

**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING
COURTHOUSE ANNEX – COMMISSION MEETING ROOM
JULY 5, 2017
9:00 A.M.
MINUTES**

Commissioners Present: Joseph Parrish – Chairman, Noah Lockley-Vice-Chairman, Cheryl Sanders, William Massey, Ricky Jones

Others Present: Marcia M. Johnson, Clerk of Court, Michael Moron-County Coordinator, Michael Shuler – County Attorney, Lori P. Hines-Deputy Clerk to the Board.

Call to Order

Chairman Parrish called the meeting to Order.

Prayer and Pledge

There was a prayer followed by the Pledge of Allegiance.

Approval of Minutes

On motion by Commissioner Massey, seconded by Commissioner Sanders, and by unanimous vote of the Board present, it was agreed to approve the minutes from the meeting held on June 20, 2017.

Payment of County Bills

On motion by Commissioner Lockley, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to approve payment of the County's bills.

Department Directors Report

Howard Nabors – Superintendent of Public Works

Mr. Nabors reported the grass is still being cut and they are maintaining the limerock roads after all the rain. He said they will be cutting the grass every two weeks for the next three months.

Mr. Nabors stated the mosquitoes are bad but the Mosquito Control Department is doing all they can by putting out larvacide and spraying.

Fonda Davis – Solid Waste Director

Mr. Moron said Mr. Davis is not present today so he will present his report. He read the following action item:

SOLID WASTE VACANT POSITION:

FOR BOARD APPROVAL: Due to the recent retirement of Letha Brannan the Solid Waste & Recycling Department has a vacant position that needs to be filled, and I'm requesting Board approval to advertise to fill the position first in-house and if unsuccessful than with the local media.

ACTION REQUESTED: Motion authorizing the advertisement of the vacant position within the Solid Waste & Recycling Department first in-house and if unsuccessful than with the local media.

On motion by Commissioner Massey, seconded by Commissioner Sanders, and by unanimous vote of the Board present, it was agreed to authorize advertising for the vacant position in the Solid Waste & Recycling Department first in-house and if they are unsuccessful, then with the local media.

Right-of-Way Debris Pickup/Recycle Material Hauled June 16th – June 28th

Commissioner Lockley stated Double AA won the championship yesterday and he is proud of them. Commissioner Massey said they won the state championship. Commissioner Jones said they only had one defeat all week. Commissioner Sanders asked the status of the Ozones. Commissioner Jones reported they are playing this coming week. Commissioner Sanders said the girls play after that. She congratulated Double AA on their win and said they are proud of all of them. Commissioner Lockley asked for the team to come to the Board meeting when they return so the Board can congratulate them in person. Mr. Moron agreed to notify Mr. Davis to have the team appear.

Pam Brownell – Emergency Management Director

Mrs. Brownell presented her report, as follows:

Action Items:

1. Request the Boards approval and signing of the 2017-2018 EMPA base grant in the amount of \$105,806.00.

2. Request the Boards approval and signing of the 2017-2018 EMPG grant in the amount of \$53,525.00.
3. Request the Boards approval and signing of the State Mutual Aid Agreement.

On motion by Commissioner Lockley, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to approve and sign the 2017-2018 EMPA base grant in the amount of \$105,806.00, the 2017-2018 EMPG grant in the amount of \$53,525.00 and the State Mutual Aid Agreement. Commissioner Lockley asked if Mrs. Brownell is satisfied with these grants. Mrs. Brownell answered no, but said she has voiced her opinion.

Information Items:

1. EOC Staff continue to promote our Re-Entry Tag program and encourage all residents to apply for their Re-Entry Tag. Staff are also encouraging all residents to sign up for Alert Franklin our new County Alert system.
2. 07/06/17 Jennifer Daniels will be doing a Special Needs/Re-Entry Presentation at the Holy Family Senior Center.
3. 2 CERT Classes and Exercises were held at the EOC during the weeks of 06/12/17 – 06/30/17.
4. EOC Staff responded to Tropical Storm Cindy including the 4 houses damaged on St. George Island due to a tornado.
5. EOC Staff responded to the Shrimp Boat, Miss Angela, that sank in the Apalachicola River on 06/27/17.
6. EOC Staff met with Collins Vacation Properties on 06/27/17 regarding volunteers, re-entry tags, and notifications.

