

**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS  
REGULAR MEETING  
FRANKLIN COUNTY COURTHOUSE ANNEX  
JANUARY 2, 2013  
9:00 AM**

**MINUTES**

**Commissioners:** Cheryl Sanders – Chairman, William Massey – Vice Chairman, Pinki Jackel, Noah Lockley, Joseph Parrish

**Others Present:** Marcia Johnson – Clerk of Court, Alan Pierce – Director of Administrative Services, Michael Shuler – County Attorney, Michael Morón – Deputy Clerk/Board Secretary

**Call to Order (9:02 AM)**

Chairman Sanders called the Meeting to order.

**Prayer and Pledge (9:02 AM)**

There was a prayer followed by the Pledge of Allegiance.

**Approval of the Minutes (9:04 AM)**

There were no Minutes presented for approval.

**Payment of County Bills (9:04 AM)**

**Motion by Jackel, seconded by Massey, to approve the payment of the County's Bills as presented; Motion carried 5-0.**

**Swearing in Ceremony of Elected Officials – Judge Van Russell (9:04 AM)**

Judge Van Russell administered the oath of office to Rhonda Skipper as the County's new Property Appraiser.

Mrs. Skipper stated that she will do her job to the best of her ability and make this County proud.

**Presentation by Progress Energy – Neighborhood Energy Saver Program (9:06 AM)**

Bobby Pickles introduced Melvin Philpot, Manager of the Neighborhood Energy Saver Program. Mr. Philpot distributed a handout and explained this program to the Board. He said this program was developed to assist low income residents.

Mr. Philpot stated that the program will start in Eastpoint and branch out throughout the County afterwards. He said the Kick-Off event will be on January 27, 2013 at the Eastpoint Fire Station community room. Mr. Philpot reviewed some of the other documents in the handout. He explained that some of the provided services will include the installation of energy efficient items.

Based on an inquiry from Commissioner Jackel, Mr. Philpot stated that Progress Energy, not private contractors, will be doing the work for this project.

**Department Supervisor Report**

**Hubert Chipman – Superintendent of Public Works (9:17 AM)**

Mr. Chipman had no action items but updated the Board on current projects throughout the County.

Commissioner Jackel asked Mr. Chipman to check on the ditch and culvert at Dunlap Rd.

**Fonda Davis – Solid Waste Director (9:19 AM)**

Mr. Davis had no action items for the Board.

*Right-of-Way Debris Pickup / Recycle Material Hauled December 12th –December 21st FOR BOARD INFORMATION:*

*DECEMBER 12TH – DECEMBER 21ST*

*RIGHT-OF-WAY DEBRIS PICKUP*

<i>Apalachicola</i>	<i>Eastpoint</i>	<i>St George Island</i>	<i>Carrabelle</i>	<i>Lanark</i>	<i>Alligator Point</i>
<i>57.02 TONS</i>	<i>78.65 TONS</i>	<i>34.62 TONS</i>	<i>70.57 TONS</i>	<i>17.23 TONS</i>	<i>0 TONS</i>

*RECYCLE MATERIAL HAULED*

	<i>Apalachicola</i>	<i>Eastpoint</i>	<i>St George Island</i>	<i>Carrabelle</i>	<i>Lanark</i>	<i>Alligator Point</i>	<i>St James</i>
<i>Cardboard</i>	<i>3.68 TONS</i>	<i>2.59 TONS</i>	<i>1.26 TONS</i>	<i>.93 TONS</i>	<i>0 TONS</i>	<i>0 TONS</i>	<i>0 TONS</i>

Plastic, Paper, Glass, Aluminum	1.81 TONS	.36 TONS	1.43 TONS	1.51 TONS	.40 TONS	.55 TONS	0 TONS
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REQUESTED ACTION: None

Mr. Pierce suggested opening the bids for the Transfer Station before Mr. Davis completed his report.

Mr. Pierce opened and read the bids:

Waste Management  
 \$57.95 per ton

Waste Pro  
 Submitted documentation but decided not to bid.

The Board and Mr. Davis discussed this matter further.

**Motion by Jackel, seconded by Massey, to forward bid to Solid Waste Staff for a recommendation; Motion carried 5-0.**

**Nikki Millender – Parks & Recreation (9:21 AM)**

Mrs. Millender had no action items for the Board.

Mrs. Millender stated that the County’s ballparks will be maintained for the upcoming ball season.

Commissioner Massey asked about adding more equipment to the Kiddie Park at C.C. Land Road and Mrs. Millender stated that there really isn’t much room to add any more equipment. Commissioner Jackel suggested asking Clay Kennedy, of Preble-Rish, to see if more equipment can be configured into that park.

