

**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS  
REGULAR MEETING  
CITY OF CARRABELLE MUNICIPAL COMPLEX  
DECEMBER 21, 2010  
5:00PM**

**MINUTES**

**Commissioners Present:** Noah Lockley – Chairman, Cheryl Sanders – Vice Chairman, Joseph Parrish, Pinki Jackel, Bevin Putnal

**Others Present:** Marcia Johnson – Clerk of Courts, Alan Pierce – Director of Administrative Services, Al Shuler (present for Michael Shuler – County Attorney, Michael Morón – Board Secretary

**Call to Order (5:05 PM)**

Chairman Lockley called the meeting to order.

**Prayer and Pledge (5:05 PM)**

There was a prayer followed by the Pledge of Allegiance.

**Approval of Minutes - November 16 & December 7, 2010 Regular Meetings, October 5, 2010 Public Hearing (5:06 PM)**

**Motion by Putnal, seconded by Parrish, to approve the Minutes of the November 16 & December 7, 2010 regular meetings; Motion carried 5-0.**

Commissioner Sanders and Alan Pierce discussed what ambulance service are currently being provided based on the motion in the October 5, 2010 Public Hearing.

**Motion by Parrish, seconded by Jackel, to approve the Minutes of the October 5, 2010 public hearing; Motion carried 5-0.**

**Payment of County Bills (5:11 PM)**

**Motion by Sanders, seconded by Putnal, to approve payment of the County's Bills as presented; Motion carried 5-0.**

**Department Supervisors Report**

**Hubert Chipman – Superintendent of Public Works (5:12 PM)**

Mr. Chipman had no items for Board action.

Mr. Chipman invited everyone to the Christmas Party at the Road Dept. on December 23<sup>rd</sup>.

Commissioner Putnal asked Mr. Chipman to patch up the gate entrance at the City Complex.

**Van Johnson – Solid Waste Director (5:13 PM)**

Mr. Davis, standing in for Mr. Johnson, had no items for Board action.

Commissioner Putnal thanked Mr. Davis for cleaning up areas as requested.

**Pam Brownell – Emergency Management (5:14 PM)**

Mrs. Brownell was not in attendance.

*Information Items:*

- *Update on the Emergency cell service. We have gotten most of the letters of support signed by other emergency services in the county so we hope to get the rest very soon and then we push this to the State level.*
- *Mike Rundel is still working on collecting data for the Lanark volunteer Firewall inspections.*
- *The county has made it through another Hurricane season; this is the time we go back to planning for the upcoming season.*
- *The State is still reviewing our Comprehensive Emergency Management plan at this time. We hope to have it approved in the near future.*

**Bill Mahan – Extension Office (5:15 PM)**

Mr. Mahan presented his report to the Board.

Mr. Mahan informed the Board that Leslie Palmer had been appointed as Director of DACS and also discussed a situation regarding David Heil, Alan Pierce and Mark Berrigan being put on “provisional” status.

*2011 ISSC Executive Board- Vibrio Management Committee Meeting – The Spring 2011 ISSC Executive Board and Vibrio Management Committees will meet on January 11-13, 2011 at the*

Wingate Wyndham by the Orlando Airport. So we should know shortly if FDA has any plans to take "Vibrio action" against the Gulf oyster industry.

Chairman Lockley asked that Mr. Pierce and Mr. Mahan request Mr. Heil be at the second meeting in January 2011.

**Motion by Sanders, seconded by Putnal, to request David Heil attend the second meeting in January 2011; Motion carried 5-0.**

Mr. Mahan stated that he would be on vacation during the next two weeks.

Commissioner Putnal and Mr. Pierce discussed the situation with Centennial Bank purchasing both local banks and laying off local employees.

Mr. Pierce suggested writing a letter to Tyndall Federal Credit Union and asking that a branch be opened in Franklin County.

**Motion by Putnal, seconded by Sanders, to send a letter to Centennial Bank regarding laying off local employees and also send a letter to Tyndall Federal Credit Union asking that they open a branch in Franklin County; Motion carried 5-0.**

The Board discussed the unemployment matter further.