The meeting recessed at 9:07 a.m.

The meeting reconvened at 9:10 a.m.

Erik Lovstrand – Extension Office Director

Mr. Lovstrand presented his report, as follows:

County Extension Activities June 21 – July 5, 2017

General Extension Activities:

- Extension Staff assisted local citizens regarding water testing, tree diseases, injured wildlife, soil tests, fruit trees, sea turtle lighting, and other topics.

Sea Grant Extension:

- Extension Director participated in the weekly planning calls for the Dark Skies turtle lighting project. Purchase of lighting supplies for first round of retrofits has been accomplished.
- Extension Staff conducted oyster harvester training sessions in Apalachicola during the last week before purchase price increase to provide needed certification for buying a license. Showed video to approximately 250 harvesters over 5 days.

4-H Youth Development:

- 32 Franklin County teens attended 4-H summer camp this year with 5 serving as Senior or Junior Counselors. Many in the group were first-time campers, thanks to generous donation support from the community.
- Extension Director spent 2 days at camp during the 5 day camp-week.

Family Consumer Sciences:

- Franklin County FNP Program Assistant continues to conduct nutrition programing in the schools.

Agriculture/Horticulture:

- Extension Director participated with other UF Faculty and Dept. of Agriculture experts in a bio-control effort aimed at slowing the spread of Citrus Greening in the County. A tiny parasitoid wasp species (*Tamarixia radiata*) was released into known populations of Asian citrus psyllids that have been identified by insect sampling activities over past several months. Approximately 100 wasps were released at each of 4 locations in Franklin County on June 26, 2017. Locations were spread between Apalachicola, Eastpoint and Carrabelle.
- This method has proven effective in other to significantly reduce psyllid populations with no known negative in the environment. Wasps were tested with native psyllids and did not parasitize any of the test species except for the Asian citrus psyllid.

Mr. Lovestrand reported 32 youth went to Summer 4-H Camp. He said this is the largest number in a long time.

Mr. Lovestrand stated the parasitoid wasp was released to try and combat the Asian citrus psyllids and stop the spread of the Citrus Greening disease in the county. He explained 4 vials of about 100 wasps were released in 4 locations from Apalachicola to Carrabelle where they knew there were populations of psyllids. Commissioner Lockley asked how long the wasp will last. Mr. Lovestrand stated the wasps will stay in the area and reproduce as long as psyllids are there for them to prey on. He explained they need the psyllids to survive so if the psyllids are dying out then the wasp population will decline and eventually die out.

Mike Cooper – Weems CEO – Report

Mr. Cooper said the financials for May were submitted. He stated the Hospital received over a million in revenue. He reported \$110,000 of LIP money was received in March.

He stated the Hospital showed a profit of \$36,000 in May and \$226,000 to the positive year to date. He said the current ratio is strong as is the days cash on hand. He reported the current assets went down a little but the current liabilities went down more so the current ratio is strong. Mr. Cooper stated in June the Hospital received the third and final installment of meaningful use money from Medicaid. He said the meaningful use money is not reflected in the May financials. He explained on Friday they received the last installment for DISH funds in the amount of \$256,000 which will be reflected in the July financials. He reported things are good now and they will be making another large payment to the County and Tallahassee Memorial Hospital (TMH). He said they will augment their reserve account which is now at \$550,000 and hopefully will be up to \$650,000 by the end of the week.

Mr. Cooper reported the cameras for the ambulances arrived and should be installed this week. He stated going forward he should have the ability to monitor the ambulances.

Mr. Cooper said there is good news regarding the Rural Health Clinic designation. He reported the State has indicated they will be here this month to do the survey. He explained the designation will increase the Medicare and Medicaid reimbursement rates. Mr. Cooper commented that hopefully the clinics will be converted before the beginning of the fiscal year.

