

**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING
CITY OF CARRABELLE COMMISSION MEETING ROOM
DECEMBER 15, 2015
10:00 AM
MINUTES**

Commissioners Present: William Massey – Chairman, Joseph Parrish – Vice Chairman, Cheryl Sanders, Rick Watson

Others Present: Alan Pierce – Director of Administrative Services, Michael Morón – County Coordinator, Michael Shuler – County Attorney, Marcia M. Johnson-Clerk of Court, Lori P. Hines-Deputy Clerk to the Board.

Call to Order

Chairman Massey called the meeting to Order.

Prayer and Pledge

There was a prayer followed by the Pledge of Allegiance.

Approval of the Minutes

On motion by Commissioner Sanders, seconded by Commissioner Watson and by unanimous vote of the Board present, it was agreed to approve the minutes of the meetings held on October 6, 2015 and December 1, 2015.

Payment of County Bills

On motion by Commissioner Parrish, seconded by Commissioner Sanders, and by unanimous vote of the Board present, it was agreed to approve payment of the County's bills.

Department Directors Report

Howard Nabors – Superintendent of Public Works

Mr. Nabors said the lights have been completed on the St. George Island east end bike path. He explained all the lights are up and the holes have been patched.

Mr. Nabors stated they completed a patch to the Old Ferry Dock boat landing where someone

had recently torn up a trailer. Mr. Pierce said an emergency patch was done with some larger rock in this area as a temporary fix. He explained the problem is people have been power loading their boats. He reported this boat landing is heavily used during the re-shelling program. He said when the application period opens they are looking into applying for an FWC Boating Improvement Grant to redo the Old Ferry Dock boat ramp. He informed the Board they usually hear from FWC in February about the application process and then the County can apply in the spring. He explained the counties are ranked and then if a grant is received it is a two step process. He reported the engineering/design work is done the first year and the construction the second year. Mr. Pierce stated they will be seeking permission from the Board in the spring for this grant. On motion by Commissioner Parrish, seconded by Commissioner Sanders, and by unanimous vote of the Board present, it was agreed to approve applying for an FWC Boating Improvement Grant for the Old Ferry Dock boat ramp.

Mr. Nabors reported the new employee they hired is Mr. Joe Hamm from Carrabelle.

Mr. Moron read the following item from his report:

9. Board action to authorize a request from Aerostar SES LLC to locate two monitoring wells in the Bluff Road right-of-way opposite Waddell Road. They have been contracted by the Florida Department of Environmental Protection to install the wells to monitor possible contamination from a former underground storage tank on the Apalachicola Northern Railroad site. The top of the wells will be flushed with the ground so they will not present a traffic hazard.

Mr. Moron stated the request and the site plan were sent to the Commissioners electronically. Commissioner Parrish made a motion to authorize a request from Aerostar SES LLC to locate two monitoring wells in the Bluff Road right-of-way opposite Waddell Road. Commissioner Watson seconded the motion. Commissioner Parrish stated this is in his district and a lot of people in this area do not have city water and are on wells so it is imperative to check and make sure there is no contamination. He explained the wells are flush with the ground so it should not create a hazard on the right-of-way. Mr. Pierce stated the wells are temporary but he is not sure of the time period. Commissioner Parrish said there are two on the right-of-way and two on the railroad property. Mr. Pierce reported this has been done in other places of the county in the past such as when gas stations removed their tanks. Mr. Moron stated there will be some traffic stops and he will try to keep everyone informed. Motion carried; 4-0.

Fonda Davis – Solid Waste Director

Mr. Davis reported Animal Control continues to receive calls about barking dogs but the County does not have an ordinance addressing this issue so they are doing their best to handle the calls.

Mr. Davis stated he is working with the Finance Department on the compactor situation. He stated the Florida League of Cities will issue an insurance payout of \$170,429.00 for the

complete loss of the compactor at the landfill. He reported this payout can be used as a down payment on the purchase of a new replacement compactor at a price of \$551,712.00 from the Florida Sheriff's Association bid contract. He explained the best rate obtained by the Finance Department is from Leasing2 and is an 8 year term at 2.89% with a down payment. He said if the Board approves this option, the first payment of \$52,807 would not be due until the 2016-2017 budget. He stated Attorney Shuler would need to review this financing agreement prior to the Board signing the documents. Mr. Davis encouraged the Board to move forward with getting the compactor as the holidays are approaching and rent is being paid for equipment. Mrs. Johnson informed the Board Mrs. Erin Griffith, Finance Department, received quotes from four different companies trying to get the best rate and Leasing2 did have the lowest rate. Chairman Massey asked what model of equipment is being purchased. Mr. Pierce said this company is only providing the financing. On motion by Commissioner Sanders, seconded by Commissioner Watson, and by unanimous vote of the Board present, it was agreed to approve the financing agreement with Leasing2 for the compactor subject to Attorney Shuler's review. Mr. Pierce asked Mr. Davis to explain what kind of equipment is being purchased. Mr. Davis said the equipment is an 826K Caterpillar.

Mr. Davis informed the Board the tipping fees have dropped tremendously on household garbage and the reason is Waste Pro is hauling the garbage to a neighboring county. He explained, according to Finance, in September \$7,000 was collected in tipping fees and normally the amount would be around \$13,000. Mr. Davis said he is not sure if the County can do anything about this but he would like the Board to authorize Attorney Shuler to look into this matter. Commissioner Sanders made a motion to authorize Attorney Shuler to look into this matter. Mr. Pierce pointed out that this affects the revenue. Commissioner Sanders suggested Attorney Shuler talk with Waste Pro and explain they do not need to transport the garbage to another county and cause the county to lose revenue. Commissioner Parrish seconded the motion. Mr. Pierce asked if there is some reason they are moving the garbage to another county. Mr. Davis stated they have the contract with Gulf County to operate the transfer station. Commissioner Sanders said Waste Management operates the Franklin County transfer station. Mr. Davis reported they are required by the contract to provide so many tons of garbage for Waste Management and the small haulers just do not generate enough garbage so the County wants to be sure not to break the contract. Mr. Davis said they need all the tonnage they can get. Commissioner Sanders suggested Attorney Shuler contact Mr. Ralph Mills, the County representative for Waste Pro, and let him know we do not want the garbage taken to Gulf County. Motion carried; 4-0.

