

**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING
CITY OF CARRABELLE COMMISSION MEETING ROOM
APRIL 16, 2013
10:00 AM**

MINUTES

Commissioners Present: Cheryl Sanders – Chairman, William Massey – Vice Chairman, Noah Lockley, Joseph Parrish, Pinki Jackel

Others Present: Marcia Johnson – Clerk of Court, Alan Pierce – Director of Administrative Services, Michael Shuler – County Attorney, Michael Morón – Deputy Clerk/Board Secretary

Call to Order (10:03 AM)

Chairman Sanders called the Meeting to order.

Chairman Sanders asked for a Moment of Silence for the tragedy that occurred in Boston yesterday.

Prayer and Pledge (10:03 AM)

There was a prayer followed by the Pledge of Allegiance.

Approval of the Minutes (10:06 AM)

Motion by Lockley, seconded by Parrish, to approve the Minutes of the April 2, 2013 Regular Meeting; Motion carried 5-0.

Payment of County Bills (10:07 AM)

Motion by Massey, seconded by Lockley, to approve the payment of the County's Bills as presented; Motion carried 5-0.

Rhonda Skipper – Property Appraiser (10:07 AM)

Rhonda Skipper, Property Appraiser, asked for Board action to approve the purchase of a new vehicle for her office, which will require a budget amendment. She stated that she has saved

enough money to purchase the vehicle and is planning to trade the two vehicles that the Property Appraiser is currently using. Mr. Pierce asked that they keep one of the vehicles currently assigned to the Property Appraiser's Office in order to use it for another County department.

Motion by Lockley, seconded by Massey, to approve the purchase of a new vehicle for the Property Appraiser's Office; Motion carried 5-0.

Department Supervisor Report

Hubert Chipman – Superintendent of Public Works (10:10 AM)

Mr. Chipman had no items for Board action. He updated the Board on storm clean-up after the tornado in Eastpoint.

The Board discussed the effects of Sunday's storm.

Commissioner Massey asked if Scott Tucker can get compensation for supervising the working inmates.

Motion by Massey, seconded by Jackel, to compensate Scott Tucker for supervising inmates; Motion carried 5-0.

Mr. Chipman stated that he needs to purchase a new bat-wing mower. The Board discussed the need for this purchase.

Motion by Jackel, seconded by Parrish, to purchase a bat-wing mower for the Road Department; Motion carried 5-0.

Mr. Chipman stated that he will be retiring on May 30, 2013. The Board discussed Mr. Chipman's retirement.

Mr. Chipman stated that he needs operators on staff at the Road Department.

Commissioner Jackel asked about a rumor concerning County equipment or material being used on private property. She asked Mr. Chipman to check into this matter and report back to the Board.

Chairman Sanders asked if the County can get the Attorney General's opinion on County equipment or material being used on private property.

Motion by Massey, seconded by Parrish, to direct Attorney Shuler to get the Attorney General's opinion on use of equipment or material on private property; Motion carried 5-0.

Fonda Davis – Solid Waste Director (10:18 AM)

Mr. Davis presented his report to the Board.

MECHANIC

FOR BOARD ACTION: The Solid Waste Department's regular Mechanic, Leonard Brannan has been out on a work related injury since March 21, 2013. It is unknown when he will return to work. I am requesting Board approval to temporarily use Jonathan Kelley in the Mechanic's position, with additional compensation. ACTION REQUESTED: Motion approving to utilize Jonathan Kelley in the Mechanic's position, with a temporary increase in compensation.

The Board discussed this matter

Motion by Massey, seconded by Parrish, to approve a \$2 per hour increase in Jonathan Kelley's pay temporarily and allow him to move into the mechanic's position until Mr. Brannan is able to return to work; Motion carried 5-0.

Commissioner Jackel thanked Mr. Davis for clean up after the storm in Eastpoint but asked for another pass on debris pick-up.

Nikki Millender – Parks & Recreation (10:22 AM)

Mrs. Millender presented her report to the Board.

Mrs. Millender stated that Vrooman Park received extensive damage from the recent storm so the park is now closed to the public due to liability concerns. She stated that she will meet with the insurance adjuster and said she has also contacted the prison for some inmate help with repairs.

Mrs. Millender discussed how they are relocating the games that are scheduled for Vrooman Park until repairs are completed.

Mrs. Millender asked for action to allow an increase for two employees who are at the starting salary. She stated that she has enough in her budget for this increase, due to an open position. Commissioner Jackel asked to table this item until the Board can look at the County's budget for the Parks & Rec Department employees. She said she wanted it to be fair to all County employees.

