

**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING
FRANKLIN COUNTY COURTHOUSE ANNEX
NOVEMBER 20, 2012
9:00 AM**

MINUTES

Commissioners: Pinki Jackel – Chairman, Cheryl Sanders, Noah Lockley, Joseph Parrish, William Massey

Others Present: Marcia Johnson – Clerk of Court, Alan Pierce – Director of Administrative Services, Michael Shuler – County Attorney, Michael Morón – Deputy Clerk/Board Secretary

Call to Order (9:01 AM)

Chairman Jackel called the Meeting to order.

Prayer and Pledge (9:01 AM)

There was a prayer followed by the Pledge of Allegiance.

Organizational Items

Oath of Office to Newly Elected Commissioners (9:03 AM)

Judge Van Russell issued the Oath of Office to Commissioners Jackel, Lockley, and Massey.

Chairman Jackel welcomed Commissioner Massey to the Board.

Selection of Chairman & Vice Chairman for 2012-2013 (9:05 AM)

Commissioner Sanders stated that she would like to serve as the Chairman.

Motion by Parrish, seconded by Lockley, to appoint Commissioner Sanders as Chairman of the Board; Motion carried 5-0.

Recess (9:06 AM)

Chairman Jackel called for a recess to rearrange the seats.

Reconvene (9:08 AM)

Chairman Sanders reconvened the Meeting.

Motion by Jackel, seconded by Parrish, to appoint Commissioner Massey as Vice Chairman of the Board; Motion carried 5-0.

Motion by Massey, seconded by Parrish, to appoint Commissioner Jackel as Board Representative to the TDC; Motion carried 5-0.

Motion by Jackel, seconded by Parrish, to appoint Commissioner Massey to the ARPC; Motion carried 5-0.

Alan Pierce – Director of Administrative Services - Report

Mr. Pierce presented Item 6 from his report.

6- Inform Board that it is time to name a representative and an alternate representative to the Small County Coalition, and a staff liaison for 2013. Commissioner Sanders is on the Board of Directors of the Small County Coalition so I presume she will want to serve, but the alternate has varied over time. At this time I am the staff liaison. Board action to make appointments.

Chairman Sanders stated that she would remain representative to the Small County Coalition.

Motion by Massey, seconded by Parrish, to appoint Commissioner Jackel to serve on the Small County Coalition as the alternate representative; Motion carried 5-0.

Approval of Minutes of the November 6, 2012 Regular Meeting (9:13 AM)

Motion by Jackel, seconded by Parrish, to approve the Minutes of the November 6, 2012 Regular Meeting; Motion carried 5-0.

Payment of County Bills (9:13 AM)

Motion by Jackel, seconded by Massey, to approve the payment of the County's Bills as presented; Motion carried 5-0.

Department Supervisors Report

Hubert Chipman – Superintendent of Public Works (9:15 AM)

Mr. Chipman updated the Board on projects his department will be working on until the end of the year. He said a lot of his crew will be off during this time of year.

Commissioner Sanders commented on the design of some pipes that were recently installed.

District 1- Pink Jackel

*Material Hauled from within- 26 cubic yards of Debris
Material Hauled to- 3 cubic yards of #57 Shell
6 cubic yards of Cold Mix asphalt*

Work Performed- Cut grass on shoulders of roads, around mouths of culverts, around signs and in ditches, repaired driveways, picked up litter and filled in pot holes.

District 2- Cheryl Sanders

*Material Hauled from within- 162 cubic yards of Ditch Dirt
9 cubic yards of vines/trees/bushes
Material Hauled to- 18 cubic yards of #57 Shell
6 x 36" couplings
9 x 36" culverts
134.58 tons and 108 cubic yards of Lime rock
54 cubic yards of Milled Asphalt
19.83 tons of over burden
88.41 tons of rip rap*

Work Performed- Cleaned out culverts, installed culverts, cut bushes back from right of ways, Cut grass on shoulders of roads, around mouths of culverts, around signs and in ditches, picked up litter, cut grass in ditches, graded roads, pulled ditches, filled in pot holes, cleaned sidewalks, tillered road and sign maintenance.

Miscellaneous Info- Started HMGP Project of McIntyre Road, Crooked River Road, Jeff Sanders Road, New River Road and Mill Road on October 10, 2012 and completed on November 13, 2012.

District 3- Noah Lockley

*Material Hauled from within- 13.5 cubic yards of Debris
Material Hauled to- 18 cubic yards of #57 Shell
9 cubic yards of Lime rock
9 cubic yards of Milled Asphalt*

Work Performed- Cut bushes back from right of ways, cut grass in ditches, picked up litter, repaired driveways, filled in pot holes and sign maintenance.

District 4- Joseph Parrish

Material Hauled from within- 76.5 cubic yards of Debris

Work Performed- Filled in pot holes, repaired culverts, cut bushes back from right of ways, cut grass on shoulders of roads, around mouths of culverts, around signs and in ditches, repaired driveways, picked up litter and sign maintenance.

District 5- William Massey

Material Hauled from within- 33 cubic yards of Debris

Material Hauled to- 15 cubic yards of #57 Shell

Work Performed- Cleaned out beaver dams, cleaned cemetery's, cleaned out culverts, Cut grass on shoulders of roads, around mouths of culverts, around signs and in ditches, repaired driveways, picked up litter, dug out ditches, graded roads, filled in pot holes and sign maintenance.

Miscellaneous Information- Started HMGP Project of McIntyre Road, Crooked River Road, Jeff Sanders Road, New River Road and Mill Road on October 10, 2012 and completed on November 13, 2012.

Fonda Davis – Solid Waste Director (9:17 AM)

Mr. Albert Floyd had no items for Board action.

