8/21/2019 Randolph Street
Cut grass along shoulders of road on county right of way	8/21/2019 Gibson Street
Cut grass along shoulders of road on county right of way	8/21/2019 Land Street
Cut grass along shoulders of road on county right of way	8/21/2019 Bledsoe Street
Cut grass along shoulders of road on county right of way	8/21/2019 Quinn Street
Cut grass along shoulders of road on county right of way	8/21/2019 Wing Street
Cut grass along shoulders of road on county right of way	8/21/2019 McCloud Street
Weed Eat & Cut Grass around signs & Culverts	8/21/2019 W Gulf Beach Drive
Box drag	8/21/2019 E Bay Shore Drive
Pot hole Repair (Fill)	8/21/2019 E 5th Street
Cut grass along shoulders of road on county right of way	8/21/2019 W 5th Street
Box drag	8/21/2019 Bradford Street
Weed Eat & Cut Grass around signs & Culverts	8/22/2019 W 7th Street

**District 1****Work Performed:**

<b><u>Date</u></b>	<b><u>Road</u></b>
Cut grass along shoulders of road on county right of way	8/22/2019 W Gulf Beach Drive
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts	8/22/2019 Cook Street
Cut grass along shoulders of road on county right of way	8/22/2019 Elm Court
Weed Eat & Cut Grass around signs & Culverts	8/22/2019 Nedley Street
Weed Eat & Cut Grass around signs & Culverts	8/22/2019 W 11th Street
Weed Eat & Cut Grass around signs & Culverts	8/22/2019 W 10th Street
Road Repair	8/22/2019 Gander Street
Weed Eat & Cut Grass around signs & Culverts	8/22/2019 W 8th Street
Weed Eat & Cut Grass around signs & Culverts	8/22/2019 Gander Street
Weed Eat & Cut Grass around signs & Culverts	8/22/2019 W Bay Shore Drive
Weed Eat & Cut Grass around signs & Culverts	8/22/2019 E 6th Street
Weed Eat & Cut Grass around signs & Culverts	8/22/2019 E 7th Street
Weed Eat & Cut Grass around signs & Culverts	8/22/2019 E 10th Street
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts	8/22/2019 W 12th Street
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts	8/22/2019 W Pine Avenue
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts	8/22/2019 W 8th Street
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts	8/22/2019 Marks Street
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts	8/22/2019 Patton Street
Weed Eat & Cut Grass around signs & Culverts	8/22/2019 W 9th Street
Checked county roads for safety of traveling for public	8/26/2019 County Roads Eastpoint, Ricky Jones
Checked county roads for safety of traveling for public	8/26/2019 County Roads, St. George Island
Checked county roads for safety of traveling for public	8/26/2019 County Roads Eastpoint, Ricky Jones
Cut grass along shoulders of road on county right of way	8/27/2019 2nd Street
Box drag	8/27/2019 Sailfish Drive
Cut grass along shoulders of road on county right of way	8/27/2019 Bull Street
Cut grass along shoulders of road on county right of way	8/27/2019 Barber Street
Cut grass along shoulders of road on county right of way	8/27/2019 Shuler Avenue
Cut grass along shoulders of road on county right of way	8/27/2019 School Road
VMS Work, Cut Grass, Blowed Sidewalks, Cleaned ditches, Litter pickup	8/27/2019 US HWY 98 (Eastpoint, Ricky Jones)
Cut grass along shoulders of road on county right of way	8/27/2019 1st Street
Cut grass along shoulders of road on county right of way	8/27/2019 Avenue A
VMS Work, Cut Grass, Blowed Sidewalks, Cleaned ditches, Litter pickup	8/27/2019 US HWY 98 (Eastpoint, Ricky Jones)
VMS Work, Cut Grass, Blowed Sidewalks, Cleaned ditches, Litter pickup	8/27/2019 US HWY 98 (Eastpoint, Ricky Jones)
Cut grass along shoulders of road on county right of way	8/27/2019 3rd Street
Pot hole Repair (Fill)	8/28/2019 W 7th Street
Pot hole Repair (Fill)	8/28/2019 W 8th Street
Pot hole Repair (Fill)	8/28/2019 W 9th Street
Pot hole Repair (Fill)	8/28/2019 E Pine Avenue
Pot hole Repair (Fill)	8/28/2019 Power Drive
VMS Work, Cut Grass, Blowed Sidewalks, Cleaned ditches, Litter pickup	8/28/2019 US HWY 98 (Eastpoint, Ricky Jones)
VMS Work, Cut Grass, Blowed Sidewalks, Cleaned ditches, Litter pickup	8/28/2019 US HWY 98 (Eastpoint, Ricky Jones)

**District 1****Work Performed:****Date****Road****0****Material HAUL To:****Date****Road****Cubic Yards Tons**

50# Bagged Asphalt

8/20/2019

W Bay Shore Drive

10

0

50# Bagged Asphalt

8/20/2019

W 2nd Street

10

0

**50# Bagged Asphalt****TOTAL****20****0**

Dirty 89 Lime Rock

8/27/2019

Sailfish Drive

6

0

**Dirty 89 Lime Rock****TOTAL****6****0**

Milled Asphalt

8/22/2019

Gander Street

162

0

Milled Asphalt

8/28/2019

W 8th Street

1

0

Milled Asphalt

8/28/2019

W 9th Street

1

0

Milled Asphalt

8/28/2019

Power Drive

1

0

Milled Asphalt

8/28/2019

E Pine Avenue

1

0

Milled Asphalt

8/28/2019

W 7th Street

1

0

**Milled Asphalt****TOTAL****167****0****District 2****Work Performed:****Date****Road**

Graded Road(s)

8/15/2019

McIntyre Road

Box drag

8/15/2019

Duvall Road

Loaded Trucks

8/15/2019

Stock Pile, CR 370 - Alligator Drive - Alligator

Boat Ramp Repair

8/15/2019

Leonards Landing

Trim Trees, Cut bushes back

8/19/2019

Parker Avenue

Pot hole Repair (Fill)

