

**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS  
REGULAR MEETING  
FRANKLIN COUNTY COURTHOUSE ANNEX  
OCTOBER 20, 2009  
9:00 AM**

**MINUTES**

**Commissioners Present:** Bevin Putnal - Vice Chairman, Pinki Jackel, Cheryl Sanders, Noah Lockley Jr.

**Commissioner Absent:** Joseph Parrish - Chairman (Representing the County at the ISSC annual meeting and attending Commissioner Education Conference)

**Others Present:** Marcia Johnson – Clerk of Court, Alan Pierce – Director of Administrative Services, Michael Shuler – County Attorney, Michael Morón – Board Secretary

**Call to Order 9:04 AM**

Vice Chairman Putnal called the meeting to order.

**Prayer and Pledge 9:04 AM**

There was a Prayer followed by the Pledge of Allegiance.

**Payment of County Bills 9:05 AM**

**Motion by Sanders, seconded by Lockley, to authorize payment of the County Bills as presented; Motion carried 4-0.**

**Ms. Mary Ann Durrer- Update on Eastpoint Medical Clinic 9:05 AM**

Ms. Durrer gave an update on the number of patients that have visited the clinic this year, discussed the probable date H1N1 vaccination will be available in the County, and the procedure for distributing the vaccination. Ms. Durrer stated that Dr. Catlin who has been there for the last three years is still the medical service provider but there is a new nurse practitioner.

Board discussed confirmed H1N1 cases that were confirmed in the County and asked Ms Durrer to encourage her staff to send their patients to Weems Memorial Hospital.

**Department Supervisors Report**

**Hubert Chipman – Superintendent of Public Works 9:09 AM**

Mr. Chipman explained that one of his inmate supervisors quit due to the low salary paid for that position, and that he needs to fill this vacancy as soon as possible.

The Board discussed the benefits of inmate labor; especially the money saved by the County, and determined that filling this position would be an exception to the hiring freeze currently in place.

**Motion by Sanders, seconded by Lockley, authorizing Mr. Chipman to advertise for the inmate supervisor position at a salary of \$21,700; Motion carried 4-0.**

Commissioner Sanders and Mr. Chipman discussed the current status of Miller Street.

**Van Johnson – Solid Waste Director 9:12 AM**

Mr. Johnson stated that he has no items for the Board but Mrs. Millender did.

Mrs. Millender presented the following items for Board action and/or discussion.

*ANIMAL CARCASS CONTAINERS*

*For Board Information: Bow Season opened Saturday, October 17<sup>th</sup> and the Animal Carcass Containers have been placed throughout the County and will remain until the end of February 2010. Location of Containers: Carrabelle – Gully Branch Park and Doyle Creek on Highway 67, Eastpoint – Bear Creek Road off of Highway 65, Apalachicola – Airport Road.*

*Action Requested: None.*

*NAMING OF ROAD AT VROOMAN PARK*

*For Board Action: At the October 9<sup>th</sup> Board Meeting, you directed myself and Mr. Van Johnson to name something at Vrooman Park in memory of Billy Ray Langley. I am asking the Board to name the entrance road that leads into the parking area which is located north of 6<sup>th</sup> Street and Avenue A in Vrooman Park, Billy Ray Langley Drive.*

*Action Requested: A motion naming the road going into Vrooman Park after Billy Ray Langley.*

**Motion by Lockley, seconded by Jackel, to name the road leading into Vrooman Park Billy Ray Langley Drive; Motion carried 4-0.**

*LITTLE LEAGUE FOOTBALL & CHEERLEADING HOMECOMING*

*For Board Information: Saturday, October 24<sup>th</sup> will be Homecoming for the Little League Football and Cheerleading Program. The game will be played at Franklin County Consolidated School starting at 10:00 AM.*

*Action Requested: None*

Commissioner Sanders thanked Mr. Johnson for the changes made to the recycling bins in Lanark Village by adding the doors and inquired as to the current status of the Keep Franklin County Beautiful committee.

Mr. Johnson explained that the committee is currently inactive.

Vice Chairman Putnal stated that he has received complaints that bears are scattering the garbage on Carrabelle beach on Friday nights and asked what could be done to stop this. Commissioner Jackel suggested using bear proof cans on Carrabelle beach and Mr. Johnson agreed.