Commissioner Watson asked if the Conservation Corps would be addressed at this time. Mr. Pierce stated they are present and would like the Board to review a proposal they put together to repair some dune walkovers. He suggested the Board allow staff to review the proposal and make a recommendation. He said the proposal is different than he expected and the total amount is a little over \$20,000 so it needs to be reviewed. Commissioner Parrish reported the Board will need to find a revenue stream for this project. He stated this item is not in the

budget and he does not want to deplete the budget that provides recreational programs. Commissioner Parrish commented he knows the work needs to be done and knows some of the individuals in the Corps and would like to help them but they must find the revenue. He suggested the TDC assist as the project is for dune walkovers which is tourist related. Commissioner Sanders stated Alligator Point also has dune walkovers that were built with TDC funds. Commissioner Watson reported this is a great program and hopefully they will have a report at the next meeting. Commissioner Parrish asked if the Board should request these funds from TDC. Commissioner Sanders answered yes. Commissioner Parrish stated this will allow staff to review the proposal for two weeks and TDC to review the proposal and see if they can provide funds for the project. He said it is a perfect time to get these repairs completed before the busy season. On motion by Commissioner Parrish, seconded by Commissioner Watson, and by unanimous vote of the Board present, it was agreed to ask the TDC to provide some funds for this project.

Commissioner Watson thanked Mr. Davis and his staff for the work they completed on the Eastpoint Christmas Parade, getting the Eastpoint Pavilion cleaned up, and also the lighting of the trees on St. George Island. He said there were a lot of compliments. Chairman Massey agreed every year they do a good job on this work. Mr. Davis stated it is accomplished with teamwork.

Commissioner Parrish asked if BP funding can be used for some of the dune walkovers. Mr. Pierce said the only problem is it takes a long time to receive the BP funding.

Pam Brownell – Emergency Management Director

Mr. Moron said Mrs. Brownell is at a conference and has one action item as follows:

1. Request the Board to sign Resolution adopting the LMS Plan.

On motion by Commissioner Parrish, seconded by Commissioner Watson, and by unanimous vote of the Board present, it was agreed to adopt the Resolution, as follows:

**RESOLUTION
BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY**

WHEREAS, the Franklin County Board of County Commissioners created a Local Mitigation Strategy Task Force comprised of county, municipal representatives, private citizens, local and regional agencies involved in hazard mitigation activities, and agencies having authority to regulate development including businesses and other private and non-profit interests; and

WHEREAS, the Board charged the Task Force with the responsibility to assess the hazards facing the county and to identify the initiatives designed to reduce the impacts of those hazards; and

WHEREAS, the Task Force has completed the hazard assessment and has identified numerous initiatives designed to reduce the impact of future disasters; and

WHEREAS, the Task Force has incorporated their finding and recommendations into the *Franklin County Local Mitigation Strategy*; and

WHEREAS, the Board is committed to reducing the impact of hazards for all county residents;
And

WHEREAS, The *Franklin County Local Mitigation Strategy* supports hazard mitigation throughout the entire county.

NOW, THEREFORE, BE IT RESOLVED, the Board adopts the *Franklin County Local Mitigation Strategy* to reflect the current need and citizens desire to identify and implement hazard mitigation initiatives that will reduce the county's susceptibility to numerous hazards. And, at the appropriate time, the Board will develop and submit funding proposals to appropriate agencies to implement the hazard mitigation initiatives identified in the *Franklin County Local Mitigation Strategy*.

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THE FRANKLIN COUNTY BOARD
OF COUNTY COMMISSIONERS

BY: S/William Massey
William Massey, Chairman

ATTEST: S/Marcia M. Johnson
Marcia M. Johnson, Clerk

Information Items:

1. Franklin County EOC Staff continue to promote our Re-Entry Tag program and encourage all residents to apply for their Re-Entry Tag.
2. EOC Staff is updating our Special Needs Database to verify current information of our Special Needs Residents.
3. Pam Brownell & Tress Dameron attended the RDSTF meeting in Tallahassee.
4. Staff attended the Region 2 meeting in Jasper Florida.
5. Staff attended the BBHCC workshop in Leon County focusing on medical surge/information sharing and emergency management coordination.
6. EOC conducted a POD Exercise at the Carrabelle City Hall on 12/14/15.

Erik Lovstrand – Extension Office Director

Mr. Lovestrand stated he has been working on reporting for the University of Florida. Commissioner Parrish requested an update on the facility in Apalachicola. Mr. Lovestrand stated he has a draft of the contract from FDACS for the legislative funding. He said it was received last week and is being routed for signatures so the final signed copy should be received soon. He explained architects were on site a week and a half ago and were doing all the measurements required for the 80% construction drawings. He stated soon they will sit down with UF and discuss value engineering, budget, and overall costs. Mr. Lovestrand reported there is about \$600,000 allocated for this project. He said the money is from the Legislature and 4 different entities at the UF. He estimated construction would begin in January or February. Mr. Pierce asked if the construction will be in-house or bid out. Mr. Lovestrand stated they are contracting with a vendor that already had a state contract for construction so that is saving time. Mr. Pierce questioned if local subcontractors may get work on this project. Mr. Lovestrand was not sure how the UF handles this matter. Mr. Pierce stated the Board would encourage the use of local subcontractors. Commissioner Sanders made a motion asking for the use of local subcontractors on this project. Commissioner Watson seconded the motion. Mr. Lovestrand stated he will pass this information on to the facilities staff at the UF. He reported the main contact at the UF is Mr. Adam Boudreaux. He informed the Board Mr. Boudreaux worked here on the Healthy Gulf Healthy Communities project. He stated Mr. Boudreaux is the second in command at the UF/IFAS Facilities and would normally delegate this project to someone else but instead took it on himself as he has personal connections here. Motion carried; 4-0.

Franklin County Extension Activities December 2, 2015 – December 15, 2015

UF/IFAS Extension Faculty have been involved in the following Extension activities during this period.

General Extension Activities:

- Franklin County Extension provided an opportunity for the public to view the new UF President's Investiture ceremony at the Annex.
- Extension Staff assembled the required Affirmative Action Plan folder for the County Extension Office.
- County Extension Director submitted his 2015 Report of Accomplishments and 2016 Plan of Work to District Extension Director.
- County Extension Director participating in the Franklin County Restore Council group.

Sea Grant Extension:

- Sea Turtle Lighting Specialist completed survey work and submitted a list of lighting equipment to the Extension Director purchase with grant funds.

Family and Consumer Sciences:

- FNP Program Assistant met with Regional Trainer and District Staff regarding program evaluation and reporting.

4-H Youth Development:

- Franklin County Making Strides 4-H Club continues to meet.