8/20/2019

CR67

Trim Trees, Cut bushes back

8/20/2019

Parker Avenue

Trim Trees, Cut bushes back

8/20/2019

Spring Drive

Cut grass along shoulders of road on county right of way

8/21/2019

Apalachee Street

Cut grass along shoulders of road on county right of way

8/21/2019

Infeild Drive

Cut grass along shoulders of road on county right of way

8/21/2019

Franklin Street

Cut grass along shoulders of road on county right of way

8/21/2019

Oleader Terrace

Cut grass along shoulders of road on county right of way

8/21/2019

Hinton Street

Cut grass along shoulders of road on county right of way

8/21/2019

Florida Avenue

Cut grass along shoulders of road on county right of way

8/21/2019

Elder Street

Cut grass along shoulders of road on county right of way

8/21/2019

Titi Street

Cut grass along shoulders of road on county right of way

8/21/2019

Putnal Street

Cut grass along shoulders of road on county right of way

8/21/2019

Palmetto Street

Cut grass along shoulders of road on county right of way

8/22/2019

Connecticut Street

Cut grass along shoulders of road on county right of way

8/22/2019

Colorado Street

Box drag

8/22/2019

Jeff Sanders Road

Box drag

8/22/2019

David Patton park

Box drag

8/22/2019

3rd Street E

Box drag

8/22/2019

4th Street NE

Box drag

8/22/2019

4th Street NE

Box drag

8/22/2019

Avenue D S

Cut grass along shoulders of road on county right of way

8/22/2019

Rio Vista Drive

Cut grass along shoulders of road on county right of way

8/22/2019

Gulf Court

Cut grass along shoulders of road on county right of way

8/22/2019

Arizona Street

Cut grass along shoulders of road on county right of way

8/22/2019

Florida Avenue

Cut grass along shoulders of road on county right of way

8/22/2019

Carolina Street



**District 2****Work Performed:**

<b><u>Work Performed:</u></b>	<b><u>Date</u></b>	<b><u>Road</u></b>
Cut grass along shoulders of road on county right of way	8/22/2019	Jubilee Street
Cut grass along shoulders of road on county right of way	8/22/2019	Delaware Street
Cut grass along shoulders of road on county right of way	8/22/2019	Georgia Street
Cut grass along shoulders of road on county right of way	8/22/2019	Idaho Street
Cut grass along shoulders of road on county right of way	8/22/2019	Illinois Street
Cut grass along shoulders of road on county right of way	8/22/2019	Indiana Street
Cut grass along shoulders of road on county right of way	8/22/2019	Iowa Street
Cut grass along shoulders of road on county right of way	8/22/2019	Kansas Street
Cut grass along shoulders of road on county right of way	8/22/2019	Spring Drive
Cut grass along shoulders of road on county right of way	8/22/2019	Carl King Avenue
Cut grass along shoulders of road on county right of way	8/22/2019	Newman Drive
Cut grass along shoulders of road on county right of way	8/22/2019	California Street
Checked county roads for safety of traveling for public	8/26/2019	County Roads, Alligator Point
Checked county roads for safety of traveling for public	8/26/2019	County Roads, Lanark
Checked county roads for safety of traveling for public	8/26/2019	Duvall Road
Checked county roads for safety of traveling for public	8/26/2019	Jeff Sanders Road
Checked county roads for safety of traveling for public	8/26/2019	Duvall Road
Checked county roads for safety of traveling for public	8/26/2019	CR30A
Checked county roads for safety of traveling for public	8/26/2019	CR67
Checked county roads for safety of traveling for public	8/26/2019	CR67
Sign Maintenance	8/26/2019	Jeff Sanders Road
Checked county roads for safety of traveling for public	8/26/2019	Duvall Road
Checked county roads for safety of traveling for public	8/26/2019	CR67
Checked county roads for safety of traveling for public	8/26/2019	Jeff Sanders Road
Checked county roads for safety of traveling for public	8/26/2019	Jeff Sanders Road
Checked county roads for safety of traveling for public	8/26/2019	CR30A
Checked county roads for safety of traveling for public	8/26/2019	Jeff Sanders Road
Box drag	8/27/2019	Bass Street
Box drag	8/27/2019	Bay Front Drive
Box drag	8/27/2019	Donax Place
Box drag	8/27/2019	Cypress Street
Box drag	8/27/2019	Harbor Circle
Box drag	8/28/2019	Jeff Sanders Road
Box drag	8/28/2019	Ken Cope

0

**Material HAUL From:**

<b><u>Material HAUL From:</u></b>	<b><u>Date</u></b>	<b><u>Road</u></b>	<b><u>Cubic Yards</u></b>	<b><u>Tons</u></b>
Ditch Dirt	8/15/2019	Stock Pile, CR 370 - Alligator Drive - Alligator	36	0
Ditch Dirt	8/15/2019	Stock Pile, CR 370 - Alligator Drive - Alligator	36	0

**Ditch Dirt****TOTAL****72****0**

Trees	8/19/2019	Parker Avenue	9	0
Trees	8/20/2019	Parker Avenue	9	0
Trees	8/20/2019	Spring Drive	9	0

**Trees****TOTAL****27****0****Material HAUL To:**

<b><u>Material HAUL To:</u></b>	<b><u>Date</u></b>	<b><u>Road</u></b>	<b><u>Cubic Yards</u></b>	<b><u>Tons</u></b>
Dirty 89 Lime Rock	8/22/2019	Carrabelle City Hall	18	0
Dirty 89 Lime Rock	8/27/2019	Stock Pile, CR 370 - Alligator Drive - Alligator	18	0
Dirty 89 Lime Rock	8/27/2019	Bay Front Drive	6	0

**District 2****Material HAUL To:**

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Dirty 89 Lime Rock	8/27/2019	Bass Street	6	0
<b>Dirty 89 Lime Rock</b>		<b>TOTAL</b>	<b>48</b>	<b>0</b>
Milled Asphalt	8/15/2019	Leonards Landing	9	0
<b>Milled Asphalt</b>		<b>TOTAL</b>	<b>9</b>	<b>0</b>

**District 3****Work Performed:**

	<u>Date</u>	<u>Road</u>		
Cut bushes back, Trim Trees	8/15/2019	24th Avenue		
Parking lot repair	8/22/2019	Weems Memorial Hospital		
Parking lot repair	8/22/2019	Weems Memorial Hospital		
Checked county roads for safety of traveling for public	8/26/2019	County Roads Apalachicola, Noah Lockley		
Checked county roads for safety of traveling for public	8/26/2019	County Roads Apalachicola, Noah Lockley		
Checked county roads for safety of traveling for public	8/26/2019	Sand Bar Road		
			<b>0</b>	

**Material HAUL To:**

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Black Dirt	8/22/2019	Weems Memorial Hospital	36	0
<b>Black Dirt</b>		<b>TOTAL</b>	<b>36</b>	<b>0</b>
Dirty 89 Lime Rock	8/22/2019	Weems Memorial Hospital	18	0
<b>Dirty 89 Lime Rock</b>		<b>TOTAL</b>	<b>18</b>	<b>0</b>

**District 4****Work Performed:**

	<u>Date</u>	<u>Road</u>		
Cleaned ditches, Cut grass in ditches	8/15/2019	Chapman Road		
Cut bushes back, Trim Trees	8/15/2019	Gibson Road		
Cleaned ditches, Cut grass in ditches	8/15/2019	Marks Street		
Cut grass along shoulders of road on county right of way	8/15/2019	13 Mile		
Cut grass in ditches	8/15/2019	Alan Drive		
Cut grass in ditches	8/15/2019	Chapman Road		
Cut grass in ditches	8/15/2019	Bayshore Drive		
Cut grass in ditches	8/15/2019	Marks Street		
Pot hole Repair (Fill)	8/19/2019	9 mile		
Cleaned out culverts	8/19/2019	Bayview Drive		
Cleaned out culverts	8/19/2019	Bluff Road		
Washout Repair, Remove Trees	8/19/2019	9 mile		
Trim Trees, Cut Bike Path	8/19/2019	Bike Path (Apalachicola)		
Sign Maintenance	8/20/2019	CR30A		
Sign Maintenance	8/20/2019	9 mile		
Cut bushes back	8/20/2019	Paradise Lane		
Cut bushes back	8/20/2019	Bluff Road		
Cleaned ditches	8/22/2019	Bluff Road		
Checked county roads for safety of traveling for public	8/26/2019	County Roads, Apalachicola Smokey Parrish		
Checked county roads for safety of traveling for public	8/26/2019	County Roads, Apalachicola Smokey Parrish		
Cleaned ditches	8/27/2019	Hathcock Road		
Litter Pickup	8/27/2019	Pal Rivers Road		
Pot hole Repair (Fill)	8/28/2019	Gibson Road		
Pot hole Repair (Fill)	8/28/2019	Hathcock Road		
			<b>0</b>	