Mr. Cooper reported the Hospital is still operating with the temporary generator. He said Mr. Moron and Mrs. Erin Griffith, Assistant Finance Director, are working to get a quote from the state. He said they were expecting a second quote from Mr. Mike Cates, Cates Electric, but he cannot provide a quote for this type of equipment. He stated the temporary generator is working but he is concerned because it is parked near the emergency room and there are huge cables running through the yard to the building. He went on to say when it rained; these cables were submerged in water. He explained it was fenced but this situation is not optimal.

Mr. Cooper referenced two requisitions submitted in the Board packet. He explained the first requisition is for IV pumps. He stated the current IV pumps were received second hand from Tallahassee Memorial Hospital (TMH) 8-10 years ago. He reported the kits that are used with these IV pumps are being discontinued at the end of the year. He stated at that time these units will be obsolete. He said the tubing sets are cheaper for the new pumps and the Hospital will save about \$400 a month on just the tubing sets. He requested approval to purchase these IV pumps. Mr. Cooper stated they currently have 2 defibrillators that are working. He explained the Hospital has been notified by the manufacturer that they will continue working on the unit but will not produce any new parts for them, effective the end of the year. He said in order to get parts for these defibrillators; they will need to scavenge parts from other units. He said these units are at least 15 years old. Mr. Cooper requested approval to purchase 2 new

defibrillators. Commissioner Massey asked if they have the money to purchase these items. Mr. Cooper answered yes. **Commissioner Massey made a motion to purchase the IV pumps and defibrillators. Commissioner Lockley seconded the motion.** Commissioner Sanders questioned if this \$61,000 will be paid out of the meaningful use money. Mr. Cooper answered yes. Commissioner Jones mentioned that the quote from Zoll was only valid until the end of the month and #4 on the quote said purchase orders are subject to credit approval. Mr. Cooper stated this is just general information on the quote. He reported there will not be a problem extending the quote and they will not need credit as they are paying in cash. Commissioner Lockley inquired about the generator. He said they believe in purchasing items locally but if the local businesses cannot provide the items, they need to move forward. **Motion carried; 5-0.** Mr. Moron stated Mr. Craig Gibson, Weems Memorial Hospital, and Mrs. Griffith are working on these quotes. Mr. Moron read a state bid list quote from Ring Power in the amount of \$70,000 for the generator. He explained there are a lot of add ins that add about \$30,000. Mr. Moron reported they have also received 2 other quotes. Mr. Cooper stated these are additional items but they do not need all of these items. Mr. Moron reported he will discuss these quotes with Mr. Cooper and Mr. Gibson later this week. Chairman Parrish said the Sheriff has a bid list from the Sheriff's Association that may be better than the state bid list. He said a lot of people buy through them instead of the state bid list. He encouraged Mr. Moron to move forward with this item as they are paying weekly for the temporary generator. Mr. Moron agreed to work on this item today.

Mr. Moron read the following item from his report:

5. Board action to approve a Professional Engineering Services Fee Proposal with Barnett, Fronczak, Barlowe, & Shuler for the exterior renovation of the George E Weems Memorial Hospital. If the Board recalls, someone ran their vehicle into the hospital in May 2016. Approval of this proposal will start the process of repairing those damages.

On motion by Commissioner Lockley, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to approve a Professional Engineering Services Fee Proposal with Barnett, Fronczak, Barlowe & Shuler for the exterior renovation of the George E. Weems Memorial Hospital.

Mr. Moron read Item #6 from his report:

6. Inform the Board that Mr. Jim Coleman (CHC) is scheduled to meet with Mark O'Bryant (TMH) to discuss the results of the Weems Operational Assessment on Monday July 10th. Mr. Coleman would like to meet with each Commissioner individually between that Monday afternoon and Tuesday morning to discuss these results. I will contact each commissioner to setup appointments.