The Board discussed this matter and agreed that more equipment is needed at this location.

**Pam Brownell – Emergency Management Director (9:25 AM)**

Mrs. Brownell had no action items for the Board.

*Information Items:*

1. *Franklin County Emergency Management participated in the Region 2 quarterly meeting at the American Red Cross facility in Tallahassee, FL on Wednesday, December 19, 2012. Counties included in Region 2 are as follows: Dixie, Lafayette, Suwannee, Columbia, Hamilton, Madison, Jefferson, Leon, Wakulla, Liberty, Gadsden and Franklin.*
2. *Franklin County Emergency Management will be meeting with The Management Experts (TME) in January to hold an Initial Planning Conference to design an exercise for Franklin County. The exact type of exercise has yet to be determined and will be funded through the State Homeland Security Grant Program (SHSGP).*
3. *Franklin County Emergency Management has been contacted by the US Coast Guard, Mobile Sector, to provide a venue for an Area Contingent Plan meeting sometime in February, this year. More information will be provided as it becomes available.*

**Bill Mahan – County Extension Director (9:26 AM)**

Mr. Mahan had no action items for the Board but discussed the following items on his report.

*Franklin - UF IFAS Updates*

- 1) *Climate Change –The informal “Climate Change Roundtable Discussion” on December 21st for elected officials and interested individuals went very well. Topics discussed included current issues around FL as a result of sea level rise, such as legal issues associated with eroding shoreline and maintaining an access road for property owners, beach re-nourishment, periodic local flooding and stormwater drainage flow issues. Other climate change topics discussed were acidification of coastal waters and its impact on oysters (NW Pacific Coast) and coral reefs (FL, Keys) also topics like USDA growing zone changes, chilling hour reductions, changes in migrations and breeding cycles and other changes that are happening in response to climate change. Plans are already underway to bring Thomas Ruppert and Whitney Gray back for a more formal presentation with a larger audience. Potential topics for the follow-up discussions include: Planning now, can save communities the expense of costly infrastructure retrofitting; What engineers should consider in their planning, What Planning & Zoning Board Members need to know, and more. More information to follow as plans develop.*

*Gulf of Mexico Fishery Management Council Updates (GMFMC)*

- 2) *Workshops to Discuss Regional Management of Recreational red Snapper - The GMFMC has scheduled scoping workshops around the Gulf of Mexico to get public input on a proposed amendment that examines regional management of recreational red snapper. Scoping workshops are the first and best opportunity for you to make suggestions or raise issues and concerns before the GMFMC begins developing an amendment. Regional management of recreational red snapper would enable areas of the Gulf to propose management measures tailored to specific regions. This round of scoping*

*workshops will address regional management issues, including locally optimal management measures, regional boundaries, allocation, and other components for the design of regional management proposals.*

*Seven scoping workshops are scheduled around the Gulf. All workshops begin at 6pm and conclude at the end of public comment, but no later than 9pm local time. The workshop schedule is as follows:*

*January 14, 2013 – Doubletree by Hilton, Baton Rouge, LA 70808 & Holiday Inn Express, Texas City, TX 77591*

*January 15, 2013 – Hilton Garden Inn, Corpus Christi, TX 78412 & Four Points by Sheraton, Biloxi, MS*

*January 16, 2013 – Hilton Garden Inn, Orange Beach, AL 36561*

*January 17, 2013 – Destin Community Center, Destin, FL 32541*

*January 22, 2013 – Hilton St. Petersburg Carillon Park, St. Petersburg, FL 33716*

*Copies of the scoping document and other related materials can be obtained by calling 813-348-1630 or can be downloaded from the Council's ftp site, <ftp.gulfcouncil.org>.*

*These meetings are physically accessible to people with disabilities. Requests for sign language interpretation or other auxiliary aids should be directed to Kathy Pereira at least five working days prior to the meeting.*

**Open RFP – Salvaging Metal from the St. George Island Fishing Pier (9:27 AM)**

Attorney Shuler stated that no bids were received.

The Board decided there should be no further action on this matter.

**Open Bids – Solid Waste Transfer Station Operations**

This item was addressed earlier in the Meeting.

**Marcia Johnson – Clerk of Courts – Report (9:28 AM)**

Mrs. Johnson had no report for the Board.

**Alan Pierce – Director of Administrative Service – Report (9:28 AM)**

Mr. Pierce presented his report to the Board.