**Material HAUL To:**

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
--	-------------	-------------	--------------------	-------------

**District 4****Material HAUL To:**

<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
8/19/2019	9 mile	9	0
8/28/2019	Gibson Road	1	0
8/28/2019	Hathcock Road	1	0
<b>Milled Asphalt</b>		<b>11</b>	<b>0</b>

**District 5****Work Performed:**

<u>Date</u>	<u>Road</u>
8/15/2019	Timber Island Road
8/15/2019	12th Street SE
8/15/2019	Bayou Drive
8/15/2019	Timber Lane
8/15/2019	Timber Island Road
8/15/2019	12th Street SE
8/19/2019	Mill Road
8/19/2019	Brown's Cemetery
8/19/2019	Addies Road
8/19/2019	Brown's Cemetery
8/20/2019	Frank McKamey Way
8/20/2019	Frank McKamey Way
8/20/2019	Tourist Development Center
8/21/2019	Millender Street
8/22/2019	Maine Street
8/22/2019	9th Street E
8/22/2019	Lagoon Street
8/22/2019	9th Street E
8/26/2019	Bloody Bluff Road
8/26/2019	Brick Yard Road
8/26/2019	North Road
8/26/2019	Wright Lake Road
8/26/2019	Gardners Landing Road
8/26/2019	Sand Beach Road
8/26/2019	County Roads, Eastpoint William Massey
8/26/2019	Jeffie Tucker Road
8/26/2019	Addies Road
8/26/2019	Jeffie Tucker Road
8/26/2019	River Road
8/26/2019	Mill Road
8/26/2019	River Road
8/26/2019	Mill Road
8/26/2019	River Road
8/26/2019	County Roads, Eastpoint William Massey
8/26/2019	Mill Road
8/26/2019	River Road
8/26/2019	65 State Road
8/27/2019	State Street
8/27/2019	4th Street
8/27/2019	Lighthouse Road
8/27/2019	Eastpoint Cemetery

**District 5****Work Performed:**

<b><u>Work Performed:</u></b>	<b><u>Date</u></b>	<b><u>Road</u></b>
Cut grass along shoulders of road on county right of way	8/27/2019	6th Street
VMS Work, Cut Grass, Blowed Sidewalks, Cleaned ditches, Litter pickup	8/27/2019	Sheriff's Office ( Jail )
VMS Work, Cut Grass, Blowed Sidewalks, Cleaned ditches, Litter pickup	8/27/2019	65 State Road
VMS Work, Cut Grass, Blowed Sidewalks, Cleaned ditches, Litter pickup	8/27/2019	US HWY 98 (Eastpoint, William Massey)
VMS Work, Cut Grass, Blowed Sidewalks, Cleaned ditches, Litter pickup	8/27/2019	US HWY 98 (Eastpoint, William Massey)
VMS Work, Cut Grass, Blowed Sidewalks, Cleaned ditches, Litter pickup	8/27/2019	US HWY 98 (Eastpoint, William Massey)
Cut bushes back	8/27/2019	Cape Street
Cut bushes back	8/28/2019	Lighthouse Road
Box drag	8/28/2019	Lighthouse Road
VMS Work, Cut Grass, Blowed Sidewalks, Cleaned ditches, Litter pickup	8/28/2019	US HWY 98 (Eastpoint, William Massey)
Cemetery, Cut, Raked & Cleaned	8/28/2019	Eastpoint Cemetery
Cemetery, Cut, Raked & Cleaned	8/28/2019	Eastpoint Cemetery
VMS Work, Cut Grass, Blowed Sidewalks, Cleaned ditches, Litter pickup	8/28/2019	US HWY 98 (Eastpoint, William Massey)
Cut bushes back	8/28/2019	Frank McKamey Way
Cut grass along shoulders of road on county right of way	8/28/2019	Quail Run Drive
Cut grass along shoulders of road on county right of way	8/28/2019	Beacon Street
Cut grass along shoulders of road on county right of way	8/28/2019	Lagoon Street
Cut grass along shoulders of road on county right of way	8/28/2019	Pinnacle Street
Cut grass along shoulders of road on county right of way	8/28/2019	Sybil Court
Cut grass along shoulders of road on county right of way	8/28/2019	Sharol Court
Cut grass along shoulders of road on county right of way	8/28/2019	Cape Street
Cut grass along shoulders of road on county right of way	8/28/2019	Woodill Road
Cut grass along shoulders of road on county right of way	8/28/2019	Lighthouse Road
Driveway repair	8/28/2019	River Road
Pot hole Repair (Fill)	8/28/2019	Bear Creek Rd
Cut bushes back	8/28/2019	Messer Road
Cut grass along shoulders of road on county right of way	8/28/2019	Airport Road
Cut grass along shoulders of road on county right of way	8/28/2019	Frank McKamey Way

0

**Material HAUL From:**

<b><u>Material HAUL From:</u></b>	<b><u>Date</u></b>	<b><u>Road</u></b>	<b><u>Cubic Yards</u></b>	<b><u>Tons</u></b>
Debris	8/28/2019	Lighthouse Road	18	0
Debris	8/28/2019	Lighthouse Road	18	0

**Debris** **TOTAL****36** **0**

Litter 8/28/2019 Eastpoint Cemetery

9 0

**Litter** **TOTAL****9** **0****Material HAUL To:**

<b><u>Material HAUL To:</u></b>	<b><u>Date</u></b>	<b><u>Road</u></b>	<b><u>Cubic Yards</u></b>	<b><u>Tons</u></b>
Dirty 89 Lime Rock	8/22/2019	Lighthouse Road	18	0
Dirty 89 Lime Rock	8/22/2019	Lighthouse Road	18	0
Dirty 89 Lime Rock	8/28/2019	Lighthouse Road	18	0
Dirty 89 Lime Rock	8/28/2019	Mill Road	54	0

**Dirty 89 Lime Rock** **TOTAL****108** **0**

Milled Asphalt 8/15/2019 12th Street SE 9 0

**District 5**

**Material HAUL To:**

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Milled Asphalt	8/20/2019	Frank McKamey Way	3	0
Milled Asphalt	8/28/2019	Bear Creek Rd	1	0
<b>Milled Asphalt</b>		<b>TOTAL</b>	<b>13</b>	<b>0</b>



**FRANKLIN COUNTY DEPARTMENT OF**

Solid Waste & Recycling ❖ Animal Control ❖ Parks & Recreation  
 210 State Road 65  
 Eastpoint, Florida 32328  
 Tel.: 850-670-8167  
 Fax: 850-670-5716  
 Email: fcswd@fairpoint.net