Anne Birchwell – County Library Director

Mrs. Birchwell appeared before the Board and presented the following report:

- Early in the month, the library had its first meeting of a new Teen Advisory Board including teacher, Ms. Lydia Countryman. This board offers teens a voice in what activities they would like to see at their library. Their request for a first event included a workshop on how to use calligraphy and learn how to wrap presents. It is called the “Wrap & Write Teen Event.” It will be held on Saturday, December 19th from 6:00 to 8:00 pm with parental permission. There will also be games, hot chocolate, and fun for teens.

Mrs. Birchwell reported Ms. Leah Reeder is the newly elected President for the Teen Advisory Board.

- The teens will also be entering a float in the Eastpoint Christmas Parade to encourage teens to come to their first event.
- Volunteer Frank Miceli has started teaching adult piano keyboarding classes at the Eastpoint Branch. He would like to start a class intended for seniors at the library. Anyone that would like to learn should already own a piano or keyboard to practice. For information about these lessons people should contact the Eastpoint Library.
- On Friday, December 18th, there will be a Holiday Appy Hour for children ages 2 to 7! The library has iPads for use to explore and have fun with your library friends. It is a great opportunity for parents to meet and learn more about our interactive iPads. It is always free and runs from 3:30 to 4:30 pm.
- Free one-on-one computer classes are available at both branches and people who would like help with a specific computer issue can get help. Call either branch for details.

No Carrabelle Report

No action items.

Mrs. Birchwell advised the Board on Friday she received notice of the award of a PLAN (Public Library Access Network) Innovation Grant to increase vision for the future. She presented a handout about the DaVinci All-In-One HD Video Magnifier with Text-to-Speech capability. She explained this adaptive equipment is a 24” monitor that allows users to magnify a printed page up to 77 times and read aloud. She informed the Board she applied for two grants for two pieces of this equipment but was only awarded one grant. She stated the grant is in the amount of \$3,795.00 and will cover the cost for one piece of equipment. She said she is

grateful to have this type of equipment in Franklin County. She reported this equipment will be moved back and forth between Carrabelle and Eastpoint.

Commissioner Watson asked about the resurfacing of the parking lot at the Library. Mrs. Birchwell explained the Friends of the Library have a Drive the Driveway fundraiser and the St. George Island Civic Club matched \$3,800 to go toward resurfacing of the parking lot.

Curt Blair – TDC – Report

Mr. Blair said the TDC paid for a number of the dune walkovers when they were first constructed. He explained in reviewing the proposal it appears about \$8,500 is materials and the rest is labor. He questioned if the Board was only looking for assistance with materials or with the total project. Commissioner Parrish said they are looking for revenue as the work needs to be done and they have a crew ready to work. He reported if they all agree it is tourist related then TDC can see what they can provide. He explained if TDC can't provide all the money then they will look at another area to match the money. Mr. Blair agreed to review the matter and report back in January.

Mr. Blair presented his report, as follows:

MLK Day Celebration: The TDC Board was able to get together with Dolores Croom last week to discuss her request for assistance on promoting the MLK Celebration. She gave us a list of items she wanted to promote the event including: a poster, radio ads on Oyster Radio and 96.1, some TV spots on Forgotten Coast TV and a banner all of which the TDC Board approved at their meeting last week.

Mr. Blair stated he met with Mrs. Delores Hayward-Croom about the Dr. Martin Luther King event in Franklin County and the TDC will provide about \$1,500 of marketing funds for this event.

Collections: Attached you will find the most recent collections report. Collections in September were up 18% over September last year. It brings our collections current as of the end of September 2015. The report shows that we topped \$1.1 million in collections for the year which is just under 7%.

Commissioner Parrish commented that Bay County had 7.2% so Franklin County is about the same. Mr. Blair discussed rent by owner and B & B properties and whether or not the tax is being collected. He explained the TDC Board is looking at this matter and trying to find a solution. He stated this not only affects TDC revenues but also sales tax revenues. He went on to say when they do not collect the tourist tax sometimes they are also not collecting the sales tax. Commissioner Parrish stated it is the right thing to do to collect the tax but it also it puts the realtors who do collect the tax at a disadvantage. He said it is about equality for everyone and if this is allowed to continue, more people will rent out their own homes to avoid paying the tax. Commissioner Watson commented that the B & B rentals in Orange County have agreed to pay the tourist tax. He discussed an issue in the Plantation where there is an entry fee for individuals who rent the houses. He stated the vacation rent by owners and B & B's

were contacted and they got the entry fee. Commissioner Watson agreed it is an issue of fairness. Mr. Blair said sometimes the individuals do not know they have to collect the tax. He stated they will probably notify them and remind them it is requirement of law. Commissioner Watson reported this is an issue state wide.

CGJ agreement: You will find attached a list of items that the TDC Board would like addressed in the agreement that Attorney Shuler is preparing for the funds we would grant to Camp Gordon Johnston for construction of their building. We have checked all of these with CGJ and they have indicated they are fine with all of them.

Mr. Blair referenced a Memo provided in the Board packet from the TDC Board concerning the Camp Gordon Johnson construction project. He explained this Memo references the items they feel should be included in their contract. He stated this is the first time the TDC has had a construction project as they are usually involved in advertising projects. Mr. Blair said \$250,000 has been identified for this construction project and it has been separated into 2 budget years with \$125,000 in each year. He explained if the project moves along quicker and they need to move some of the money into this year then they will address this issue. He stated these funds will be for the construction of the building and not for soft costs associated with the construction. Mr. Blair reported the funds will be distributed like a draw request on normal construction projects. He said they have requested Camp Gordon Johnson complete a competitive bidding process on the selection of the contractor and use local contractors and subcontractors when possible. Mr. Blair stated they must carry sufficient insurance which is \$1 million in liability coverage for the project and for the building. He reported they must also indicate in their documents a perpetual interest in the building and property in favor of the County. He explained in the event Camp Gordon Johnson went out of business or the organization ceased to exist there are federal laws relating to their tax exemption that would require the property be transferred to a similar organization. Mr. Blair said the County would be the first step in this process and their interest would be maintained. Commissioner Watson questioned what the procedure is for the future. Mr. Blair answered the next step is for the contract to be completed by the attorney and then Camp Gordon Johnson will sign the contract and it will be presented to the Board for approval. Attorney Shuler said the contract is about 80% complete and he is scheduled to meet with representatives of Camp Gordon Johnson on Thursday to work out a final draft. He informed the Board there are no problems at this time and everything is moving along smoothly. Commissioner Watson questioned if they are confident the construction project can be completed for the \$250,000 grant plus the funds they have. Mr. Blair reported this is one of the reasons they want the funds from the TDC to go for the building. He went on to say with the funds TDC is providing and the funds Camp Gordon Johnson already has, they feel confident the building can be constructed. Attorney Shuler explained he cannot determine if the project will be over or under budget but in the contract being prepared Exhibit "A" is the proposed budget and plan for construction. He stated the County will know going into this project that the budget is set and from the bank records that they have the cash on hand to pay for the soft costs of the construction while the County is paying for the bricks and mortar. Commissioner Watson asked about the contract that will be presented to the Board for review. Attorney Shuler explained there will be a Grant Agreement between the County and Camp Gordon Johnson. Commissioner Watson voiced his