Right-of-Way Debris Pickup / Recycle Material Hauled October 30th – 29th FOR BOARD INFORMATION:

**OCTOBER 30TH – NOVEMBER 13TH
 RIGHT-OF-WAY DEBRIS PICKUP**

<i>Apalachicola</i>	<i>Eastpoint</i>	<i>St George Island</i>	<i>Carrabelle</i>	<i>Lanark</i>	<i>Alligator Point</i>
<i>87.08 TONS</i>	<i>13.40 TONS</i>	<i>0 TONS</i>	<i>9.13 TONS</i>	<i>9.09 TONS</i>	<i>46.91 TONS</i>

RECYCLE MATERIAL HAULED

	<i>Apalachicola</i>	<i>Eastpoint</i>	<i>St George Island</i>	<i>Carrabelle</i>	<i>Lanark</i>	<i>Alligator Point</i>	<i>St Jam</i>
<i>Cardboard</i>	<i>5.64 TONS</i>	<i>2.70 TONS</i>	<i>1.24 TONS</i>	<i>1.13 TONS</i>	<i>.13 TONS</i>	<i>0 TONS</i>	<i>0 TONS</i>
<i>Plastic, Paper, Glass, Aluminum</i>	<i>2.51 TONS</i>	<i>1.40 TONS</i>	<i>2.94 TONS</i>	<i>2.07 TONS</i>	<i>.70 TONS</i>	<i>.98 TONS</i>	<i>0 TONS</i>

REQUESTED ACTION: None

Nikki Millender – Parks & Recreation Director (9:18 AM)

Mrs. Millender requested Board action to approve \$7,300 in funding from the TDC for a lighting project at Seafood Landing Park in Apalachicola.

Mrs. Millender discussed recent projects going on at the Seafood Landing Park.

Motion by Lockley, seconded by Parrish, to approve \$7,300 in funding from the TDC for lighting project at Seafood Landing Park in Apalachicola; Motion carried 5-0.

Commissioner Jackel asked that the Pavilion in Eastpoint be checked for lights that are not working and thanked Mrs. Millender for her efforts on the Christmas lights in Eastpoint. She also thanked Commissioner Massey for his efforts.

Mrs. Millender asked the Board to keep her informed of any maintenance that might be needed in the County parks.

Commissioner Massey and Mrs. Millender discussed repairing bathrooms between Vrooman Park and the Fire Department in Eastpoint.

Mrs. Millender discussed issues with the inmates using the restrooms at County parks and not cleaning up afterwards. Mr. Pierce stated that he will check on this issue.

Commissioner Jackel suggested the need for timers on the lights at County parks. Commissioner Massey suggested timers that can be installed by inmates.

Alan Pierce – Director of Administrative Services – Report

Mr. Pierce presented Item 8 from his report.

8- Board action to award bid for Armory renovations based upon recommendation of architect. The recommendation is Albritton Williams with a low bid of \$153,000 with a total contract price of \$176,500 as the architect recommends a fire alarm system be installed and emergency lighting. The action by the Board should be to award the bid and direct the architect to prepare and execute contract documents. Mr. Shuler has reviewed the contract documents.

Motion by Lockley, seconded by Jackel, to award the bid for Armory renovations to Albritton Williams, with a low bid of \$153,000 and a total contract price of \$176,500, which will include a fire alarm system, and emergency lighting, and authorize the Chairman's signature on the contract documents; Motion carried 5-0.

Pam Brownell – Emergency Management Director (9:27 AM)

Mike Rundel had no action items for the Board.

Mr. Rundel congratulated Mr. Massey and thanked him for his support during the recent Gumbo Cook-Off for the Lanark Village Volunteer Fire Dept.

Action Items: None

Information Items:

- 1. Hurricane Isaac was finely declared a disaster on October 18, 2012 for Franklin County. The FEMA Kick Off meeting was held Nov. 7th at 10:00am at the Emergency Operations Center at the airport.*
- 2. The Local Mitigation Strategy Taskforce Meeting for Franklin County is scheduled for Monday December 3, 2012 at the Franklin County EOC at 10am.*
- 3. Interviews with Debris Management companies will be conducted Wednesday, December 12th and Thursday December 13, 2012 at the Franklin County EOC.*

Bill Mahan – Extension Office Director (9:28 AM)

Mr. Mahan had no action items but presented the following items from his report.

Franklin - UF IFAS Updates

- 1) REDI Meeting – I attended the monthly Rural Economic Development Initiative Meeting via phone on November 9th. Several topics of local interest were discussed including an Army Corps of Engineers update on the Eastpoint Channel. The Corp reported that they are moving forward on the permit approval process so that if funds are allocated, or become available, the project can move forward. Additional discussion on the channel was about concern of heavy metals and the need for testing (again currently no funds allocated) and the fact that most of the ACoE dredging equipment is “tied” up in the New Orleans area working on levees. I reported that the County has been waiting for years to have this done and that one seafood dealer recently told me that he lost a business expansion possibility because the investors realized that it would be very difficult to get boats in and out of the plant, especially in the winter months. Other topics included a Franklin County “regional” jobs resource inventory and the development of an economic diversification plan for the area. A topic mentioned was to look at the feasibility of linking Port St. Joe Port resources with Franklin County Airport resources.*
- 2) Franklin County Transportation Disadvantaged Coordinating Board Agenda – I participated in the quarterly TDCB Meeting on November 14th. A main topic of discussion was the every five-year Community Transportation Coordinator Competitive Procurement Process.*

Franklin, Jackson & Jefferson Counties will be going through the process. The Legal Notice requesting letters of interest and qualifications is scheduled to be printed on December 7th, letters of interest and qualifications are due December 28 with final proposals due on January 18th.