**Motion by Jackel, seconded by Sanders, authorizing Mr. Johnson to install bear proof containers wherever there is a bear problem on County property; Motion carried 4-0.**

**Dan Rothwell – County Engineer 9:19 AM**

Mr. Rothwell presented the following items for Board action and/or discussion.

***BOARD ACTION:** 2009 Road Paving Project:  
Staff requests permission to pay invoice # 3 of \$358,951.15 balance to finish is \$2,624,694.53.*

**Motion by Jackel, seconded by Lockley, to authorize the payment of invoice #3 for the road paving project; Motion carried 4-0.**

Commissioner Jackel asked what process the County will use when adding additional roads to the paving project that will be paid for by the additional funds that was approved at a previous meeting.

After further discussion Mr. Pierce and Mr. Rothwell suggested that each Commissioner contact Mr. Clay Kennedy of Prebble-Rish, the engineers of the project, and discuss what additional paving they would prefer in their district.

Commissioner Jackel and Mr. Rothwell discussed using the leftover rocks on St. George Island for other projects.

The Board discussed this matter further, mentioning projects through-out the County that the rocks could be used for.

Commissioner Jackel expressed her dissatisfaction regarding the portion of Highway 98 that was left unpaved by the company that was doing the project on Highway 98.

Mr. Pierce explained that representatives from DOT will be in the County on Thursday to discuss and try to resolve the communication problems the County has been experiencing relating to DOT and roads.

Commissioner Sanders stated some other problems she has with this project.

Vice Chairman Putnal stated that it would have been a better investment if DOT moved Highway 98 further back and that since the project is completed the no passing double should be removed in certain areas, especially where passing was allowed before the project began.

**Motion by Sanders, seconded by Jackel, directing Mr. Pierce to send DOT a letter listing all of the Board's complaints regarding the Highway 98 project; Motion carried 4-0.**

*East Gorrie Drive Gutter:*

*The project is awaiting a decision of an design option and contractor selection, providing funds are available.*

*Indian Creek Park Breakwater Project:*

*The US Army Corps of Engineers has issued the permit and work has begun after a preconstruction meeting. Work has started on the project and should be completed within two weeks.*

*Weems Hospital Drainage Project:*

*The project work begins should completed this week.*

*2009 Road Resurfacing Project:*

*Cross drain on Woodill Road must be installed before construction begins and the cross drain on Tilton Road must be removed and replaced prior to resurfacing.*

**Pam Brownell – Emergency Management 9:28 AM**

Mr. Mike Rundel attended the meeting in place of Ms. Brownell but had no items for Board action or discussion.

**Bill Mahan – Extension Office Director 9:29 AM**

Mr. Mahan was not present as he attended the ISSC annual meeting.

Mr. Pierce stated that Chairman Parrish called him from the ISSC meeting and stated that a proposed restriction, from the Federal Government, was presented at the meeting and it will hurt the seafood industry, especially in Franklin County in the near future and discussed this restriction with the Board.

Vice Chairman Putnal stated that the County needs to contact the necessary agency and inform them how this restriction would put almost all of the seafood workers in Franklin County out of work.

The Board and Mr. Pierce discussed matter further.

**Division of Forestry – Forest Update – Kavika Bailey 9:34 AM**

Mr. Bailey introduced other Division of Forestry staff members who attended the meeting with him and then presented and reviewed the Annual County Commission Report and the Mutual Aid Operations Plan.

The Board discussed the funding the School Board receives from the Division of Forestry.

Vice Chairman Putnal suggested that all Commissioners attend the liaison meetings, hosted by the Division of Forestry.

Attorney Shuler explained that if more than one commissioner attends those meetings there would be no violations of Florida's sunshine laws.

Mr. Bailey stated that the next meeting will be on November 5 at 2pm at the office located in Carrabelle on Airport Road.

Commissioner Sanders discussed her experiences with Tate's Hell and being a founding member of the committee.

Vice Chairman Putnal discussed the Division of Forestry partnering with County to repairs roads in the State Forest.

Mr. Bailey explained that if the Division of Forestry does more road maintenance in the State Forest, it would affect the funds that the School Board receives.

Commissioner Lockley asked what is the Division of Forestry's role regarding bear problems in the County.

Mr. Bailey explained that FWC is the agency that is responsible for any bear problems within the County.

**Recess 9:49 AM**

Vice Chairman Putnal called for a recess.