support for the museum but said he wanted to make sure the County's commitment is finite. Attorney Shuler agreed this language is being built into the contract documents. Commissioner Sanders stated this is the same discussion that dominated the conversation at the TDC meeting. She said they want to make sure the County is providing the funds for the bricks and mortar and they are providing funds for the soft costs. Commissioner Watson said it is a fabulous museum and a resource. Mr. Pierce questioned what happens if the Legislature appropriates the money that was requested. Mr. Blair stated this was discussed and they did not want the portion of the project they were supporting dependant on the funds coming from the Legislature. He explained that is why the funds are going for the primary building. He stated it is a metal building and they feel confident it can be completed for the funds. Commissioner Watson said the initial bid was \$1 million and has been scaled back to \$350,000. Commissioner Parrish reported he reviewed the documents and is fine with the project but the best part is the County has the first right of refusal. He went on to say the County is putting a substantial amount of funds into this project and he is glad this is in the contract. Attorney Shuler explained the County does not have the first right of refusal or option as he is structuring this contract with a reverter provision. He stated a reverter provision will not require the County to take any further action, pay any money or match any future obligations. He said if someone was going to buy the property, in a first option the County would have to match, meet or exceed the offer depending on the terms of the first offer. Attorney Shuler reported with the reverter provision the County does not have this obligation. He explained this matter has been discussed with the Camp Gordon Johnson representatives and they are okay with the concept. He said they have not discussed the details needed to achieve the reverter provision but that will be part of the discussion at the meeting on Thursday. He clarified in the event there should be a reversion of the physical building and property back to the County, Camp Gordon Johnson has expressed a desire that the contents not go to the County. He said even though the Board has not made a decision, he conveyed that he did not think they had an interest in operating the museum. Attorney Shuler reported they would take the contents of the museum and deliver it to another organization providing museum services similar to their own. He said they discussed reversion of the building not the contents. Commissioner Sanders stated she likes the reverter clause as the same thing occurred with the Florida Highway Patrol Office. She explained when it ceased to operate, the building reverted to the County. She explained that is how the County has received some of their property. Commissioner Watson said the location for the museum is great since it is right on Highway 98. Commissioner Sanders stated the past County Attorney had the wisdom to include the reverter in the documents. Attorney Shuler commented that today is his Father's birthday.

Seafood Memorial: The TDC Board has had several discussions about a memorial for those in the maritime industry who lost their lives on Franklin County waters. In an effort to approach this project with the level of sensitivity it deserves, we have developed the attached outline of both what we would want any prospective bidder to consider when designing such a monument and the process we would follow in order to be sure that members of the community were actively involved in the planning. Before we published a request for proposal we wanted the Commission to let us know if you concurred with the direction we were taking.

Mr. Blair explained what is presented today is an outline of what the TDC envisions for the

project and a sample schedule. He reported they want to insure this Memorial is done with great sensitivity to the families in Franklin County that have been impacted by a relative dying on the water. He stated they want to make sure the process they use takes into consideration the input from the families. He explained once consensus is reached on the outline then they will complete an RFP and present it to the Board. He said there will be a series of components and if anyone has a concept they will open up a period of time for these concepts to be submitted. Mr. Blair explained there will be certain things that have to be included such as the rendering and design concepts but they must also have the ability to build the memorial. He stated a timetable for construction must also be included. He reported payment will be made when the memorial is finished and everyone has signed off on the completion. He said they are very concerned that the entity, group or individual that gets the agreement to design and build the memorial has the ability to carry through with the project. Mr. Blair stated they have defined a lengthy process after the RFP goes out and proposals are received. He went on to say in talking with some residents they have determined it will be best to have multiple images to review and comment on. He stated there will be a TDC review and several workshops throughout the County. Mr. Blair said TDC will select the top three proposals and the workshops will be held so the residents have a chance to view the renderings and provide their input. He said the design selection would come back to the TDC and then to this Board. He stated they have reached out to some residents in the community and are soliciting their input. Commissioner Watson asked if there is a budget for the memorial. Mr. Blair reported they have about \$10,000 in the budget and there is some assistance from Visit Florida. He said it will take most of this year to go through the process and select the correct design. Commissioner Watson reported he is very supportive of this project. He explained a few years ago he was in Gloucester, MA and visited the memorial to The Perfect Storm and the memorial was very powerful and he thinks Franklin County can have the same thing. Commissioner Parrish asked Mr. Blair to inform the public of the location of the memorial. Mr. Blair said the memorial will be placed on the Eastpoint site set apart from the building. Commissioner Sanders reported this site was chosen before she was on the TDC Board. Mr. Blair explained as you enter the driveway approaching the property the site is on the right and this parcel is separated by a tree line and a drainage area. He said the area is very serene, has parking nearby, and is located by the water which they felt was very important. Mr. Blair stated the site is large enough to accommodate any memorial design. He reported it will be a general maritime memorial but will also identify the individuals who lost their lives on the water. Mr. Blair said he will be bringing an RFP to the Board soon. Mr. Blair stated one of the most important comments received was that this could well be the only memorial some of the residents in Franklin County would have for their loved ones.

TDC Web site/VG revision: It has been several years since the TDC updated both its web site and visitor guide. Visitor Guides almost need to be updated annually in order to be current on the businesses that are listed. Revising the web site and guide is a major undertaking. The RFPs for photos and videos we discussed with you two months ago is part of this process. In addition, there will be work done by our web master, Bay Media and Forgotten Coast TV. There is work that also has to be done to verify all the business listings and do research on new businesses that have begun since we last update. This work is not something that our existing vendors have the interest in or ability to perform. The last time we revised these items we had Fran Edwards do the research and

editing that was necessary. This year I believe we can get the work done for considerably less and am requesting that I be able to engage someone part-time to do the work at up to \$17/hr. We have funds in our budget to do this work.

Attorney Shuler stated the Board needs to make a motion if Mr. Blair wants to hire someone and pay them out of the ordinary course of business. On motion by Commissioner Watson, seconded by Commissioner Parrish, and by unanimous vote of the Board present, it was agreed to allow TDC to engage someone part-time at up to \$17.00 an hour to update the business listings.