**Marcia M. Johnson – Clerk of Courts – Report (5:25 PM)**

Mrs. Johnson had no items for Board action and/or approval.

*Item 1 – Hospital Balance*

*For information, the balance in the hospital's operating account at the end of November totaled \$158,323.98. The balance in the hospital's capital fund today is \$593,052.44.*

The Board and Mr. Pierce discussed the status of the Urgent Care Clinic in Carrabelle. Mr. Pierce said opening ceremonies should be January 28, 2011.

Mr. Pierce stated that Mr. Colvert is interviewing additional doctors to provide services in the County. He also stated some of the benefits of specialists at TMH providing services for the County.

Mr. Pierce discussed some of the problems going on with the Emergency Room at Weems. Chairman Lockley discussed a conversation he had with Mr. Colvert regarding Emergency Room coverage for the next two months and choosing doctors for the County.

**Alan Pierce – Director of Administrative Services – Report (5:31 PM)**

Mr. Pierce presented his report to the Board.

*1- Read Seth Blich's letter of resignation. Seth is the Manager of the Apalachicola Research Reserve. There is no word on when or how his replacement will be selected.*

Mr. Pierce read the letter of resignation from Seth Blich.

*2- Provide Board with copy of Unified Area Command's Monitoring and Maintenance Plan for BP Oil Spill.*

Chairman Lockley stated that he had received a call regarding dead fish in the Bay. Commissioner Jackel stated that these specimens should be sent to a lab for investigation. Mr. Pierce said he will check into this and report back to the Commissioners.

*3- Board action on proposed Resolution opposing the relocation of the PHEREC Lab in Panama City. The PHEREC lab is a resource for mosquito control directors. Mr. Dewitt Polous requests the Board approve the Resolution, as he and all the other Panhandle Mosquito Control Directors are trying to keep the lab in Panama City. If it is relocated it will go to Vero Beach.*

**Motion by Sanders, seconded by Putnal, to support the Resolution to oppose the relocation of the PHEREC Lab from Panama City to Vero Beach; Motion carried 5-0.**

*4- Board action to approve advertising for Request for Qualifications from Engineers and Architects for the services related to the \$500,000 energy grant the county received. Inform the Board that because this is federal money the county has no ability to favor the selection of local services. The feds and the state both state that there can be no local preference on any aspect of these jobs.*

The Board and Mr. Pierce discussed this item further.

**Motion by Sanders, seconded by Parrish, to approve advertising for RFQ's from Engineers and Architects for the services related to the \$500,000 energy grant received by the County; Motion carried 5-0.**

*5- Board action to accept the free energy audit from Progress Energy related to energy grant. The county needs to have an energy audit to meet the terms of the grant.*

Mr. Pierce explained why Progress Energy is doing these audits free of charge.

**Motion by Jackel, seconded by Parrish, to accept the free energy audit from Progress Energy; Motion carried 5-0.**

*6- Board action to approve a one year repeal of a county health department inspection fee of \$100 on commercial septic tanks. Mr. Jason Flowers has sent an email which I will read.*

**Motion by Jackel, seconded by Parrish, to approve a one year repeal of a County Health Department inspection fee of \$100 on commercial septic tanks; Motion carried 5-0.**

*7- Board action to approve the Abercrombie Boat Ramp Management Plan as developed by the county. When the county leased the land from FWC there was a requirement that a management plan be developed and the county was a little late getting the plan developed in conformance with the FWC rules. Basically the management plan says we will manage the land consistent with the uses of a boat ramp.*

**Motion by Parrish, seconded by Jackel, to approve the Abercrombie Boat Ramp Management Plan as developed by the County; Motion carried 5-0.**

*8- Board direction on the date of the open house for the Urgent Care Clinic. The Hospital is proposing to have an open house on Friday, January 28, from 3-6 PM at the Clinic.*

There was no objection to this date.