Commissioner Massey agreed that County employees need a raise.

Motion by Jackel, seconded by Massey, to table this item until the Board can look at this issue at the budget workshop; Motion carried 5-0.

Alan Pierce – Director of Administrative Services (10:30 AM)

Mr. Pierce presented this item from his report.

1-Armory update. Board action to approve final payment on Armory project as the work is completed. In the course of the repairs an additional \$10,271 worth of wood rot was repaired so the total contract payments includes this change order. The budget from the TDC for repairs at the Armory was \$248,000 and the construction costs, including the change order, is \$186,771. There were architectural fees in addition to the construction fees so the total cost of the current renovations was about \$230,000. Therefore, there is still some \$18,000 in funds available for other repairs. Ms. Nikki Millender, Parks and Rec Director, would like to spend the remaining money in two areas- a very minor amount of money to hire an electrician to fix the outside light that shines over the entrance door, and the bulk of the funds to clean up the kitchen area. She believes a non-structural wall can be moved which will expand the kitchen area for future renovations, and she has one sink that needs to be moved. Board action to approve final payment, and the use of remaining TDC funds.

Commissioner Jackel asked if the extra funds can be used toward the interior renovation and if this recommendation is part of the overall plan submitted by EMO.

Mrs. Millender discussed the renovations with the Board and the need for the installation of lighting.

Mr. Pierce and Commissioner Jackel discussed the need for re-bidding this project if it will be over \$10,000.

Commissioner Jackel suggested getting three bids from local contractors and discuss at the next Meeting.

Chairman Sanders suggested asking the TDC for additional funding for this project.

Mrs. Millender and Mr. Pierce discussed the renovations that have been done thus far.

Mrs. Millender stated that there is still mold in the building.

Motion by Jackel, seconded by Massey, to get three local quotes for the recommended Armory project; Motion carried 5-0.

Motion Jackel, seconded by Massey, to approve the change order for the Armory renovations; Motion carried 5-0.

Pam Brownell – Emergency Management Director (10:39 AM)

Mrs. Brownell presented her report to the Board.

Action Items:

1. *Request the Board's approval and signing of the Emergency Management contractual services contracts with:*

- *The Management Experts (TME), responsible for the training and exercises for the county. They will be paid out of the Homeland Security Grant. This company has been the training and exercise coordinator for the county for 3 years and does a great job.*
- *Emergency Disaster Strategies, LLC. This company would be the Debris Project Manager for the county during a declared disaster, which is FEMA reimbursable. Mr. Phil Worley,*

owner of EDS, is a Franklin County resident, and was the debris specialist for the State of Florida before retiring.

Mrs. Brownell stated that the County has been reimbursed for some of its storm clean-up costs.

Motion by Parrish, seconded by Jackel, to approve and sign the Emergency Management contractual services with TME and Emergency Disaster Strategies, LLC; Motion carried 5-0

2. Request the Board's approval to hire Emergency Disaster Strategies LLC to develop an approved FEMA Debris Plan for the county for the amount \$5,000.00 to be paid out of general funds. I do not have this in my budget nor does Solid Waste and since Hurricane Sandy, it is now a requirement by FEMA to have an approved plan in place before a disaster.

Motion by Jackel, seconded by Massey, to approve hiring Emergency Disaster Strategies, LLC to develop an approved FEMA Debris Plan from FEMA funding; Motion carried 5-0.

Mrs. Brownell thanked Dewitt Polous, Hubert Chipman, Joe Taylor, and Pastor Craig Hicks for their response to emergencies during the storm. She stated that there was a lot of hail damage to her personal and county vehicles.

Mrs. Brownell and the Commissioners discussed storm damage further, including requirements for a FEMA declaration.

Mr. Pierce commented on this issue.

The Board thanked Mrs. Brownell for her response and actions during the storm.

Bob Allen, owner of the Sportsman's Lodge in Eastpoint, thanked Mrs. Brownell for her response during the storm. He discussed some of the damage his business received during the storm.

Alan Pierce – Director of Admin Services (10:47 AM)

Mr. Pierce presented this item from his report.

2- FEMA update. Ms. Brownell, EM Director, might have reported already but some of the outstanding FEMA funds have made it to the county. We are still waiting for the reimbursement for debris removal by Solid Waste, and the courthouse repairs. FEMA has written an additional PW for some \$142,000 for work to be done on the section of Alligator Drive between Angus Morrison and Tom Roberts Road. The work to be done will be the placement of additional bedding stone and rip-rap in the area where the revetment is slumping. This is the section of Alligator Drive that cannot be relocated and did suffer damage this past summer. I will be getting with the Chairman to see about the best way to get this work done and not cause additional problems with the state and the residents.