- 3)** *Beekeepers Field Day and Trade Show & Advanced Beekeeping Training – A Beekeepers Field Day and Trade Show will be held at the Washington County Extension Office (Chipley) on Saturday, December 1st, 2012 from 9:00 am – 2:00 pm (Central). The cost for the program, which includes lunch, is \$15/person. Hands-on activities include – Hive Assembly, Open Hive Demonstration and Winter Hive Management. In addition, Advanced Beekeeper Training Classes will be offered via distance learning to selected counties on the evenings of February 1^{8th}, 2^{5th}, March 4th and March 1^{1th}. More details to follow.*
- 4)** *SMARRT & UF Oyster Recovery Team Round Table – SMART and the UF Oyster Recovery Team are hosting a round table discussion on December 6th at the Apalachicola Community Center from 1:30 – 4:00 PM to hear updates from the recovery Team Committees and to learn more about the developing SMART Initiative. The round table is open to the public and folks are encouraged to attend and participate.*

Gulf Coast Workforce Board – Submit Workforce Services Plan for Board Approval (9:30 AM)

Kim Bodine, Director of Gulf Coast Workforce Board, reviewed the Workforce plan with the Board.

Mr. Pierce explained that this plan explained the over-all structure and procedures of the Workforce program for Franklin County and stated that there were no substantial changes at this time.

The Board, Mr. Pierce, and Ms. Bodine discussed some of the different rules, such as drug testing, that apply to the re-shelling program and also who governs these rules.

Motion by Jackel, seconded by Massey, to approve the two year Gulf Coast Workforce Services Plan based on the recommendation of Mr. Pierce; Motion carried 4-1, Lockley opposed.

The Board discussed the re-shelling program further.

Ms. Bodine updated the Board on ongoing employment programs in the County.

Commissioner Lockley expressed his concerns with the positions at the Workforce not being filled as of yet.

Ms. Bodine explained that a lot of the residents are waiting for the re-shelling program instead of trying to apply for the vacant positions. She stated that there are competing interests with this issue.

Motion by Jackel, seconded by Massey, to send a letter to State and Federal Delegation requesting quicker action for the approval of funding for the re-shelling program for the displaced seafood workers; Motion carried 4-1, Lockley opposed.

Commissioner Jackel, Shannon Hartsfield, President of the Franklin County Seafood Workers Association, and Ms. Bodine discussed the scheduling problems with the seafood workers and dealers.

Commissioner Jackel asked Mr. Pierce to get with Bill Mahan to schedule a meeting with DACS and FWC.

Sandi Hengle – Big Bend Hospice Update (9:50 AM)

Sandi Hengle, of Big Bend Hospice Franklin County Advisory Board, asked for Board action to adopt a Resolution declaring November 2012 as National Hospice Month.

Motion by Jackel, seconded by Massey, to adopt a Resolution declaring November 2012 as National Hospice Month; Motion carried 5-0.

Recess (9:54 AM)

Chairman Sanders called for a recess.

Reconvene (10:06 AM)

Chairman Sanders reconvened the Meeting.

South Shoal Public Hearing on Land Use, Zoning & Subdivision Plat (10:06 AM)

Attorney Shuler described the South Shoal project and explained the changes that have been made since 2004.

Chairman Sanders opened the floor for public comments.

Attorney Ron Mowrey, representing Capital City Bank, gave some history of the South Shoal project and discussed the request further. He stated some of the benefits to the Alligator Point community.

Attorney Shuler stated some items that Capital City Bank would be responsible for and also discussed a change in language.

Motion by Jackel, seconded by Massey, to rescind the 2004-36 PUD for South Shoal; Motion carried 5-0.

Motion by Jackel, seconded by Massey, to amend the plat for South Shoal as recommended; Motion carried 5-0.

Motion by Jackel, seconded by Massey, to approve South Shoal Land Use Change from commercial to residential; Motion carried 5-0.

Motion by Jackel, seconded by Massey, to approve zoning change from South Shoal PUD to R1 Residential; Motion carried 5-0.

Attorney Mowrey asked about a specific item to approve the 7 lot subdivision and Chairman Sanders stated that it was covered in the amended plat motion.

Planning & Zoning – Consent Agenda (10:21 AM)

Mr. Pierce presented the items for the Planning and Zoning Consent Agenda.

The Planning & Zoning Commission met on Tuesday, November 13, 2012 with the following recommendations:

SINGLE FAMILY PRIVATE DOCK REVIEW:

- 1-** *APPROVE- Unanimous Consideration of a request to construct Single Family Private Dock at 1827 Bayview Drive, Lot 7 Bayview Village, St. George Island, Franklin County, Florida. This dock will be 256' x 4' with a terminus platform 20' x 5' with (2) 20' x 10' boat lifts. This application has all State and Federal Permits and is consistent with the Franklin County Dock Ordinance. Application submitted by Garlick Environmental Associates, Inc, agent for John Arnold, applicant. (No house, but a site plan has been attached to the application.)*

Motion by Jackel, seconded by Massey, to approve a request to construct a Single Family Private Dock at 1827 Bayview Drive, Lot 7 Bayview Village, St. George Island; Motion carried 5-0.

SKETCH/FINAL PLAT APPROVAL:

- 2-** *APPROVE- Unanimous Consideration of a request for Sketch and Final Plat approval to combine Lots 10 and 11 Sandpiper Village, St. George Island, Franklin County, Florida into a 1 lot subdivision named "Land's End" Request submitted by Tim Wright, owner/applicant with Jerry Thompson being agent of record.*

Commissioner Jackel asked if the owner realizes that they lose the ability to separate the lots and asked if this is consistent with County practices in the past. Mr. Pierce said it is consistent.