Mr. Pierce stated that the Sheriff's Office asked the Board to consider adopting a Resolution for Deputy Quinnaland Rhodes, who recently passed away.

**Motion by Lockley, seconded by Massey, adopting a Resolution for Deputy Quinnaland Rhodes, a Franklin County Deputy who passed away; Motion carried 5-0.**

**1- Hospital Update by Mr. Ray Brownsworth, CEO.**

Mr. Brownsworth presented his report.

1. **HB711** –*We have engaged Adams consulting group out of Nashville to do the Valuation study of Weems Memorial for the HB711 effective December 22, 2012 for a cost of \$5,000. They will also be doing our debt capital study for the USDA Loan Process. The cost of this study is between \$3,500 and \$5,000. This is a significant savings on both studies for which proposals of over \$20,000 each.*
  
2. **Medical Clinic** -*Weems West is doing well over the last several weeks within daily volumes up to 10-12 people. We anticipate this to continue growing. We may need to be considering expanding to an off campus space soon. The medical clinic nearby that is being vacated by Dr. Miniati would serve well for this purpose. We have requested from Alan Pierce the right of first refusal for this space and would appreciate the Commissions support in Weems ability to lease the building.*
  
3. **Capital Request** -*I am asking for approval of the EMS Narrowbanding project at a cost of \$69,536.55. The vendor is Williams Communication. I believe this has been previously discussed but is just now reaching the approval stage due to transition in Administrators. It was taken to and approved by the hospital board on December 18, 2012. With this approval, we will be seeking an extension from the FCC for compliance as advised by AJ Smith.  
The RFP was posted on August 13, 2012 and a single bid was received on September 14, 2012. It is composed of two parts. The first part is the narrow banding and the second optimization to cover gaps in the coverage areas. We are proceeding only on the narrow banding at this time. The second portion will be re-evaluated in collaboration with other area responders such as fire, law enforcement and emergency preparedness to the degree possible in order to hopefully gain additional savings and effectiveness.  
Any assistance in promoting collaboration with the other county agencies that are faced with similar coverage gaps would be greatly appreciated.*

Commissioner Jackel and Mr. Brownsworth discussed the possibility of Weems coordinating with the County's other emergency services and also discussed any available grants to help pay for this item.

**Motion by Lockley, seconded by Parrish, to approve the Capital request in order to purchase a narrow banding radio system; Motion carried 5-0.**

4. **RFP for fire doors** - *has been published on the hospital and county websites along with the Dodge Report, Bid Facts and on the TMH website.*
  
5. **RFP for EHR** - *As follow up to the last County Commission meeting, I apologize for the lack of clarity in the bid opening process for the Health Information System (or Electronic*

Health Record). As a matter of review, I went back to the RPF and noted there are two (2) stages for the Proposal submission process. These are:

1. *Submission of Minimum Mandatory Requirements Proposal (“Proposal Submission Stage 1”)*
2. *Submission of Detailed RFP Requirements Proposal and Price Proposal (“Proposal Submission Stage 2”). **This is where the prices are submitted for final review.***

*Based upon the above, Weems will review the vendor packages and then select which vendors are invited back to submit details proposals and pricing. This will be stage 2. I think it is still good that we read the vendors out loud as part of the public record.*

*We are developing a matrix of persons to be involved in the review process. This will include board members, staff, physicians/mid-levels, and administration. For the physicians, I would like to include several ER doctors, Dr. Charbonneau, Mid-levels, and hopefully a retiring physician new to the area but with significant IT background. This physician is Dr. Spurgeon from St. Louis who has recently purchased a home on St. George Island and will be moving to the area to retire from his family practice.*

*We are reevaluating all our original assumptions to make sure the still apply and what components may qualify for Incentive Payments by Medicare.*

6. **PT Services** - *Conversations are underway with Tom Brocato to provide PT services at Weems East and the hospital’s swing bed program. All indications are that Sacred Heart is planning on opening a PT practice locally, though we feel the need can be met by our local providers and the hospital. It will be important for us to work with our local providers to solidify both the hospital and the local providers’ positions to minimize the outmigration of therapy patients.*
7. **Weems Financial Assistance Program** – *As a reminder, the hospital has a sliding scale financial program to help patients with limited incomes. We are encouraging patients with limited finances to sign up for this program when seeking services at the hospital or either medical clinic. We also advocate for them to get them enrolled in the State Medicaid program. Both programs assist Weems’ bottom line and ability to provide services. An advertisement for this has been placed on Oyster Radio.*
8. **Absence from Facility** - *I will be absent from January 3<sup>rd</sup> to January 13<sup>th</sup> to move my family to Apalach from Iowa. This afternoon, the 28<sup>th</sup>, I will be closing on my house to be located in Apalach. In my absence, Steve Lanier is in charge though I can be reached by cell phone at 641-777-0203.*