**DIRECTOR'S REPORT**

**DATE** September 3, 2019

**TIME:** 9:00 A.M.

**SUBJECT(S):**

**FOR BOARD INFORMATION:**

**Right-of-Way Debris Pickup/Recycle Material Hauled August 16, 2019- August 28, 2019**

**August 16<sup>th</sup> -August 28<sup>th</sup>**  
**RIGHT-OF-WAY DEBRIS PICKUP**

Apalachicola	Eastpoint	St George Island	Carrabelle	Lanark	Alligator Point
46.97 TONS	28.10 TONS	5.95 TONS	30.04 TONS	11.62 TONS	50.32 TONS

**RECYCLE MATERIAL HAULED**

	Apalachicola	Eastpoint	St George Island	Carrabelle	Lanark	Alligator Point	St James
Cardboard	3.52 TONS	4.87 TONS	2.73 TONS	2.14 TONS	-0- TONS	-0- TONS	0.33 TONS
Plastic,Paper, Glass, Aluminum	1.94 TONS	3.4 TONS	1.11 TONS	2.03 TONS	-0- TONS	-0- TONS	1.14 TONS

## **County Extension Activities August 21 – September 3, 2019**

### General Extension Activities:

- City permit acquisition should happen soon and the general contractor for the renovation project on the future home of the Extension Office is ready to go. Tentative start date is September 16.

### Sea Grant Extension:

- Extension Director participated with a team of 6 Panhandle UF Extension faculty to host a “Springs Tour” of 3 NW Florida freshwater springs to discuss water quality issues, management strategies and public use of these important water features. 35 participants gained knowledge of these unique systems and why these open windows to the Floridan aquifer need to be protected.
- Extension Director summarized session content from recent aquaculture lease storm preparation workshop hosted at the FSU Marine Lab during August.
- Extension Director attended the yearly Extension Professionals meeting in Fort Meyers. A first-place team award was received for a Facebook LIVE session conducted on the topic of damage to aquaculture lease sites and gear during Hurricane Michael. A second-place team award was received for aquaculture infographics that were done as part of National Seafood Month in October.

### 4-H Youth Development:

- Four Franklin County 4-H youth submitted photos in the state 4-H photography contest and received 15 awards, including 4 first place state-level awards for their age and photo entry category.

### Family Consumer Sciences:

- Family Nutrition Program (FNP) Assistant teaching hands-on cooking skills with pre-K youth to 8<sup>th</sup> grade with “Kids in the Kitchen curriculum. Includes kitchen safety, cooking skills, how to follow recipes and, always the favorite part, taste testing.

# University of Florida's Institute of Food and Agricultural Sciences

## Franklin County Educational Team

**Erik Lovestrand**, County Extension Director/Sea Grant Regional Specialized Agent

**Michelle Huber**, Office Manager/Program Assistant, Franklin County

**Kayle Mears**, Family Nutrition Program Assistant

**Samantha Kennedy**, Wakulla County Family and Consumer Sciences

**Rachel Pienta, Ph.D.**, Wakulla County 4-H Youth Development

**Scott Jackson**, Sea Grant/Agriculture/Technology, Regional Specialized Agent Bay County

**Melanie G. Taylor**, Gulf County 4-H/Family and Consumer Sciences

**Ray Bodrey**, Gulf County CED/Agriculture/Horticulture/Sea Grant

**Heather Kent**, 4-H Regional Specialized Agent

**Les Harrison**, Wakulla County CED/Agriculture/Small Farms/Horticulture

**John Wells**, Northwest Extension District Information Technology Expert

**Pete Vergot III, Ph.D.**, Northwest District Extension Director

*The Foundation for The Gator Nation*

*An Equal Opportunity Institution*



**PUBLIC HEARING  
SHELL BAY RE-ZONING SIMMONS PROJECT  
TUESDAY, SEPTEMBER 3, 2019  
10:00 AM**

- 1. Consideration of a request to re-zone a 22.77 +/- acre parcel of land lying in Section 35, Township 7 South, Range 5 West, Carrabelle, Franklin County, Florida. Request submitted by Garlick Environmental Associates, agent for William Simmons, applicant.**



**AN ORDINANCE RE-ZONING A 22.77+/- ACRE PARCEL LYING IN SECTION 35, TOWNSHIP 7 SOUTH, RANGE 5 WEST, CARRABELLE, FRANKLIN COUNTY, FLORIDA FROM R-1 SINGLE FAMILY RESIDENTIAL AND R-2 SINGLE FAMILY MOBILE HOME TO R-1A SINGLE FAMILY SUBDIVISION.**

**ORDINANCE 2019- \_\_\_\_\_  
FRANKLIN COUNTY, FLORIDA**

**WHEREAS**, the Board of County Commissioners of Franklin County, Florida has received a recommendation from the Franklin County Planning and Zoning Commission for changing the zoning of private real property, and

**WHEREAS**, the Board of County Commissioners of Franklin County, Florida has conducted a public hearing with due notice, and

**NOW, THEREFORE, BE IT RESOLVED BY THE FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS that:**

The permitted zoning of a 22.77+/- acre parcel lying in Section 35, Township 7 South, Range 5 West, Carrabelle, Franklin County, Florida as shown on the attached legal description labeled Exhibit A and zoning map labeled Exhibit B, is changed from R-1 Single Family Residential and R-2 Single Family Mobile Home to R-1A Single Family Subdivision.

This Ordinance adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2019, in regular meeting of the Franklin County Board of County Commissioners after notice of intent to adopt it as a rezoning of less than 5% of the County. This ordinance shall take effect when notice of receipt of a certified copy of same is returned from the Florida Secretary of State.

**THE FRANKLIN COUNTY BOARD OF  
COUNTY COMMISSIONERS**

BY: \_\_\_\_\_  
Noah Lockley, Jr. Chairman

ATTEST:

\_\_\_\_\_  
Marcia M. Johnson, Clerk of Court

## EXHIBIT A

together with all tenements, hereditaments, easements and appurtenances belonging to or benefiting such property.

The Property Appraiser's Parcel Identification Numbers are as follow: 35-07S-05W-1002-0000-0010, 35-07S-05W-1002-0000-0020, 35-07S-05W-1002-0000-0030, 35-07S-05W-1002-0000-0040, 35-07S-05W-1002-0000-0050, 35-07S-05W-1002-0000-0060, 35-07S-05W-1002-0000-0070, 35-07S-05W-1002-0000-0080, 35-07S-05W-1002-0000-0090, 35-07S-05W-1002-0000-0100, 35-07S-05W-0000-0180-0000; 35-07S-05W-0000-0393-0000; 35-07S-05W-0000-0010-0020; 25-07S-05W-1004-0000-0031; 35-07S-05W-0000-0190-0000; 35-07S-05W-0000-0380-0010; 35-07S-05W-0000-0380-0030; 35-07S-05W-0000-0200-0000; 35-07S-05W-0000-0150-0000; 35-07S-05W-0000-0170-0000; 35-07S-05W-0000-0380-0020; 35-07S-05W-0000-0160-0000; 35-07S-05W-0000-0392-0000.

### 5. CONSIDERATION

Good and valuable consideration plus the sum of Ten Dollars (\$10.00) received by me from you.

### 6. CONVEYANCE OF REAL PROPERTY

For the consideration described in Paragraph 5, I have granted, bargained and sold to you the Real Property to have and to hold in fee simple forever.

### 7. WARRANTY

I fully warrant the title to the Real Property and will defend the same against the lawful claims of all persons whomsoever except for covenants, reservations, restrictions and easements of record, if any.