Motion by Jackel, seconded by Massey, to approve a request for Sketch and Final Plat approval to combine Lots 10 and 11 Sandpiper Village, St. George Island; Motion carried 5-0.

Marcia M. Johnson – Clerk of Courts – Report (10:24 AM)

Mrs. Johnson presented her report to the Board.

For action: the Finance Department needs the following budget amendments and resolutions approved to amend the last year's budget. The resolutions incorporate unanticipated revenues into your last year's budget. These revenues were unanticipated and spent during the past fiscal year – the revenues were not included in the initial budget because we didn't know the revenue would be received when the budget was originally adopted. Approval is needed to comply with Florida Statutes 129. The budget amendments move budgeted values from line item to another.

1. Line Item Budget Amendment Requests:

On November 15, 2011 the Board approved funding the GIS Parcel Map for the Property Appraiser's Office out of the Capital Outlay Fund – in last fiscal year approximately \$69,818 was spent on the parcel mapping project.

<i>INCREASE 301.20.11.3100 Capital Outlay –Professional Services</i>	<i>\$69,818.00</i>
<i>DECREASE 301.20.511.6200 Capital Outlay – Buildings</i>	<i>\$69,818.00</i>

On December 20, 2011 the Board approved bidding on hosting the 2012 State Softball Tournament at Kendrick Park in Carrabelle. The county was awarded the tournament and Reserve for Contingencies funded the overtime expense of hosting the State Softball Tournament in July.

<i>INCREASE 001.70.572.1400 Parks and Recreation - Overtime</i>	<i>\$ 16,415.00</i>
<i>DECREASE 001.99.584.9600 Reserve for Contingencies</i>	<i>\$ 16,415.00</i>

On February 7th, 2012 the Board approved a one-time allocation of \$750 to all county employees at a cost of \$126,000 in salaries and \$9,641 in FICA Taxes for a total expenditure of \$135,641. The budget amendment below reflects the increase and decrease in line items in the fiscal year 2011/2012 budget.

<i>INCREASE 001.21.512.1200 Administrative Services – Regular Salaries</i>	<i>\$ 750.00</i>
<i>INCREASE 001.21.512.2100 Administrative Services – FICA Taxes</i>	<i>\$ 57.00</i>
<i>INCREASE 001.22.513.9100 Property Appraiser – Budget Transfer</i>	<i>\$ 8,074.00</i>
<i>INCREASE 001.23.581.9100 Tax Collector – Budget Transfer</i>	<i>\$ 5,652.00</i>
<i>INCREASE 001.24.581.9100 Supervisor of Elections – Budget Transfer</i>	<i>\$ 1,615.00</i>

INCREASE 001.25.515.1200 Planning and Zoning – Regular Salaries	\$ 1,500.00
INCREASE 001.25.515.2100 Planning and Zoning – FICA Taxes	\$ 115.00
INCREASE 001.26.519.1200 Courthouse Maintenance – Regular Salaries	\$ 1,500.00
INCREASE 001.26.519.2100 Courthouse Maintenance – FICA Taxes	\$ 115.00
INCREASE 001.28.524.1200 Building Department – Regular Salaries	\$ 2,250.00
INCREASE 001.28.524.2100 Building Department – FICA Taxes	\$ 172.00
INCREASE 001.30.581.9100 Clerk of Courts – Budget Transfer	\$13,322.00
INCREASE 001.40.534.1200 Solid Waste – Regular Salaries	\$ 9,000.00
INCREASE 001.40.534.2100 Solid Waste – FICA Taxes	\$ 689.00
INCREASE 001.46.553.1200 Veteran’s Services – Regular Salaries	\$ 1,125.00
INCREASE 001.46.553.2100 Veteran’s Services – FICA Taxes	\$ 86.00
INCREASE 001.47.525.1200 Emergency Management – Regular Salaries	\$ 2,250.00
INCREASE 001.47.525.2100 Emergency Management – FICA Taxes	\$ 172.00
INCREASE 001.53.562.1200 Animal Control – Regular Salaries	\$ 1,500.00
INCREASE 001.53.562.2100 Animal Control – FICA Taxes	\$ 115.00
INCREASE 001.70.572.1200 Parks and Recreation – Regular Salaries	\$ 3,750.00
INCREASE 001.70.572.2100 Parks and Recreation – FICA Taxes	\$ 287.00
INCREASE 001.71.537.1200 Extension Office – Regular Salaries	\$ 750.00
INCREASE 001.71.537.2100 Extension Office – FICA Taxes	\$ 57.00
DECREASE 001.99.584.9600 Reserve for Contingencies	\$54,903.00
INCREASE 120.80.581.9100 Sheriff – Budget Transfer	\$61,764.00
DECREASE 120.99.584.9600 Reserve for Contingencies	\$61,764.00
INCREASE 137.37.571.1200 Library – Regular Salaries	\$ 3,375.00
INCREASE 137.37.571.2100 Library – FICA Taxes	\$ 258.00
DECREASE 137.37.571.9600 Reserve for Contingencies	\$ 3,633.00
INCREASE 140.41.541.1200 Road Department – Regular Salaries	\$13,088.00
INCREASE 140.41.541.2100 Road Department – FICA Taxes	\$ 1,001.00
DECREASE 140.41.541.9600 Reserve for Contingencies	\$14,089.00
INCREASE 142.42.562.1200 Mosquito Control – Regular Salaries	\$ 1,163.00
INCREASE 142.42.562.2100 Mosquito Control – FICA Taxes	\$ 89.00
DECREASE 142.42.562.9600 Reserve for Contingencies	\$ 1,252.00

On February 7, 2012 the Board approved funding one additional full-time entry-level position for the Tax Collector’s Carrabelle Annex Location – the following line-item budget amendment is needed to increase the budget allocation amount for the Tax Collector for the 11/12 budget year by \$16,415 and the health insurance budget by \$4,206.