Chairman Parrish referenced a letter received about an incident that occurred at the hospital. He asked Mr. Cooper to research this matter and report to the Board members. Mr. Cooper said he is familiar with the incident and hopefully will take care of it this afternoon.

Commissioner Sanders asked if the financial statements for the clinics are included. Mr. Cooper stated they should be in his reports.

Public Hearing (Local Planning Agency) – Comp Plan Amendment

Public Hearing – Comp Plan Amendment

Attorney Shuler recommended the Board, by motion, postpone the public hearings until the next Board meeting at 10:45 a.m. He stated some information was not prepared on the county side comparing data and analysis because they thought the applicant was providing the information but they are not. He stated they also do not have the legal description to the subject parcel in Carrabelle that they want to attach to the amendment. Attorney Shuler said the date of the public hearings would be July 18, 2017 at 10:45 a.m. **On motion by Commissioner Sanders, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to table these public hearings until July 18, 2017 at 10:45 a.m.** Attorney Shuler clarified the public hearings will be held in this building.

Marcia M. Johnson – Clerk of Courts – Report

Clerk Johnson did not have a report at this time. Chairman Parrish asked for the dates of the budget workshops. Clerk Johnson stated Thursday, July 20th and Friday, July 21st.

Michael Morón (Alan Pierce) – RESTORE Coordinator – Report

Mr. Moron stated Mr. Pierce does not have a report.

Mr. Moron said he talked with Mr. Pierce and the 2 new additions to the Triumph Board are Mr. Don Gaetz and Mr. Jason Shoaf. He reported Mr. Shoaf called Monday and wanted to make contact with the county. He stated he will let Mr. Pierce know so he can call him.

Commissioner Sanders said there was a Gulf Consortium meeting last week. She stated ESA Consultants have visited 23 counties and are in the process of doing regional meetings. She explained there are 7 regions and they are trying to condense this into 4 meetings but it is still in discussion. She reported this is so everyone can see the state expenditure plan before it is submitted to the state. She pointed out that Mr. Guy Tennell, Bay County, suggested they appear before each County Commission and have a workshop but this was not well received by some people. Commissioner Sanders stated

they will find out something in September because the plan has to be sent to the State by December or the first part of January. She said she wants to make sure people who want to see the plan, have an opportunity to see it. She stated they are also talking about webinars. Commissioner Sanders reported the first allocation of pot #3 money will be looked at after April 4, 2018 and \$73-\$74 million will be given to the Consortium. She stated they asked if the funds will go to each individual county or if it will be project driven and it will probably be project driven. Chairman Parrish said the meetings are for public comment but if they are holding 4 meetings in 7 regions then they are going to limit the public comment because people will have to travel to attend the meetings. Commissioner Sanders said our region is Bay, Gulf, Franklin and Wakulla. She stated she likes the County Commission having time on their agenda for this item or setting up a workshop. She said she wants to make sure this plan meets the test before it is sent to the state and Governor for approval. She said they also had a discussion about the Consortium looking into bonding projects. She stated last week a bill was filed in the House to allow the Gulf Counsel to possibly have bonding. She reported it does have a companion bill in the Senate. She said they will take this up in Congress but she does not know if it will flow down to the states and the Consortium.

Michael Morón – County Coordinator – Report

Mr. Moron presented his report, as follows:

1. Board action to approve the purchase of hardware and software for your Mosquito Control Department. Mr. Dewitt Polous, your Mosquito Control Director, informed me that the State is requiring the County to upgrade the current software and hardware used for his reporting purposes. As this is a one-time expense and part of an ongoing maintenance contract, I recommend that the Board authorize this \$14,145.00 purchase from your Capital Outlay budget line item.

On motion by Commissioner Massey, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to approve the purchase of hardware and software in the amount of \$14,145.00 for the Mosquito Control Department. Commissioner Lockley asked if this is a mandate. Chairman Parrish answered pretty much, as they are requiring the county to have the upgrade.

2. Board action to approve Special Use Permit 2017-01. This permit is between Franklin County and the St. George Island Business Association, Inc. The permit will allow the Association to place business signs within the right of ways on St. George Island in locations agreed to by the County and the Association. The permit includes requirements along with some restrictions and allows the County to terminate for convenience without notice.