Legislation: Earlier this month we were informed of a proposed committee bill that was being considered by the Legislature that would have taken 20% of the TDC collections to help fund Visit Florida. A number of groups opposed the measure and the sponsor last week announced he would not be including that provision or a section that called for changing the manner in which board members are appointed in his bill. He will, however, be filing a bill this session that will make some changes in the TDC legislation. We will be watching that bill closely and will keep you up to day as it progress.

Mr. Blair said the proposed bill would give TDC more latitude on how they spend money. Mr. Blair reported this will impact whether TDC gets to use law enforcement monies from the tourist tax.

Promotions: Holiday on the Coast: We have developed a promotion for this season that would incorporate activities of a number of our local non-profits that are holding holiday events. We would include activities from St. George, Carrabelle and Apalachicola. I have attached some of the promotional material we have had prepared.

Mr. Blair reported they are doing public service announcements about the seafood industry. He said this will provide a little better education about what is happening in the seafood industry.

Meeting Dates: In your folder you will find a list of our proposed meeting dates for 2016.

Commissioner Watson stated there are funds in the budget this year to rehabilitate the bathrooms on St. George Island and in Carrabelle and he would like to get the process moving.

Mr. Moron presented Item #6 from his report:

Inform the Board that State Representative Gaetz “backed off” from a proposal that would have diverted \$3.6 million in local bed-tax (TDC) to the State each year. Before the Representative’s change of heart, Bay County was asking the Board to support a resolution opposing the Representative’s proposal.

Commissioner Sanders reported Attorney Shuler needs to draft a Resolution on behalf of the Board opposing this proposal. Commissioner Parrish asked if under the proposed bill is it mandatory or discretionary to use the money for First Responders and Law enforcement. Attorney Shuler stated it is discretionary up to 10% of your tourist development revenues in

addition it requires for every dollar given to Law Enforcement, \$.50 must be sent to Department of Economic Opportunity. He explained statewide it represents potentially \$80 million dollars of TDC funds being shifted from the counties who enacted the taxes. Commissioner Watson stated Representative Gaetz represents Okaloosa County and there was some controversy years ago as their TDC Director embezzled millions of dollars. Commissioner Parrish reported he does not mind when it is discretionary but he does mind when it is mandated. Commissioner Watson said this bill has been withdrawn but another bill will be filed so the Board needs to see what is in the new bill. Commissioner Sanders asked if Attorney Shuler can obtain a copy of the amended bill and Bay County's Resolution and draft a Resolution representing how this Board feels. Attorney Shuler stated he and Mr. Blair drafted a Resolution addressing the original bill but they will need to see what the amendment says. Commissioner Sanders suggested sending it to their Association and asking all the counties to support it. Commissioner Sanders made a motion to ask Attorney Shuler to draft a Resolution representing the Board's feelings about this legislation. Commissioner Parrish seconded the motion. Commissioner Parrish reported when the legislation is discretionary then you still have home rule but when it is mandated then you take away the ability of the Board and the County to function as they see fit. Attorney Shuler stated it is the same with the anti-fracking Resolution adopted by the Board as the State of Florida is now talking about enacting a law to preempt that bill which is again taking away home rule. Motion carried; 4-0.

Recessed at 11:07 a.m.

Reconvened at 11:14 a.m.

Shannon Venable – Director of Financial Services, School District – Authorize Referendum on Ballot

Ms. Venable stated on behalf of the Franklin County School Board she is requesting authorization to place a .50 mill referendum on the March 15, 2016 ballot. She reported the District's objective is to continue to make available a portion of the existing capital ad valorem tax levy for central operating expenses in order to preserve academic programs, retain highly qualified teachers, and protect arts, athletics, and student activities beginning July 1, 2016 and ending four years later on June 30, 2020 with annual reporting to ensure proper fiscal stewardship of these funds to the citizens of Franklin County. She said the District intends to continue its reduced millage for capital projects and to continue to make available the equivalent amount for operations. Ms. Venable stated the District tax revenue allocation if moved from capital outlay, which is restricted to capital assets and construction, to daily operating expenses would immediately impact student education. She said this is a tax neutral shift as there is no additional property tax levied to the taxpayers of Franklin County. Ms.

Venable reported this tax levy has been enacted since 2008. She stated the March 15, 2016 ballot date is important because the School District begins budgeting for the next fiscal year in March or April, 2016. Chairman Massey questioned which ballot this referendum would be on. Attorney Shuler reported the statute allows the local referendum to occur or be included at a general election. He recommended the Board approve the request for the referendum but give the discretion to the School District to either hold a local referendum or a general election. Commissioner Parrish asked who bears the cost of the election. Attorney Shuler answered the cost under the statute is borne by the School District and should be included in the motion. Commissioner Parrish made a motion to approve the request to send this matter to the ballot leaving to the discretion of the School Board whether to hold a local referendum or conduct this at the general election with all costs for the election to be borne by the School Board. Commissioner Watson seconded the motion. Commissioner Watson asked if the additional funds for operation are in the overall budget or a separate item. Ms. Venable answered it is in the overall budget and since 2008 they have been using the funds to pay salaries and buy school supplies. She explained what happens is if they do not move the money, it will stay in the local capital improvement fund and then it must be used for construction items not daily operating expenses. Commissioner Watson questioned if they are still building some reserves to do capital projects. Ms. Venable said they do have reserves that were built up before 2008 and they are still operating off of those reserves. She reported they started off this year with \$4.6 million and after capital expenditures and the school loan is paid, there will be \$2.4 million in reserves. Commissioner Parrish stated during the time leading up to the election they need to remind the public they are renewing this tax and not enforcing a new tax. Mr. Alan Feifer, Concerned Citizens of Franklin County, asked if any of the funds will be shared with the ABC School if the .50 mill is renewed. Ms. Venable reported the ABC School gets part of the local capital improvement fund and some of the FEFD funding. She said this is part of their total tax revenue and the ABC School gets a percentage of these funds. Motion carried; 4-0.

Marcia Johnson – Clerk of Courts – Report

Mrs. Johnson did not have a report at this time.

Alan Pierce – RESTORE Coordinator – Report

1- Inform the Board that I spent all day on Dec. 9 in Niceville at a meeting organized and sponsored by Florida's Great Northwest (FGN). The meeting was called because one of the TRIUMPH Board members has asked for a presentation on what would be the components of "transformational change" for Northwest Florida, if and when the TRIUMPH funds are available to create "transformational change" in northwest Florida. FGN is trying to position itself as the representative regional economic agency with TRIUMPH.