In related news, both FEMA and the state of Florida are taking longer than expected to get the relocation of Gulf Shore Blvd approved so DEP is preparing a modification of the consent order to acknowledge that Gulf Shore Blvd will not be moved before turtle nesting season begins.

Information Items:

1. *Joyce Durham and Pam Brownell attended the Volunteers in Disaster exercise April 5, 2013.*
2. *The Emergency Management office attended the Training and Exercise Planning meeting conducted at the American Red Cross office in Tallahassee on April 12, 2013.*
3. *Mike Rundel will attend the Local Emergency Preparedness Council meeting on April 17, 2013 in Tallahassee.*
4. *There is a special needs workshop scheduled for April 24, 2013 at 10:00am at the Emergency Management office for the providers serving our special needs population.*
5. *Emergency Management office is conducting a Points of Distribution training at the Carrabelle City Complex starting a 9:00am -1:00pm on April 30, 2013 for the two municipalities and the local food pantries and other volunteers in the county.*

Bill Mahan – County Extension Director (10:49 AM)

Mr. Mahan presented his report to the Board.

UF Oyster Recovery Team Community Report – The members UF Oyster Recovery Team want to invite you to attend their “Community Report” on their findings on the collapse of the Apalachicola Bay oyster population in September 2012. The Community Report will be presented on April 24th, 2013 from 1:00 – 4:00 PM at the Apalachicola Community Center (Battery Park).

FWC to Meet April 17 – 18 – to discuss an array of issues, ranging from marine fisheries and upland wildlife management and harvest issues to boating safety, staff reports and enhancing the public’s ability to help control the invasive lionfish. Sessions start both days at 8:30 a.m. at the Florida Public Safety Institute, 85 Academy Drive, Havana, FL 32333. The Institute is located west of the city of Midway on US 90.

On April 17th, marine fisheries issues will be discussed starting with a final public hearing on the Gulf of Mexico recreational red snapper season. The proposed season would be open June 1 through July 14.

The Commissioners will then discuss a draft rule that proposes format standardization and reorganization for several marine fisheries rules in Florida Administrative Code 68B, as well as the creation of a new General chapter that will include a series of definitions and general regulations that would be applied to all saltwater fishing.

In a draft rule hearing, the Commissioners will discuss a proposal to eliminate the requirement for a recreational fishing license when targeting lionfish with certain gear and to have no recreational or commercial harvest limit. Additionally, the Commission will consider a proposal to make tarpon and bonefish catch-and-release-only species, and review and discuss gear use for tarpon in Boca Grande Pass.

The next regular Commission meeting will be June 11-13 in Lakeland, commencing at 8:30 a.m. each day.

NOAA Fisheries Seeks Comments on A Proposed Rule for Gulf of Mexico Red Snapper – The rule, if implemented, would set the 2013 quotas for commercial and recreational red snapper harvest. The quotas can be increased because recent population assessments show that overfishing has ended. The red snapper allowable catch would be increased from 8.080 million pounds whole weight in 2012 to the following: 2013 Overall Quota 8.460 million pounds: Commercial Allocation (51%) 4.315 million pounds; Recreational Allocation (49%) 4.145 million pounds.

Recreational Season

The federal recreational season for Gulf of Mexico red snapper begins June 1 each year with a 2-fish bag limit. The length of the season is determined by the amount of the quota, the average weight of fish landed, and the estimated catch rates over time. NOAA Fisheries is responsible for ensuring the entire recreational harvest, including harvest in state waters, does not exceed the recreational quota. Texas, Louisiana, and Florida have indicated they will implement inconsistent red snapper regulations for their state waters. Based on the expected inconsistent regulations the preliminary season lengths would be as follows: Texas, 12 days; Louisiana, 9 days; Mississippi and Alabama, 28 days; and Florida, 21 days.

The method for calculating these dates can be found in a report (SERO-LAPP-2013-02) at: http://sero.nmfs.noaa.gov/sustainable_fisheries/gulf_fisheries/red_snapper/documents/pdfs/2013_red_snapper_emergency_regs.pdf.

NOAA Fisheries will announce a final decision on the recreational and commercial quota increases and the recreational fishing season after reviewing all public comments from this proposed rule in May.

Open RFQ's – Alligator Point Multi-Use Path – Engineering and Design Services (10:51 AM)

Mr. Pierce opened and read the RFQ's.