Mr. Moron said this is the agreement for the signs. Commissioner Lockley asked if this is okay. Mr. Moron reported Mr. Mark Curenton, County Planner, is good with how this looks and

where the signs are going. He stated Attorney Shuler created the Special Permit. **On motion by Commissioner Lockley, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to approve Special Use Permit 2017-01.**

3. Board action to authorize advertising for Construction, Engineering, Inspection (CEI) consultants for both the Ellis Van Vleet and 17th Street CIGP repaving project and the Mill Road SCOP repaving project. As the Board may recall, the County was informed that all future FDOT projects must have separate firms for design services and CEI services. Currently, Preble-Rish | Dewberry, the County's Engineer of Record, provides all of the design services for these types of projects so the County now needs a firm to provide the CEI services.

On motion by Commissioner Lockley, seconded by Commissioner Sanders, and by unanimous vote of the Board present, it was agreed to authorize advertising for construction, engineering and inspection (CEI) consultants for both the Ellis Van Vleet and 17th Street CIGP Repaving Project and the Mill Road SCOP repaving project. Commissioner Sanders said she talked to other counties about having more than one engineering company. She questioned if the County should bid and have another engineering company or two on board for these kinds of services so it is automatic and they do not have to re-advertise. Mr. Moron said Mr. Curenton is working on advertising for a firm to do all the CEI but DOT is asking for these projects now. Commissioner Sanders reported the Bald Point project took a long time because of the need to re-advertise. She said they need to see if this can be done so they know if there will be additional costs to consider during budget time.

4. Board action to authorize advertising for an Assistant Grant Manager. This person will assist Mr. Mark Curenton, the County Planner. Mr. Curenton's role as the County Planner has become less about planning and more about grant management. As I have discussed with the Board at previous meetings, a majority of our grants come from FDOT and the LAP certification is very important to the County. Mr. Curenton will be eligible for retirement within a year and a half, and it is my hope that he stays with the County beyond that time but having someone else LAP certified and actively aware of our grants is the best way to prepare for his retirement. This will be a permanent part-time position with no benefits except for retirement. There is funding for this position in the current budget.

Chairman Parrish stated he asked them to work on this item because Mr. Curenton is handling all the grants and planning for the County. He explained if Mr. Curenton retires; they need to have someone in place for the transition. Commissioner Sanders agreed and said the state is moving in the direction of more competitive grants. She said Commissioner Lockley has wanted a grants person for years and is finally going to have one. **Commissioner Sanders made a motion to allow Mr. Curenton and Mr. Moron to advertise for this position. Commissioner Lockley seconded the motion.** Commissioner Lockley said two years is not a long time and if they do not pay for a person to learn what is going on then they will have to pay a consultant

later and it will cost more. Commissioner Sanders stated you can never put a price on institutional knowledge. Mr. Moron reported he started to get LAP certified but the training is the same days as the Board meetings so he cannot attend. Commissioner Jones asked if this permanent part time position is just for the end of this budget. Mr. Moron reported they do not have funding for a full time position. Chairman Parrish stated the Board may have to re-address this at some time depending on the pool of qualified applicants. He said they will have to consider this as they move forward into next years' budget. **Motion carried; 5-0.**

5. This item was addressed earlier in the meeting.
6. The Board handled this item earlier in the meeting.
7. Board action to schedule a public hearing on an ordinance establishing a moratorium on all development and all development applications in the commercial district on St. George Island, Florida between 3rd Street East and 3rd Street West. The moratorium will be for a sixth month period of time while the Board develops a St. George Island Corridor Zoning Overlay District.