INCREASE 001.23.581.9100 Tax Collector – Budget Transfer	\$ 16,415.00
INCREASE 001.23.513.2300 Tax Collector – Life and Health Insurance	\$ 4,206.00
DECREASE 001.99.584.9600 Reserve for Contingencies	\$ 20,621.00

On February 7, 2012 the Board voted to increase the 50% surtax allocation to Weems for six months to a full 100% of the Health Care Surtax Proceeds to bring past due accounts payable to current status. This resulted in an additional transfer of \$326,329 to Weems Hospital. The following line item budget amendment is needed:

INCREASE	125.52.581.9100	Transfer – Weems Operating	\$326,329.00
DECREASE	125.52.581.9101	Transfer- Weems Capital	\$326,329.00

On February 7, 2012 the Board voted to reduce the transfer to the Health Department by \$120,000, and instead allocate the \$120,000 to Weems Hospital to cover the operations of Weems East and their expanded primary care services.

INCREASE	001.51.581.9100	Hospitals – Transfer for Weems East	\$120,000.00
DECREASE	001.52.562.8100	Health Department Transfer	\$120,000.00

At the end of June, 2012, the county sustained damages from Tropical Storm Debby – the disaster response cost the county approximately \$53,956 in overtime expenses, \$4,128 in FICA and \$2,863 in Retirement costs. With the assumption that State and Federal FEMA Funds will reimburse the county for approximately 87.50% of the expenditure, approximately \$7,618 will be funded by reserve for contingencies. The county courthouse roof was damaged and the 5% named storm deductible on the building was \$175,000. The insurance deductible should be covered by State and Federal FEMA Funds (resolutions to incorporate anticipated FEMA funds to follow) and 12.50% or \$21,875 will be the county responsibility.

INCREASE	001.48.525.1400	Disaster Response – Overtime	\$ 6,744.00
INCREASE	001.48.525.2100	Disaster Response – FICA Taxes	\$ 516.00
INCREASE	001.48.525.2200	Disaster Response – Retirement	\$ 358.00
INCREASE	001.26.519.4600	Courthouse – Repair & Maintenance	\$21,875.00
DECREASE	001.99.584.9600	Reserve for Contingencies	\$29,493.00

ACTION NEEDED: APPROVAL TO MAKE THE LINE ITEM BUDGET AMENDMENTS LISTED ABOVE.

Motion by Parrish, seconded by Lockley, to approve line item budget amendment requests presented by the Clerk; Motion carried 5-0.

- Budget Resolutions to incorporate unanticipated revenues and their corresponding expenditures:*

**RESOLUTION
FRANKLIN COUNTY
BOARD OF COUNTY COMMISSIONERS**

WHEREAS, Franklin County is a political subdivision of the State of Florida and subject to Florida Statutes Chapter 129 regarding preparation of budgets, and

WHEREAS, FS 129.06 provides for budget amendments for unanticipated revenues, and

WHEREAS, Franklin County has received unanticipated federal and state FEMA funds in the amount of \$206,454.00 from the Florida Department of Community Affairs for the payment of expenses incurred in the response effort to Tropical Storm Debby.

WHEREAS, said revenue is needed to pay certain expenditures incurred in Fiscal Year 2011-2012 and

WHEREAS, FS 129.06(2)(d) provides for budget amendments in relation to receipts and expenditures of the nature that is received, and

WHEREAS, this section requires the Board of County Commission to spread on its minutes the expenditures for the purpose of:

001.48.525.1400 Disaster Response – Overtime	\$ 47,212.00
001.48.525.2100 Disaster Response – FICA Taxes	\$ 3,612.00
001.48.525.2200 Disaster Response – Retirement	\$ 2,505.00
001.26.519.4600 Courthouse – Repair & Maintenance	\$ 153,125.00

NOW THEREFORE, BE IT RESOLVED, Franklin County Board of County Commissioners appropriates these unanticipated revenues in the amount of \$206,454.00 in the GENERAL FUND in order to comply with FS129(2)(d).

THIS RESOLUTION ADOPTED by the Franklin County Board of County Commissioners this 20th day of NOVEMBER 2012.

CHERYL SANDERS, CHAIRMAN

ATTEST:

MARCIA M. JOHNSON, CLERK OF COURTS

**RESOLUTION
FRANKLIN COUNTY
BOARD OF COUNTY COMMISSIONERS**

WHEREAS, Franklin County is a political subdivision of the State of Florida and subject to Florida Statutes Chapter 129 regarding preparation of budgets, and

WHEREAS, FS 129.06 provides for budget amendments for unanticipated revenues, and

WHEREAS, Franklin County has received unanticipated federal grant revenues in the amount of \$112,000.00 from the Florida Department of Agriculture for the payment of expenses incurred in the August 2012 re-shelling project.

WHEREAS, said revenue is needed to pay certain expenditures incurred in Fiscal Year 2011-2012 and

WHEREAS, FS 129.06(2) (d) provides for budget amendments in relation to receipts and expenditures of the nature that is received, and

WHEREAS, this section requires the Board of County Commission to spread on its minutes the expenditures for the purpose of:

001.20.511.3401 County Commission – Re-Shelling Project \$112,000.00

NOW THEREFORE, BE IT RESOLVED, Franklin County Board of County Commissioners appropriates these unanticipated revenues in the amount of \$112,000.00 in the GENERAL FUND in order to comply with FS129(2)(d).