**Reconvene 10:01 AM**

Vice Chairman Putnal reconvened the meeting.

**Public Hearing – Peddler's Ordinance (Continuation) 10:01 AM**

Attorney Shuler stated that this was a continuation of the Public Hearing on the Peddler's Ordinance and after further review it is his recommendation that the Board take no action at this time and leave the current ordinance in place.

Vice Chairman Putnal stated that with the current state of the economy, he didn't want to restrict the possibility of anyone earning a living in the County

Attorney Shuler discussed some options the Board can implement to allow peddling in certain parts of the County.

Commissioner Lockley stated that enforcement of the current ordinance is needed, not to change the ordinance.

Attorney Shuler reviewed some of the section in the Ordinance and stated that the Board can make certain changes by Resolution.

Commissioner Jackel thinks that businesses on SGI should be given the opportunity to provide input on where there is peddling on SGI and the fees for peddlers and recommended a meeting with County staff, St. George Island business owners, and the peddlers to discuss this matter. Attorney Shuler suggested that if the Board intends to raise the fees for peddlers, it should be done at this meeting and recommended that it is done through a resolution amending the ordinance.

The Board, Mr. Pierce, and Attorney Shuler discussed raising the fees.

Vice Chairman Putnal opened the floor for public comment

Rex Pennycuff, both a peddler and a commercial business owner, recommended that the Board change the language of the current ordinance because as it stands it is too vague and explained his point further.

Mr. Pierce agreed that there are some sections in the current ordinance that require judgment calls.

Attorney Shuler addressed concerns raised by Mr. Pennycuff.

The Board and Attorney Shuler discussed designating specific areas for peddling.

Dale Carmichael, a peddler on St. George Island, stated that he was a peddler before and during the time the ordinance was created. Mr. Carmichael stated that he understood the concerns raised by Mr. Pennycuff, but in all of his years as a peddler, none of those concerns have ever been a problem and as a peddler and a longtime resident of Franklin County he pays taxes and supports the local seafood workers.

Commissioner Jackel explained that this issue was brought up because some of the business owners on St. George Island were being affected by some of the peddlers but it is her intention to be fair to everyone.

The Board and Mr. Carmichael discussed this matter further.

Mr. Pennycuff stated that because it has been implied that the County would only allow a few peddlers is the only reason there hasn't been more problems with peddlers and restated his concerns with the vagueness of the current ordinance.

Mr. Pierce agreed that his office has always tried to discourage peddlers in the County and explained why.

Dale Phipps, a peddler, distributed to the Board a list of signatures on a petition in support of peddlers and discussed how he has addressed the concerns brought up about peddlers at the last meeting.

**Motion by Sanders, seconded by Lockley, to accept Attorney Shuler recommendation not to take any action and to leave current Peddler's Ordinance as is; Motion carried 4-0.**

**Planning & Zoning Commission Consent Agenda 10:45 AM**

Mr. Pierce presented the following items for Board action and/or discussion.

**RE-ZONING & LANDUSE CHANGES:**

*1. Approved By Planning and Zoning (unanimous) Consideration of a request to re-zone a 2 acre parcel lying in Section 13, Township 7 South, Range 5 West also known as 390 River Road, Carrabelle, Franklin County, Florida from A-2 Forestry Agriculture to R-1 Single Family Residential and a Small Scale Land Use Change from Agriculture to Residential. Request submitted by Candice Watson, agent for LaWanda Bertschy, applicant.*

*2. Approved by Planning and Zoning (Nay 1 and Chairman Tony Millender abstained from voting) Consideration of a request to re-zone a 10 acre parcel lying in section 22, Township 6 South, Range 4 West, Carrabelle, Franklin County, Florida from A-2 Forestry Agriculture to R-6 Rural Residential and a Small Scale Land Use Change from Agriculture to Rural Residential. Request submitted by Vance Millender, applicant.*

***Motion by Lockley, seconded by Jackel, authorizing staff to schedule public hearings for items 1 & 2 of the Planning and Zoning report; Motion carried 4-0.***

*3. Approved by Planning and Zoning (Unanimous) Non-conforming 3 acre parcel of land belonging to James Green and Jack Corry and zoned along with the state parcels to R-6 Rural Residential. Barbara Sanders, agent, requested to leave the zoning as R-6 Rural Residential, but to allow the construction of one home.*

Commissioner Sanders expressed her concerns of the proposed change to the zoning which would change density and set precedence.