### 8. NOT HOMESTEAD

I represent and warrant that the Real Property is neither the homestead or residence of myself or a member of my family, nor is the Real Property adjacent to the homestead or residence of myself or a member of my family.

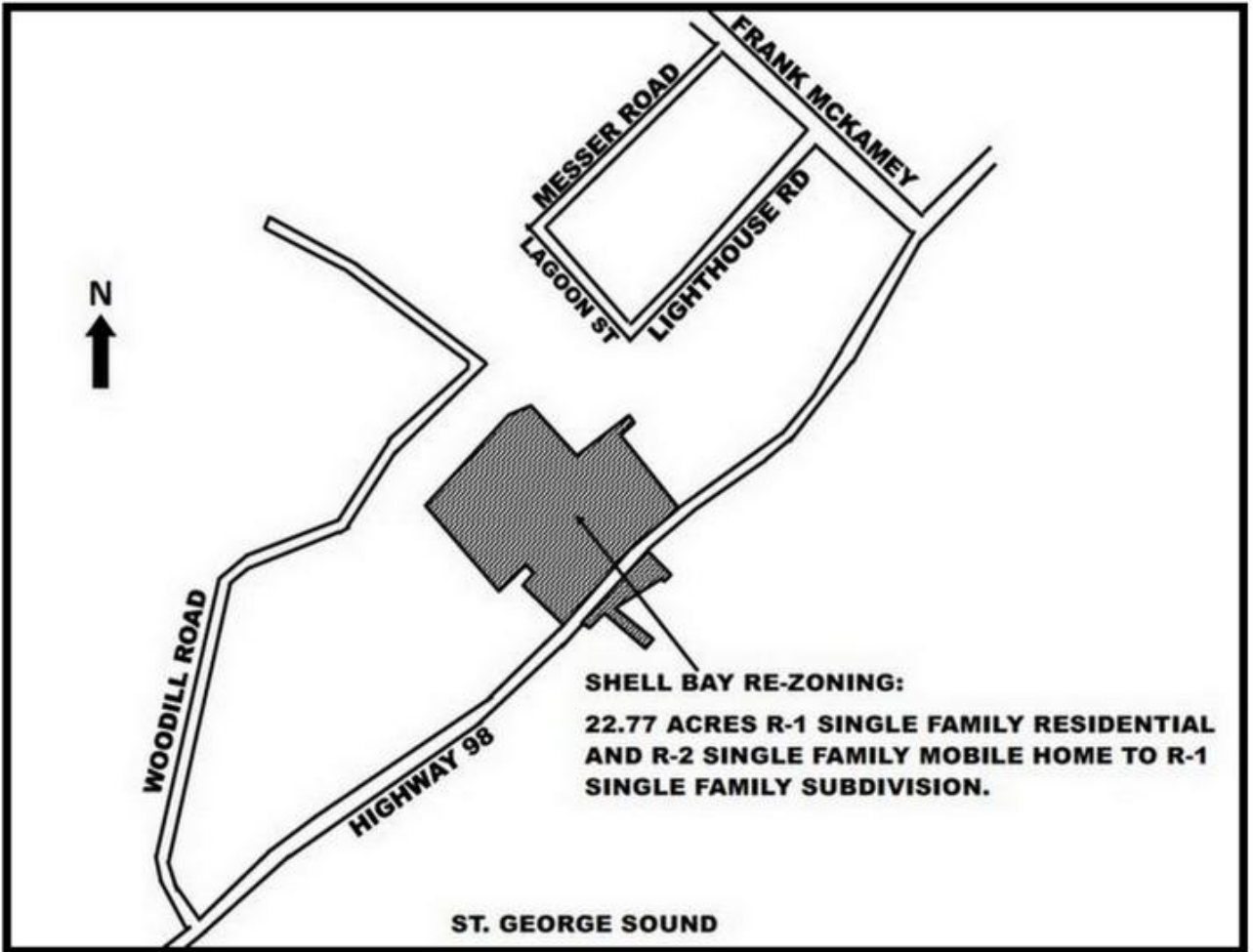
Executed on Feb 26, 2018.

FLADD, LLC, a Georgia Limited Liability Company

By: 

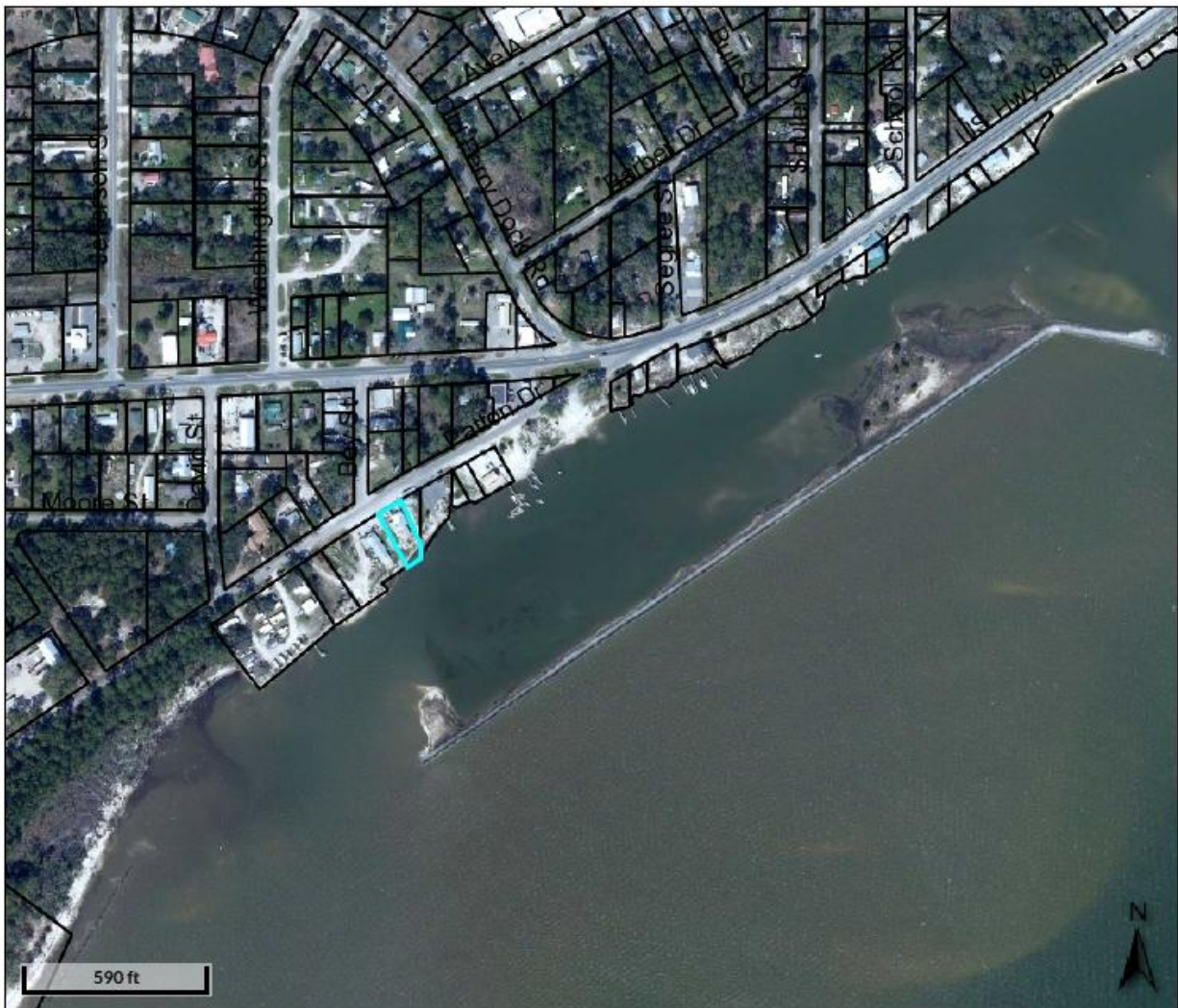
Paul Raulet Member/Manager of FLADD, LLC  
C/O Raulet Property Partners  
621 North E Ave., Atlanta, GA 30308