THIS RESOLUTION ADOPTED by the Franklin County Board of County Commissioners this 20th day of NOVEMBER 2012.

CHERYL SANDERS, CHAIRMAN

ATTEST:

MARCIA M. JOHNSON, CLERK OF COURTS

**RESOLUTION
FRANKLIN COUNTY
BOARD OF COUNTY COMMISSIONERS**

WHEREAS, Franklin County is a political subdivision of the State of Florida and subject to Florida Statutes Chapter 129 regarding preparation of budgets, and

WHEREAS, FS 129.06 provides for budget amendments for unanticipated revenues, and

WHEREAS, Franklin County has received unanticipated federal grant revenues in the amount of \$116,649.00 from the Florida Department of Community Affairs for the payment of expenses incurred in the Elevation of the Approaches to Pine Log Bridge on CR67.

WHEREAS, said revenue is needed to pay certain expenditures incurred in Fiscal Year 2011-2012 and

WHEREAS, FS 129.06(2)(d) provides for budget amendments in relation to receipts and expenditures of the nature that is received, and

WHEREAS, this section requires the Board of County Commission to spread on its minutes the expenditures for the purpose of:

<i>150.52.539.6309 Neighborhood Revitalization – Elevate Appr. to CR67</i>	<i>\$116,649.00</i>
--	---------------------

NOW THEREFORE, BE IT RESOLVED, Franklin County Board of County Commissioners appropriates these unanticipated revenues in the amount of \$116,649.00 in the Neighborhood Revitalization Fund in order to comply with FS129(2)(d).

THIS RESOLUTION ADOPTED by the Franklin County Board of County Commissioners this 20th day of NOVEMBER 2012.

CHERYL SANDERS, CHAIRMAN

ATTEST:

MARCIA M. JOHNSON, CLERK OF COURTS

**RESOLUTION
FRANKLIN COUNTY
BOARD OF COUNTY COMMISSIONERS**

WHEREAS, Franklin County is a political subdivision of the State of Florida and subject to Florida Statutes Chapter 129 regarding preparation of budgets, and

WHEREAS, FS 129.06 provides for budget amendments for unanticipated revenues, and

WHEREAS, Franklin County has received unanticipated revenues in the amount of \$93,250.00 from the STATE OF FLORIDA for E911 GIS Mapping

WHEREAS, said revenue is needed to pay certain expenditures incurred in Fiscal Year 2011-2012, and

WHEREAS, FS 129.06(2)(d) provides for budget amendments in relation to receipts and expenditures of the nature that is received, and

WHEREAS, this section requires the Board of County Commission to spread on its minutes the expenditures for the purpose of:

<i>163.47.525.3100 E911 - Professional Services</i>	<i>\$93,250.00</i>
---	--------------------

NOW THEREFORE, BE IT RESOLVED, Franklin County Board of County Commissioners appropriates these unanticipated revenues in the amount of \$93,250.00 in the E911 FUND in order to comply with FS129(2)(d).

THIS RESOLUTION ADOPTED by the Franklin County Board of County Commissioners this 20TH day of November 2012.

CHERYL SANDERS, CHAIRMAN

ATTEST:

MARCIA M. JOHNSON, CLERK OF COURTS

**RESOLUTION
FRANKLIN COUNTY
BOARD OF COUNTY COMMISSIONERS**

WHEREAS, Franklin County is a political subdivision of the State of Florida and subject to Florida Statutes Chapter 129 regarding preparation of budgets, and

WHEREAS, FS 129.06 provides for budget amendments for unanticipated revenues, and

WHEREAS, the Franklin County Sheriff's Department has received unanticipated State and Federal Grant Revenues in the amount of \$112,721.00 for payment of eligible law enforcement expenditures.

WHEREAS, said revenue is needed to pay certain expenditures incurred in Fiscal Year 2011-2012 and

WHEREAS, FS 129.06(2)(d) provides for budget amendments in relation to receipts and expenditures of the nature that is received, and

WHEREAS, this section requires the Board of County Commission to spread on its minutes the expenditures for the purpose of:

Sheriff – Equipment Grant (Earpieces)	\$ 1,888.00
Sheriff – VOCA Grant	\$ 18,946.00
Sheriff – Byrne Grant (Narcotics)	\$ 86,571.00
Sheriff – SART (Sexual Assault Response Team)	\$ 5,316.00

NOW THEREFORE, BE IT RESOLVED, Franklin County Board of County Commissioners appropriates these unanticipated revenues in the amount of \$112,721.00 into the Sheriff's Budget in order to comply with FS129(2)(d).

THIS RESOLUTION ADOPTED by the Franklin County Board of County Commissioners this 20th day of NOVEMBER 2012.

CHERYL SANDERS, CHAIRMAN

ATTEST:

MARCIA M. JOHNSON, CLERK OF COURTS

**RESOLUTION
FRANKLIN COUNTY
BOARD OF COUNTY COMMISSIONERS**

WHEREAS, Franklin County is a political subdivision of the State of Florida and subject to Florida Statutes Chapter 129 regarding preparation of budgets, and

WHEREAS, FS 129.06 provides for budget amendments for unanticipated revenues, and

WHEREAS, Franklin County has received unanticipated revenues in the amount of \$167,544.00 from the sale of AVGAS and Jet Fuel during the county run operation of the Apalachicola Airport from May 1, 2012 through September 30th, 2012. These revenues were used to fund the airport operations.