The Board and Mr. Pierce discussed this matter further and discussed the possibility of the State purchasing this property.

Attorney Shuler explained that the original track predates the County zoning codes.

Mark Curenton, the County Planner, confirmed this and provided some additional information regarding this parcel.

Vice Chairman Putnal recommended that the Board table this item until more information is provided on this matter

Commissioner Sanders and Mr. Pierce further discussed the possibility of the State purchasing this property.

***Motion by Sanders, seconded by Jackel, to table this item until more information is provided to the Board and direct Mr. Pierce to contact the State and see if they are interested in purchasing this property; Motion carried 4-0.***

**Marcia M. Johnson – Clerk of Courts – Report 10:56 AM**

Mrs. Johnson presented the following items for Board action and/or discussion.

*1-I wish to remind Commissioners Putnal and Jackel that the Value Adjustment Board will meet this Thursday, October 22<sup>nd</sup> at 9:30 A.M.*

*2-I have a resolution for adoption on unanticipated revenue. This is revenue that wasn't included in the budget initially because we didn't know it was going to be received. The resolution needs to be adopted in order for the money to be appropriated and expended for the purpose it was received last year to comply with F.S. 129.06(2)(d). The resolution deals with \$14,240.00 received from the State of Florida Department of Homeland Security for contract services relative to emergency management operations. The money was put into the General Fund into account 001.48.525.3401 Other Contractual Services - Homeland Security.*

**RESOLUTION  
FRANKLIN COUNTY  
BOARD OF COUNTY COMMISSIONERS**

*WHEREAS, Franklin County is a political subdivision of the State of Florida and subject to Florida Statutes Chapter 129 regarding preparation of budgets, and*

*WHEREAS, FS 129.06 provides for budget amendments for unanticipated revenues, and*

*WHEREAS, Franklin County has received unanticipated revenues in the amount of \$14,240.00 from the STATE OF FLORIDA, DEPARTMENT OF HOMELAND SECURITY for CONTRACT SERVICES RELATIVE TO EMERGENCY MANAGEMENT OPERATIONS, and*

*WHEREAS, said revenue is needed to pay certain expenditures incurred in Fiscal Year 2008-2009, and*

*WHEREAS, FS 129.06(2)(d) provides for budget amendments in relation to receipts and expenditures of the nature that is received, and*

*WHEREAS, this section requires the Board of County Commission to spread on its minutes the expenditures for the purpose of:*

*001.48.525.3401 Other Contractual Services – Homeland Security   \$14, 240.00*

*NOW THEREFORE, BE IT RESOLVED, Franklin County Board of County Commissioners appropriates these unanticipated revenues in the amount of \$14,240.00 in the GENERAL FUND in order to comply with FS129(2)(d).*

*THIS RESOLUTION ADOPTED by the Franklin County Board of County Commissioners this 20th day of OCTOBER 2009.*



**Motion by Lockley, seconded by Sanders, to adopt the Resolution on unanticipated revenue; Motion carried 4-0.**

*3-As requested, I did place a copy of the job classification and pay study that was provided but not adopted in 1995 in each of your boxes. I would like permission to have our administrator advertise for RFPs for such a study which could be paid through an already approved budgeted item for professional services. Once we have a plan approved, it would be incorporated into our personnel rules currently being updated.*

**Motion by Sanders, seconded by Lockley, authorizing Mr. Pierce to advertise for RFPs for a job classification study; Motion carried 4-0.**

*4-I want to make you aware that I received the Certification of Final Taxable Value from the Property Appraiser, and there was a decrease of 1.12% in value from the value provided us to prepare the budget. As a result, at the millage rate you adopted, we'll collect less ad valorem, and that difference is \$114,786.00. I'm providing you each with a copy of the Certification.*

Commissioner Sanders stated that the decrease reported by the Property Appraiser didn't include the adjustments from the Value Adjustment Board so the Board will have to prepare for additional adjustments to the taxable value. Mrs. Sanders asked Mr. Pierce to look at other Counties and find out if they are experiencing these same types of adjustments regularly and what they are doing about them.

**Alan Pierce – Director of Administrative Services – Report 11:01 AM**

Mr. Pierce presented the following items for Board action and/or discussion.