# EXHIBIT B



**PUBLIC HEARING FOR SUSAN REEDER  
TUESDAY, SEPTEMBER 3, 2019  
10:15 AM**

- 1. Consideration of a request to re-zone a .29 acre parcel from C-1 Commercial Fishing to C-3 Commercial Recreation. Parcel is located at 332 Patton Drive, Eastpoint, Franklin County, Florida. Request submitted by Susan Reeder, applicant.**



**AN ORDINANCE RE-ZONING A .29 +/- ACRE PARCEL LYING IN SECTION 31, TOWNSHIP 8 SOUTH, RANGE 6 WEST, EASTPOINT, FRANKLIN COUNTY, FLORIDA FROM C-1 COMMERCIAL FISHING TO C-3 COMMERCIAL RECREATION.**

**ORDINANCE 2019- \_\_\_\_\_  
FRANKLIN COUNTY, FLORIDA**

**WHEREAS**, the Board of County Commissioners of Franklin County, Florida has received a request from a private property owner to re-zone a parcel of private real property, and

**WHEREAS**, the Board of County Commissioners of Franklin County, Florida has conducted a public hearing with due notice, and

**NOW, THEREFORE, BE IT RESOLVED BY THE FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS that:**

The permitted zoning of a .29 +/- acre parcel lying in Section 31, Township 8 South, Range 6 West, Eastpoint, Franklin County, Florida as shown on the attached legal description labeled Exhibit A and zoning map labeled Exhibit B, is changed from C-1 Commercial Fishing to C-3 Commercial Recreation.

This Ordinance adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2019, in regular meeting of the Franklin County Board of County Commissioners after notice of intent to adopt it as a rezoning of less than 5% of the County. This ordinance shall take effect when notice of receipt of a certified copy of same is returned from the Florida Secretary of State.

**THE FRANKLIN COUNTY BOARD OF  
COUNTY COMMISSIONERS**

BY: \_\_\_\_\_  
Noah Lockley, Jr. Chairman

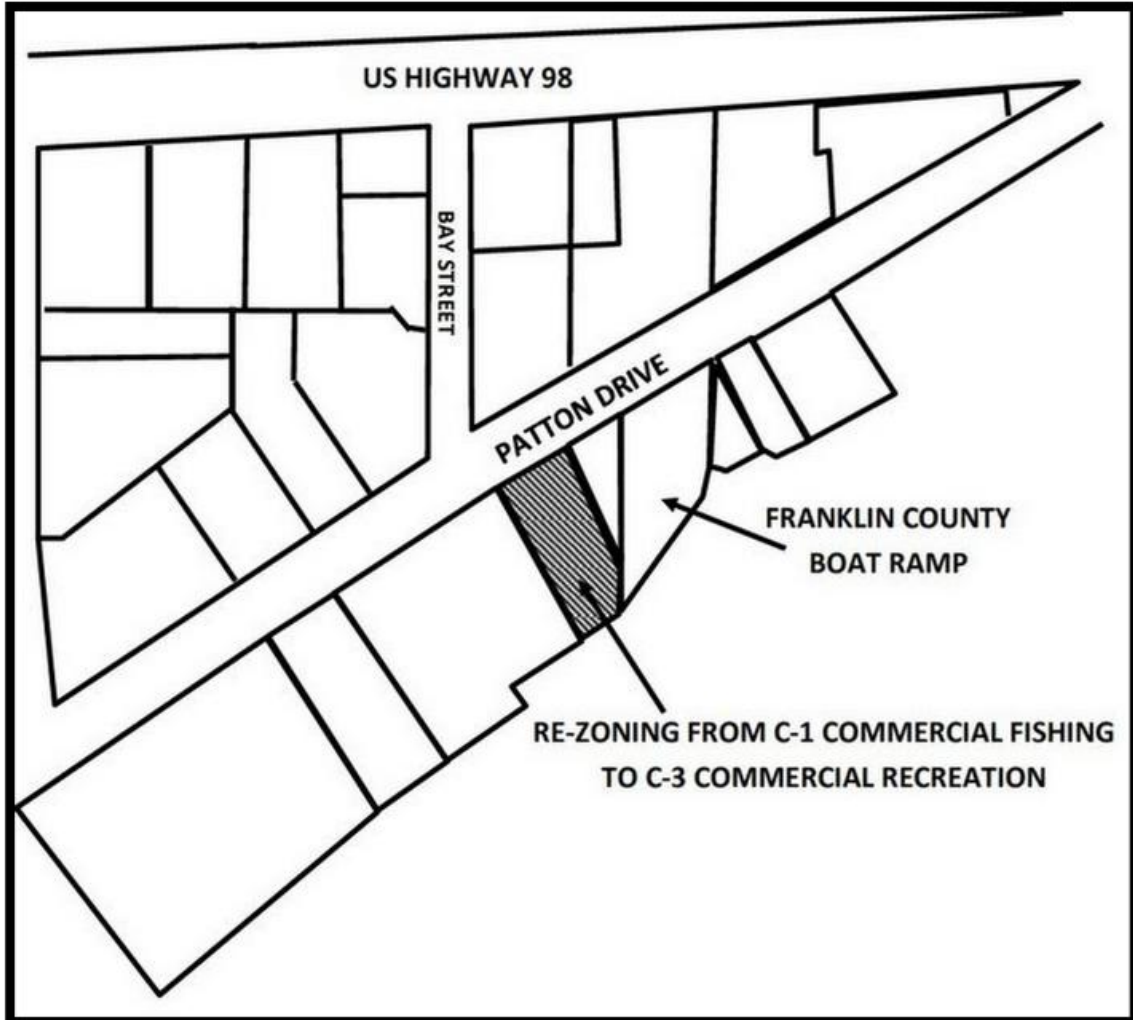
ATTEST:

\_\_\_\_\_  
Marcia M. Johnson, Clerk of Court

## EXHIBIT A

A parcel of land, partly in the NW 1/4 and partly in the SW 1/4 of Fractional Section 31, Township 8 South, Range 6 West, and hereby further described as follows: Begin at a point 21 feet due South of the NE corner (I.P. Stake) of said SW 1/4, run thence N29 degrees 35 minutes West, along Stegals line, 128 feet, thence S60 degrees 25 minutes West, along the Southerly boundary of the 66 foot State Road S-65, formerly No. 10, 87 feet; thence S29 degrees 35 minutes East along Millender's line, 165 feet to St. George Sound, (1946 survey); thence Northeasterly along said South 79 feet, more or less, to a point due South of the Place of Beginning; thence North 20 feet, more or less to the POINT OF BEGINNING. Same being all the remaining unsold portion of two adjoining tracts of record in Franklin County, Florida; (1) Deed Book "JJ" on pages 70-71; (2) Deed Book "NN" on pages 38-39.