*9- Board action to complete the local appointments to the ARPC. Commissioner Jackel, at the Board's pleasure, will continue to represent the Board, but in the letter from the ARPC the Board must make another appointment for a city official. The city appointment has rotated between Apalachicola and Carrabelle, although not in any consistent pattern. The current city appointment is Apalachicola Mayor Van Johnson. Board direction on making the city appointment.*

Commissioner Sanders asked if this is usually switched out between the cities and Mr. Pierce said there hasn't been any particular pattern.

Commissioner Jackel explained that it was hard to attend the meetings this year because of a busy Board schedule.

The Board decided to ask the cities to nominate individuals and let the Board decide on a city representative.

**Motion by Sanders, seconded by Putnal, to direct Mr. Pierce to contact both cities for nominations and the Board will choose; Motion carried 5-0.**

*10- Inform the Board that I am working with DEP to resolve the Indian Creek violation. We will be doing an in-kind project and I am working with the Riverkeepers to design a project that will meet DEP requirements. We hope to have all parts of the Indian Creek project completed by the end of January.*

*11- Board action to sign DOT maintenance agreement for the solar powered flashing beacon that the Board asked to be installed at the US 98/SR65 intersection.*

**Motion by Jackel, seconded by Putnal, to approve signing the DOT Maintenance Agreement for the solar powered flashing beacon to be installed at the US 98/SR65 intersection; Motion carried 5-0.**

*12- Board discussion about Farmshare and transportation of goods to Franklin County. The fall harvest season is in full swing and food is available at the Farmshare distribution center in Quincy. Mr. George Jackson has been driving to Quincy at his own expense with his own pick-up truck and trailer and bringing back items for distribution through the Senior Center in Carrabelle. I have spoken to Mr. Jackson and he has offered to provide some additional trips so that food can be brought to Apalachicola and Eastpoint but it is not fair to expect Mr. Jackson to do all this work by himself and at his own expense. I have also spoken to Ms. Lori Switzer about food distribution. Part of the dilemma is that Farmshare has fresh produce some of which must be kept cool. The Senior Center has coolers to handle a limited amount of food but at this point there are not designated coolers in Apalachicola for the same purpose. Board discussion on how to assist in the food distribution.*

Commissioner Putnal thought it might be possible that local seafood houses could keep items in their coolers.

Commissioner Sanders reminded the Board that Franklin's Promise was supposed to help distribute the food throughout the County. She wanted to send a letter to Franklin's Promise asking that they provide Eastpoint and Apalachicola with food from Farmshare.

The Board discussed this matter further.

**Motion by Sanders, seconded by Jackel, to send a letter to Franklin Promise reminding them of their promise to assist with this project, and send Mr. George Jackson a 'Letter of Thanks', on behalf of the Board, for a job well done; Motion carried 5-0.**

*13- Inform Board that the funds the Board allowed to be removed from Seafood Promotions in the TDC budget will be returned. The TDC, back in August, had asked the Board to allocate \$21,000 of Seafood Promotions money and add it to the BP gift card idea. Not all of the gift cards were used so the remaining cards are going to be sold at face value and the money put back in the Seafood Promotions line item. When the gift cards are all sold the Board will be presented with a Resolution of unanticipated revenue prepared by the Finance Office. This should happen in the next few weeks.*

Mrs. Johnson stated that she had requested an accounting from the TDC regarding how the cards were used.

Commissioner Parrish said the auditors would want to see this information.

*14- Urgent Care Clinic change orders*

*Board action to approve changes in the work at the Urgent Care Clinic that have been approved by the architect and the builder, and that represent changes in the scope of work that was not*

expected. If approved these changes will come out of the contingency and will not increase the Guaranteed Maximum Price (GMP).

The items represent \$8,815.30 to be taken out of contingency. I have informed Mr. Michael Shuler of the nature of the changes and he agrees that they should be paid so long as they represent changes in the scope of the work that was not reflected in the bid. The architect, contractor, and I agree these represent those kinds of changes.