Genesis Group

Preble – Rish

Motion by Jackel, seconded by Parrish, to forward RFQ's to the committee for a recommendation; Motion carried 5-0.

Eastpoint Library Update – Anna Carmichael (10:53 AM)

Anna Carmichael, of Friends of the Public Library, introduced other members of the Library and updated the Board on activities at the County Libraries.

She distributed some pictures of the new Eastpoint location and discussed the current status of the new building. She invited the Board to the May 6th Library meeting to meet the contractors for the project and view the new building.

Ms. Carmichael distributed other informational items for upcoming fundraisers for the new location.

Commissioner Lockley asked about the work environment at the library.

Denise Butler, Chairman of the Library Advisory Board, addressed Commissioner Lockley's concerns and discussed other matters regarding the success of the Library.

Chairman Sanders explained that Board members have seen some emails from the Director of the Library to the Carrabelle Branch Manager and some of the Commissioners are very concerned about the tone of these emails.

Mrs. Butler stated that she has never been informed of these issues or contacted of these concerns by any of the Library employees.

Chairman Sanders asked that the Library Board addresses these problems.

Mrs. Butler asked the Commissioners to forward all concerns or problems to the Library Advisory Board and they will be investigated.

Chairman Sanders suggested a new Board appointment on Library board.

Commissioner Lockley asked for the Library Director to give the Board a report every month.

Commissioner Parrish thanked the Friends of the Library for their efforts throughout the years.

Chairman Sanders commented on the history of the Franklin County Library.

Mrs. Butler discussed Warren Emo's presence at the Boston Marathon and stated that he was safe and on his way home.

Motion by Jackel, seconded by Parrish, to appoint Commissioner Massey as FCBOCC representative on the Franklin County Library Board; Motion carried 5-0.

Curt Blair – TDC Update on Small Grants (11:12 AM)

Paul Parker, of the Franklin County Tourist Development Council, updated the Board on TDC grant matters.

During the 2011 fiscal year the FCTDC received approximately 40 applications for small grant promotion awards. This demonstrated an increase of 25% in requests for funds. For several years the TDC has struggled with trying to fund all of the qualified requests.

Therefore, the TDC suggests that the small grants program be changed such that 100% of the Small Grant funds allocated for the 2012 year be used by the TDC to purchase advertising for eligible small grant recipients. Eligible recipients will be determined through a process described by the TDC. In addition small grant eligible organizations may receive, at the discretion of the TDC other promotional materials to assist in the promotion of eligible events. If this recommendation is approved, the TDC would not have to deny any qualifying organization support. Events which qualify would receive high profile, professional marketing services. This would allow for the TDC to purchase year-long advertising packages at discount rates which would enable the purchase dollars to stretch further. Advertising activities would be completed through the designated TDC contractors.

Groups/events that qualify for the small grants program would be allowed to participate in the TDC advertising decision regarding the selection of advertising markets as determined by the TDC.

- (1) The TDC would market all events and projects that would qualify for a small grant, and move it to the proven markets of advertising used by the TDC for all events that qualify. A qualification guideline process will be developed for events requesting advertising.*
- (2) This new procedure would greatly simplify many administrative costs consisting of paperwork and follow-up for both the TDC and the grantee*
- (3) This new marketing procedure would eliminate liability risks to Franklin County since events would no longer be sponsored by the TDC, and the non-profit organizations would not be obligated to incur expensive event insurance fees to satisfy the county's liability requirement.*

Commissioners:

Over the last two years, the TDC has been the recipient of significant funds from BP for marketing and other promotional activities. During that time, we have been able to generously fund the promotional activities of many of Franklin County's non-profit organizations.

During this time, it has become increasingly apparent that with the end of BP funding, there will be significant reductions in funds available for a host of TDC activities. The small grant program has become very popular over the life of the TDC. From the early years when less than 20 organizations responded to the grant program the interest has grown to well over 40 participants. At the same time, grant funds have necessarily diminished with the increase in the number of applicants. It is now not unusual for organizations to receive as little as \$1,200 for their organization's activities.

Anticipating even greater numbers of applicants this year, the TDC has formulated a plan whereby instead of actually awarding grant amounts to area organizations, the TDC would add the small grant budget to its marketing budget and conduct the promotional activities for the non-profits. It is expected that the overall promotional activities would be improved without the attending paperwork required of a grant program.

The 2013 grant cycle will be upon us in a couple of months. As a result we would like to discuss the new arrangement with the County Commission to insure that we are all moving in the same direction. Attached you will find the details of the TDC proposal.