All 8 counties had staff representation so for the reason I was glad I attended. The quick definition of "transformational change" for the region is that it is a change so big that it will impact more than one county. There will be another meeting on Jan. 11. There has been no decision by the TRIUMPH Board to use FGN or any other entity. Everybody is waiting to see if

the upcoming Florida legislative session will make any changes to the TRIUMPH structure. Wakulla and Franklin County did say that if any presentation was going to be made on behalf of the 8 counties to the TRIUMPH Board we wanted Mr. Chris Holley, Gulf County representative, to make the presentation.

Mr. Pierce stated they discussed an OEM (Original Equipment Manufacturer) which is a plant so large and employees so many people it has a large impact on the community. He reported they also discussed changes to the TRIUMPH structure but as far as he knows there are no bills proposed at this time. Commissioner Parrish asked if the Board should be proactive and ask the 8 counties to enact a Resolution opposing any changes to the TRIUMPH structure. Mr. Pierce stated Senator Don Gaetz was adamant that this is his last term and he was confident there would be no changes to TRIUMPH this session but he was concerned about the 2016-17 session. Commissioner Parrish said the 8 counties being proactive would give Senator Don Gaetz some support and he asked Mr. Pierce to bring this up at the next meeting of the 8 counties. Commissioner Sanders stated they do not want any changes to the TRIUMPH structure. Mr. Pierce informed the Board there is a conference call this Thursday and he will ask about the Resolution. Commissioner Watson stated one of the Legislators from Escambia County contacted him and said they might be having some kind of press conference with all the legislative delegation of those counties also. Commissioner Parrish thanked Mr. Pierce for attending these meetings and representing the County. Commissioner Sanders stated the regional economic agency for this area was supposed to be Opportunity Florida and they were supposed to represent the 8 counties. She reported the Family Dollar distribution center went to Jackson County and the Georgia Pacific plant came into Liberty County and neither one helped Franklin County. She said when they asked for a single advertisement on their website for the Apalachicola/Franklin County Airport they still did not do it. She reported some people want the County to rejoin Opportunity Florida but she does not see any reason to rejoin. Mr. Pierce reported Opportunity Florida was not invited to this meeting as other counties have the same problem. Mr. Pierce stated FGN is involved because of their connection with UWF.

2- There is an organizational meeting of the Franklin County RESTORE Advisory Committee (RAC) at 5 PM in the Annex today, Dec. 15.

Mr. Pierce reported he and Dewberry will be present at this meeting.

3- I attended an early restoration Phase V NRDA Public Hearing last night, Monday, Dec. 14, in Panama City in case there were any questions regarding the Island View Restoration Project. There are other projects that state and federal agencies are doing in Franklin County and the list is on line. These other projects were developed and submitted by those agencies using pots of money that Franklin County did not have access to.

Mr. Pierce reported the state and federal agencies have some projects going on such as hydraulic restoration in Tates Hell State Forest and oyster re-shelling but these are not NRDA projects. He stated the County will see the impact and the benefit but they were not projects the County knew about. He said the NRDA project was met with great success and they are still

moving forward with the Island View Restoration Project. Mr. Pierce said it will save the County money as they had to budget for a match and now the County does not have to use the money. He reported it slows the project down a little but saves the taxpayers about \$25,000. He informed the Board this was called early restoration money from BP and it took 5 years for the money to come through and the project to be developed. He reported the other BP money may follow the same pattern and the process will be very long. Commissioner Parrish stated the County did well for early restoration projects because the Exxon Valdez settlement took 15 years to come through for the impacted areas. Mr. Pierce stated Franklin County also did well having 5 or 6 NRDA funded projects when some counties only had 2-3 projects.

Mr. Pierce reported Senator Nelson sent out a letter to the Attorney General regarding the BP settlement and is critical of the settlement as he thinks there should have been a higher basis for the Clean Air Clean Water fine.

Michael Morón – County Coordinator – Report

1. Inform the Board that Chairman Massey, Commissioner Sanders, Attorney Shuler and I attended the unveiling of the Camp Gordon Johnston Historic sign. During the event the Board of County Commissioners were praised for their support of Camp Gordon Johnston, especially with the proposed construction of the new facility. Have a picture in agenda package.
2. Ms. Kathy Balentine, Transportation Director of Gulf County ARC & Transportation, is here to update the Board on the Transportation Disadvantage (TD) Service. As you know, Gulf County ARC & Transportation has been providing the TD service in Franklin County since December 1st.

Ms. Balentine stated in November Gulf County ARC & Transportation were selected by the Florida Commission for the Transportation Disadvantaged to serve as the emergency community transportation coordinator for Franklin County for 1 year. She said the contract was effective 12/1/15 and goes through 11/30/16. She reported their primary purpose is to serve the transportation disadvantaged residents of Franklin County by transporting them to dialysis treatments, doctor appointments, grocery shopping, etc. She explained in getting set up their first priority was to make sure they were on target to transport the existing Franklin County dialysis patients and any other riders going to life sustaining treatments. She said they did very well and are currently transporting dialysis riders Monday-Saturday to the Davita Center at Sacred Heart Hospital in Port St. Joe and are taking one St. George Island resident to Panama City for cancer treatment 5 days a week. Ms. Balentine informed the Board they are taking many other riders to a variety of appointments. She reported from December 1st –December 14th they have provided 86 trips with 22 different Franklin County riders. Ms. Balentine stated her second priority was to hire drivers. She said drivers are required by state law to go through a rigorous credentialing and training process in order to qualify to drive. She

reported she was committed to hiring Franklin County residents as drivers and has hired one and two are in the process. She hoped to have all of them on the road starting next week. She explained the next priority was vehicles. She reported they currently have 3 vehicles dedicated to Franklin County residents and expect to have 2 more by the end of the year. She stated all of these vehicles can transport ambulatory patients as well as passengers in wheelchairs. Ms. Balentine said their goal is to grow the service and serve the transportation disadvantaged residents of Franklin County. She asked for the Board's help and support. She presented flyers for anyone who needs one and her contact information. Commissioner Parrish asked if the service is listed on the County website so the citizens know where to call. Mr. Moron agreed to add this to the website. Commissioner Parrish said the main complaint over the years has been veterans going to Lake City or residents needing to go to Shands. He said the veterans have a backlog for appointments for sometimes 2 months and then need transportation. He reported the main problem is transportation for veterans. Ms. Balentine stated she appreciates the comments and in Gulf County they transport veterans to Lake City, Gainesville, Pensacola, Marianna and Tallahassee. She reported there are several trips a week. She expressed her commitment to getting this service back up and running in Franklin County as she has heard the same comments. Commissioner Parrish said the information needs to be distributed out to the residents and that is why he would like it on the County website. He suggested this matter be advertised in the local newspaper to let everyone know there is a new service. Ms. Balentine stated hopefully they can coordinate appointments and take both Gulf and Franklin County residents. Commissioner Watson welcomed Ms. Balentine to Franklin County and asked if she has determined there are unmet needs now in the County. Ms. Balentine answered yes based on the feedback. She stated the comments were that the eastern end of the County was not being served as well as it should have been. She said they are committed to making sure that any resident that qualifies is transported where they need to go. Chairman Massey reported there have been problems getting patients to dialysis in Tallahassee. He stated he transported a person that had to be there for their dialysis appointment. Ms. Balentine asked the Board to call if there are problems.