There are also two changes which reduce the scope of work so that the GMP will be reduced. These items represent \$10,316.00 worth of reductions. However, \$9,020 worth of reduction is removing the landscaping budget out of the GMP so that money might be spent but it will not be under responsibility of Ajax. Board action.

Rex Champaney, of CRA, discussed this item.

Commissioner Jackel asked if the water issue had been resolved.

Mr. Champaney stated that they are working on the water problem and that it would be resolved before final payment is made.

Commissioner Parrish and Mr. Pierce discussed why the landscaping was being taken out of GMP and how much would be spent on landscaping.

The Board and Mr. Pierce discussed use of the GMP.

**Motion by Sanders, seconded by Putnal, to approve changes in the amount of \$8,815.30 for work at the Urgent Care Clinic that have been approved by the architect and the builder, and that represent changes in the scope of work that was not expected, to be taken out of contingency and will not affect the GMP, contingent upon Attorney Shuler's review and approval; Motion carried 5-0.**

15- Authorize Preble-Rish for CDWG grant to raise approaches to bridge.

Board action to approve contract for Preble-Rish to do the engineering on the CDBG project to raise the approaches on CR 67. All fees will be paid out of the grant.

**Motion by Jackel, seconded by Sanders, to approve contract for Preble-Rish to do engineering on the CDBG project to raise the approaches to the bridge on CR67, contingent upon Attorney Shuler's review and approval; Motion carried 5-0.**

#### **Public Hearing on Land Use and Rezoning for Crooked River Lighthouse (6:06 PM)**

Mr. Pierce explained the reason for the Public Hearing.

Mr. Pierce read the land use change request.

**ORDINANCE AMENDING THE FRANKLIN COUNTY COMPREHENSIVE PLAN TO CHANGE THE PERMITTED LAND USE OF A 3.34 ACRE PARCEL LYING IN SECTION 36, TOWNSHIP 6 SOUTH, RANGE 7 WEST, NORTH OF US HIGHWAY 98 ON CARRABELLE BEACH, FRANKLIN COUNTY, FLORIDA FROM RESIDENTIAL TO PRESERVATION DISTRICT.**

**ORDINANCE 2010-\_\_\_\_**  
**FRANKLIN COUNTY, FLORIDA**

*WHEREAS, THE Board of County Commissioners of Franklin County, Florida has received a recommendation from the Franklin County Planning and Zoning Commission for changing the land use of a certain parcel of private real property, and*

*WHEREAS, the Board of County Commissioners of Franklin County has conducted a public hearing with due public notice,*

*NOW, THEREFORE, BE IT ORDAINED BY THE FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS that:*

*The permitted land use of a 3.34 acre parcel, lying in Section 36, Township 6 South, Range 7 West, north of US Highway 98 on Carrabelle Beach, Franklin County, Florida as shown on the attached map is changed from Residential to Preservation.*

*Legal Descriptions and Map attached as Exhibit A*

Commissioner Putnal and Mr. Pierce discussed possible reasons why the property was zoned as residential.

Chairman Lockley opened the floor for public comments

Gathana Parmenas, of Carrabelle, spoke in favor of the rezoning because it would allow for future grants.

**Motion by Sanders, seconded by Putnal, to approve that the permitted land use of a 3.34 acre parcel, lying in Section 36, Township 6 South, Range 7 West, north of US Highway 98 on Carrabelle Beach, Franklin County, Florida as shown on the attached map is changed from Residential to Preservation; Motion carried 5-0**

Mr. Pierce read the rezoning request.