WHEREAS, said revenue is needed to pay certain expenditures incurred in Fiscal Year 2011-2012 and

WHEREAS, FS 129.06(2)(d) provides for budget amendments in relation to receipts and expenditures of the nature that is received, and

WHEREAS, this section requires the Board of County Commission to spread on its minutes the expenditures for the purpose of:

170.74.540.1200 Airport – Regular Salaries	\$ 20,857.00
170.74.540.2100 Airport – FICA Taxes	\$ 1,595.00
170.74.540.4400 Airport – Rentals and Leases	\$ 9,500.00
170.74.540.5200 Airport – Operating Expenses, Fuel	\$ 135,592.00

NOW THEREFORE, BE IT RESOLVED, Franklin County Board of County Commissioners appropriates these unanticipated revenues in the amount of \$167,544.00 in the AIRPORT FUND in order to comply with FS129(2)(d).

THIS RESOLUTION ADOPTED by the Franklin County Board of County Commissioners this 20th day of NOVEMBER 2012.

CHERYL SANDERS, CHAIRMAN

ATTEST:

MARCIA M. JOHNSON, CLERK OF COURTS

Motion by Parrish, seconded by Lockley, to approve Resolutions for budget amendments to incorporate unanticipated revenues; Motion carried 5-0.

Alan Pierce – Director of Administrative Services – Report (10:31 AM)

Mr. Pierce presented his report to the Board.

1- Board action to declare November as National Hospice Month.

This item was discussed earlier in the Meeting.

Chairman Sanders stated that she would like to adopt a Resolution designating November as American Diabetes month.

Motion by Jackel, seconded by Massey, to adopt a Resolution to adopt November as American Diabetes month; Motion carried 5-0.

2- At the Oct. 2 Board meeting, the Board directed that I provide a recommendation for the structure of a health insurance committee. The purpose of the committee would be to review and make a recommendation to the Board for future health insurance plans for employees and eligible retirees. The Oct. 2 Board minutes are not specific as to who the Board wants on the committee so I recommend a committee of 3- myself, Erin Griffin in Finance, and Michelle in Finance at the Sheriff's Office. Board action.

The Board discussed adding a Commissioner to the committee.
Commissioner Jackel suggested some options to help with the budget process.

Motion by Jackel, seconded by Parrish, to approve Mr. Pierce's recommendation to appoint himself, Erin Griffith, of Clerk's Finance Office, and Michelle Moore, of the Sheriff's Department Finance Office, as the health insurance committee, allowing other members if needed; Motion carried 5-0.

3- Inform the Board that Ms. Suzanne Creamer has taken another job effective Nov. 20 and is no longer working at the Franklin County Library. The Library would like to fill the vacancy which is a permanent part-time position making \$10/hr for 26 hours a week. Board action.

Chairman Sanders stated that there has been concerns expressed regarding the Library and would like to discuss this item at a later date.

Motion by Parrish, seconded by Jackel, to advertise for vacant position at the Library; Motion carried 5-0.

4- Inform the Board that the Franklin County Friends of the Library is resuming construction of the new Eastpoint Library with expected completion by May of 2013. They have received additional funding through the USDA.

5- Inform the Board that a second round of BP projects has been funded through the NRDA process. None of the projects funded were ones applied by any of the impacted counties, including Franklin, but the projects will have activities in Franklin. The two projects funded are nesting shorebird habitat improvement, and reduction of artificial lighting for nesting sea turtles. It appears these projects will be administered by the US Fish and Wildlife Service.

6- Inform Board that it is time to name a representative and an alternate representative to the Small County Coalition, and a staff liaison for 2013. Commissioner Sanders is on the Board of Directors of the Small County Coalition so I presume she will want to serve, but the alternate has varied over time. At this time I am the staff liaison. Board action to make appointments.

This item was discussed earlier in the Meeting.

7- Board action to hold Dec. 18 Board meeting in Carrabelle at 10 AM.

Motion by Jackel, seconded by Massey, to approve holding the FCBOCC Regular Meeting in Carrabelle on December 18, 2012 at 10:00 AM; Motion carried 5-0.

8- Board action to award bid for Armory renovations based upon recommendation of architect. The recommendation is Albritton Williams with a low bid of \$153,000 with a total contract price of \$176,500 as the architect recommends a fire alarm system be installed and emergency lighting. The action by the Board should be to award the bid and direct the architect to prepare and execute contract documents. Mr. Shuler has reviewed the contract documents.

This item was addressed earlier during the meeting.

9- Provide Board with names of individuals who have completed applications to serve on the RESTORE Council. I spoke directly to City of Apalachicola and Carrabelle, and it was unclear exactly when the two cities would make their appointments. The following is a list of applicants organized consistent with the seats created in the draft ordinance:

City of Apalachicola- no appointment yet
City of Carrabelle- no appointment yet
Alligator Point seat- Jim Cummins or Marvin Heymann
Lanark Village- no application
Eastpoint- Sandra Allen or James (Tom) Durham
St. George Island- Larry Kinzer
TDC- Paul Parker
School Board- Pam Shiver
Seafood Workers- Ricky Banks
Weems Hosp- Jim Bachrach
Seafood Dealer's- Lynn Martina

4 At-Large Seats- Val Webb (Apalachicola); Vance Millender (Carrabelle), Leslie Cox (Carrabelle) James (Tom) Durham (Eastpoint); Robin Vroegop (Apalachicola)

Commissioner Jackel suggested that the advertising date be extended due to the holidays and elections.

Motion by Jackel, seconded by Massey, to extend the RESTORE application period to December 3, 2012 Regular Meeting; Motion carried 4-1, Parrish opposed.

Commissioner Jackel stated that an ordinance isn't necessary for the structure of these meetings and suggested that by-laws are used for this council as it is done for other councils in the County and other Counties throughout the state.