*2- Inform the Board it is invited to march in the Camp Gordon Johnston Parade on March 9. Parade line-up at 9:30. Parade starts at 10:45.*

3- Board action on Joint Resolution of Disproportionately Affected Counties. The Board has now received a copy of the Resolution discussed at the meeting attended by Chairman Sanders, Commissioners Jackel and Massey, and myself in early December. This Resolution increases the funding allocation to Franklin County. Even though Franklin County is not a member of Gulf Consortium I think it is appropriate that the Board support the Resolution as it does provide more funds to Franklin County than the previous formula. Board action.

Chairman Sanders commented on this item.

**Motion by Jackel, seconded by Massey, to approve Joint Resolution of Disproportionately Affected Counties to increase the funding allocation to Franklin County; Motion carried 5-0.**

4- Board direction on creation of local RESTORE Council. For the purpose of continuity from the last Board meeting I have copied below the information I provided the Board at the Dec. 18 Board meeting.

Report to the Board on a proposed structure for RESTORE Council. The Board has heard two different proposals for the structure of the RESTORE Council. Commissioner Parrish asked that I research what other counties have done so the table below represents the current status of RESTORE Councils in the 8 impacted counties. As you can see, there is a wide range of approaches being utilized, but there are some common threads. The other RESTORE councils do not have a majority of elected officials- most seats are for non-elected people, either from communities or from interest groups. Only 4 of the counties have created RESTORE Councils and only one has 15 members. The rest are smaller.

**STRUCTURE OF RESTORE COUNCILS OF 8 IMPACTED COUNTIES**

<b>COUNTY</b>	<b># OF SEATS</b>	<b>COMPOSITION</b>
<i>Escambia</i>	<i>7</i>	<i>financial; 1-business leader; 1- Govt. experience; 1- At-large; 1- Economic Dev.; 1- Environmental group; 1- City of Pensacola resident</i>
<i>Santa Rosa</i>	<i>11</i>	<i>5- one resident from each BCC District; 3- one resident from each city in county 1- Navarre Beach Chamber of Commerce 2- Chairman of BCC and one other BCC member</i>
<i>Okaloosa</i>	<i>No council</i>	
<i>Walton</i>	<i>No council</i>	
<i>Bay</i>	<i>No council</i>	
<i>Gulf</i>	<i>15</i>	<i>5- appointments from BCC (1 BCC member and 4 staff) 1-TDC; 1- Port Authority; 1-Gulf Coast College, 1-Gulf Coast Workforce Board; 2- one from each city 1- Environmental issues; 1 Fishing Industry, 1-Chamber/EDC; 1- Local Construction</i>
<i>Franklin</i>		

Wakulla	13	1- BCC member; 1-School Board member; 1- TCC member; 1- Panacea Waterfronts rep; 3- reps from unincorporated communities; 1- Wakulla Chamber of Com. 1- Natural resource rep; 1- fishing industry rep. 1- Wakulla TDC; 1- Wakulla EDC 1- At-large with finance or budgeting background
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After reviewing what other counties have done I offer this proposed RESTORE Council structure for Board review:

A 10 member Council- 9 voting members and a non-voting Chairman who is also the Chairman of the BCC. The voting members would be comprised of

- 1- City of Apalachicola appointment
- 1- City of Carrabelle appointment
- 1- School Board appointment
- 1- TDC appointment
- 1- FCSWA appointment
- 1- FC Seafood Dealer appointment
- 1- FC Realtor Association appointment
- 1- Eastpoint community appointment
- 1- Environmental Advocacy group appointment

Commissioner Massey stated that he was in favor of each Commissioner appointing a member to this council as was suggested by Commissioner Parrish at a previous meeting.

Commissioner Parrish was in favor of each City appointing a member; along with the seafood workers, seafood dealers, environmental group and each Commissioner appoint one resident from their districts. He believes this will be a fair representation of the entire County.

Commissioner Jackel reviewed the proposed membership of the Council.

Mr. Pierce explained his reasons for including the Realtor’s Association on the Council. The Board and Mr. Pierce discussed this matter further.