Paul Parker will be in attendance at your meeting in Carrabelle to discuss the matter with you further.

Commissioner Jackel discussed support for this change by Ms. Minicello, of the World War 2 Exhibit.

Commissioner Lockley asked about a limit on applying for funding. Mr. Parker explained the modifications with some of the grant funding.

Mr. Parker stated that the TDC would like some type of support from the Board on this new recommendation.

Commissioner Parrish stated that there should be transparency in promotions and more broad-based so that all events are promoted equally and Mr. Parker agreed.

Commissioner Lockley and Mr. Parker discussed how this action will help promote all organizations and events in the County that apply. Mr. Parker stated that groups that put on more events will receive more funding as it is done by events and not per organization.

Mr. Parker stated that all of the BP funding has been spent but another grant has been submitted for funding. They also discussed administrative funding.

Robin Vroegop asked Mr. Parker about the available advertising budget, tracking advertising success, and the process of awarding contracts. She agreed with the transparency discussed by Commissioner Parrish.

Mr. Parker addressed her questions.

Motion by Jackel, seconded by Massey, to support new proposal for advertising by the TDC; Motion carried 5-0.

Recess (11:29 AM)

Chairman Sanders called for a recess.

Reconvene (11:41 AM)

Chairman Sanders reconvened the Meeting.

Kim Bodine – Presentation of SMARRT Plan (11:41 AM)

Kim Bodine, of Gulf Coast Workforce Board, asked for a Support Letter for the SMARRT Grant. Jennifer Durman, Deputy Director, explained the grant to the Board.

The Gulf Coast Workforce Board in partnership with Franklin's Promise Coalition and the University of Florida hopes to submit a RESTORE ACT funding proposal targeting restoration of the Apalachicola Bay Fishery.

Producing 90% of Florida's oysters and 10% of the United States Oyster Crop, the 210 square miles of the Apalachicola Bay are critical to the State's seafood industry.

The ability of the Bay to produce oysters is also vital to the fishing families of the area, seafood restaurants across the Florida Panhandle and the tourism industry. From Pensacola to Tallahassee, visitor's expect to enjoy fresh Apalachicola Bay Oysters – unfortunately that has

become more unlikely by the day since September of 2012. The average catch per daily landing has gone from a little over 9 bags (per Department of Agriculture and Consumer Services, Aquaculture Division) down to three or less (anecdotal information). Currently, a diner is more likely to be served Texas oysters than Apalachicola oyster, even in the Panhandle.

The fishery failure of the Apalachicola Bay has resulted in the un or under employment of over 6,000

Workers directly associated with the oyster, crab, shrimp and finfish industries in multiple Florida Counties of the Panhandle Gulf Coast.

The fishery failure has crippled economies and hurt communities through job loss and a sense of hopelessness that is rooted in the fear that a long standing, generational business and way of life, may come to an end. This proposal, if funded, will implement efforts to mitigate the economic impact and provide a restorative process for the bay which has been greatly impacted by weather and water flow issues beyond our control, over harvesting due to the oil spill, and over harvesting due to overall poor economic conditions.

A holistic approach to restoration is proposed with three partner organizations coordinating their resources and expertise to accomplish desired outcomes. The Gulf Coast Workforce Board will organize and staff the component of the project to restore diminished oyster beds by application of substrate (shell) in the Bay. The University of Florida will provide material recommendation, site selection and research to determine the best material and type of application for the most yield. Franklin's

Promise Coalition will lead the community development component, by working with targeted populations and related task forces, faith based organizations, and local governments to prioritize services that best facilitate change at the community level to empower individuals and stakeholders. The guiding document for RESTORE ACT,

The Path Forward to Restoring the Gulf: A Proposal Comprehensive Plan includes objectives that this project will address:

- Restores the Environment –Large scale and manual shelling will restore habitat for oysters, increasing natural filtering of the Bay's waters.*
- Reinvigorate Local Economies – Diversification of the local workforce through job training will
Create more workers with stable income.*
- Create jobs – The physical effort to perform shelling, build cages to mark experimental areas, excavate and clean fossilized shell and retrieve fresh shell from regional restaurant will create jobs, as a part of the community development piece, the Gulf Coast Workforce Board plans to provide and promote entrepreneurial training.*

There are five strategic goals in The Path Forward that this project addresses:

- (1) Restore and Conserve Habitat,*
- (2) Restore Water Quality,*
- (3) Replenish and Protect Living Coastal and Marine Resources,*
- (4) Enhance Community Resilience; and*
- (5) Restore and revitalize the Gulf Economy. Each component of the proposed project contains action items that address all five goals.*

The project proposes a \$23,413,506 budget over five years.