*1. Provide Board with two letters from Agriculture Commissioner Bronson. The first letter thanks the Board notifying the Dept. of the situation with delay in getting Saltwater Products Licenses issued. It appears the issue has been taken care of.*

*The second letter is about expanding clam aquaculture. The highlights of the letter are that clam aquaculture is now the largest marine aquaculture business in the state with Alligator Point playing a significant role; the Department is happy to hear the county supports expansion of the industry but the area around Turkey Point is not currently classified for shellfish harvesting. If the Board is interested in getting into a discussion Commissioner Bronson recommends the Board direct county staff to work with Mr. Sherman Wilhelm, Director of Aquaculture. Board direction.*

The Board discussed the success of the clam aquaculture industry, especially in the County and also discussed the possibility of expanding this industry in the County.

**Motion by Sanders, seconded by Jackel, directing County staff to start discussions with Mr. Sherman Wilhelm, Director of Aquaculture, about the expansion of the clam aquaculture industry in the County; Motion carried 4-0.**

*2- Board action to sign time extension for Ochlockonee Boat Ramp. Time extension is until April 15, 2010.*

**Motion by Sanders, seconded by Lockley, authorizing the Vice Chairman to sign the time extension for the Ochlockonee Boat Ramp project; Motion carried 4-0.**

Mr. Rothwell gave an update on the project.

*3- Inform Board that Florida Legislature, for the second year in a row, will not be accepting Community Budget Requests for funding.*

*4- Inform Board that I have been advised by Mr. Charles Sumner, St. George Cable, that the county can file a complaint with the FCC over the way Mediacom is changing its cable line up and billing. Mr. David Baker, Lanark Village, may be here to voice this same concern. So while the Board does not control the franchise agreement with Mediacom the FCC does regulate the way Mediacom does business. Board discussion about filing a complaint with the FCC.*

**Motion by Lockley, seconded by Sanders, authorizing Mr. Pierce to file a complaint with the FCC, on behalf of the County, regarding Mediacom's billing and change of lineup procedures; Motion carried 4-0.**

*5- Opportunity Florida has sent in a form to register the Board's representative for the upcoming year. Chairman Parrish has been the representative, but he is willing to give it up if someone else wants it. Commissioner Jackel has expressed an interest. Board action.*

**Motion by Sanders, seconded by Lockley, appointing Commissioner Jackel to serve as the Board representative with Opportunity Florida Board; Motion carried 4-0.**

*6- Board action to support DOT's new wildflower management plan for Hwy 65. Hwy 65 is a scenic highway and DOT is trying to improve the native wildlife. The management plan will limit mowing along the 65 Right-of-way while wildflowers are growing and blooming. It will only occur in the National Forest and the State Forest. Hand out packets of wildflower seeds.*

**Motion by Lockley, seconded by Jackel, support DOT's new wildflower management plan for Highway 65; Motion carried 4-0.**

*7- The Hospital Board has met and interviewed potential construction managers for the Carrabelle Urgent Care Clinic. The Hospital Board interviewed four firms and the top two firms are Childers, and then Ajax. Both firms worked on the Gadsden County Hospital renovation and*

*are familiar medical facilities although Childers has had more experience working with the Hospital architects. I recommend the county commission interview both firms and make the final selection as the Hospital Board is comfortable with either one. Board direction.*

**Motion by Sanders, seconded by Jackel, to schedule interviews for the top two firms, recommended by the Hospital Board, bidding for the construction manager position for the Carrabelle Urgent Care Clinic project at 1:30 pm on November 3, 2009; Motion carried 4-0.**

*8- Provide Board with copy of airport license which has just been renewed by DOT, and a copy of good inspection of the Non-directional Beacon which is used for instrument landing.*

*9-Board action to agree on the location of the new hanger at the airport based upon recommendation of Airport Advisory Committee (AAC) and AVCON.*

Mr. Pierce explained why the AAC and AVCON did not recommend building the hangar next to Mr. Bill Ruic's operation and stated that Mr. Ruic is selling his business, the Airports Fixed Based Operators (FBO) lease. Mr. Pierce explained further why he thought Mr. Ruic was selling his lease.

The Board discussed this matter further, including the importance for economic opportunities at the airport especially with all the funds the County has invested in the airport, and marketing possibilities for the airport. The Board also discussed the effect the economy is having on the airport.