**Motion by Jackel, seconded by Massey, to establish the Franklin County Restore Council which will be comprised of a member of each Commissioner’s district, a representative from the City of Apalachicola, the City of Carrabelle, the School Board, TDC, FCSFWA, Seafood Dealers Association, Realtor Association, and a Environmental Advocacy group. The member from the Environmental group will be appointed by the Board; Motion carried 5-0.**

The Board agreed that the appointments should be presented and confirmed at the next Meeting.

5- Taylor Newman, Crystal Air FBO, might be in attendance and would like to give a report to the Board.

Additionally, the Airport Advisory Committee met in Dec. and has recommended the Board move forward with building a 60x60 foot hanger that Mr. Randall Terry will sign a lease

*to occupy. Mr. Terry has need for a hanger larger than any of the T-hangers but not as large as the existing vacant corporate hanger. He is willing to pay \$500/month for a 20 year lease. According to the Advisory Committee this is similar in per square foot lease with what Dan Garlick and Mr. Pete Burger are paying. Board direction to let Airport advertise for contractor to build 60x60 corporate hangar. The funds are available through existing DOT grants.*

Ted Mosteller, Airport Manager, updated the Board on grant funding for this project. Commissioner Jackel questioned the cost of building the hangar. She and Commissioner Massey stated that they were not in favor of a 20 year lease.

The Board discussed the use of this hangar

Commissioner Sanders expressed her concerns with the state of the economy and how things might look in the future.

Commissioner Jackel and Mr. Mosteller discussed the available space being used for new business at the Airport.

Commissioner Lockley and Mr. Mosteller discussed how this rental agreement was determined. They also discussed if there are different rates for storage versus a business using hangar space at the Airport.

The Board discussed if the proposed rental amount was enough based on the proposed space. Commissioner Parrish suggested that the County move forward with constructing the hangar and advertise for the rental amounts.

Commissioner Jackel and Mr. Mosteller discussed the expiration of available funding for this project.

The Board and Mr. Mosteller discussed other grant funding which will be expiring in June.

**Motion by Massey, seconded by Lockley, to move forward with building the hangar, which will include all advertising requirements; Motion carried 5-0.**

Taylor Newman, of Crystal Air, updated the Board on actions at the Airport. He stated that he would like to schedule a National Fly-in Day in April, which will increase public awareness of what's going on at the Airport. He discussed car rentals, hiring maintenance staff and other activities.

Chairman Sanders and Mr. Newman discussed his satisfaction with his experience at the Airport so far.

Mr. Pierce stated that he is in discussion with Mr. Mosteller about using some of the available funding to assist the FBO with maintenance and the overall look of the Airport.

#### **T. Michael Shuler – County Attorney – Report (10:15 AM)**

Attorney Shuler had no report for the Board.

Attorney Shuler did ask for an action item to authorize Mike Dombroski to complete a permit for a rock revetment east of South Shoals on Alligator Point. He said the cost will be approximately \$8,000.

The Board, Mr. Pierce and Attorney Shuler discussed this item further.

**Motion by Massey, seconded by Jackel, to authorize Mr. Dombroski to complete the application for the eastern wing of the revetment at South Shoal; Motion carried 5-0.**

Commissioner Jackel asked Attorney Shuler for an update on the old Highway Patrol Station in Eastpoint.

Attorney Shuler stated that the leases have been received and the deed is being processed through the Governor and Cabinet. He said the timeline for the deed to be released will be about 6 months.

Commissioner Jackel stated that she will make some calls and see if she can have this item moved along.

Chairman Sanders asked Attorney Shuler to accompany her to the next Lanark Village Association meeting to explain the problems with the clean-up of the burnt out apartments.

**Commissioners' & Public Comments (10:22 AM)**

Commissioner Lockley suggested that workshops be scheduled regarding the Restore Council for discussions on the procedure to submit projects for approval and funding.

The Board asked Commissioner Lockley to represent the Board at the funeral of Quinnaland Rhodes on Saturday.

Chairman Sanders discussed the boating accident in Carrabelle and thanked all First Responders, Law Enforcement Officers, County EMS, and others who, due to their fast response, helped to avoid what could have been a terrible tragedy.

The Board recognized the members of Franklin Correctional Institute who were in the audience. Willie Brown, Assistant Warden at FCI, addressed the Board and asked the Board to contact him if any assistance is needed and said he is willing to help in any way possible at all times. Chairman Sanders stated that she would like some type of report that would show the public how many hours of service FCI provides for the County.

**Adjourn (10:29 AM)**

There being no further business, Chairman Sanders adjourned the Meeting.

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Cheryl Sanders, Chairman – FCBOCC

Attest:

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Marcia M. Johnson, Clerk of Courts