3. Inform the Board that due to some confusion, there was a one-day shelling event on Monday December 7, 2015. The program could not continue because the agreement between the Department of Agriculture and Consumer Services (DACS) and the Department of Economic Opportunity (DEO) had not been signed as yet. After seeking the assistance of Ms. Marcia Mathis, of Senator Montford's office, she informed me that the agreement was ready for signatures from both agencies. Mrs. Kim Bodine, of Career Source/Workforce, informed me on

Friday afternoon that the agreement was signed and shelling would start this week for about three days a week until Christmas and then two days a week for as long as funding is available.

4. Inform the Board that the review committee met and ranked Bay Media of Apalachicola as the highest ranked firm to create the GIS Planning Map for Franklin County. Funding for this project is from a Department of Economic Opportunity grant. Board action to accept the committee's recommendation and allow staff to negotiate with Bay Media for this project.

On motion by Commissioner Sanders, seconded by Commissioner Parrish, and by unanimous vote of the Board present, it was agreed to accept the committee's recommendation and allow staff to negotiate with Bay Media for this project.

5. At the November 17, 2015 meeting Mayor Brenda LaPaz, of the City of Carrabelle, notified the Board of her intention to step down as the County's representative on the Apalachee Regional Planning Council (ARPC). The Board asked me to notify the City of Apalachicola of this vacancy, as it would be their turn to submit a candidate to serve. City of Apalachicola Commissioner Brenda Ash has volunteered to serve as the municipal representative on ARPC. Board action to appoint Commissioner Ash.

On motion by Commissioner Sanders, seconded by Commissioner Watson, and by unanimous vote of the Board present, it was agreed to appoint City of Apalachicola Commissioner Brenda Ash to the ARPC.

6. This item was handled earlier in the meeting.
7. Inform the Board that the County has received the \$350,000 SHIP allotment from the State.

Mr. Moron stated Ms. Switzer is qualifying applications.

8. For Board information, attached to your agenda packet is the SHIP Compliance Review Report along with the Administrator's responses to recommendations in the report. No Board action is needed; this is for record keeping purposes only.
9. This item was addressed earlier in the meeting.
10. Board action to approve Change Order #1 for the Fort Coombs Armory renovation project. This change order is for paving, sidewalk, and drainage improvements along Avenue D at a cost of \$70,000. This change order will push the completion date to February 22, 2016. We currently have two events on the calendar for February so staff is trying to determine if the building will be available for use while the construction is ongoing on Avenue D.

Mr. Moron said the two events are Mardi Gras and The Chef's Sampler and he will contact both agencies. Commissioner Parrish said Mardi Gras is a fundraiser for Habitat for Humanity. Commissioner Parrish made a motion to approve change order #1 for the Fort Coombs Armory renovation project. Commissioner Sanders seconded the motion. Commissioner Watson asked

if there have been a lot of change orders to this contract. Mr. Pierce stated this is the first change order. He explained there is a general contractor under license so it is easier to do a change order and let him supervise the change in the drainage as he is already on site. Commissioner Watson asked if this is an extension of the contract. Mr. Pierce reported this was one of the alternates in the bid but they removed it as they did not have enough money but now there is money in the paving project. He stated the contractor already submitted a bid and is honoring that quote even though it was 8 months ago. Commissioner Parrish explained some of the water on the street is running under the building. Motion carried 4-0.

11. Inform the Board that Emo Architects, the Armory Restoration Project Architect, is requesting an additional \$8,833 in fees based on the \$70,000 Change Order. I ask that the Board direct Attorney Shuler to review the Mr. Emo's request and make a recommendation at the next meeting.

Chairman Massey said every time this company does something they want more money. Commissioner Parrish stated someone has to engineer the project. Mr. Pierce reported it is possible the County has already paid him to design this item so that is why they would like Attorney Shuler to review the request. Commissioner Sanders made a motion to direct Attorney Shuler to review the request and make a recommendation at the next meeting. Commissioner Watson seconded the motion. Motion carried; 4-0.

12. Board action to approve a resolution supporting 'The Healthiest Weight Florida Initiative'. This is a request from the Franklin County Health Department. The resolution is attached to your agenda packet.

On motion by Commissioner Parrish, seconded by Commissioner Watson, and by unanimous vote of the Board present, it was agreed to adopt the Resolution, as follows:

RESOLUTION

A RESOLUTION SUPPORTING THE HEALTHIEST WEIGHT FLORIDA INITIATIVE

WHEREAS, the Franklin County Board of County Commissioners support policies that focus on healthy weight, health and wellness, and healthier lifestyles in all communities; and

WHEREAS, the Florida Department of Health has launched a healthy weight campaign known as "Healthiest Weight Florida", a public-private collaboration to help Florida's children and adults make informed, consistent choices about healthy eating and active living; this program has been embraced by individuals and businesses in many cities, counties, and communities; and

WHEREAS, the State Surgeon General has launched the 2016 Healthy Weight Community Champion Recognition Program that will recognize local governments and active municipalities (cities, towns and villages) and 67 counties that implement policies to help people become more physically active and improve nutrition; Best practice policies implemented by communities will be recognized on January 4, 2016; and

WHEREAS, more than 62% of residents in Franklin County are estimated to be overweight or obese

and more than 38% of middle and high school students are overweight; and

WHEREAS, more than 87% of Franklin County adults do not consume at least 5 servings of fruits and vegetables daily and

WHEREAS, poor nutritional choices and a lack of physical activity are linked to overweight and obesity which increase the risk of diabetes, cancer, heart disease, liver disease, hypertension and other health conditions; and

WHEREAS, county officials believe there are important, long -term community benefits to be gained by encouraging healthy lifestyles, including a decrease in overweight and obesity in Florida's adults and children and the associated negative health related impacts; and

WHEREAS, community partners can work together to ensure that there are safe places for residents to be active, such as in parks, ball fields, pools, gyms, and recreation centers; and

WHEREAS, access to healthy foods has a direct impact on the overall health of our community and planning for fresh food, open space, sidewalks, and parks should be a priority.