Ted Mosteller, the Airport Manager, explained that Mr. Ruic was counting on the paint hangar section being built in the new hangar but because the paint hangar was no longer being considered at this time, he decided to sell his business.

Commissioner Jackel stated that she is still waiting for the financial information on the Airport promised by AVCON at a previous meeting, which would be useful with situations like these. Commissioner Lockley asked what would happen if a new Fixed Based Operator wanted a paint hangar, would the proposed location become a problem.

Mr. Mosteller addressed Commissioner Lockley's concern, discussed other options that could help the airport, but wanted that Board to understand that he wasn't in any way advocating bringing in a new FBO.

**Motion by Lockley, seconded by Jackel, to agree with the recommendation of the AAC on the location of the new hangar at the airport, subject to the approval of Chairman Parrish; Motion carried 4-0.**

*10- Board action to approve three contracts already approved by the TDC for the annual funding of the visitor centers in Carrabelle, St. George Island, and Apalachicola. All 3 contracts are the same and each is for \$35,000.*

**Motion by Sanders, seconded by Jackel, to approve the three contracts for the annual funding of the visitor centers in Carrabelle, St. George Island, and Apalachicola; Motion carried 4-0.**

11- FEMA has approved a PW from Hurricane Gustav for repairs to the revetment on All. Pt road for \$608,000. Preble-Rish is reviewing the design that FEMA has created to see if we can do the work for the funds set aside. Otherwise, the county will have to appeal the FEMA decision.

Commissioner Sanders stated that the residents of Alligator Point preferred sheet pilings rather than rocks.

Clay Kennedy, of Preble-Rish, explained some of the problems with using sheet pilings.

Commissioner Sanders recommended that Mr. Kennedy check with company doing the work on Highway 98 project to find how they used sheet pilings on that project. Mr. Kennedy said he would.

Commissioner Jackel stated that it is a good time to consider bidding the project.

12- Inform the Board that GulfCoast Workforce has sent a draft Contract for Services for the county to contract for transportation services to carry students to Panama City for training. Board direction for Mr. Shuler to review draft Contract.

Commissioner Lockley was concerned about the County entering into a contract and no students signed up for transportation, would the County still have to pay the Contractor. Attorney Shuler recommended that the Board allow him to review the contract before taking any further action.

**Motion by Jackel, seconded by Lockley, directing Attorney Shuler to review the draft contract; Motion carried 4-0.**

13- Board action to approve closing US 98 in Eastpoint on Saturday, Dec. 5, from 11AM to Noon, for the Eastpoint Christmas Parade. The parade route is from Norvell to First St. Line-up is 10AM with the parade starting at 11. Anyone interested in being in the parade please call Ms. Watson at 653-7041.

**Motion by Jackel, seconded by Lockley, to approve closing US 98 in Eastpoint on December 5 for the Christmas Parade; Motion carried 4-0.**

Commissioner Sanders clarified that, contrary to some emails that have been circulated, the action at Miller Street and Enabob Street which included removal of a tree was based on a recommendation from Mr. Pierce and not Commissioner Sanders.

Mr. Pierce verified Commissioner Sander's statement and stated that the tree is in the County's right-of-way and is dead because it has been struck by lightning.

**Michael Shuler- County Attorney- Report 11:38 AM**

Attorney Shuler had no items for Board action.

Commissioner Sanders asked Attorney Shuler for an update on his seeking co-counsel to assist him with litigation that will include the Bert Harris act, which he did.

**Commissioners and Public Comments 11:40 AM**

Commissioner Jackel discussed the upcoming motorcade for domestic violence.

Commissioner Jackel stated that she was scheduling “meet and greet” style public meetings in her district, one in Eastpoint and the other on St. George Island, to meet with her constituents. Attorney Shuler discussed advertising requirements for this meeting.

**Motion by Sanders, seconded by Jackel, directing Mr. Pierce and Mr. Morón coordinate with the City of Carrabelle so that the December 15 regular meeting can be held in the City of Carrabelle’s meeting room and authorized payment of any cost relating to scheduling this meeting; Motion carried 4-0.**

**Adjourn 11:46**

There being no further business, Vice Chairman Putnal adjourned the meeting.

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Bevin Putnal - Vice Chairman, FCBCC

Attest:

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Marcia M Johnson – Clerk of Court