Fishery Restoration

<i>Substrate</i>	<i>\$ 4,000,000</i>
<i>Application Cost</i>	<i>9,195,000</i>
<i>Equipment</i>	<i>540,000</i>
<i>Monitoring</i>	<u><i>684,375</i></u>
	<i>14,419,375</i>

Community Development

<i>Organization Capacity Building</i>	<i>\$ 775,000</i>
<i>Case Management, Counseling And support services</i>	<i>\$2,250,000</i>
	<u><i>3,025,000</i></u>

Research

<i>Staffing</i>	<i>\$1,631,228</i>
<i>Consulting</i>	<i>600,000</i>
<i>Materials & Supplies</i>	<i>237,400</i>
<i>Support</i>	<u><i>1,372,003</i></u>
	<i>3,840,631</i>

Administration *2,128,500*

Total: 23,413,506

Commissioner Lockley asked about the shelling guidelines. Ms. Durman and Ms. Bodine responded and stated that due to insurance requirements they have to stick to certain guidelines.

Chairman Sanders expressed her concerns with this project affecting any funding for the County or the County having to fund parts of this project. Ms. Durman and Ms. Bodine discussed the funding for this project with the Board.

Chairman Sanders wanted to make sure that the project will help the citizens of Franklin County who have been affected by the damage to the Bay.

Commissioner Lockley, along with Chairman Sanders, stated that they would like more information, especially with the administrative portion.

Joe Taylor, of Franklin's Promise, explained his organization's involvement with this program. Chairman Sanders stated that she wanted a better breakdown of the information and funding and asked that this item is tabled until the first Meeting in May.

Commissioner Massey, who is the Vice Chair of the SMARRT Committee, stated that a lot of the questions being asked today have been discussed at the meetings.

Ms. Bodine and Ms. Durman stated that they will provide more information before the next Meeting in May.

Commissioner Jackel asked that the information is provided by the Thursday before the next Meeting. She suggested that the numbers are more in line with the total amount that the State will receive because there will be numerous projects submitted to receive funding.

Commissioner Parrish commented on the importance of an overall comprehensive recovery plan for Apalachicola Bay. He stated that 75% of the funding had to be spent on projects ranging from Wakulla County to Escambia County.

Commissioner Lockley stated that he wasn't comfortable with the University of Florida and Franklin's Promise asking for such a large amount of administrative funding.

Joe Taylor invited everyone to the next SMARRT Meeting.

Chairman Sanders asked again for more information and discussed the importance of exercising caution with these projects.

Planning & Zoning Consent Agenda (12:07 PM)

Mr. Pierce presented the two items from the agenda.

The Planning & Zoning Commission met on Tuesday, April 9, 2013 with the following recommendations:

SINGLE FAMILY PRIVATE DOCK REVIEW:

- 1-** *Recommended Approval- Unanimous by Planning and Zoning: Consideration of a request to construct a Single Family Pier on the South Side of 957 US Highway 98, Eastpoint, Franklin County, Florida. The Pier will be 80'x 5' with a 10' x 10' terminal platform. This application has all State and Federal Permits and meets all county requirements. Request submitted by Chester Creamer of Coastline Rentals, LLC, applicant.*

Motion by Massey, seconded by Parrish, to approve construction of a Single Family Pier on the South Side of 957 US Highway 98 in Eastpoint; Motion carried 5-0.

COMMERCIAL SITE PLAN REVIEW:

- 2-** *Recommended Denial- 3/2 Vote by Planning and Zoning: Consideration of a request for Commercial Site Plan review to locate an Ice Vending Machine at 95 Highway 98 (the NW Corner of Highway 98 and North Bayshore Drive), Eastpoint, Franklin County, Florida. Request submitted by John Pritchard, agent/applicant.*

Mr. Pierce stated that this item was denied because there was a problem with traffic flow at this site but stated that he has a revised site plan, which he distributed to the Board.

Commissioner Jackel asked that Planning & Zoning review the revised site plan and report back to the Board with a recommendation.

Mike Hobsen, owner of ice vending machine company, discussed the proposal with the Board.

Bob Allen, of Eastpoint, commented on this project.

Chairman Sanders stated that she will call for an emergency meeting of Planning & Zoning to address this issue and asked Planning & Zoning members to refrain from commenting on this project before the vote.