***AN ORDINANCE REZONING A 3.34 ACRE PARCEL LYING IN SECTION 36, TOWNSHIP 6 SOUTH, RANGE 7 WEST, NORTH OF US HIGHWAY 98 ON CARRABELLE BEACH, FRANKLIN COUNTY, FLORIDA FROM R-1 AND R-4 RESIDENTIAL TO P-2 RECREATION PRESERVATION.***

**ORDINANCE 2010-\_\_\_\_**  
**FRANKLIN COUNTY, FLORIDA**



*WHEREAS, the Board of County Commissioners of Franklin County, Florida has received a recommendation from the Franklin County Planning and Zoning Commission for changing the land use of a certain parcel of private real property, and*

*WHEREAS, the Board of County Commissioners of Franklin County has conducted a public hearing with due public notice.*

**NOW, THEREFORE, BE IT ORDAINED BY THE FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS THAT:**

*The permitted zoning of a 3.34 acre parcel lying in Section 36, Township 6 South, Range 7 West, north of US Highway 98 on Carrabelle Beach, Franklin County, Florida, as shown on the attached map is changed from R-1 and R-4 Residential to P-2 Recreation Preservation.*

*Legal description and map is attached as Exhibit "A"*

**Motion by Putnal, seconded by Sanders, to approve that the permitted zoning of a 3.34 acre parcel lying in Section 36, Township 6 South, Range 7 West, north of US Highway 98 on Carrabelle Beach, Franklin County, Florida, as shown on the attached map is changed from R-1 and R-4 Residential to P-2 Recreation Preservation; Motion carried 5-0.**

Mr. Pierce discussed how having the lighthouses open in the County increases tourism. Mr. Pierce stated that he attended an open house at the Lighthouse Keepers house on St. George Island.

**Ms. Sandra Hengle – Franklin County School Homeless Coordinator – Discussion of Community needs (6:15PM)**

Ms. Hengle, Homeless Liaison for Franklin County Public Schools, explained her position with the County School and explained the new definition of homeless, which includes people who live with other family members, children living with grandparents, etc. She also explained what she will be doing in the County regarding homeless situation.

Ms. Hengle stated that there are currently 160 kids out of 1,300 who are identified as homeless. She said Pastor Craig Hicks, of Living Waters Assembly of God has organized Volunteer Franklin, which helps with the needs of these children.

Ms. Hengle said two of these children are living on the street and donations are needed to help those two along with other children in the County and also stated some of the donations that have been made.

Ms. Hengle mentioned coat donations made by the Eastpoint Church of God and discussed other events taking place throughout the County.

Commissioner Putnal stated that he had met someone who is homeless and asked for more information regarding this program. Ms. Hengle said she was working with this individual at this time.

Ms. Hengle discussed the program further.

Commissioner Jackel asked what the Board can do to assist with this program.

Ms. Hengle explained that clothing is needed at this time for the two students who are homeless. She said the main thing people can do to help is to volunteer with the agencies that help the homeless.

#### **Michael Shuler – County Attorney – Report (6:23 PM)**

Mr. Al Shuler, standing in for Attorney Shuler, had no report for the Board.

Mr. Shuler suggested that Items 14 and 15 on Mr. Pierce's report include the attorney review and approval and the Board agreed.

Commissioner Putnal expressed his thanks to Mr. Al Shuler for serving the County for 40 years.

#### **Commissioners and Public Comments (6:26 PM)**

Commissioner Jackel extended Season's Greetings and thanked the City of Carrabelle for hosting the meeting.

Commissioner Putnal thanked the Board for working together throughout all of the problems this past year and wished everyone Season's Greetings.

Commissioner Parrish wished everyone Season's Greetings. He said he would like the commissioners to consider an increase in security at future Board Meetings, especially with what happened recently in Bay County.

Commissioner Sanders agreed with the previous statements of the other Commissioners.

Chairman Lockley wished everyone Season's Greetings.

Cal Allen, Carrabelle City Commissioner, thanked the Board for their actions during the oil spill.

Commissioner Sanders recognized two of the County's First Responders, John Chandler and Glen Padowitz, who were attending the meeting.

#### **Adjourn (6:31 PM)**

There being no further business, Chairman Lockley adjourned the meeting.

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Noah Lockley, Chairman – FCBOCC

Attest:

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Marcia M. Johnson, Clerk of Courts