Motion by Lockley, to prepare an ordinance and by-laws for the RESTORE Council for Board consideration; Motion failed for lack of a second.

10- Inform Board that I responded to a notification from Enterprise Florida that a company who manufactures hovercrafts is thinking about relocating to a warmer climate. We are not allowed to know who the company is but we do know they want a 10 acre site with access to water, with preferably a 20,000 square foot building available. As an option they will consider vacant land with the right to build a building. This company would employ 20 people. I have contacted the St. Joe Company as they own Timber Island and in the response to Enterprise Florida I listed the St. Joe Company as a partner. I also listed the Greensteel building at the Carrabelle airport, and the vacant industrial park at the Apalachicola airport. I received notification of this opportunity on Wed. Nov. 14 and the response was due back to Enterprise Florida by Monday, Nov. 19.

The Board discussed this matter further and expressed the need to welcome this company to the County.

11- Inform Board that DEP has submitted a Consent Order regarding Gulf Shore Blvd. Mr. Shuler and I both have objections to it so we are waiting to see if DEP will amend it.

The Board, Attorney Shuler, and Mr. Pierce discussed this matter.

12- Inform Board that Franklin County did not receive funding from FWC for bathrooms at the St. George Island boat ramp. Board action to re-apply for that grant, and to apply for the finger pier at Abercombie Boat Ramp. Both projects received FWC funding for design and permitting in 2011.

Commissioner Jackel expressed her disappointment with the County not receiving the funding and asked Mr. Pierce to contact the State on this matter.

Motion by Parrish, seconded by Jackel, to authorize re-applying for the grant to construct bathrooms at the St. George Island Boat Ramp, and to apply for the finger pier at Abercombie Boat Ramp; Motion carried 5-0.

Commissioner Massey asked how someone can get the wiring off of the old St. George Island Bridge. Attorney Shuler stated that this has been discussed before and said it would require Board action to advertise for the removal of this wiring.

The Board discussed this being bid out previously but it fell through because of insurance issues.

Chairman Sanders suggested possibly doing a hold harmless agreement in this case.

Motion by Massey, seconded by Parrish, to advertise for bids for the removal of wiring from the old St. George Island Bridge; Motion carried 5-0.

Michael Shuler – County Attorney – Report (10:56 AM)

Attorney Shuler had no written report but discussed some informational items.

Attorney Shuler informed the Board of the administrative hearing, scheduled for November 30th, regarding revetments at South Shoal and to the east of South Shoal.

Attorney Shuler discussed an ordinance hearing considering restricting certain actions at the Pavilion in Eastpoint.

Attorney Shuler updated the Board on the Lanark Village apartment clean-up project case. Chairman Sanders stated that there was recently a company there cleaning up the asbestos.

Attorney Shuler updated the Board on the meeting he attended in the City of Carrabelle regarding letters from the City of Carrabelle and City of Apalachicola regarding the Restore Act. He distributed response letters sent to the City of Apalachicola. Attorney Shuler stated that the City of Carrabelle Mayor asked for a meeting of both mayors and the board Chair. Chairman Sanders was in favor of that action.

Motion by Parrish, seconded by Massey, requesting Chairman Sanders to meet with the Mayors of the City of Apalachicola and the City of Carrabelle; Motion carried 5-0.

Attorney Shuler stated that both Cities also requested that the Board Chair attend a Chapter 164 public meeting, but stated that he wasn't in favor of this request.

Commissioner Jackel suggested that all future correspondence with the Cities be sent via certified mail. Attorney Shuler agreed.

Mr. Pierce discussed a grant that the Sheriff applied for and a grant applied for by Preble-Rish.

Commissioner Lockley expressed concerns about imposing alcohol restrictions at the Pavilion in Eastpoint when the Board provides funding for a wine festival in Apalachicola.

Attorney Shuler discussed the differences in the County and City Ordinances concerning this matter.

Commissioner Jackel asked Attorney Shuler about the deed for the old Highway Patrol building. Attorney Shuler updated the Board on this matter stating that there was a problem with current lease holders terminating their leases. Commissioner Jackel stated that she would like for this matter to move along.

Anita Grove – Executive Director Apalachicola Bay Chamber – Presentation (11:18 AM)

Anita Grove, Executive Director of the Apalachicola Bay Chamber, distributed a recent article regarding the County which was printed in the Boston Globe and was possible because of funding provided by the County.

Ms. Grove invited the Board to the shop local events on Friday and Saturday and discussed how these events benefit the County.

Commissioners and Public Comments (11:20 AM)

Commissioner Jackel discussed the meeting she had with USDA regarding the Hospital. She stated that the USDA would like for the project to be downsized and would like to have new financial information before the re-design of the project. She also stated that she has been in contact with the new Hospital CEO concerning this matter.

Commissioner Jackel thanked everyone for their support during her election and wished Staff and other board members a Happy Thanksgiving.

Commissioner Massey thanked his district for their support in electing him as a County Commissioner.

Commissioner Lockley thanked everyone in his district for his re-election and wished everyone a Happy Thanksgiving.

Chairman Sanders thanked the Board for selecting her as the Board Chairman. She talked about a conference she attended with new commissioners from throughout the state. She welcomed Commissioner Massey to the Board.

Chairman Sanders reminded everyone that some of the Commissioners will be attending a conference in Sarasota next week.

Chairman Sanders wished everyone a Happy Thanksgiving.

Adjourn (11:28 AM)

There being no further business, Chairman Sanders adjourned the Meeting.

Cheryl Sanders, Chairman – FCBOCC

Attest:

Marcia M. Johnson, Clerk of Courts