Commissioners Jackel and Parrish discussed resubmitting this project to the Planning & Zoning committee.

Mr. Hobsen commented on this issue.

Motion by Jackel, seconded by Massey, to table this item until Planning & Zoning reviews revised site plan and ask Alan Pierce to attend the meeting; Motion carried 5-0.

Motion by Massey, seconded by Lockley, to call an emergency meeting of the Planning & Zoning committee to address this item and return with a recommendation from Preble-Rish; Motion carried 5-0.

Marcia Johnson – Clerk of Courts Report (12:21 PM)

Mrs. Johnson had no report for the Board but reminded the Board of the Budget Workshop on Monday, April 22nd on the third floor courtroom of the main Courthouse.

Alan Pierce – Director of Administrative Service (12:22 PM)

Mr. Pierce presented his report to the Board.

1-Armory update. Board action to approve final payment on Armory project as the work is completed. In the course of the repairs an additional \$10,271 worth of wood rot was repaired so the total contract payments includes this change order. The budget from the TDC for repairs at the Armory was \$248,000 and the construction costs, including the change order, is \$186,771. There were architectural fees in addition to the construction fees so the total cost of the current renovations was about \$230,000. Therefore, there is still some \$18,000 in funds available for other repairs. Ms. Nikki Millender, Parks and Rec Director, would like to spend the remaining money in two areas- a very minor amount of money to hire an electrician to fix the outside light that shines over the entrance door, and the bulk of the funds to clean up the kitchen area. She believes a non-structural wall can be moved which will expand the kitchen area for future renovations, and she has one sink that needs to be moved. Board action to approve final payment, and the use of remaining TDC funds.

This item was discussed earlier in the Meeting.

2- FEMA update. Ms. Brownell, EM Director, might have reported already but some of the outstanding FEMA funds have made it to the county. We are still waiting for the reimbursement for debris removal by Solid Waste, and the courthouse repairs. FEMA has written an additional PW for some \$142,000 for work to be done on the section of Alligator Drive between Angus Morrison and Tom Roberts Road. The work to be done will be the placement of additional bedding stone and rip-rap in the area where the revetment is slumping. This is the section of Alligator Drive that cannot be relocated and did suffer damage this past summer. I will be getting with the Chairman to see about the best way to get this work done and not cause additional problems with the state and the residents.

In related news, both FEMA and the state of Florida are taking longer than expected to get the relocation of Gulf Shore Blvd approved so DEP is preparing a modification of the consent order to acknowledge that Gulf Shore Blvd will not be moved before turtle nesting season begins.

This item was discussed earlier in the Meeting.

3- Board action on the 2013 SCOP applications. The Board asked for additional information before deciding on two road applications. Currently Franklin County has 3 road projects in the DOT 5 year work plan: \$1.6M for approximately 4.4 miles of widening and resurfacing of a loop in Eastpoint including North Bayshore, Otter Slide, and South Bayshore from US 98 to Island Drive; \$1.1M for Oak St., including Arizona St, to Doe Run; and the paving of Bluff Road which I will report on more fully in the next item.

Considering the DOT review process favors resurfacing over new construction, the two candidates I mentioned last meeting are both resurfacing: 2.8 miles of resurfacing and widening of Bald Point Road, and 5.8 miles of resurfacing and widening of CR 67 from US 98 to Pine Log Bridge. Board direction as the applications must be submitted by May 3.

Commissioner Jackel commented on the amount of mileage on these projects and Mr. Pierce stated that there might have been an error in typing but he will verify before submission to the State.

Motion by Parrish, seconded by Massey, to submit the projects for the DOT 5 year plan as recommended; Motion carried 5-0.

4- Board action to sign JPA with DOT for the funds to widen and resurface Bluff Road from US 98 to the Abercombie Boat Ramp road. While DOT is providing the funds to the county for the construction, DOT has already selected Jacobs Engineering to design the project. Preble-Rish Engineers are not assisting in the design and if an opportunity presents itself they would like to apply for the construction inspection part of the project but it is unclear currently if DOT has also selected a firm for that as well. I am waiting confirmation from Jacobs Engineering when they want to open bids for construction. Board action to sign the JPA.

Motion by Parrish, seconded by Jackel, to approve to sign JPA with DOT for the funds to widen and resurface Bluff Road from US 98 to the Abercrombie Boat Ramp road; Motion carried 5-0.