Mr. Moron said the Board talked about this with the land use attorney. He stated if there are any questions, he can take them to the land use attorney or the land use attorney can appear to talk with the Board either at the public hearing or before the public hearing. Chairman Parrish asked if this is establishing a public hearing. Mr. Moron answered yes; this will allow him to set up a public hearing. **On motion by Commissioner Jones, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to schedule a public hearing.**

8. Board action, providing that a public hearing for the previous item is scheduled, to adopt a "Zoning in Progress" Resolution instructing its Planning and Zoning staff not to accept any new development applications which have been filed with the County for development in the area between 3rd Street East and 3rd Street West on St. George Island, Florida. This Resolution will be effective upon adoption.

Mr. Moron explained this Resolution will give the County time before the public hearing. **On motion by Commissioner Jones, seconded by Commissioner Massey, and by the following vote of the Board present, it was agreed to adopt a "Zoning in Progress" Resolution:**

AYE: JONES, MASSEY, PARRISH, SANDERS

NAY: LOCKLEY

9. Board action to approve the route for the upcoming Franklin County School Homecoming Parade. The parade is scheduled for Friday, October 13th. The parade, which follows the same route as previous years, will be on Highway 98 from North Bayshore to 2nd Street in Eastpoint. The road closure will be from

12:15pm to 2:30pm. The school representative will be responsible for contacting FDOT and the Sheriff's Department.

Mr. Moron said the route and time are the same as before but the FDOT permitting takes a long time. **On motion by Commissioner Massey, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to approve the route for the Franklin County School Homecoming Parade.**

10. Inform the Board that I was contacted by the Florida Department of Transportation (FDOT) last week regarding the traffic control devices on the State Highway System. Since the County elected to opt out of the Traffic Signal Maintenance and Compensation Agreement, FDOT will be responsible for the maintenance and the power utility bills for these traffic control devices as of July 1, 2017.

Mr. Moron stated they will pay the last bill this month. He said he thinks two of the three signs are solar so there may only be one bill to pay. He reported FDOT will have their own contractor handle this.

The meeting recessed at 9:49 a.m.

The meeting reconvened at 9:57 a.m.

Michael Shuler – County Attorney – Report

Attorney Shuler did not have a report.

Commissioner Sanders asked if Attorney Shuler is working on the golf cart ordinance for the county. Attorney Shuler answered yes. Commissioner Sanders inquired if he has found someone to complete the traffic study. Attorney Shuler reported the engineer on staff has determined they can provide the traffic study and started working on it 2-3 weeks ago. Commissioner Lockley asked about the time limit for the traffic study. Attorney Shuler said that is being handled by the engineers and he cannot do anything until he has the report. Attorney Shuler agreed to contact the engineers to try and get a timeline and report back to the Commissioners individually.

Commissioners' & Public Comments

Commissioner Jones informed the Board some of the families and friends of the children who won the state tournament are going to announce on social media when they are returning home so anyone who wants to line the road and hold signs to welcome them will know. He stated they are going to do this all the way to Apalachicola.

Commissioner Jones reported he talked with Mr. Clay Kennedy, Preble-Rish, about the possibility of going from the small sign at the crosswalk to having the crosswalk painted on the roadway especially at St. George Island. He said this would be embedded on the road and people would definitely see it as they are approaching. He said they are continuing the discussion and he wanted everyone to know.

Mr. Alan Feifer, Concerned Citizens of Franklin County, reported they are getting ready for the budget workshop and some of the non-governmental organizations (NGO's) in the past have brought their financials with them. He stated some organizations seem to be underfunded and some may have been overfunded so the fair thing to do is request all NGO's bring financial statements with them. He asked the Board, if they agree, to direct staff to let the NGO's know to bring their financial statements. Chairman Parrish stated the Board does not usually take action during the public comment phase of the meeting and this should have been addressed earlier. Mr. Feifer agreed to bring this up again and asked what the proper setting would be so he could comply. Mr. Moron agreed to talk with the Finance Department and see which organizations submit this information and which ones do not. Mr. Moron agreed to bring this up during his report at the next meeting.

Adjourn

There being no further business to come before the Board, the meeting was adjourned at 10:03 a.m.

Joseph A. Parrish - Chairman

Attest:

Marcia M. Johnson - Clerk of Courts