EXHIBIT B





RESTORE Report  
BOCC Regular Meeting  
September 3, 2019

1. The Board will be opening bids for the reconstruction of Alligator Drive. Clay Kennedy will be there. The Board should open the bids and turn them over to Clay for a recommendation. Because this is a complicated project, and potentially 8 bidders, Clay will come back to the Sept. 17 Board meeting with a recommendation. I will also be at the Sept. 17 Board meeting. We will turn over the recommended low bid to FEMA for their approval, and at that point the project, and the timeline, are in the hands of FEMA. FCMC will assist in getting FEMA reviewers to stay on the project, but who knows how long it will take, especially if Hurricane Dorian becomes a large disaster.
2. Treasury has noted that Franklin County did not completely comply with the public notice rules regarding the 2 planning studies for dune restoration and Stormwater on St. George Island, so the 45-day public notice will have to start all over again. It is a technical issue regarding what was posted on the county website.  
Langton Consulting is continuing to work on the project so this 45-day period that we have to do over again will not be a total loss.

County Coordinator's Report  
BOCC Regular Meeting  
September 27, 2019

1. At your August 6<sup>th</sup> meeting the Board, by motion, supported a resolution proclaiming the last Saturday in September as Apalachicola National Estuarine Research Reserve (ANERR) Day. It was out intention of have Mrs. Jenna Harper, ANERR's Director, at that meeting to accept the resolution, unfortunately that didn't happen. Mrs. Harper is here today to accept the resolution, which I will read into the record and presented by the Board.
  
2. At your May 1, 2018 regular meeting, I explained to the Board that the property owner located at 1584 Peachtree Road, located in the area known as Southland west of Apalachicola, complained of standing water in a ditch located at the edge of his property after a rain event. At that same meeting, the Board directed me to have a discussion with Dewberry about options on resolving that issue. I was not able to have that immediate discussion with Dewberry and then the Hurricane Michael recovery became a priority as it related to the county's use of Dewberry. Last week, Chairman Lockley asked for an update on this matter, so I discussed this stormwater issue with Mr. Clay Kennedy of Dewberry. Mr. Kennedy suggested that we consider using the Road Department to follow the drainage system to make sure that there is nothing, such as downed trees from Hurricane Michael, blocking the path and adding to the drainage problem before agreeing to what could be an expensive stormwater study for the Southland area only. Keep in mind that since the water table in that area is high, there might not be an easy solution to the drainage problem, or any changes made to correct standing water in the ditch at 1584 Peachtree Road might increase stormwater problems to other property owners in that area. Mr. Kennedy is here this morning in case the Board has additional questions. **Board discussion.**
  
3. During your budget workshops the Board discussed adding an additional part-time animal control officer to the county's Animal Control department due to increased calls and to have 7-day a week coverage. During that discussion it was stated that both the City of Carrabelle and the City of Apalachicola should contribute to the Animal Control budget since the county's animal control officers responded to many complaints within both city limits and therefore spent a lot of time in both cities. The Board request that I contact both cites and ask that they each consider contributing \$7000, which would offset some of the added expenses of the new part-time position, if they wanted the county's animal control officers to continue responding to calls within the city limits. The Board also wanted a formal agreement that would include language requiring city officers to respond with the animal control officers to assist with some of the human conflicts that go along with these calls. After having these discussions with representatives from both cities, keeping in mind that they are also in the middle of their budget process, I ask the Board to consider this alternate option. Each city would contribute \$3500 this year's budget and then agree to \$7000 for the 2020-21 budget

year, in addition, all animal complaints calls would go to the Sheriff's dispatch, then a local city police officer would respond and determine if an animal control officer is needed. That process might reduce the amount of calls that require an animal control officer, there would be a source to determine where these calls originate for future discussions, and a law enforcement officer would be at the location to address any human conflict. I have discussed this matter with Mr. Fonda Davis, and he supports the idea. **Board discussion.**

4. The County has received the State of Florida's Department of Health annual contract for operations of the Franklin County Health Department for contract year 2019-2020. This is the standard contract to ensure coordination between the state and county in operation of the Franklin County Health Department. I will send a copy to Attorney Shuler to verify that there were no significant changes from last year's contract. **Board action** to authorize the Chairman's signature on the contract contingent on Attorney Shuler's review and the approval of the county's 2019-2020 budget at the final budget public hearing scheduled for September 17<sup>th</sup> at 5:15 pm.
5. The following are Weems action and information items:
  - a. As requested at your August 20<sup>th</sup> meeting, I contacted Mr. Bryan Hall Jr. of Carr Riggs and Ingram to request the cost of an operational audit. Mr. Hall explained that the State of Louisiana has mandated a similar engagement for every public hospital in that state and he use as a model for this request. As part of the audit they would spend most of the time on billings and collections, also look at revenue cycle, cash management, point of sale and cash security, vendor payments/management/priority, and payroll. Between gathering and examining the necessary information, interviewing staff, and completing the written reports entailing their findings and recommendations it would take about 4 weeks from the start date. The fee for this audit is \$16,000 plus expenses and could be started as early as next week. I have shared this information with your Interim CEO, and if there is a desire to reduce the cost of the audit therefore reducing what information is looked at, he would like the Board to consider his priority list before making your final decision. **Board discussion/action.**
  - b. At the Weems Board of Director's August 29<sup>th</sup> meeting, there was a discussion about vacant Board seats and attendance. Based on that discussion the Board of Directors decided not to renew Mr. Henry (Hank) Kozlowsky's term as he has missed quite a few meetings this year. There are also some Directors that require their terms to be renewed. **Board action** not to renew Mr. Kozlowsky's term, renew Mr. Doug Creamer and Mr. Duffie Harrison's terms, and appoint Ms. Myrtis Wynn and Mr. Donnie Gay to the Weems Board of Directors for one-year terms. Ms. Wynn will serve as the District 3's representative and Mr. Gay will serve as District 1's representative.
  - c. Mrs. Erin Griffith has completed the USDA grant pre-application that would allow the County to purchase two new ambulances and pay only \$55,000 per unit which would be the county's 25% match for the USDA grant. **Board action** to