5- SHIP Plan update. While the Florida Legislature did not fund any SHIP programs last year, and it is uncertain if funding will be allocated this year, the state housing agency requires that SHIP plans be periodically updated. Ms. Lori Switzer, SHIP Coordinator, has met with the county SHIP committee, the members being John Sink, Robert Davis, Cliff Butler, Skip Frink, and Thomas Luster. The committee recommends approval for the local SHIP plan as submitted. The only change in the plan is that the committee recommends changing the terms of loan forgiveness from 5 years to extending the time of writing off the loan to 20 years. The new plan will have a reduction in loan value at 5% a year for 20 years, instead of 20% for over 5 years. If the house is sold before the loan is forgiven then that portion of the loan remaining would be paid back at closing. The Committee recommends doing this as a way to increase repayment funds to the SHIP program in the event the original recipient sells their house.

The updated SHIP work plan assumes that the Legislature fully funds the plan at \$350,000. If that does not happen, then the SHIP work plan will have to be adjusted to reflect what funds are made available. Board action to approve revised SHIP plan.

Commissioner Lockley stated that the twenty years was too long and Chairman Sanders and Commissioner Jackel agreed.

Commissioner Jackel and Mr. Pierce discussed the current status of the program and the administrative costs.

Commissioner Jackel asked that this item is tabled until the next Meeting.

Motion by Jackel, seconded by Lockley, to table this item until next Meeting; Motion carried 5-0.

Commissioner Massey asked if there are any other housing assistance programs in the County and discussed an Eastpoint resident who needs assistance with roof repair.

Mr. Pierce stated that there is a restriction on funding for repairs to mobile homes.

6- County jail update. As the Board is aware, after 24 years of inmate use the plumbing fixtures in the jail are in need of replacing. Many fixtures don't work properly, and there are water leaks which cause the monthly water bill to be higher. Lt. Summerhill and I have been working with EMO Architects, the architects who supervised improvements at the Armory, to develop a detailed list of repairs that the county will then bid out to plumbing contractors. From previous calculations it is expected that construction costs will be between \$40,000 and \$60,000 as this will be a complete overhaul of all plumbing fixtures in the jail. We hope to be opening bids for the work in May. The construction funds will come out of the last remaining funds in this year's budget for jail maintenance.

7- Inform the Board that there is an opening for a courthouse janitor. Board direction on filling the position.

Commissioner Massey suggested in-house advertising first.

Motion by Massey, seconded by Jackel, to advertise Courthouse janitor position with in-house advertising; Motion carried 5-0.

Mr. Pierce stated that he will use someone from Gulf Coast Workforce, who is assigned to Parks and Rec, to fill in temporarily until position is filled.

8- Board action on approving Resolution recognizing 500th Anniversary of Europeans discovering Florida.

Motion by Parrish, seconded by Jackel, to adopt Resolution recognizing 500th Anniversary of Europeans discovering Florida; Motion carried 5-0.

Motion by Parrish, seconded by Lockley, to approve EMO architect for Jail contract recommendation; Motion carried 5-0.

Commissioner Jackel and Mr. Pierce discussed scheduling the Golf Cart public hearing for Eastpoint.

Motion by Parrish, seconded by Jackel, to adopt Resolution for National Recreation Trail from River Keepers; Motion carried 5-0.

Chairman Sanders stated that 143 Harbor Circle in Alligator Point has a semi-trailer parked on Right of Way and is blocking traffic.

Chairman Sanders asked Mr. Pierce to send a letter to Mayor Messer of the City of Carrabelle thanking him for his attendance at the RESTORE meeting and send another to Van Johnson, City of Apalachicola Mayor, requesting a representative at the next meeting.

T. Michael Shuler – County Attorney Report (12:38 PM)

Attorney Shuler had no report for the Board.

Commissioners' & Public Comments (12:38 PM)

Chairman Sanders updated the Board on the April 5th Restore Council Meeting she attended. She discussed letters from the City of Apalachicola and City of Carrabelle asking to join the council and the opinion of the council. The Chairman stated that the next Restore Council Meeting will be May 17th in Key Largo.

Tamara Allen, of Carrabelle Cares, invited the Board to the Carrabelle Riverfront Festival during the 4th weekend in April.

David Butler, Chair of Carrabelle Economic Development Council, invited the Board to the Apalachicola Antique Boat Show and discussed some of the activities going on at that show. He also reminded the Board of the upcoming FSU Marine Biology Open House. He updated the Board on the Florida Rural Broadband Alliance.

Adjourn (12:44 PM)

There being no further business, Chairman Sanders adjourned the Meeting.

Cheryl Sanders, Chairman – FCBOCC

Attest:

Marcia M. Johnson, Clerk of Courts