NOW, THEREFORE, BE IT RESOLVED THAT THE FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS challenge all local governments, businesses, students, parents and all residents to participate in the Healthy Weight Florida campaign to foster healthy weight and improve overall health, improve job and school performance and decrease work and school absenteeism.

THE FRANKLIN COUNTY BOARD
OF COUNTY COMMISSIONERS

BY: S/William Massey
William Massey, Chairman

ATTEST: S/Marcia M. Johnson
Marcia M. Johnson, Clerk

13. Inform the Board that the Franklin County Health Department is restructuring the services of its dental clinics beginning January 1, 2016. The Carrabelle Dental Clinic will close December 31, 2015; however, the school-based dental clinic will remain open at Franklin County School to provide preventative services to children in the area. Any Franklin County Department of Health client who needs to see a dentist will be referred to the Gulf County facility. The Carrabelle Clinic will remain open part-time providing Women's Health, Immunizations, WIC, and Vital Statistics. A copy of the press release is attached.

Mr. Moron stated Mr. David Walker, Franklin County Health Department, is present if there are any questions.

14. There has been a recent news story of a rhesus macaque monkey in Alligator Point. FWC is asking that any sightings of the monkey are reported to their 24-hour Wildlife Alert Hotline 888-404-3922 or the Exotic Species Hotline 888-483-4681 and that you do not approach the animal. I have attached a flyer and additional information from FWC regarding the monkey.

Commissioner Sanders said there was a monkey in Carrabelle and these monkeys can be aggressive. She discussed an animal problem in Levy County and said their Commissioner Rooks led the fight about notification and this is when FWC became involved. Commissioner Sanders stated at that time an Ordinance was adopted forbidding exotic species. She explained no monkey has been permitted for Franklin County so this monkey has come from another county. Commissioner Watson asked if FWC is going to trap the monkey. Commissioner Sanders stated there was a monkey problem in Carrabelle and she called Animal Control but they did not know how to catch a monkey. She said the monkey stands about 2 feet tall. Commissioner Sanders stated this monkey originated in Crawfordville. Mr. Moron agreed there is a timeline of the sightings of the monkey. Commissioner Sanders reported the monkey had a tag so they should be able to see where he came from. Mr. Walker, Franklin County Health Department, informed the Board these animals carry the herpes b virus and if they attack someone it will be deadly so that is why they want the public to stay away from the monkey and just call FWC. Commissioner Parrish stated FWC is not trying to trap the monkey just monitoring his habits.

15. Inform the Board that Attorney John Griffin is retiring from Carson & Adkins after more than 20 years of service. Any client matters that were handled by Mr. Griffin will continue to be handled by Attorney Leonard Carson or Attorney Steve Meck. A copy of the letter from Carson & Adkins is attached.
16. Remind the Board that Florida Association of Counties 2016 Legislative Day event is from Wednesday February 3rd to Friday February 5th in Tallahassee. If any of the Board members are planning to attend, please let me know. A copy of the preliminary agenda is attached.
17. Florida Shore & Beach Preservation Association sent a letter to welcome Franklin County as a new member and thanked the Board for its support. The letter includes dates for their 2016 conferences. If any of the Board members are interested in attending, please let me know.

Mr. Pierce said at a previous Board meeting there was a motion to have Mr. Harry Arnold complete a number of improvements at the Supervisor of Elections' building and then a five year lease would be executed. He stated the lease has not been executed as they are trying to work out some of the issues. He explained the flooring is an issue as they do not want to move the new voting equipment out of the building as it has been calibrated. Mr. Pierce said at this time there has not been a revised lease submitted to Attorney Shuler for review as they want to agree on what items need to be done.

Commissioner Sanders asked if the grant for the Bald Point Road paving has been executed. Mr. Pierce reported the grant has been executed and Preble-Rish is in the design phase now. Mr. Pierce said he thinks it will go to bid possibly in March. Commissioner Sanders stated she

was hoping to be finished with this road before summer. Mr. Moron agreed to get a timetable from Preble-Rish for this project. Commissioner Sanders said she was trying to coincide some paving and that is why she saved some of her paving money because she did not know how much would be required for Bald Point Road. Mr. Pierce agreed it would be nice to get a good bid if someone was already mobilized in the area. Mr. Moron stated Mr. Lovstrand saved money on his paving because there was an active paving project going on.

T. Michael Shuler – County Attorney – Report

Attorney Shuler requested the Board accept and authorize the Chairman's signature on year 1 grant funding for the purchase of the new election equipment. He explained as previously discussed the State is unwilling to commit to years 2-5 but this is a grant that needs to be signed and delivered to them so that they can process the payment of \$16,200.00 to the County. On motion by Commissioner Sanders, seconded by Commissioner Watson, and by unanimous vote of the Board present, it was agreed to accept and authorize the Chairman's signature on year 1 grant funding for the purchase of the new election equipment.

Attorney Shuler requested the Board approve and authorize the Chairman to execute an amendment to the written Investment Policy. He stated this policy has been updated and the Clerk has approved the amendments. On motion by Commissioner Parrish, seconded by Commissioner Watson, and by unanimous vote of the Board present, it was agreed to approve and authorize the Chairman to execute an amendment to the written Investment Policy. Attorney Shuler said the two amendments that were made were to appoint a Chief Investment Officer and to require 8 hours of CLE education for the Chief Investment Officer.

Commissioners' & Public Comments

Mr. Moron informed the Board the funeral services for Commissioner Lockley's son will be tomorrow at 1:00 p.m. at New Life Tabernacle By the Sea.

Commissioner Sanders extended her condolences to Commissioner Lockley on the passing of his son and asked everyone to be in prayer for him and his family.

Mayor LaPaz thanked the Board for bringing the meeting to Carrabelle.

Mayor LaPaz stated the City of Carrabelle sends its prayers, sympathy and warmest thoughts to Commissioner Lockley and his family during this time of great loss.

Mayor LaPaz reported she is looking forward to working with the entire staff of Franklin County in the New Year.

Adjourn

There being no further business to come before the Board, the meeting was adjourned at 12:00 p.m.

William Massey - Chairman

Attest:

Marcia M. Johnson - Clerk of Courts