- authorize the Chairman's signature on the USDA grant application for the purchase of two new ambulances that will be paid from the Health Care Surtax.
- d. Inform the Board that based on the motion at your August 20<sup>th</sup> meeting, I informed Mr. Joe Bynum of TRO Jung | Brannen, architects for the new facility at Weems, to pause on the requiring a Guaranteed Maximum Price (GMP) from Culpepper until he gets further direction from the Board.
  - e. Inform the Board that Mr. Bynum was able to get a date from AHCA for the Stage II Stand-up Review. If the Board recalls, when Mr. Bynum appeared at the July 8<sup>th</sup> Workshop to discuss the Weems new facility project, he explained that AHCA was planning on adopting new codes and regulations after December 31, 2019 and if the County didn't have a Stage II Stand-up Review before that date, it would add to the overall new facility project cost. As a time saving measure Mr. Bynum submitted a fee summary proposal for both projects, the AHCA Review and the GMP, which the Board approved by motion. As I stated in the previous report item, he will not proceed with the GMP portion of that proposal until he gets further direction from the Board.
6. Similar to the purchase of the ambulances, Mrs. Griffith has also completed the USDA grant application for a fire sprinkler/suppression system installation, interior painting, and replacement of a certain section of the roof at the Fort Coombs Armory. The County's match of this approximately \$850,000 project will be \$212,500. To meet the match requirements the county will use a State Fire Marshall Office \$100,000 grant, \$100,000 set aside by TDC last year, and a recent legislative appropriation. **Board action** to authorize the Chairman's signature on the USDA grant pre-application for the Armory upgrades.
  7. At your August 20<sup>th</sup> regular meeting request for qualification packets for the design of the widening and resurfacing of County Road 30A from US Highway 98 to Thirteen Mile Road were opened and read aloud. There were four firms that submitted packets for ranking by the review committee, Dewberry, Genesis/Halff, George & Associates, and Gortemoller. Based on the scores of the review committee, Genesis/Halff was ranked #1, Dewberry #2, George & Associates #3, and Gortemoller #4. **Board action** to accept the review committee rankings and start negotiations with Genesis/Halff.
  8. The Franklin County School Homecoming Parade will be held on Friday, September 27<sup>th</sup> on Highway 98 from Old Ferry Dock Road to 2<sup>nd</sup> Street in Eastpoint. The Franklin County Sheriff's Office will work with the schools to assist with the parade and detour route. **Board action** to approve the closing of Highway 98 and the adjoining streets for the parade.
  9. The Franklin County Legislative Delegation is scheduled for Monday, September 23<sup>rd</sup> at 6:00 pm here in your meeting room. I am in the process of reviewing last year's legislative request and will review the list with each of you before your next regular meeting.

10. Inform the Board that Opportunity Florida will be having their next monthly meeting here in Franklin County. This meeting will be on September 25<sup>th</sup> from 12 noon to 2pm here in your meeting room.
11. Remind the Board that your 1<sup>st</sup> Budget Public Hearing is this evening at 5:15 pm (ET) here in your meeting room.

*The Law Office of Thomas M. Shuler, P.A.  
Apalachicola, Florida 32320*

*Phone: 850-653-1757  
Fax: 850-653-8627  
Email: mshuler@shulerlawfl.com*

*Mailing Address:  
40-4<sup>th</sup> Street  
Apalachicola, FL 32320*

To: Franklin County Board of County Commissioners

From: Thomas M. Shuler, County Attorney

Date: August 30, 2019

---

Action Item

1. Humane Society Blocking Access Road to Gun Range on Hwy. 65

In an ongoing effort, on August 29, 2019, I met with Mr. Bud Hayes as the representative of the Humane Society concerning their announced intention to block the access road to the gun range on Highway 65, effective September 15, 2019.

Mr. Hayes informed me that there is no compromise on their intention to block the road because of the ill effect of the noise on the animals and that people are shooting improper targets, such as tvs.

Mr. Fonda Davis states that there is no reasonable alternative to create an alternate access to the gun range, except through the land-fill. This is not reasonable, as that would restrict access to land-fill hours and most people use the gun range after hours and on weekends.

The 1988 deed from the county to the Humane Society conveying the 2.38 acre parcel of land to them did not mention the access road.

The 1988 deed has a reverter provision returning ownership to the county if it is not operated as a animal shelter or is sold or if it is used for any other purpose than an animal shelter.

Mr. Howard Nabors informs me that the county has, and continues, to maintain the road. He is going to provide me with their records next week.

Since the Humane Society moved to the gun range and not the other way around, it is questionable in my mind for them to accept public property for free, accept public tax dollars to operate and then claim that the pre-existing road and gun range interfere with their operations.

Complicating the matter is that it appears that part, maybe all, of the county's animal control building is situated on the 2.38 acres deeded to the Humane Society in 1988.

Options:

- A. Accept the road closure and the effective closure of the gun range on Highway 65.
- B. Provide alternative access through the land-fill and either accept restricted hours of operation at the gun range or incur costs for extra hours of operation.
- C. It was suggested to me that the public could access the gun range through the Sheriff's Department property, but as I recall the Sheriff was restricting access not broadening it.
- D. Litigation.
- E. Such other option as determined by the board.

Board Action: Unless otherwise determined by the board, I recommend that you authorize me to consider litigation options and report back to the board for further instructions.

#### Informational Items

2. Pearl Restaurant Sign

I have sent a letter to the owner of the Pearl Restaurant in Lanark Village stating that the county's investigation showed that the county did not damage the underground wiring to the sign during Hurricane Michael debris clean-up. In short, Pam's records show that the county debris contractor did not pick up debris from the location of the sign. I have given the owner 30 days to provide additional information why she believes that the county is responsible for the damage to the sign.

3. Dog Island Conservation District ("DICD") – Hurricane Michael Debris Removal

I followed-up with the DICD this week concerning their request that Franklin County defer its tipping fees, estimated to be around \$150,000.00 by DICD at upper end of range. Both myself and Pam Brownell expressed concern over this proposal because it is inconsistent with prior FEMA policy requiring payment upfront, followed by FEMA reimbursement at 75% generally, but 90% for Hurricane Michael. The deferral plan as proposed left Franklin County exposed to the loss if FEMA failed to reimburse and no plan to pay the county for the portion of the tipping fees not reimbursable by FEMA.

In short, the DICD is pursuing alternative plans concerning the removal of debris. I did not receive or ask for details.

Respectfully Submitted,

Thomas M. Shuler







Christopher Lord  
Government Relations Manager

August 13, 2019

Chairman Noah Lockley Jr.  
Franklin County, FL  
33 Market St., Suite 203  
Apalachicola, FL32320

Dear Chairman Noah Lockley Jr,

Mediacom will be making some changes in your local cable television lineup. Details of these changes are listed below. Customers will be notified of the following changes:

**Channel Additions:**

- Game Show Network (GSN)
  - Game Show Network will be added to the Kids & Variety Pak on channel 225 on or about September 16, 2019. A Mediacom HD adapter, HD receiver or cable card is required to view the Game Show Network.
- Start TV
  - Start TV will be added to the Kids & Variety Pak on channel 136 on or about September 16, 2019. A Mediacom HD adapter, HD receiver or cable card is required to view Start TV. Start TV showcases strong and resourceful female leading characters in a lineup of contemporary and proven procedural dramas. Each lead character and series embody a boldness and determination to “Start” leading the way, seeking the truth, solving the crime and defending the innocent.

**Channel Moves:**

- MTV Classic
  - Effective on or about September 16th, MTV Classic will move from 225 to 281.

If you have any questions, I can be reached by phone at 850.934.2551 or via email at [clord@mediacomcc.com](mailto:clord@mediacomcc.com).

Sincerely,

Christopher Lord  
Government Relations Manager  
Mediacom Communications

Mediacom Communications Corporation  
1613 Nantahala Beach Road  
Gulf Breeze, Florida 32563